



Advisory Board Meeting Agenda

-October 21, 2025-

MISSION: Cass/Pulaski Community Corrections is committed to improving the quality of life of the program participants and the community by applying effective evidence-based programs that produce positive choices, constructive behavior and accountability from the program participants, thereby reducing their criminal actions.

VISION: To beat all aspects of recidivism.

Board Members Present: Judge Lisa Swaim (Virtual), Director Dave Wegner (In-Person), Director Hillary Hartoin (In-Person), Mike Stajduhar (Virtual), Ruth Baker (Virtual), Nicole Hiatt-Drang (Virtual), Sheriff Ed Schroder (In-Person), Kelly Stephenson (In-Person), Sandy Lucas (Virtual), Natalia Gebka (Virtual) Julie Bonaventura (In-Person)

Dave Wegner presided over the meeting, which was held on Tuesday, October 21, at 3:00 pm. A hybrid meeting format was used with in-person attendance in the Bicentennial Room of the Cass County Government Building and virtual participation via Lifesize. A quorum was met.

Minutes

The Board reviewed the Advisory Board Minutes dated August 19, 2025. Discussion took place. Hillary Hartoin made a motion to approve the minutes as presented; Kelly Stephenson second. Vote taken and unanimously approved.

Executive Director Report

Director Wegner presented the Board with an update on the agency's budget and financial standing. The financial report for the quarter ending September 2025 is attached. As of September, 2025, the department holds cash balances in the following accounts:

363 IDOC Grant	\$98,911.54
312 Home Detention	\$357,175.69
370 Project Income	\$45,615.84
371 Project Income	\$339,506.49
397 CTP	\$237,529.50
CPCC WR General Fund (Bank)	N/A

This quarter resulted in a project income increase of \$20,424.76 for an account balance of \$979,827.52

Cass County Jail Programming

Director Hartoin gave the following update on the Cass County Jail Programming:

The September Jail Analysis showed that 15% of inmates are classified as Pre-Adjudication. Cass County Jail population is 154 inmates, a 8% decrease; 125 Cass County, a 7% decrease, 19 Howard County, 10 IDOC. 19% of the jail is non-local housing. The jail is operating at 54% capacity including inmates held for IDOC/Howard. It is estimated that without Pretrial Services the jail would be at 87% capacity. Data shows a sustained 25% reduction in the low-risk population in the past month and a 54% reduction since January 2025, while the moderate risk population has increased by 30% in correlation with the increase in community supervision violators.

CCCPS has diverted an estimated \$4,360 per day in incarceration expenses, resulting in a reported cost savings of \$150,320 for September. Due to this reservation of jail resources, the CCJ can now house inmates from other facilities, generating an additional \$25,200 in revenue. Approximately 19% of the jail population is eligible to produce billable revenue.

The Cass County Sheriff's Department remains dedicated to expanding therapeutic programming options in the Cass County Jail. In 2021, the department launched the Jail Therapy Program in collaboration with 4C Health and Court Services. This program targets inmates with substance use disorders and includes evidence-based curriculums like WRAP (Wellness Recovery Action Plan) and MORE (My Ongoing Recovery). Led by Peer Recovery Specialists, these programs offer group sessions to assist with inmates' transitions back into the community. Additionally, in 2023, Court Services deployed the ACCI Corrections eCourse Program in the jail, using funding from the Local Opioid Settlement to provide tablets for inmates. Currently, 20 inmates are participating in the Wednesday Individual Counseling, WRAP, or MORE programs, while 12 inmates are enrolled in the ACCI eCourse Program and 5 clients are in the HSE (High School Equivalency) Program. The jail currently has a 36% program participation rate.

2024 IDOC Fiscal Audit

Both Community Corrections and Cass County Pretrial Services received the results of the 2024 IDOC Fiscal Audit with no negative comments.

New Electronic Monitoring Vendor

Director Wegner advised that CPCC switched GPS vendors. After a review and bid process, our agency is now utilizing Sentinel.

He further advised GPS costs are at minimal levels, every couple of years our agency reaches out to vendors and explores services offered and pricing. With our low staffing level, we recognize to effectively monitor our clients we need to take advantage of enhanced technology, while doing so with the lowest cost possible.

In said course, when we explored this process technology was at the forefront of our decision making. Switching to Sentinel offered us the following:

- Sentinel transmitters hold a battery life of 3 to 5 days, thus reducing our low battery alerts.
- When conducting client field contacts, our past procedure called for staff to type in contact information into our SRS system, this process taking up to an hour to complete. Sentential offers an app that allows us to scan our field contacts on site. With this technology, staff now can type clients notes during the visit and copy and paste this information into our SRS system, thus saving time.
- Current procedure calls for clients to submit pass request to staff. In response, staff approve, deny, or modify said request and enter the information into the GPS and SRS systems. Sentinel advised by December, they'll enhance their app allowing clients to submit pass request via this app. Staff will receive said request, approve, deny, or modify the request, and the information approved will be uploaded into the GPS system, thus, saving time.
- Current practices call for staff to conduct five (5) client GPS reviews per month. Sentinel offers a report that will identify client's unfamiliar location, i.e. making unapproved stops. Instead of reviewing random activities of clients, staff will now be able to respond to actual events.
- That switching to Sentential has reduced our cost by four cents per client per day.

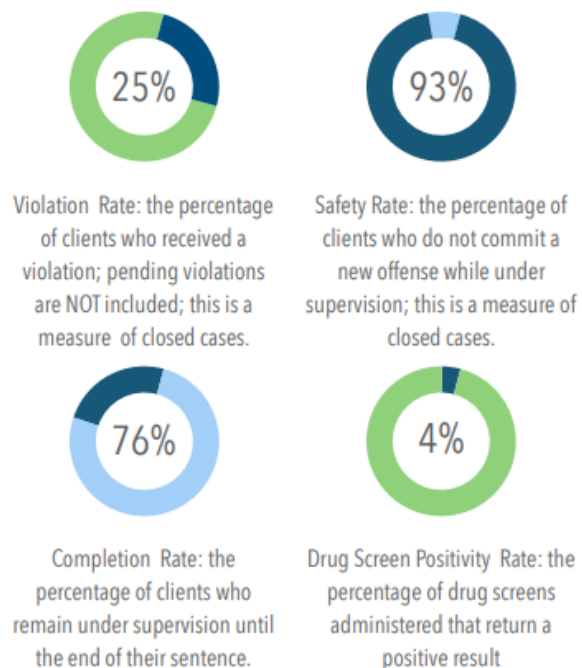
Facility Improvements

Director Wegner advised the Board that the facility is in the process of the following improvements:

- Upon completion of our recent remodel, it was discovered that the project did not include needed communication and door locks associated with our isolation and classrooms. Adding this system was bidded at a cost of just under \$10,000. We'll pay for this upgrade through our project income account.
- This past month our kitchen stove had a broken stove top that is unrepairable. Replacing the stove resulted in a cost of \$600.00. This cost was paid through our project income account.
- This past week our kitchen refrigerator incurred a broken door pin. Schedule for repair is in the process with a current unknown cost.

Quality Assurance Report

The Court Services Director, Hillary Hartoin, continues to oversee the agency's quality assurance department. Case management review is reporting metrics below the agency target of 65%-70% compliance with standards, while the agency outcome performance measures below are still within acceptable limits, the violation and public safety rates have increased. The Court Services Director collaborates with the Community Corrections Director on weekly quality assurance reports that Mr. Wegner translates to his staff to ensure data fidelity.



PREA Update

The following is an update on the department's PREA practices:

- This past quarter the Department investigated one (1) PREA incidents. Said event resulted in an unfounded finding.

CPCC Personnel Report

Resignations/Dismissals

This past quarter the following personnel resigned or have been dismissed from the Department.

- Skyla Hayden – Part Time Correctional Officer

New Hires

The following have been recent new hires of the Department.

- Anna Bennett – Part Time Correctional Officer

Future CCAB Reporting for Jail, Pretrial Services an JDAI

Director Hartoin advised that due to Pretrial Services no longer being funding by the IDOC and the establishment of Local JRACs for both Pulaski and Cass County, reports and discussions regarding the local jail, pretrial release and JDAI will be reserved for the Local JRACS to avoid duplication of meetings and reporting.

Pre-Trial Release Programs

This past grant period Pulaski Probation and Cass County Court Services received 1006 funding for the implementation of a pre-trial release/supervision program. The following is a report on progress:

Cass County: Cass County Pretrial Policy and Stakeholder Team Members, please remember that our meetings our combined with the CPCC Advisory Board Meetings for your convenience. Below are a few brief program updates:

Trends continue to show an increase in the utilization of Pretrial Services. To date the department has served 325 clients in 2025, 92% of the 2024 population served.

Recent trends and mid-year data reflect a significant 14% increase in engagement with therapeutic services, alongside a remarkable 134% rise in peer recovery referrals. 67% of our population, are participating in voluntary individual counseling with our PAK Therapeutic Team. We currently have 5 clients voluntarily participating in inpatient treatment. We have secured 65 clients voluntary beds and admissions into inpatient treatment in 2025 thus far.

Cass County's Appearance and Safety Rate averages 6% higher than the state average for Indiana, with at 95% Appearance Rate and 90% Safety Rate.

Cass County Pretrial Services achieved full recertification from the IOCS with certification lasting until June 2028.

Directors Hartoin and Antonelli attended the 2025 NAPSA Conference, where Ms. Hartoin was named the 2025 Member of the Year Award for her nationwide contributions to the field and innovations in Pretrial Services. Additionally, she was recently featured in publications by both JSP and CEPP, in addition to an article in the Pharos Tribune.

Staff are two months into their Justice Systems Coaching Certification Training. Over the next six months, all pretrial staff will undergo training to become Certified Justice System Coaches through JSP. Cass County Court & Pretrial Services distinguishes itself as the only pretrial agency in the country fully implementing the Coaching Model (CRMC). Unlike Community Corrections or Probation, our supervision extends beyond monthly compliance checks; it incorporates cognitive interventions, success planning, coaching strategies, skill-building, MI/ECMS, core correctional practices and reflective practices into each supervision appointment. Participants can be seen at any dosage, monthly, weekly, etc. We tailor our supervision to meet the individual needs of our clients while prioritizing public safety. Said credentials will further solidify these skills. Said certification includes observations of all client interactions, simulations in responses to high-risk situations and an exam to ensure practice of all staff matches written policy. Additionally, we are excited to introduce the JSP AI Coaching Case Management Software, placing us among only two counties in the nation piloting this innovative tool.

Other notable trainings, include the Director earning her advanced certification in implementation science and leadership from ACJI-this 6-week intensive 45-hour program supports justice system leaders in navigating the complexity of adaptive challenges.

Pulaski County: Pulaski County Pretrial Coordinator advised that she is still transitioning to the Adult Probation Office with a combined caseload of 30 clients.

CY2026 Grants Awards

The CY2026 IDOC Award Announcements have been made. Community Correction received an approximate \$25,000 reduction, while both Pretrial Agencies were cut in entirety. The Cass County Council has assumed all lost funding for Cass County Court Services.

Cass-Pulaski Regional	\$ 973,950.00	\$ 982,041.98	\$ 790,537.00
Community Corrections	\$ 814,987.00	\$ 814,987.00	\$ 790,537.00
Community Supervision	\$ 420,088.00	\$ 420,088.00	\$ 407,485.00
Residential	\$ 394,899.00	\$ 394,899.00	\$ 383,052.00
Cass County Pretrial Services	\$ 77,590.00	\$ 92,590.00	-
Pulaski County Pretrial Services	\$ 81,373.00	\$ 74,464.98	-

Participation Policy to Comply with Open Door Law IC 5-14-1.5-3.5

Court Services Director, Hillary Hartoin, advised the board of County Attorney, Jeff Stanton’s recommendation to the previously adopted resolution 2023-09 regarding electronic participation in compliance with Open Door Law IC 5-14-1.5-3..

Other Business

Direct Hartoin of the Community Corrections Advisory Board recently proposed a change to the regular meeting schedule, aiming to move future gatherings from their current Tuesday slot. This thoughtful adjustment is necessary because Tuesdays present significant scheduling conflicts for many members, coinciding with heavy Court Docket days in both Cass and Pulaski Counties, which often prevents full attendance and effective collaboration. To facilitate this transition and ensure the new day accommodates everyone, Hartoin, in her capacity as Secretary, will circulate a poll among members in the coming weeks to collectively select a new meeting day. Ultimately, this proactive step seeks to foster greater participation and ensure that all voices are present and heard in the crucial discussions of the Community Corrections Advisory Board.

Board Comments

None.

Adjourn

There being no other business, Hillary Hartoin made a motion to adjourn the meeting; Mike Stajduhar second. Vote taken and unanimously approved. Meeting adjourned at 4:05 pm.

Upcoming Meetings/Events

February 17, 2026	3:00 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
May 19, 2026	3:00 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
August 18, 2026	3:00 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
October 20, 2026	3:00 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room

Respectfully submitted

/s/ Hillary Hartoin

Hillary Hartoin

Director, Cass County Court Services

Cass/Pulaski Community Corrections Advisory Board Secretary