



Cass County Local JRAC Council

February 23, 2022 Meeting Minutes

"Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community."

Council Members Present: Dave Wegner, Ed Schroder, Nicole Hiatt-Drang, Will Scott, Noah Schafer, Dr. Carrie Cadwell and Hillary Hartoin.

Hillary Hartoin, Court Services Director and JRAC Chair, presided over the meeting which was held on Wednesday, February 23, 2022 at 3:30 pm. Due to COVID-19, the meeting took place virtually via the Lifesize application. A quorum was met.

Scheduled Topics:

MINUTES

The January 26, 2022 and February 8, 2022 Meeting Minutes were reviewed and presented to the Council for approval. Dr. Cadwell made a motion to approve; Will Scott second. Vote taken and unanimously approved.

ANNUAL REPORT TEMPLATE

The 2022 Local JRAC Annual Report Template provided by IOCS was presented to the Council and discussed. Understanding that said report is a 67 question questionnaire that is intended to be completed as a group during our meetings, the Council agreed to begin meeting twice a month until said report is completed. This meeting the Council reviewed and completed Questions 48, 49, 56 and 60. Ms. Hartoin completed a draft of the completed report for the Council's review and final approval for submission after the meeting (See Attached.)

RECIDIVISM DEFINITION

After discussion, the Council has agreed to make developing an agreed upon definition of recidivism a System Goal for 2022 and to collectively draft a plan to begin collecting and measure the necessary data to generate a recidivism rate.

SYSTEM IMPROVEMENT GOALS AND PERFORMANCE MEASURES

The Council continued the discussion on the below System Improvement Goals and Performance Measures initially approving the following goals and measures as outlined below. Noah Schafer made a motion to approve; Dave Wegner second. Vote taken and unanimously approved.

System Improvement Goals:

1. Using the data collection guidelines and gaps identified in the Annual Report Template, develop data collection and reporting procedures to begin the practice of reviewing data in efforts to improve outcomes.
2. Increase collaboration and continuity of care in regards to client services, including expanded substance abuse and mental health programming for those on community supervision and in the Cass County Jail.
3. Develop an agreed upon definition of recidivism and plan to begin collecting and measure the necessary data needed to generate a recidivism rate.

Performance Measures:

Each supervision agency will begin collecting data and measuring the following metrics in addition to basic statistical data, if they are not already doing so and report to the Council on at least a quarterly basis.

- Safety Rate (Percentage of clients who were not charged with a new criminal offense)
- Violation Rate (Percentage of clients who did not receive a violation)
- Completion Rate (Percentage of clients who remained under supervision until release date)
- Drug Screen Positivity Rate (Percentage of drugs screens administered with positive results)
- Program Participation Rate: (Percentage of clients who are referred to and participate in programming)

JRAC ACTION PLAN TEMPLATE

After discussion, it was decided by the Council that we will utilize the JRAC Action Plan Template to help us track our progress towards our above outlined goals.

COMMUNITY COORDINATION GRANT & COURT REFORM GRANT

Ms. Hartoin updated the Council regarding both the Community Coordination Grant and the Court Reform Grant. While we did not receive funding for the Community Coordination Grant at this time, we did receive funding for the Court Reform Grant to fund the new county emergency duress system and additional surveillance cameras.

OTHER BUSINESS

No other business was discussed.

ADJOURN

There being no further business, a motion to adjourn the meeting was made by Noah Schafer; Will Scott second. Vote taken and meeting adjourned at approximately 4:45 pm.

Upcoming Meetings/Events

Wednesday, March 16, 2022 at 3:30 pm via LifeSize

Respectfully submitted ,

/s/Hillary Hartoin

Hillary Hartoin

Cass County JRAC Chair

Director, Cass County Court Services