



IDOCCommunityCorrections (CY2023)

321 Residential/Work Release



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Cass/Pulaski Community Corrections Residential/Work Release

Application details

Application Initiation

Eligibility Criteria

Each program proposal must be approved by an established Community Corrections Advisory Board under [IC 11-12](#). For additional eligibility requirements, please refer to the [CY2023 Request for Proposals Guidelines](#).

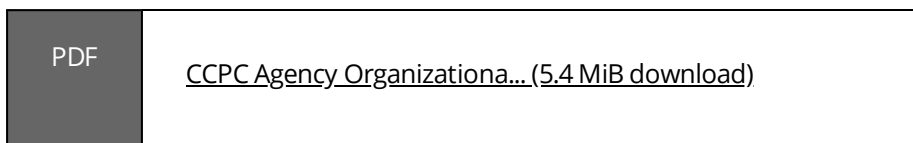
I confirm that I meet the eligibility criteria for this grant |

Applicant Information

Oversight Agency: | Community Corrections

Advisory Board Name: | Cass/Pulaski Regional
County Name: | Cass
Agency/Program Name: | Cass/Pulaski Community Corrections
Agency Address: | 520 High Street, Logansport, IN 46947
Grant Director Name: | Dave Wegner
Grant Director Title: | Director
Grant Director Email: | dave.wegner@co.cass.in.us
Grant Director Phone Number: | +115747229178

Agency Organizational Chart:



Program Description

Program Status: Select one of the options below. | Sustaining Current Program

Program Implementation Date: | 10/01/2009

Statement of Need:

Indicate the need for this program in your local community. Utilize local data to explain/ demonstrate the stated need.

Our Local Courts, JRAC Council and Criminal Justice System have seen a significant and documented increase in the commission of high-level felony crimes, violations of community supervision and high-risk offenders in our local jail. One fourth of the 1,000 felony filings in Cass County in 2020 and 2021 were for Level 1-Level 5 Felonies and an average of 29% of the Cass County Jail's population in 2021 consisted of those inmates held on a violation of community supervision. In March of this year, 63 inmates were held on a violation, in keeping with with 2021 trends. Additionally, we have identified an increase of those who violated by committing new offenses, with 46% of those currently held on probation violation in the jail, having committed a new felony offense; 12% of those incarcerated are being held on bond revocations for committing new offenses. These factors, coupled with the results of Pretrial Services' analysis that find that 46% of inmates have been identified as high risk, illustrate that the community has a need for an increase in services that goes beyond simply supervision, and that also provides a safer way for offenders to transition into the community without jeopardizing public safety.

As an agency, CPCC believes that incarceration alone for high-risk offenders and repeat violators, that includes no form of cognitive behavioral, rehabilitative programming or supervision to support successful transition back into the community, does not promote public safety or effectively decrease an offender's likelihood to reoffend. In addition to averaging 21% overcapacity, our local jails also lack the training and infrastructure to effectively apply evidence-based practices or the services needed for those with mental health barriers or acute addictions. The Work Release Program's intensive course of treatment and supervision is designed to successfully transition an offender into the community with skills and support needed to maintain sobriety and not relapse. Active participation in cognitive behavioral programming when paired with evidence based practices is effective in reducing recidivism as seen in the agency's 19.5% Violation Rate and 98% Public Safety Rate.

Beyond maintaining the jail population/diverting incarceration expenses, local Courts and the Community are seeking solutions that look further than the short-term solution that blanket incarceration provides. Over the past three years, our local criminal justice system and community has underwent a cultural shift that supports and values evidence-based decision making and practices in both pre and post convictions settings. A renewed emphasis on targeted referrals and treatment of underlying needs, in alignment with the risk/need and dosage principle, has taken place and is now seen as an effective, proven way to produce outcomes that last beyond the end of supervision or a defendant's release from jail.

Continued funding of the Work Release program and support to reopen at full capacity is needed to not only meet needs of this growing sector of population, but also to help ensure our community's safety by providing meaningful supervision to our residents that gives them the best chance of achieving lasting success and sobriety.

Target Population:

CPCC's Work Release target population primarily consists of moderate to high-risk male and female adult offenders with felony convictions who are directly sentenced from local courts. This program component also provides alternatives for direct commitments, sanctions for probation/parole violations and sentence modifications and includes veterans, offenders needing treatment/services and/or who are reentering the community via the Community Transition Program, Purposeful Incarceration or through local jails.

Populations Served by this Program:

- ✓ Males
- ✓ Females
- ✓ Post Conviction
- ✓ Sex Offenders
- ✓ Other

Other Populations Served by this Program:

Additional residential services offered include, but are not limited to, providing Parole with full access to the programs the agency offers, ranging from allowing for participation in facility cognitive behavioral programs to a parolee's placement in the Work Release program as a sanction for a violation. Parole also has utilized the facility to temporarily provide residency for inmates released from the IDOC who did not have approved/appropriate housing. CPCC was able to assist parole in offenders transition into the community by providing housing and assistance in obtaining employment.

Estimated Number of Participants to be served: | 200

What kind of eligibility criteria does your agency use? | Both

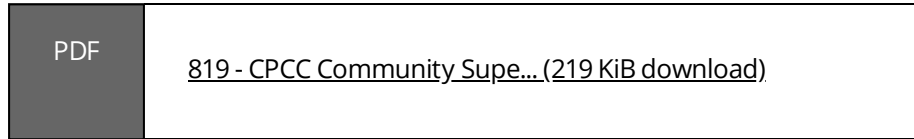
Participant Criteria Describe the criteria that must be met to be referred to this program.

CPCC has no blanket restrictions on client program eligibility outside of statutory supervision guidelines and local presumptive criteria and relies on risk-based determinations and objective factors obtained in the evaluation process when determining a defendant's potential eligibility for participation in Community Corrections Programming. Additionally, CPCC has no offense or charged-based exclusions, but does require GPS supervision for those offenders who fall under IC 35-38-2.5 (7-12).

Local criteria includes the applicant being sentenced to a post-conviction term, to avoid duplication of services offered by other local programs such as Pretrial Services who facilitates electronic monitoring supervision of the pre-adjudication population. The exception to this local rule is probation violators who were released to Community Corrections pending their Fact-Finding as an intermediate sanction. Community Corrections applicants also must have a valid residence in Cass/Pulaski County or an adjacent county and have no outside warrants/holds that would prevent enrollment in the program.

Acceptance into Community Corrections is based on an evaluation process that includes the results of IRAS Risk Assessment, the applicant's criminal history and prior conduct while incarcerated and under community supervision, history of escape/absconding, residential stability, risk of re-offending/to public safety and need for/motivation to participate in programming and services.

Participant Criteria Policy:



Program Design and Description: General description that outlines the program for which you are applying.

Cass Pulaski/Community Corrections' Residential Work Release Program has been serving both the both the Cass and Pulaski County Communities by providing the only residential and rehabilitative evidence and needs-based alternative to incarceration for over the past ten years. The CPCC Work Release Program is a standalone facility, adjoined to the Community Corrections Main Office. At full capacity the facility can house up to forty males and twelve females. Once this year's renovations are complete, the facility will also include two isolation cells, for ill or aggressive clients, expanded office space, a virtual computer lab and newly redesigned classroom that will facilitate hybrid in-person and virtual programming and classes.

The Work Release Component, not unlike the Home Detention Program, relies on evidence-based practices and needs-focused supervision, to provide more intensive supervision for offenders convicted of Level 6-Level 2 Felonies that have been directly sentenced from the local courts or who are reentering the community via the IDOC Purposeful Incarceration or Community Transition Programs, in addition to those placed directly from our local courts/jails. The Work Release Program is also used as an intermediate sanction for those who have violated the Home Detention Program. A client, in lieu of immediate revocation to the local jail, maybe transferred to the facility and allowed to maintain employment, but be subject to more intensive programming before transitioning back to IHD once stabilized. Other agencies, such as probation, may also use the this program as a sanction for clients with isolated pattern of violations and/or illegal substance.

Clients participating in the Work Release Program remain "incarcerated" at the facility, in addition to being subject to 24/7 GPS Monitoring, and are only released for employment or other activities, i.e. peer recovery meetings, family visits, work crew, and other activities approved by CPCC staff. Mirroring the Home Detention Program, clients are supervised primarily by the work release coordinator and case managers, facility therapist, and support staff that consists of peer recovery specialists and correctional officers.

The center of our cultural at CPCC and at the core of the services we provide, is our extensive catalog of cognitive behavioral programming, that includes programs targeted towards substance abuse and criminal/addictive thinking, trauma, anger management and individual counseling. CPCC is founded upon the risk principle, evidence-based practices, and the "best-practices philosophy." We believe in risk-based determinations and supervision that goes beyond ensuring compliance and prioritizes identifying and treating the underlying needs and thought patterns that cause relapse and recidivism, as seen in our mission statement:

Mission:

"Cass/Pulaski Community Corrections is committed to improving the quality of life of the clients and the community by applying effective evidence-based programs that produce positive choices, constructive behavior, and accountability from the clients, thereby reducing their criminal actions."

Vision:

"To beat all aspects of recidivism."

Upon entry into the program, clients are assigned a case manager and meet with the therapist to help identify goals and individual needs that assist them in achieving lasting success upon transitioning into the community. A case plan is developed, with the client's input, that is tailored to their needs and individual responsivity factors and is prioritized using the

dosage principle. During this stage, employment and educational assistance is also provided if needed and clients begin to develop a support system within the recovery community through our Peer Recovery Specialists.

CPCC served 63 clients in Work Release Program in 2021. To better understand the demographics of this population data from the CY2021 identifies the following:

- Offense Level Analysis: 1.96% Criminal Misdemeanors, 39.22% Level 6 Felonies & 54.9% High Level Felonies.
- Offense Type Analysis: 29.29% are drug/alcohol related offenses, 15.66% crimes against property, 17.68% crimes against persons, 2.78% weapons related, 12.38% public health/admin., 15.91% traffic and 4.55% fall into the other category.
- Risk Analysis: Trends show that 34.69% of clients were identified as High Risk, 53.06% as Moderate Risk, & 12.25% as Low Risk. Total Risk Reduction for the year was -20.5%, while the agency scored highest in the Substance Abuse (49%), Education/Employment (48%) and Criminal History (45%) Domains.

In 2021, we begin measuring our agency's Safety Rate and Violation Rate, along with other metrics. Our Local JRAC has defined performance metrics for all community supervision agencies and below are 2021 metrics, which illustrate that our commitment to evidence-based practices and cognitive behavioral programming have created a system of care that is both rehabilitative and that ensures community safety.

Violation Rate: 19.5% (the percentage of clients who received a violation; pending violations are NOT included)

Safety Rate: 98% (the percentage of clients who do not commit a new offense)

Completion Rate: 80% (the percentage of clients who remain under supervision until the end of their sentence.)

Drug Screen Positivity Rate: 9% (the percentage of drug screens administered that return a positive result)

Participants can participate in upwards of three classes a day depending on their work schedule, in addition to process groups, where clients learn skills on how to identify triggers and develop healthy coping skills, correct distorted thinking patterns and regulate emotions, through tools such as thinking reports. One of our main goals is for clients to complete the program with the tools and resources necessary to maintain sobriety and successfully overcome challenges they may encounter, without reverting back to old thinking patterns and behaviors.

Our Community Service/Work Crew Program allows clients to give back to the community via our annual Community Beatification project and other community service opportunities such as lawn mowing and snow removal. Last year, residents and staff planted over 7,000 plants in our green houses and placed over 180 barrels and 177 baskets throughout our community.

Beyond providing a proven alternative to incarceration, The Work Release program ensures public safety by facilitating true transitional support back into the community for high-risk, local offenders or those coming back from the IDOC by providing programming and support paired with accountability and supervision that allows clients to obtain employment and the skills needed to not only not reoffend, but also become contributing members of the community.

In-house Program and Service

Types: Select all applicable programs treatment under this grant program.

- ✓ Stability Services
- ✓ Educational Services
- ✓ Cognitive Behavioral Therapy
- ✓ Substance Abuse Treatment
- ✓ Mental Health Treatment
- ✓ Other

Other In-house Treatment or Service Types: List any additional treatment types not listed above.

New Directions: Our foundation seven-module program is based on real-life experiences of incarcerated addicts involved in substance abuse treatment and designed to help clients break free from the grip of criminal and addictive thinking.

My Ongoing Recovery Experience (MORE): An evidence-based support program targeted toward individuals' needs in the critical months after treatment. Said curriculum includes skill-building activities to help participants succeed in initiating and sustaining recovery and develop self management tactics.

Interpersonal Skills: This program helps clients learn daily living skills that are crucial to success in making significant life transitions. By providing tools necessary to living healthy and fulfilling lives, clients learn to effectively manage and maintain relationships with others in a healthy, productive manner.

Individual and Family Therapy is facilitated by our facility therapist. The focus and duration of treatment is dependent on the client's needs and the course of treatment is determined collaboratively by the therapist and the client.

INSOMM (Indiana Sex Offender Management and Monitoring Program): This is an intensive counseling program that, in conjunction with Parole, Probation and/or Community Corrections, monitors sex offender's activities and participation, progress in programming.

Anger Management: Using Hazeldon's Beyond Anger curriculum, clients examine anger, its definition how it becomes habit, and the immense effect it has on their lives. They learn to identify sources of resentment and anger and develop strategies to move beyond them to forgiveness.

Beyond Trauma: A comprehensive curriculum that helps women heal from trauma. The course identifies that trauma often leads to disorders such as addictions, eating disorders, and self-harm and explores the interrelationships between substance abuse, trauma, and mental health using multiple therapeutic techniques – psycho educational, cognitive behavioral, expressive arts, and relationship therapy.

Moral Reconciliation Therapy (MRT): A systematic treatment strategy that seeks to decrease recidivism by increasing moral reasoning. MRT focuses on 7 basic treatment issues: confrontation of beliefs, attitudes, and behaviors; assessment of current relationships; reinforcement of positive behavior and habits; positive identity formation; enhancement of self-concept; decrease in intemperance and development of frustration tolerance; and development of higher stages of moral reasoning.

Staying Quit Relapse Prevention: This program, added this year, helps clients avoid a relapse by recognizing risky situations, coping with urges and cravings, being around other users, understanding support issues, and taking charge. Clients learn to understand which situations and people may trigger a relapse.

Thinking for a Change: This cognitive behavioral change program for offenders includes cognitive restructuring, social skills development, and development of problem-solving skills.

W.R.A.P. : A self-management and recovery system, facilitated by our Peer Recovery Specialists, that assists participants in developing action plans and tools to help aid recovery during difficult times.

Process Group: Residents are placed into this group within a week of arriving at the Work Release Center and remain in the assigned programming or process group until they are discharged from the program. The purpose of this group is to allow the residents to use and practice the tools gained through counseling or evidenced-based groups/classes in a facilitator guided format.

Referral Program and Service Types

- ✓ Education Services
- ✓ Financial Services
- ✓ Substance Abuse Treatment
- ✓ Mental Health Treatment

Levels of Supervision/Program

Components: Select any of the following components and/or equipment utilized for this program.

- ✓ GPS
- ✓ Residential/Work Release
- ✓ Alcohol Monitoring
- ✓ Community Service/Work Crew

| ✓ Other

Other Supervision Components: Please list any additional supervision components utilized by your agency not listed above.

Additional residential services offered include, but are not limited to providing Parole with full access to the programs the agency offers, ranging from allowing for participation in cognitive behavioral programs to a parolee's placement in the Work Release program as a sanction for a violation. Parole also has utilized the facility to temporarily provide residency for inmates released from the IDOC who did not have approved/appropriate housing. CPCC assists parole in offenders' transition into the community by providing housing and assistance in obtaining employment.

The Work Release Program is also utilized to provide transitional housing to inmates deemed medically high risk or who were homeless. The facility also targets and seeks to serve those with mental health disorders and other developmental disabilities that the jail lacks the proper infrastructure and resources to adequately serve. Our Facility Therapist and Criminal Justice Liaison coordinate a client's assessments and medication regime, while providing individual counseling and other therapeutic services.

Our Community Service/Work Crew Program is also used as an intermediate sanction for residents who are not working due to a disability or other barrier, who have violated other community corrections programs and is a way for clients to give back to the community.

Equipment Owned or Leased: Is the equipment utilized by your agency owned or leased? | Leased

Are monitoring services provided in-house (by agency staff) or by a contracted agency? | In-house

Number of Units Available: | 65

Types of Assessments: Select all that apply.

- ✓ IRAS Community Supervision Screening Tool (CSST)
- ✓ IRAS Community Supervision Tool (CST)
- ✓ IRAS Supplemental Re-entry Tool (SRT)
- ✓ STATIC-99
- ✓ Substance Abuse Subtle Screening Inventory (SASSI)
- ✓ Addiction Severity Index (ASI)
- ✓ Brief Symptom Inventory (BSI)
- ✓ Adult High School Equivalency
- ✓ Other

Other Assessments: List any additional assessments used that are not listed above.

Test of Adult Education (TABE)
Advance Warning of Relapse (AWARE)
Alcohol Use Disorders Identification Test (AUDIT)
Drug Abuse Screening Test (DAST-10)
Adverse Childhood Experiences (ACE)
Patient Health Questionnaire (PHQ-9),
Generalized Anxiety Disorder (GAD-7)

Full Time Services Staff: The number of all full time staff providing direct services. (Include staff paid by all funding sources) | 1

Average Caseload Size: | 40

Residential/Work Release

Type of Residential/Work Release Facility: | Stand Alone

Total Number of Beds Available: | 92

Total Number of Male Beds Available: | 52

Total Number of Female Beds Available: | 40

Financial Support

Does the program currently receive Community Corrections and Justice Reinvestment grant funding through IDOC? | Yes

Does the program charge a fee(s) to participants? | Yes

Describe and list the program fee(s) charged to participants.

Work Release
\$20.00 per day - Once Employed
· GPS while on work release is an additional \$4.00 per day.
· Commissary, laundry and telephone rates are applied as contracted by way of vendors.

Community Transition Program
\$7.00 per day – Once Employed

Upload the Fee Schedule:

PDF	CPCCA Advisory User Fee Sc... (81 KiB download)
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Additional Grants: List any additional grants that the program is receiving or may receive during the grant cycle.

The agency receives approximately \$3,000 for cognitive behavioral and substance abuse curriculum, including facilitator materials and participant workbooks, for the Community Supervision (Home Detention/Electronic Monitoring) and Work Release Components each year from Drug Free Cass County LLC.

The agency also has been allocated \$15,000 of the funds received from the Justice Systems Addictions Response Grant obtain by Court & Pretrial Services. Said funds are designated for the creation of our computer lab and classroom.

Is the program able to sustain operations, at least partially, in the absence of grant funding? | Yes

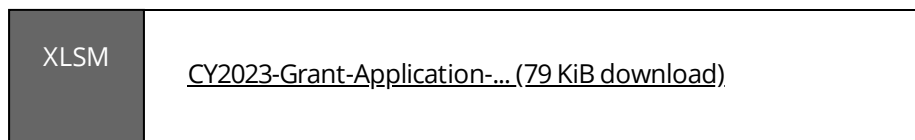
Continuation of Operations: Indicate how support for the program will be encouraged, attained, and continued in the event that grant funding is reduced or discontinued

While the agency relies on the awarded grant funds to sustain the program, in the absence of grant funding, the program would have to utilize it's Project Income to sustain operations. However, the agency's existing Project Income balance would only sustain the program for six to nine months. The agency could approach the local Commissioners and Council for support, but it is not known if resources to sustain the program would be awarded, are available or how long assistance could be provided on the limited local budget. It is not guaranteed that without continuation of grant funding that Cass/Pulaski Community Corrections would be sustainable or able to continue operations.

Local funding remains limited due to expenses such as the local jail expansion project and personnel salary increases (i.e. community corrections and jail correctional officers). In addition, due to unforeseen issues with a previous subcontractor, the County has had to spend a substantial amount of resources to reestablish an independent EMS service for the County. Community Corrections has also allocated a substantial amount of Project Income for the renovations needed to reopen the Work Release Facility at full capacity.

CY2023 Requested Budget

Upload Program Budget File:



Total CY2023 GRANT Funding Request: | US\$419,515.00

Grant Funds Requested for IN HOUSE Programming: Total amount of IC 11-12 funds (not in 300 series/ contracts) requested to support evidence-based programming. | US\$384,838.00

Number of NEW Full Time Staff Requested: | 0

Budget Changes: 100 Series

It is noted at this time the agency is not requesting any additional grant funding and is only requesting of continuation of existing funding in order to sustain operations. Any salary changes are to remain in compliance with the Indiana Probation Officer Pay Scale, which has yet to be released for CY2023. Due to the CY2023 Pay Scale not yet being released by the IOCS, budget salaries were calculated based of POPAI's proposed changes to said scale.

Budget Changes: 200 Series

| None

Budget Changes: 300 Series

| None

Justification: 400 Series

| None

Subcontracts

Are Contractual Service providers paid with funds outlined by IC 11-12? | Yes

I understand that all subcontracted agencies and services will have a written agreement outlining terms and conditions for subawarded funding on file and available to IDOC upon request. | ✓

Briefly describe the services provided by Contractual Service Providers:

CPC subcontracts with our local mental health provider, Four County, to staff the Counseling Section of our agency, who facilitates our in-house cognitive behavioral and/or substance abuse programming. The leader of the section serves as the department's primary counselor/therapist and is responsible for administering supplemental risk/needs assessments on clients targeted towards further identifying underlying mental health needs, assigns clients into appropriate treatment programs, and facilitates the department's catalog of evidence-based programs, i.e. New Directions, MRT, Anger Management, Relapse Prevention, and Beyond Trauma. This person also serves as the liaison between the agency and outside service providers.

Additionally, this subcontract/MOU provides for Peer Recovery Specialists, who provide stability services and who assist in the facilitation of facility peer recovery groups, i.e. W.R.A.P, MRT, Process Groups and other classes. The Peer Recovery Specialists also provide individual recovery support to clients, in addition to providing supplemental services to Cass County Pretrial Services and facilitating several classes and programming in the Cass County Jail.

Lastly, the agency's Navigator/Criminal Justice Liaison is also provided under this contract. The Criminal Justice Liaison is responsible for evaluating and assisting clients with applying for state health insurance programs, HIP, and serving as a link with our Court System and local mental health and substance abuse services.

Assisting the lead therapist and peer recovery therapist are practicum and master level interns, from a variety of local educational institutions, including Purdue and Notre Dame University, also assigned through Four County, who facilitate more specialized groups and provide additional individual counseling. These interns also primarily provide counseling services for clients of the Cass County Pretrial Release Program, who has access to all the above services and programming under this subcontract/MOU.

Performance Measures

METRIC 1

Select a Focus Area for *Metric 1*: | Monitoring & Compliance

What would you like to measure for *Metric 1*? | Quality/ Satisfaction

***Metric 1* Goal Statement**

Increase compliance with agency supervision contact standards by at least 5%.

We believe that supervision based on identified risks/needs is directly correlated to community safety and the clients' success. Adherence to contact standard policy is essential to promoting both public safety and ensuring clients emerging underlying needs are being met.

Describe the indicators that will demonstrate the agency/program's progress on the *Metric 1* Goal:

Community Corrections has partnered with the Office of Court Technology and utilized the reporting capabilities of SRS, to generate monthly reports that identify to both case managers and administration not only if clients supervision, i.e. number of office appointments, field visits, and drug screens, have met contact standards that correlate with their risk and supervision level, but also if they were referred to and are participating in programming. Said report can also identify which clients need a case plan drafted or IRAS administered.

Supervision and quality assurance policies have been updated to require case managers to review their caseload monthly and generate a report to both administration and the quality assurance committee to ensure standards are being met. Said reports not only allow the quality assurance committee to generate a compliance rate, but also empowers case managers by providing an efficient tool to help them effectively manage their caseload.

METRIC 2

Select a Focus Area for *Metric 2*: | Staff Training & Coaching

What would you like to measure for *Metric 2*? | Quality/ Satisfaction

***Metric 2* Goal Statement:**

Increase the number support staff training dedicated to learning teams and effective communication strategies to 10 hours or 25% of the years requirement.

CPCP recognizes the need for support staff, correctional and field officers, to interact with clients in both the facility and when conducting field/home visits in the community.

Describe the indicators that will demonstrate the agency/program's progress on the *Metric 1* Goal:

The agency will modify policy to specify that 25% of continuing education requirements completed by correctional and field officers, must consist of learning teams hours that focus on ECMS, motivational interviewing, de-escalation tactics, etc.

Case Managers and the Work Release Coordinator will assist in developing and deploying said learning teams trainings and report completed hours to the Quality Assurance Community and Administration.

METRIC 3

Select a Focus Area for **Metric 3:** | Cognitive Interventions

What would you like to measure for **Metric 3?** | Quality/ Satisfaction

Metric 3 Goal Statement:

Increase the use of Cognitive Interventions, i.e. thinking reports, Carey Bits & Guides, etc. by 5%.

CPCC recognizes that clients need to learn skills on identifying triggers, develop healthy coping skills, correct distorted thinking patterns and regulate emotions to be successful both while on the program and in the community.

Describe the indicators that will demonstrate the agency/ program's progress on the Metric 3 Goal:

CPCC Administration will ensure all staff has training and needed resources to instruct clients on how to complete thinking reports and other assignments through Carey Bits & Guides.

Existing Reports in SRS that measure the amount of interventions and sanctions administered will be utilized to generate baseline data and capture future interventions administered. Said report will be calculated monthly and reviewed by both administration and the quality assurance committee to monitor progress to achieving this goal.

QUALITY ASSURANCE

Quality Assurance Policy:

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Supporting material

I confirm that I have uploaded all of the documents listed above. | ✓

Log in to idocccgrants.grantplatform.com to see complete application attachments.

PDF
Uploaded Additional Grant Application Requirements:
Cass Pulaski Cou... 921 KiB

PDF
Uploaded Additional Grant Application Requirements:
CY2023 CPCC Ad... 296 KiB

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CY2023 Cass Cou... 203 KiB



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Application Requirements:**

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