



# Cass County Local JRAC Council

December 8, 2021 Meeting Minutes

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**"Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community."**

**Council Members Present:** Judge James Muehlhausen, Judge Lisa Swaim, Terry Haney, Dave Wegner, Will Scott, Nicole Hiatt-Drang, Dr. Carrie Cadwell and Hillary Hartoin.

Hillary Hartoin, Court Services Director and JRAC Chair, presided over the meeting which was held on Wednesday December 8, 2021 at 3:30 pm. Due to COVID-19, the meeting took place virtually via the Lifesize application. A quorum was met.

## **Scheduled Topics:**

### **MINUTES**

November 16, 2021 Meeting Minutes were reviewed and presented to the Council for approval. Director Dave Wegner made a motion to approve; Judge Lisa Swaim second. Vote taken and unanimously approved.

### **DECEMBER 15, 2021 JRAC Webinar**

Hillary Hartoin invited all council members to attend the JRAC Virtual Webinar on December 15, 2021 from 1:30 p.m. – 2:45 p.m. EST. offered by the IOCS on local establishment and the first annual report. Registration available at <https://ijc.wufoo.com/forms/mi5tpy517ocvbb>.

### **COURT REFORM GRANTS**

The Council was advised that Court Services has submitted a grant application that would provide funding for expansion of the county emergency duress system and surveillance cameras. Said expansion would include off campus offices, such as Community Corrections and Adult & Juvenile Probation. Grant also includes a request for a smartscreen court house directory and interactive information center to begin implementing a wayfinding project. Award notification is expected by the end of the year. Hillary Hartoin, Court & Pretrial Services Director, also reminded the Council that we are still awaiting award notification of the Pretrial IOCS Grant that would include funding for a part-time public defender assigned to pretrial services.

### **AGENCY DATA REVIEW & DISCUSSION**

All agencies/departments were previously asked to prepare a data report and summary of services offered, collaboration efforts and use of evidence-based practices. Terry Haney, Chief Adult Probation Officer, presented an offense type summary report, while Dave Wegner, Community Corrections, reviewed his monthly snapshot and results of his agency's most recent quality assurance audit.

Hillary Hartoin, summarized the monthly Court & Pretrial Services program snapshot and provided a brief update on current projects. All departments were reminded that the first JRAC Annual Report is due the end of March and discussion took place on what data the Council would like to collect. Hillary Hartoin advised that the annual report template will be available to the coming weeks.

## **GOALS & PERFORMANCE METRICS**

Discussion regarding the Council's goals and possible performance metrics took place. Judge Swaim suggested that the Pretrial Metrics, Public Safety, Violation, Appearance, and Success Rates be calculated and tracked for all community supervision agencies. Ms. Hartoin explained how that could be implemented for departments in SRS. It is noted that Community Corrections is already tracking the aforementioned metrics as an IDOC goal. Dave Wegner suggested adding a rate that measures the percent of positive drug screens and a measurement regarding the percent of clients that participate in programming and services. Ms. Hartoin also presented the idea of leading the Council through a SWOT Analysis at a future meeting. Further discussion to take place.

## **OVERVIEW OF ONGOING PROJECTS & SERVICES**

Group discussion regarding ongoing projects and available services took place with the goal of promoting continuity of care and increasing collaboration across agencies. Hillary Hartoin provided a brief update on the SIM Grant and funding received for mental health evaluations. The current assessments and jail therapy programs were also reviewed with the council. Probation and Judges were welcomed to add participants to the groups. Dave Wegner gave a brief overview of Law Enforcement Online Community Supervision Roster Access on the CPCC Website and invited other agencies to participate. Dr. Cadwell gave a brief update on a pending grant application that would increase mental health services in the jail and collaboration with stakeholders on best meeting the needs of this population.

## **Other Business**

No other business or comments were offered.

## **Adjourn**

There being no further business, a motion to adjourn the meeting was made by Dave Wegner; Judge Muehlhausen second. Vote taken and meeting adjourned.

## **Upcoming Meetings/Events**

**Tentatively scheduled for** Wednesday January 12, 2021 at 3:30 p.m. following the CPCC Advisory Board Meeting.

Respectfully submitted ,

/s/Hillary Hartoin

Hillary Hartoin

Cass County JRAC Chair

Director, Cass County Court Services