



Advisory Board Meeting Minutes

-May 29, 2024-

MISSION: Cass/Pulaski Community Corrections is committed to improving the quality of life of the program participants and the community by applying effective evidence-based programs that produce positive choices, constructive behavior and accountability from the program participants, thereby reducing their criminal actions.

VISION: To beat all aspects of recidivism.

Board Members Present: Judge Lisa Swaim, Ruth Baker, Sheriff Ed Schroder, Jen Schafer, Nicole Hiatt-Drang, Will Scott, Noah Schafer, Michelle Stowers, Kian White, Terry Haney, Dave Wegner and Hillary Hartoin.

Judge Lisa Swaim, Board President, presided over the meeting which was held on Wednesday, May 29, 2024 at 3:30 pm. A hybrid meeting format was used with in person attendance in the Bicentennial Room of the Cass County Government Building and virtual participation via Lifesize. A quorum was met.

Scheduled Topics

Minutes

The Board reviewed the Advisory Board Minutes dated March 20, 2024. Discussion took place. Noah Schafer made a motion to approve the minutes as presented; Terry Haney second. Vote taken and unanimously approved.

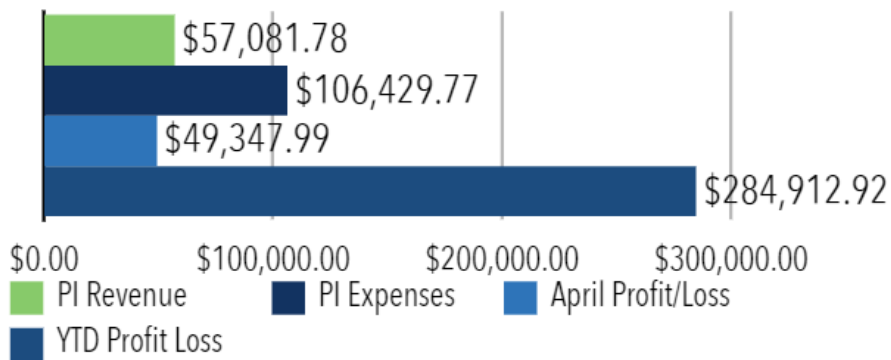
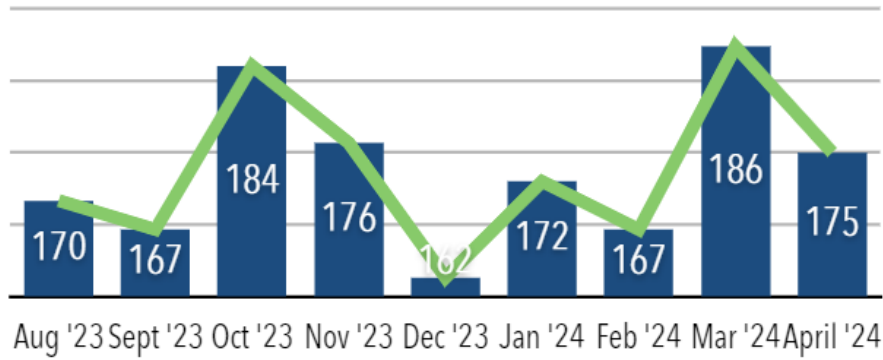
Executive Director Report

Director Wegner presented the financial report for the quarter ending March 2024. As of March 31, 2024, the department holds cash balances in the following accounts:

363 IDOC Grant	\$ 4,698.43
312 Home Detention	\$433,086.62
370 Project Income	\$20,582.27
371 Project Income	\$308,552.86
397 CTP	\$216,859.61
CPCW WR General Fund (Bank)	N/A

It was further reported that this quarter resulted in a project income loss of \$25,405.67 for an account balance of \$979,081.36

Note: Said amount does not include IDOC Grant Funds or the Work Release General Fund.



CPCC Department 2021-2023 Strategic Plan Progress Report

The Board was reminded that 2023-2025 Strategic Plans are being finalized and will be posted on our [website](#) for your review. Measurements on metrics are reviewed annually at the end of the fiscal year.

Cass County Jail Programming

Cass County Jail Programming Director Hartoin gave the following update on the programming in the Cass County Jail:

The May Jail Analysis showed that 12% of inmates are classified as Pre-Adjudication with 47% having a hold that excludes them from pretrial release. This correlates with the slight decrease in new intakes and decrease in arrest rates. The Cass County Jail population is 183 inmates, a 7% decrease; 131 Cass County; 1 Wabash County; 12 Carroll County, 24 Howard County, 15 IDOC. Currently, with expansion, the jail is at 59% capacity. It is estimated that without Pretrial Services the jail would be at 95% capacity. The low-risk population is currently 10%, a 33% decrease, while the high-risk population continues to rise, with 48% of the population identified as high risk, illustrating the reservation of jail resources for high risk inmates and maximized risk-based release decisions.

In collaboration with 4C Health and Court Services, the Cass County Sheriff’s Department launched the Jail Therapy Program in 2021, targeted towards inmates with substance abuse disorders. Curriculum includes WRAP, Wellness Action Recovery Plan, and MORE, My On Going Recovery, relapse prevention programs aimed at assisting transition back into the community with groups for both women and men and individual counseling. Court Services deployed the ACCI Corrections eCourse Program in the Cass County Jail in 2023. Two local church

groups are now facilitating faith-based recovery courses and we now allow in-person facilitators. There are currently 30 inmates in either the Wednesday Individual Counseling, WRAP or MORE Programs. 10 inmates are participating in the ACCI eCourse Program and 5 clients participating in the HSE Program. The jail currently has a 25% Program Participation Rate. This year so far we have had 10 eCourses completed via the ACCI Program.

Staff Training Report

This past quarter staff have continued to work on their forty (40) hour training curriculum. In February, staff attended the Coaching Model for Change Collaborative Training with Brian Lovins of Justice System Partners. Said training was sponsored by our Local JRAC and included all local community supervision staff. Court Services transitioned staff to the NIC eLearning Platform to save on costs that were incurred with the Relias Platform, with all staff completing Naloxone Training this month. In addition, Court Services has funded an 8-hour Motivational Interviewing Certification via ACJI that staff will be working on this summer.

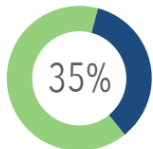
Quality Assurance Report

Restorative Justice Conferences

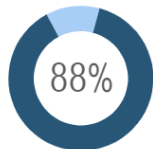
No Restorative Justice Conferences were held this past quarter.

Continuous Quality Improvement Committee

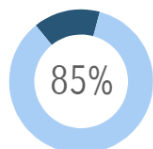
The Department's Quality Assurance Committee now meets quarterly in conjunction with Pretrial and Court Services, who also holds monthly SRS Trainings that will resume after the first of the year. Case management review still is reporting metrics below the agency target of 80%-90% compliance with standards, while the agency outcome performance measures below are still within acceptable limits, as seen below, although the violation and public safety rates have increased. Analysis of client population and caseloads, show that caseload ratios are down due to population decrease and within acceptable limits and that current standards are attainable. Staff accountability with case management and data entry shows a need for improvement.



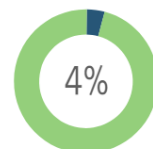
Violation Rate: the percentage of clients who received a violation; pending violations are NOT included; this is a measure of closed cases.



Safety Rate: the percentage of clients who do not commit a new offense while under supervision; this is a measure of closed cases.



Completion Rate: the percentage of clients who remain under supervision until the end of their sentence.



Drug Screen Positivity Rate: the percentage of drug screens administered that return a positive result

PREA Update

Director Wegner advised this past quarter the Department investigated one (1) PREA incident. Said incident was initially investigated by agency and referred to the Cass County Sheriff's Department for inquiry. The Sheriff's Department closed the incident as unsubstantiated.

CPCC Personnel Report

Director Wegner reported that there were no resignations and new hires this past quarter.

Juvenile Detention Alternative Initiative (JDAI)

Community Corrections has been partnering with the Circuit Courts enrollment into the state's Juvenile Detention Alternative Initiative. Community Corrections' role in this process will be to continue our normal course of monitoring juveniles on electronic monitoring as an alternative to detention.

Cass County: No issues to Report

Pulaski County: No issues to Report.

Pre-Trial Release Programs

This past grant period Pulaski Probation and Cass County Court Services received 1006 funding for the implementation of a pre-trial release/supervision program. The following is a report on progress:

Cass County: Cass County Pretrial Policy and Stakeholder Team Members, please remember that our meetings our combined with the CPCC Advisory Board Meetings for your convenience. Below are a few brief program updates:

Pretrial Services currently has 109 active clients and served a total of 128 clients in April for a total of 3,402 days or 9.3 years in jail bed stays. This is a 19% increase from April 2023. April's average daily population was 114 clients. To date we have served 196 clients, 66% of the total population served in 2023. Our current caseload is 59% felony charged. 35 arrestee evaluations & recommendations, with IRAS-PATs, a 10% increase were completed in the last month. We had 16 new supervised intakes in April.

Currently, we have an 88% Release Rate. 13 clients successfully completed the program, in addition to 20 clients who are participating in voluntary individual counseling with our 4C Health Therapeutic Interns, who both graduated with their MSWs after completing their internships with Cass County. We currently have 6 clients in inpatient treatment programs and have expanded our voluntary programming and interventions options to include Change Company Journals focusing on Trauma in Life, Women's Recovery, MAT and Getting Back on Track.

We are excited to announce that IOCS has funded the Redefining Pretrial Supervision Study that is based on Cass County's Pretrial Supervision Model that includes structured appointments and voluntary support services integration. We have partnered with George Mason University and have so far, 10 counties signed up for our multi-site, randomized controlled trial of this model.

Pulaski County: Ms. Carmin Ruff, Pretrial Coordinator for Pulaski County resigned effective April 11, 2024.

CY2024 Grants Awards

The CY2024 IDOC Award Announcements have been made. All current funding amounts remained the same as CY2023, with no increase as seen below. It is noted that no new funding was awarded across the State.

Entity	Award
Community Corrections	\$814,987.00
Community Supervision	\$420,088.00
Residential/ Work Release	\$394,899.00
Drug Court	
Mental Health Court	
Veterans Court	
Reentry Court	
Domestic Violence Court	
Alcohol & Drug Program	
Pretrial Services- Cass County	\$77,590.00
Pretrial Services- Pulaski County	\$81,373.00
Prosecutor's Diversion	
Jail Treatment	\$0.00
Total Advisory Board Award	\$973,950.00

2025 Budget

Director Wegner lead discussion regarding the department's fiscal status and budget needs in light of the upcoming budget season. Forecasts show the agency ending the year in a \$150k -\$200k deficit again in 2024. It is one of the objectives of our Local JRAC and Community Corrections Advisory Board to provide the County Council with information regarding the fiscal needs and services provided by our entire criminal justice system before the upcoming budget sessions.

Additional Funding/Courts Services & JRAC

Court Services Director, Hillary Hartoin, advised that she submitted the CY25 IOCS JPAR SIM Grant last week and is seeking to increase funding and services covered under the grant umbrella. Funding is designated for CPCC's therapeutic division, with additional funding awarded for competency evaluations for the Courts and EBP curriculum. Court Services has been working with a new provider to expand programming offered at CPCC to include both a Men's & Women's DBT Group and a Men's Trauma Group.

Annual Beautification Project

It's that time of year! Director advised that they have over 8,000 plants placed throughout the community with over 180 hanging baskets and 180 barrels. Workcrew will not only focus on watering and maintaining the flowers, but also on other community service projects such as mowing AIM High Park.

Other Business

No other business was offered.

Board Comments

No other comments were offered

Adjourn

There being no further business Noah Schafer made a motion to adjourn; Ed Schroder second. The Meeting was adjourned at approximately 4:30 pm.

Upcoming Meetings/Events

August 20, 2024	3:30 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
November 19, 2024	3:30 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room

Respectfully submitted

/s/ Dave Wegner

David Wegner
Director, Cass/Pulaski Community Correction