



CY2021 ANNUAL REPORT

CASS/PULASKI COMMUNITY CORRECTIONS

"Committed to improving the quality of life of the program participants and the community by applying effective evidence based programs that produce positive choices, constructive behavior and accountability from the program participants, thereby reducing their criminal actions."

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SECTION 1:

AGENCY INFORMATION

AGENCY HISTORY AND DESCRIPTION

In 1992, the Cass County Probation Department began supervising offenders on electronic monitoring home detention. Cass County Superior Court initiated this program to provide an alternative sentencing option in lieu of incarcerating non-violent offenders in the Cass County Jail. In 1994, the Cass County Probation Department began a partnership with the court system in Pulaski County agreeing to supervise offenders sentenced to electronic monitoring home detention. This partnership progressed, and, in 1995, Cass County and Pulaski County made a joint application with the Indiana Department of Corrections to form Cass/Pulaski Community Corrections, CPCC. Cass/Pulaski Community Corrections was formally established in 1996. In addition to offering electronic monitoring home detention, Cass/Pulaski Community Corrections began providing other alternative sentencing programs including community service, juvenile electronic monitoring programs and adult work release.

The Cass/Pulaski Community Corrections Department provides several community-based programs that aim to provide rehabilitative programming for offenders in our local criminal justice system and offenders transitioning from the Indiana Department of Corrections, the most well known being the In-Home Detention Electronic Monitoring Program, Work Release and Community Service Program. At any given time the home detention program supervises up to 120 adult and/or juvenile offenders and 52 offenders via the residential work release program.

CPCC is founded upon evidence-based practices and utilizes the "best practices philosophy." All clients admitted into one of our community correction programs submit to a risk/needs assessment (IRAS) that is used to create a collaborative case plan that includes targeted

programming that corresponds with each client's identified needs. Programming includes assisting the clients in obtaining employment, facilitating evidence-based courses that address substance abuse and cognitive behavioral issues and aid in community peer support programs.

MISSION STATEMENT, VISION AND VISUAL IDENTITY

Mission

Cass/Pulaski Community Corrections is committed to improving the quality of life of the clients and the community by applying effective evidence-based programs that produce positive choices, constructive behavior, and accountability from the clients, thereby reducing their criminal actions.

Vision

To beat all aspects of recidivism

Visual Identity

- The Scales of Justice symbolize the fair distribution of law, with no influence of bias privilege, or corruption.
- The Three Pillars symbolize a sustainable, strong, and reliable support system that we provide to our clients.
- The Pink Petunias symbolize our commitment to providing compassionate continued care and serving the community.
- The Butterfly symbolizes the power of personal transformation and growth.



ADVISORY BOARD

Cass County Community Corrections is governed by an advisory board and subject to state and local statutes and regulations. Additionally, the department is required to follow policy and procedures set out by the Indiana Department of Corrections and the Indiana Association of Community Corrections Grant Act Counties (IACCAC). Members of the Advisory Board include Community Leaders and our Local Criminal Justice Stakeholders. Together we meet, exchange ideas and collaborate to ensure that we continue to improve our community and offer evidence-based recovery services. Current Members include:

- Hon. James Muehlhausen, *Judge, Cass Superior Court 1*
- Hon. Lisa Swaim, *Judge, Cass Superior Court 2*
- Hon. Stephen Kitts, *Judge, Cass Circuit Court*
- Hon. Crystal Kocher, *Judge, Pulaski County Superior Court*
- Hon. Mary Welker, *Judge, Pulaski Circuit Court*
- Ed Schroder, *Cass County Sheriff*
- Jeff Richwine, *Pulaski County Sheriff*
- Noah Schafer, *Cass County Prosecutor*
- Kelly Gaumer, *Pulaski County Prosecutor*
- Sheryl Pherson, *Cass Chief Public Defender*
- Chris Martin, *Logansport City Mayor*
- Ryan Browning, *Cass County Commissioner*
- Mike Stajduhar, *County Council*
- Will Scott, *Cass Juvenile Probation/JDAI*
- Jen Scafer, *Pulaski County JDAI*
- Terry Haney, *Cass County Adult Probation*

- Christine Allen, *Pulaski County Adult & Juvenile Probation*
- Eric Courtney, *Juvenile Corrections Facility*
- Nicole Hiatt Drang, *Four County Mental Health Adm.*
- Dr. Carrie Cadwell, *Four County Mental Health Adm.*
- Eric Regan, *Lay Person*
- Kelly Stephenson, *Lay Person*

Advisory Board Meetings

The Cass/Pulaski Community Corrections Advisory Board meets every third Tuesday of the first month of the quarter. Traditionally said meetings are held in the Cass Government Building in the Bicentennial Room, but due to COVID-19 said meetings were held virtually via Lifesize. CPCC is also part of the Local JRAC (Justice Reinvestment Advisory Council), who began meeting in October of 2021.

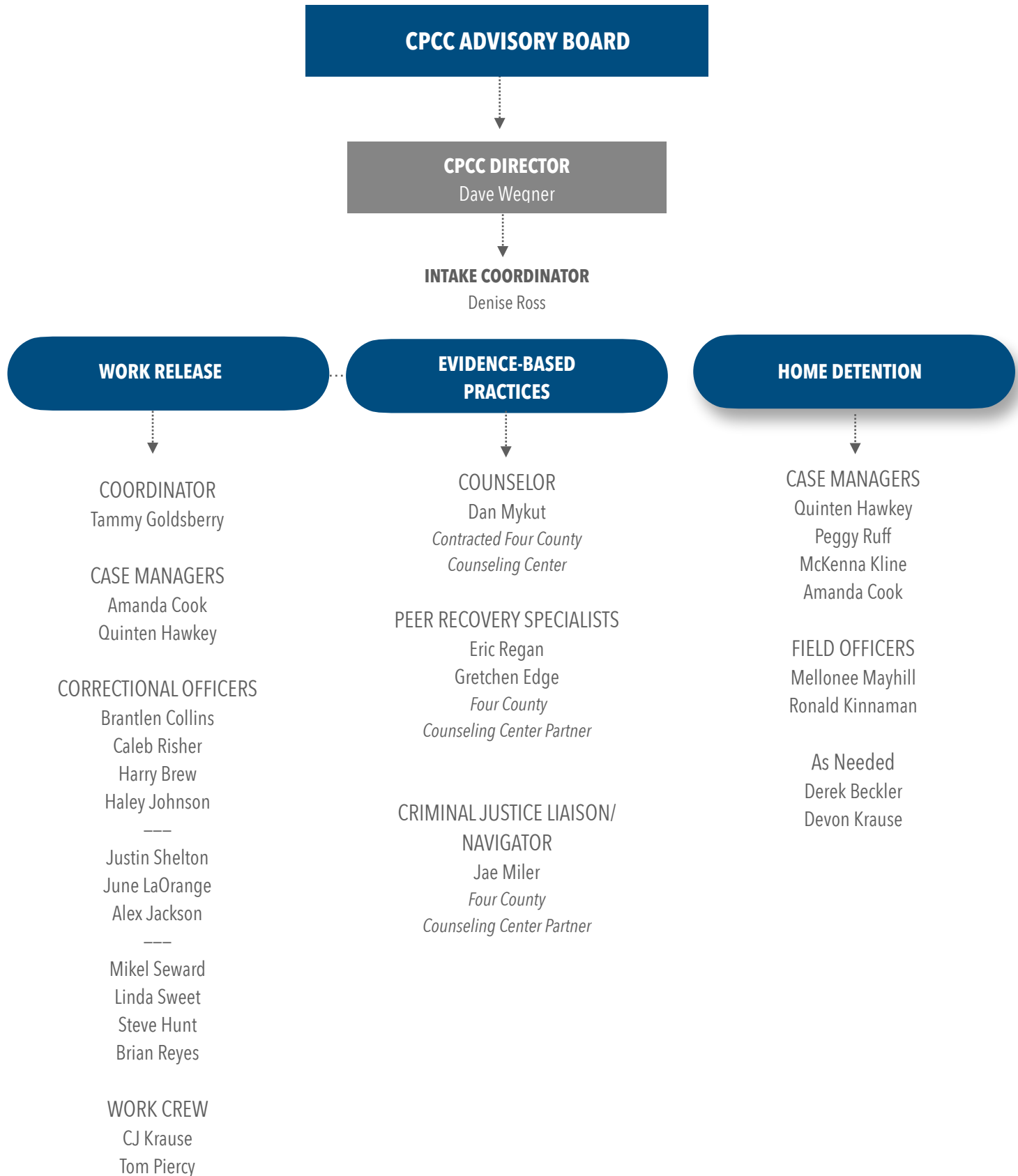
The Advisory Board Meetings held in 2021 were as follows:

- February 16, 2021
- May 18, 2021
- June 22, 2021
- August 17, 2021
- September 14, 2021
- November 16, 2021

Cass County Local JRAC Meetings attended were as follows:

- October 19, 2021
- November 16, 2021
- December 8, 2021

AGENCY ORGANIZATIONAL CHART



EMPLOYEE ROSTER

Name	Position	Work Status
David Wegner	Director	Full Time
Denise Ross	Case Manager - Intake Coordinator/ PREA and Co-Quality Assurance Coordinator	Full Time
Quinten Hawkey	Work Release/Home Detention Case Manager	Full Time
Peggy Ruff	Home Detention Case Manager	Full Time
McKenna Kline	Home Detention Case Manager	Full Time
Tammy Goldsberry	Work Release Coordinator	Full Time
Amanda Cook	Work Release/Home Detention Case Manager	Full Time
CJ Krause	Correctional Officer-Supervisor/Work Crew	Full Time
Justin Shelton	Correctional Officer-Supervisor	Full Time
Mikel Seward	Correctional Officer-Supervisor	Full Time
Alex Jackson	Correctional Officer	Full Time
Brantlen Collins	Correctional Officer	Full Time
Harry Brew	Correctional Officer	Part Time
Haley Johnson	Correctional Officer	Part Time
Derek Beckler	Correctional Officer	Part Time
Mellonee Mayhill	Correctional Officer	Part Time
June LaOrange	Correctional Officer	Part Time
Linda Sweet	Correctional Officer	Part Time
Ronald Kinnamen	Correctional Officer	Part Time
Steve Hunt	Correctional Officer	Part Time
Brian Reyes	Correctional Officer	Part Time
Caleb Risher	Correctional Officer	Part Time
Tom Piercy	Correctional Officer	Part Time
Devon Krause	Correctional Officer	Part Time
Open Position (3)	Correctional Officer	Part Time
Open Position (3)	Correctional Officer-Work Crew	Part Time
Dan Mykut	Counselor-Contracted Four County Counseling Center	Full Time
Eric Regan	Peer Recovery Specialist -Contracted Four County Counseling Center	Part Time
Jae Miller	Criminal Justice Liaison/Navigator-Community Partner Four County Counseling Center	Part Time

STAFFING PLAN

The Cass/Pulaski Community Corrections Staffing Plan is designed to provide a measurement in the appropriateness and level of personnel. This section begins its study by providing general information of the organization and then examines the department's financial and client population trends and how they relate to staffing needs.

Staffing Description

The Administrative Section of the department is currently comprised of two staff members: The Director whose primary duties include grant writing, budget preparation, supervision of staff, and program compliance and the Intake Case Manager with the special duties of intake, determining client eligibility and placement and who also serves as Quality Assurance Co-Coordinator and PREA Coordinator. The Director is responsible for the overall operation of the department.

The Counseling Section of the department currently facilitates cognitive behavioral and/or substance abuse programming. The leader of the section is a contracted full-time employee of the Four County Counseling Center who is classified as a counselor. This position administers risk/needs assessments on clients, assigns clients into appropriate treatment programs, and facilitates the department's catalog of evidence-based programs, i.e. New Directions, MRT, Thinking for a Change, Relapse Prevention, and Beyond Trauma.

Assisting the lead therapist are practicum interns from Purdue and Notre Dame University, assigned through the Four County Counseling Center, who facilitate more specialized groups and provide individual counseling. Additionally, several community corrections staff facilitate MRT and other cognitive behavioral programs and learning teams.

Additionally, the Peer Recovery Specialist, also contracted from Four County, assists in the facilitation of facility peer recovery groups, i.e. W.R.A.P, MRT and other classes and while also providing individual recovery support to clients. The

Peer Recovery Specialist also provides supplement services to Cass County Pretrial Services and facilitates several classes in the Cass County Jail.

Lastly, is the Navigator/Criminal Justice Liaison. This position is responsible for evaluating and assisting clients with applying for state health insurance programs, HIP, and serving as a link with our Court System and local mental health and substance abuse services.

The Home Detention Section is led by three Case Managers, with two case managers sharing both a home detention and work release caseload. Each Case Manager maintains a case load of no more than forty clients. Responsibilities of the Case Managers include assessing client needs (risk/needs assessments), placing them into appropriate programming and the monitoring of their activities. Correctional Officers assist Case Managers and are responsible for contacting clients while in the community and verifying that they are abiding by the terms and conditions of the program. Contacts include inspection of the client's home, collection of urine screens and testing for illegal substances. Department policy requires clients, based on risk level, to receive four to eight community visits per month. On average, field officers conduct four hundred and fifty community contacts per month, including GPS Reviews to verify that clients GPS coordinates correspond with their schedules and granted passes.

Beginning in March of 2022, with the additional funding awarded by the IDOC in 2021, the department will add a fourth case manager to help ensure that clients of the home detention/ community supervision programs continue to be supervised in alignment with evidence-based practices, staffing principles and contact standards. In 2021, home detention case managers averaged caseloads of 30-40 clients and compliance with contact standards was 65-75%. An additional case manager would lower the caseload ratio and support compliance with the agency's client contact standards, in turn producing more positive outcomes.

The Work Release Section, as further detailed in Section 4 of this report, in response to COVID-19 and the agency's lack of infrastructure to isolate ill clients, remained limited to 20-25 male residents, 50% capacity through 2021, with the female dorm remaining closed. Female residential clients continue to be supervised via the Home Detention Program, if appropriate, or residential facilities when available. The primary clientele of the Work Release remains those deemed as homeless and/or not appropriate for placement into the Home Detention program due to risk level or the nature of their offense. In response, work release staffing continues to be temporally reduced. It is also noted that throughout 2020-2021, the agency has continued to see a high turnover in part-time correctional officers. Recognizing that the temporary reduction of population did not require us to maintain current staffing levels, most open part-time correctional officer positions were not filled.

Further described below, to counteract the high turnover of correctional officers needed to help provide supplemental supervision for both the Home Detention and Work Release Program, Community Corrections and the Cass County Sheriff's Department were able to obtain raises for correctional officers at both the Cass County Jail and Community Corrections effective January 1, 2022.

Additionally, the Commissioners have committed to a renovation of the entire Community Corrections Facility to allow for expansion and the addition of two isolation cells, to support the reopening of the Women's Dorm. The Adult Probation Department will move into the Health Department's current office, once they have finished transitioning to their new Smith Street Location, providing CPCC with space to expand office space and renovate the current infrastructure to support full reopening, including a new classroom with virtual computer lab, partially funded with the SIM Grant. Said renovations are scheduled to be completed by the end of summer or early fall of 2022.

Due to the anomaly created by the effects of COVID-19, to best analyze this the section of the staffing plan for the future and the return to normal operations, below is a summary and description of

Pre-COVID-19 staffing levels and standard operations.

The Work Release Facility normally operates on three shifts. The first shift operates from 7:00 a.m. to 3:00 p.m., the second shift operates from 3:00 p.m. to 11:00 p.m., and the third shift operates from 11:00 p.m. to 7:00 a.m. This section is led by the Work Release Coordinator. The Work Release Coordinator is responsible for the daily operations of the Work Release Facility. Duties include training and scheduling of staff, monitoring of clients, and ensuring the facility is operating at acceptable standards. The Coordinator also works with the Director in maintaining the agency's bookkeeping, accounting and financial management practices, as mentioned above.

The Work Release Coordinator is assisted by two Case Managers and twenty-seven (27) Correctional Officers. The Work Release Case Managers' responsibilities include developing and monitoring client case plans, monitoring of clients behaviors and coordinating with the counseling department to ensure that clients are in appropriate programming.

There currently exists six (6) full time Correctional Officers and twenty-one (21) part time Correctional Officers. The first and second shifts operate with two (2) full time Correctional Officers while the third shift operates with one (1) full time Correctional Officer. Full Time Correctional Officers are designated as supervisors or "Officers in Charge" (OIC) and are responsible for the safety and security of the clients and the facility. Each shift operates with at least three (3) full and/or part time officers. Two (2) officers remain in the facility while the third officer is stationed in the community conducting client field visits and/or community service projects.

Standards set out by the Prison Rape Elimination Act (PREA) mandates that each shift contain at least one female officer and one male officer. PREA further mandates that staff adequately and appropriately monitor clients ensuring the prevention of sexual abuse. Other duties performed by correctional officers include general supervision of clients. Finally, the Community Service/Work Crew program is operated by one full time and two part time Correctional Officers.

STAFFING HOURS

Again, due to the anomaly created by the effects of COVID-19, the below is a summary and description of our Pre-COVID-19 staffing levels and standard operations in order to best analyze and predict the needs of the agency when it returns to normal operations.

Past examination identifies that the department's personnel averages 1,405 work hours per week. The Department currently dedicates 80 hours per week on Administrative matters, 60 hours per week on Counseling, 180 hours on Home Detention, 1,008 hours on Work Release and 77 hours on Community Service/Work Crew.

Said hours break down to 71% of this time being committed to the Work Release program, 13% to the Home Detention program, 6% to Administrative matters, 4% to Counseling Programs and 6% to Community Service/Work Crew programs. The percentages by component remains nearly identical with studies conducted in 2014, 2017, and 2019.

The 1,372 hours a week required to operate the department is currently accomplished by 39 employees: 15 full time, of which 2 are contracted, and 23 part time. The department justifies the aforementioned staffing allocations through careful examination of client population verses department policies on supervision that help ensure public safety and the needs of the clients are being adequately met.

In evaluating staff, the department has classified each position as critical to the mission, important to the mission, or as organizational support. The department identified that 85% of staff have been labeled as critical to the department's mission and 15% are identified as important to the department's mission. It should be noted that the aforementioned description of staffing hours is what the department refers to when submitting annual fiscal budgets. However, trends identify that the department usually operates around 80% to 90% of staffing capacity. This is a result of the agency's high turnover in our part time correctional officer pool and administration's monitoring of resident population in correlation with required amount of staff.

Hours Per
Week

Administrative	80
Counseling	60
Home Detention	180
Work Release	1008
-Administrative	70
-First Shift	305
-Second Shift	305
-Third Shift	251
Community Service/Work Crew	77
Total	1,405

Financial

Analysis of the agency's fiscal trends from Fiscal Year 2015 to Fiscal Year 2021 identify revenue and expenses have moved from a revenue surplus to a revenue/expenses neutral status. Projections identify that in the coming years revenue/expenses will remain neutral. As mentioned in past examinations, a need was identified to retain correctional officers. It was acknowledged that our correctional officer salary schedule was lower than surrounding and similar size agencies. In response, to correct said deficiencies, budgets for 2022 have raised Correctional Officers salaries an additional \$8,000 per full time staff and a part time salary of \$15.00 per hour, bringing the agency closer to the industry standards.

As stated in last year's report, due to Work Release being closed to normal operations, the agency revenue and expenditures were reduced approximately 10% from recent years. It has been identified that the Personnel series (100) generated the largest impact on expenses, with raises in salaries accounting for the majority of this sector. It should be noted that prior staffing reviews revealed that salaries were below the average of other state

community corrections agencies. In efforts to retain staff, the Advisory Board committed to establish the director, coordinators, and case managers at the salary scale of the state probation officers.

Additionally, the salaries of the agency's correctional officers were increased comparable to the salary of those in surrounding counties, as mentioned above. While this move brought the salaries of administration, case managers, and coordinators closer in line with industry standards, even though increased, the salaries of full time correctional officers and part time employees remained below industry standards and require improvement to off-set the above described issues with employee retention and turnover. As a result, it is expected that wage increases for full-time correctional officers and part employees will at some point increase at an estimated \$100,000.00. It is believed that the agency will be able to absorb a fair amount of this cost with the expected client population increase and that after FY2021 the employee salary scale will level off resulting in a fixed control of personnel cost.

Staffing Plan Conclusion

Despite the anomaly created by the effects of COVID-19, it was found that FY2021 population trends and supervision polices function at the above described staffing level and allocated hours are in compliance with quality standards that ensure public safety. Financial neutrality could dip into negative returns, with the needed salary increases for correctional officers to stabilize employee turnover. As a measure of quality assurance, the department is annually audited by the IDOC in financial practices and in general supervision of clients. The department has positive findings in all financial audits and programming audits. While financial standards are currently being met, it is recommended that the department continue to monitor this measurement.

Lastly, current National and State industry standards recommend an average client caseload of no more than 35-45 clients per supervising officer. While the agency, with the addition of a new case manager mentioned above, will operate more in line with this standard in 2022, if new legislation passes, i.e. proposed Senate Bill 9, that requires caseloads to be no more than 30 clients per an officer, with more intensive supervision of those on electronic monitoring and data reporting, a reevaluation of the staffing and caseload ratios would be required to comply with these new standards.

Staff Training

Per policy, each employee is mandated to attend training programs throughout the year and earn 40 CEUs. Most training is provided on-line through the Relias Learning Center and outside trainings. In 2021, staff completed a total of 995 hours, with 88% of staff in compliance with training requirements. The agency also brought back Learning Teams, with ten hours of training conducted via learning teams with correctional officers. After assessing staff needs and gaps in available training, it was determined that said training would focus on effective communication skills, motivational interviewing, and report writing.



SECTION 2:

2021-2023 STRATEGIC PLAN

When developing the 2021-2023 Strategic Plan, our goal was to identify and prioritize areas of change that would help use grow and continue to accomplish our mission and values. We sought to streamline and simplify our objectives and outline goals that were challenging, yet practical, attainable and measurable. We collected feedback and input from staff, the Judiciary, Cass County Advisory Board, Community Leaders and other Stakeholders, as well as conducted an internal SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis. Through these discussions and by reviewing the past two years, we were able to identify five common themes and areas where we could improve and set goals that will leverage our strengths to help us improve upon our weaknesses to best overcome challenges and capitalize on opportunities for growth.

SWOT ANALYSIS

STRENGTHS

- Organizational Culture Committed to EBP
- Established, Effective Community Supervision Alternatives

OPPORTUNITIES

- Expand Therapeutic Programming into Local Jails

WEAKNESSES

- High Employee Turnover
- Inconsistency in Adherence to Case Management Policies & Best Practices

THREATS

- Lack of Proper Infrastructure to Isolate Inmates
- High Potential for Drug Trafficking and Contraband to Enter Facility

1. IMPROVE EMPLOYEE RECRUITMENT, RETENTION AND DEVELOPMENT

Objectives:

- 1.1: Expand employee recruitment initiatives by more effectively utilizing our website and social media.
- 1.2: Continue to pursue opportunities to competitively compensate correctional officers to improve employee retention.
- 1.3: Enhance employee development by reinstating learning teams and increasing internal training opportunities for not only CPCC Staff, but also staff of Cass and Pulaski Pretrial Services and Probation.

Data Collection & Measurement: Data on the number of continuing education hours and feedback gleaned from employee satisfaction surveys will be collected and reviewed.

Progress: As described in the Staffing Plan, Section 1, Correctional Officer's salaries were increased to be more in line with industry standards, effective January 1, 2022. The agency has increased employee recruitment initiatives by posting our current job openings on our website and via Indeed. Last fall, the agency also reinstituted learning teams, conducting 10 hours with correctional officers in 2021 focused on motivational interviewing and report writing.

2. EXPAND AND IMPROVE PHYSICAL INFRASTRUCTURE AND ENVIRONMENT TO ENSURE CLIENT AND STAFF SAFETY AND ENHANCE OPERATIONAL EFFICIENCY

Objectives:

- 2.1: Renovate the facility and modify floor plan to add two isolation cells to isolate ill or aggressive clients.
- 2.2: Acquire and implement use of a body scanner into operations to limit physical contact due to COVID-19 concerns and more effectively identify drug trafficking into the facility.
- 2.3: Add space to create individual office spaces for case managers, therapists and potential additional employees.

Data Collection & Measurement: Cost analysis and project timelines will be continually monitored to ensure that the project stays within budget and desired deadlines.

Progress: In 2021, we acquired the Tek84 Body Scanner and incorporated it into our standard search operations. As previously mentioned, the Cass County Commissioners have committed to a renovation of the Community Corrections Facility to allow for expansion and the addition of two isolation cells. Said renovation is scheduled to be completed by late fall 2022.

3. COLLABORATE WITH COMMUNITY AGENCIES TO EXPAND THERAPEUTIC PROGRAMMING OPPORTUNITIES AND IMPROVE INTERNAL INTERVENTIONS AND PROGRAMMING

Objectives:

- 3.1: Transition the schedule and format of the existing work release program to more closely mirror a therapeutic community as appropriate.
- 3.2: Continue to partner with other local agencies to seek funding and provide support to develop a therapeutic community and cognitive behavioral programming in the Cass County and Pulaski County Jail.
- 3.3: In collaboration with Pretrial Services, continue to analyze the jail population by identifying the risk level of all inmates and those who have a criminogenic need for substance abuse programming and

mental health services.

Data Collection & Measurement: Continue to partner with Cass County Pretrial Services to monitor and analyze the jail population and collect data on risk level, as identified by IRAS, and identify potential clients for Community Corrections and the future Jail Therapeutic Community.

Progress: In collaboration with County Sheriff's Department and Court Services, Community Corrections continues to support Four County's Jail Therapy Program targeted towards inmates with substance disorders who have ERDs of 90 days or less. Curriculum includes W.R.A.P., Wellness Action Recovery Plan, aimed at assisting transition back into the community. Plans are underway to add a Bilingual and Women's group this year.

4. ENSURE CONSISTENCY IN CASE MANAGEMENT CLIENT SUPERVISION

Objectives:

- 4.1: Increase efficiency and file fidelity by utilizing our existing case management system to transition to paperless case files.
- 4.2: Improve and promote evidence-based practices in client supervision by standardizing client case notes and creating policy to improve supervision.
- 4.3: Update and expand our graduated sanctions and incentive policy and transition to a matrix format.

Data Collection & Measurement: Contact frequency reports, case file audits and case note reviews will be conducted to ensure compliance and adherence to evidence-based practices in client supervision. Develop a paperless file and case audit system to improve the efficiency and frequency of quality assurance measures collected. Utilize Incentives and Sanction feature of SRS to track the number of incentives and sanctions administered and ensure correlation with risk level and needs.

Progress: In collaboration with Court & Pretrial Services, we developed a Case Note Template & Appointment Guide to help ensure format and content consistency across all case managers.

5. ENHANCE AND EXPAND EVIDENCE BASED PRACTICES, QUALITY ASSURANCE AND TECHNOLOGY INITIATIVES AND INNOVATION

Objectives:

- 5.1: Promote evidence-based practices by continuing to collaborate with multiple agencies with the goal of improving services offered to the community and informing and assisting the Advisory Board, Judiciary and Criminal Justice Stakeholders in incorporating evidence-based decision making into everyday practices.
- 5.2: Develop and implement a system for tracking client recidivism rates and performance metrics, such as violation rate, safety rate, completion and success rate, and supervision concurrence rate.
- 5.3: Investigate implementing a barcode and electronic kiosk check-in system that integrates with our case management system.

Data Collection & Measurement: Definitions of above-mentioned performance metrics will be written and data collection practices will be implemented to generate a baseline for said metrics, which will be calculated quarterly and distributed to stakeholders.

Progress: Our Local JRAC Council, is currently working on defining standardized performance metrics and goals for all local community supervision agencies. This past year, the agency was able to begin tracking both a safety and violation rate, as further described in Section 13.

SECTION 3:

NOTABLE ACCOMPLISHMENTS

CY2021 IDOC PERFORMANCE METRICS

As required by the Indiana Department of Corrections, as a grant funded agency, Cass/Pulaski Community Corrections developed five quantifiable performance measures to track, evaluate, and report during the 2021 calendar year. CPCC met all of the goals outlined below.

Goal #1: Develop method to collect data to measure and maintain an average Violation Rate below 35%.

Program Outcomes & Quality Assurance: EBP Principles 7 & 8

ACCOMPLISHED: Using the metrics and reports used by Pretrial Services and in collaboration with IOCS, created an SRS report to measure our Violation Rate, the number of Community Corrections Clients who complete supervision without violating a term of the program. The 2021 Agency Violation Rate was 17.82%.

Goal #2: Develop method to collect data to measure and maintain an average Safety Rate of 85% or above.

Program Outcomes & Quality Assurance: EBP Principles 7 & 8

ACCOMPLISHED: Using the metrics and reports used by Pretrial Services and in collaboration with IOCS, created an SRS report to measure our Safety Rate, the number of Community Corrections Clients who complete supervision without committing a new offense. The 2021 Agency Safety Rate was 98.06%.

Goal #3: Increase the daily average number of clients on supervision convicted of a Level 6 Felony to 55 in CY2021.

Client Population Efficiency: EBP Principles 1 & 3

ACCOMPLISHED: In December, 50 inmates were serving an executed term in the local jail for an underlying Level 6 Felony conviction, while 63 CPCC clients were supervised for Level 6 Felony terms.

Goal #5: To increase education, promote dialogue, participation, and awareness of the operations of Pretrial Services and Community Corrections, both agencies will collaboratively hold trainings with local law enforcement and jail employees

Skill Train & Increase Community Awareness: EBP Principles 4 & 8

ACCOMPLISHED: In 2021, both Cass/Pulaski Community Corrections and Cass County Pretrial Services made efforts to increase collaboration and law enforcement education, awareness of program operations, participants, and policy. Not only were informational trainings held with the Logansport Police Department and Cass County Sheriff's Department, but a Law Enforcement Access Page/Portal was also created on our website.

Goal #5: Increase of the percent of required staff training (40 hours) to included 10 hours dedicated to Learning Teams, Direct Observation/Role Play and ECMS Skills.

Staff Training: EBP Principles 4 & 8

ACCOMPLISHED: In 2021, staff completed ten hours of learning teams training focused on skills such as effective communication skills, motivational interviewing, and report writing.

EXPANSION OF WEBSITE

In Collaboration with Cass County Court & Pretrial Services, we launched an informational and interactive website in the Fall of 2020 that is also a mobile app. Our interactive website includes program updates, reports and pertinent documents for stake holders and links to community resources for clients. This year we expanded the website to include a Virtual Classroom where clients can remotely connect to classes being held at the facility and a Local Job Postings Bulletin Board. We also created a Law Enforcement Access Portal that provides access to client rosters for both agencies, on-call contacts, warrants for absconded offenders and instructions on how to request GPS Mappings.



At Cass/Pulaski Community Corrections, both our work release residents and electronic monitoring clients are required to maintain employment while participating in the program. Below is a listing of local job openings and employment opportunities. If you are a business or factory and would like your openings shared, please fill out the form below.



BraunAbility, Winamac, Indiana
[Apply Here](#)



Plymouth Tube, Winamac, Indiana
[Apply Here](#)



Indiana Packers, Delphi, Indiana
[Apply Here](#)



Tyson Foods, Logansport, Indiana
[Apply Here](#)



Kauffman Engineering,
Logansport, Indiana
[Apply Here](#)



Small Parts,
Logansport, Indiana
[Apply Here](#)



Below you will find our in-facility class schedule. Please note that classes are limited at this time due to COVID-19. Clients please request a meeting access code from our therapist and click on the you class you want to participate in and follow the prompts to join the private class live stream.

Disclaimer: All meetings are invitation only and hosted using Zoom to remain HIPAA compliant and protect our clients' privacy



MONDAY

12:30 PM - New Directions (Introduction)
5:00 PM - New Directions (Introduction)



TUESDAY

2:00 PM - Anger Management
6:00 PM - MRT (Moral Reconation Therapy)



WEDNESDAY



Please find below Current Client Rosters, GPS Unit Removal Instructions and the On Call Directory for your reference. Updated rosters are posted weekly. Please note this is a restricted, password protected page. Sharing passwords with those outside of law enforcement is strictly prohibited and will result in removal of access.



Cass/Pulaski Community
Corrections

Current Roster

[January 24, 2022](#)

Roster Archive

[January 18, 2022](#)

[January 10, 2022](#)

[January 3, 2022](#)

[December 20, 2021](#)

[December 13, 2021](#)

[December 6, 2021](#)

On Call Contacts

POD/Control Room
(Available 24/7)
574-732-2550

Dave Wegner, Director
574-355-6328



Cass County Pretrial
Services

Current Roster

[January 6, 2021](#)

Active Warrant

[Josiah Jennings](#)
[Printable Warrant](#)

On Call Contacts

Electronic Monitoring Clients
POD/Control Room
(Available 24/7)
574-732-2550

Hillary Hartoin, Director
574-732-4941

SECTION 4:

CASS COUNTY LOCAL JRAC

WHAT IS JRAC?

Based on legislation created by the State Justice Reinvestment Advisory Council, who “oversees state-level reviews of local corrections programs, county jails and probation services, and the processes used by the Department of Correction and the Division of Mental Health and Addiction in awarding grants,” HEA 1068, the Local JRAC Statute, was signed into law on April 8, 2021 by Governor Holcomb, requiring the establishment of a Local JRAC in every Indiana County. The primary focus of establishing Local JRAC Councils is to have local leaders in our county’s criminal justice system come together to answer the following questions:

1. How do we do things now?
2. What do we need to do to better ensure public safety and reduce recidivism?
3. How do we efficiently and effectively implement system improvements, while maximizing resources?
4. How can we better work together to serve our community?

The overarching goal of Local JRACs is to examine and analyze local data and practices to improve criminal justice outcomes. Additionally, Local JRACs are required:

- to promote the use of evidence-based and best practices in the areas of community-based sentencing alternatives and recidivism reduction
- review, evaluate, and make recommendations about local practices (community-based corrections and jail overcrowding)
- compile reports as directed by the State JRAC
- communicate with the State JRAC to establish and implement best practices and to ensure consistent collection and reporting of data

CASS COUNTY LOCAL JUSTICE REINVESTMENT ADVISORY COUNCIL

Per Statute, Community Corrections Advisory Boards are permitted to assume the role of the local JRAC Council, however, it was voted in July 2021’s Advisory Board Meeting that both Cass and Pulaski County would form separate Local JRAC Councils in order to best discuss and meet the needs of their individual counties and communities.

In response, Cass County’s Local JRAC Council began formally meeting in October of 2021, expanding the statutorily required member list to ensure all key stakeholders and partners in the Cass County Criminal Justice System were included, signing bylaws on November 1, 2021 and sharing the following common mission:

“Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community.”

The Council is currently meeting twice a month to prepare our first annual report that is due this March. Beyond reviewing data collection, utilization of evidence-based practices and local operations, the Council is focusing our working together to set system wide goals and performance measures that support the sharing of resources and continuity of care system wide, with a special focus on mental health services, improved public safety measures and jail programming.

The Director, as Vice Chair, is committed to coming together with the other local criminal justice leaders to improve the system and better serve our community.

SECTION 5:

COVID-19 RESPONSE & RENOVATIONS

In response to the COVID-19 pandemic, Cass/Pulaski Community Corrections adjusted operations, primarily those of the Work Facility in March of 2020 to align with directives and guidelines provided by our local Health Department and County Commissioners, the Indiana State Department of Health and Governor's Executive Orders. Staff were trained and directed to abide by new social distancing, masking and cleaning/sanitizing practices. To support partial reopening of the facility, by facilitating contactless searches, the department purchased the Tek84 Body Scanner in the Spring of 2021 and implemented it into standard operations, in addition to an automated free-standing temperature scanner that screens all persons entering the facility.

The Work Release Program, due to the agency's lack of infrastructure to isolate ill clients, i.e. isolation cells, remained limited to 20-25 male residents, 50% capacity, throughout the entirety of 2021. Due to the female dorm being utilized to isolate sick/symptomatic clients and temporarily isolate new residents before integrating them into the population, the female component of the Work Release Program remains closed until renovations are completed. Until then, female "residential" clients continue to be supervised via the Home Detention Program, if appropriate and not a risk to public safety, or at residential/inpatient facilities when available. The primary clientele of the Work Release remains those deemed as homeless and/or not appropriate for placement into the Home Detention program due to risk level or the nature of their offense.

On May 3, 2021, the agency began returning the Work Release Program to normal operations after completing the Intercept Body Scanner Training, mentioned above. Clients are now able to maintain employment, but are not awarded community passes or allowed to participate in outside peer



recovery meetings and events, unless they have received their COVID-19 Vaccine to limit exposure to other residents and staff. It is noted that in September 2021, the CPCC Advisory Board voted not to mandate vaccines for either staff or residents.

In the summer of 2021, the Cass County Commissioners committed to contributing to renovation of the entire Community Corrections Facility to allow for expansion and the addition of two isolation cells, to support the reopening of the Women's Dorm and brining the Men's Dorm back to full capacity. Plans are underway for the Adult Probation Department to move into the Health Department's existing office, once they have finished transitioning to their new Smith Street Location. This will provide CPCC with room to expand office space and renovate the current infrastructure to support full reopening, including a new classroom and computer lab. Said renovations are scheduled to be completed by the end of Summer or early Fall of 2022.

While, due to the Delta and Omicron Variants, we have had multiple instances of both staff and residents testing positive for the COVID-19 Virus, by following the direction of our local Health Department, County Policy and CDC, we have been able to avoid a full lock down of the facility and successfully continue operations. Until renovations are complete, we try to balance meeting the placement needs of the Courts with limiting our population to 50% capacity to reduce risk and best protect clients and staff.

SECTION 6:

POPULATION & DEMOGRAPHIC STATISTICAL SUMMARY

TOTAL NUMBER OF CLIENTS ON SUPERVISION SEVEN YEAR TREND

	FY15	FY16	FY17	FY18	FY19	FY19EXT (6 mth period)	CY2020	CY2021
Total Individual Participants Served*	432	450	465	466	478	268	307	378
Number of Community Service Hours Completed	15,242	14,006	12,558	15,380	11,221	5,272	10,000	10,095
Community Transition Program	46	51	71	55	66	31	59	44
Electronic Monitoring	220	222	227	234	248	159	234	344
Work Release	159	151	166	181	185	105	93	63
Juveniles	20	30	30	38	45	20	23	37
Transfers	33	47	42	13	-	30	38	68

*Individuals may be less than component totals due to dual component supervision and transfers.

COMPLETION STATISTICS SEVEN YEAR TREND

Year	Successful	Unsuccessful	Other
FY15	242 (77%)	73 (23%)	1 (0%)
FY16	268 (73%)	92 (25%)	7 (2%)
FY17	328 (76%)	97 (2%)	7 (2%)
FY18	327 (79%)	77 (19%)	8 (2%)
FY19	368 (78%)	93 (20%)	8 (2%)
FY19EXT	135 (85%)	23 (14%)	1 (1%)
CY2020	189 (83%)	37 (16%)	2 (1%)
CY2021	218 (80%)	47 (17%)	7 (3%)

2021 PARTICIPANTS SERVED

	Number of Participants	Percentage
Total Level 1 Felonies	0	0%
Total Level 2 Felonies	8	1.92%
Total Level 3 Felonies	12	2.89%
Total Level 4 Felonies	35	8.4%
Total Level 5 Felonies	97	23.26%
Total Level 6 Felonies	179	42.93%
Total Misdemeanors	54	12.95%
Total A Felonies	1	0.24%
Total B Felonies	15	3.96%
Total C Felonies	4	0.99%
Total D Felonies	4	0.99%
Total Other	8	1.92%
Juveniles	34	8.15%
Transfers	53	12.71%
Pretrial	1	0.24%
Total Individual Participants	417	100%

*Due to clients having multiples sentences and/or cases, i.e. supervision terms, total number served exceeds client population.

2021 OFFENSE TYPE ANALYSIS

Offense Category	Total Charged Offenses	Percentage
Controlled Substances	116	29.29%
Miscellaneous	7	1.77%
Motor Vehicle	63	15.91%
Other	18	4.55%
Person	70	17.68%
Property	62	15.66%
Public Administration	27	6.82%
Public Health	22	5.56%
Weapons	11	2.78%

*Due to clients having multiples sentences and/or cases, i.e. supervision terms, total number served exceeds client population.

2021 SEX BY RACE FOR AGENCY

	White	Black	American Indian	Mixed	Asian	Other	Total	Percent of Demographic by Gender
Females	66	0	0	0	1	3	70	18.52%
Males	251	16	2	7	4	28	308	81.48%
Total	317	16	2	7	5	31	378	100%

2021 AGE BY GENDER

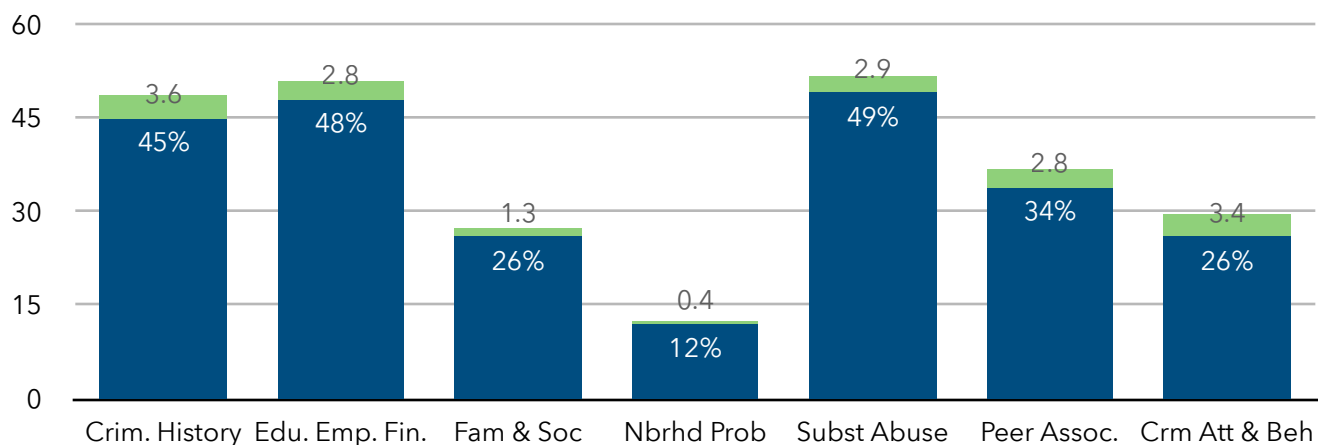
	Under 18	18-21	21-30	31-40	41-50	51+
Females	5	1	18	26	14	9
Males	29	12	84	119	54	46
Total	34	13	102	145	68	55
Percentage	8.15%	3.12%	24.46%	34.77%	16.31%	13.19%

*Totals may be more than individual component totals due to this analysis measuring cases, i.e clients with multiple supervision terms vs. unique offenders.

IRAS RISK REDUCTION

Risk Assessment Type	Total Completed	Average Initial Score	Average Score at Discharge	Percent Risk Reduction
Screeners	126	5.75	-	-
Community Supervision	148	19.22	15.95	-20.5%

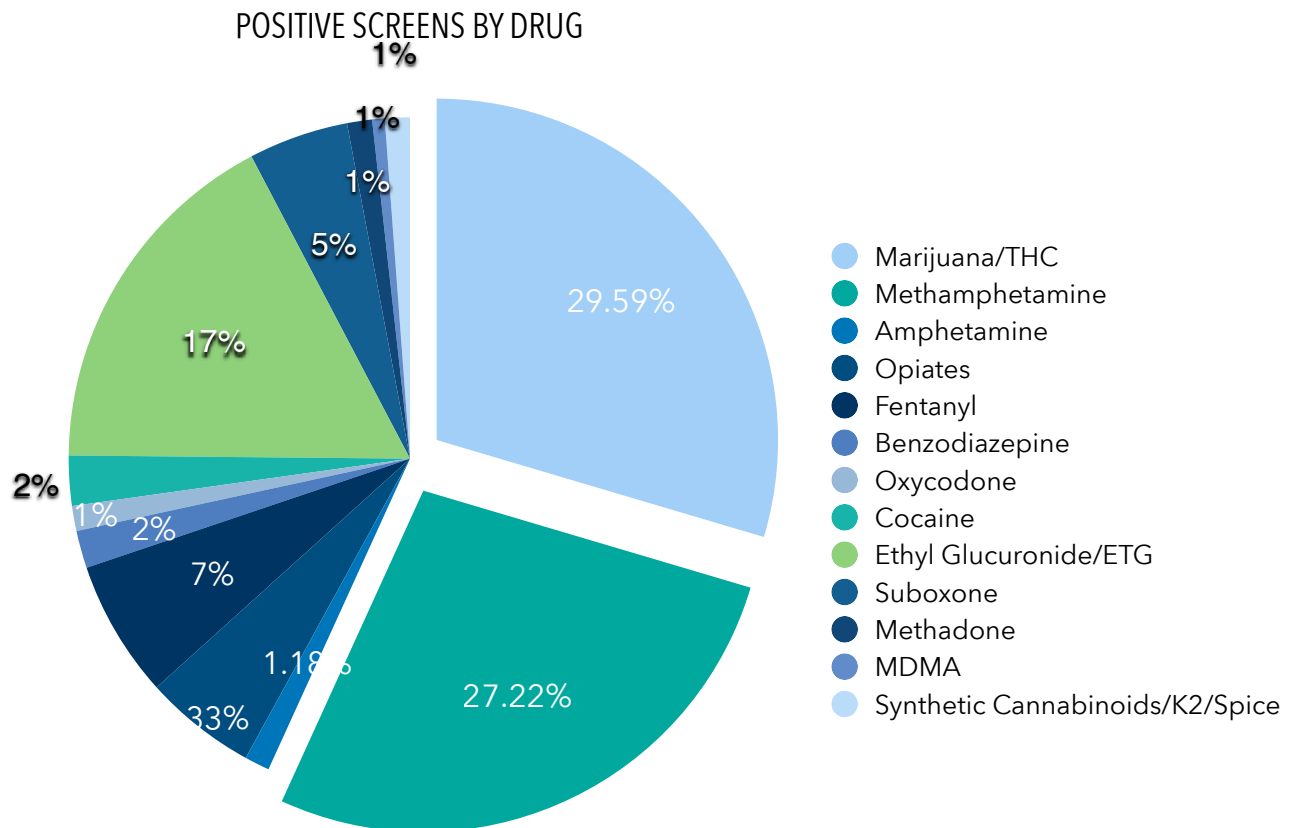
AVERAGE IRAS DOMAIN SCORES ALL COMPONENTS



While it is noted that the agency scored highest in the Criminal History, Education and Employment, Substance Abuse and Peer Association Domains, we continue to prioritize the top four criminogenic needs outlined by the National Institute of Corrections: Antisocial Personality and Temperament, Antisocial Cognition, Antisocial Companions/Peer Associations and Family and Marital Status.

DRUG SCREEN ANALYSIS

Illegal Drug	Percent Positive
Marijuana/TCH	29.59%
Methamphetamine	27.22%
Amphetamine	1.18%
Opiates	5.33%
Fentanyl	7.00%
Benzodiazepine	2.00%
Oxycodone	1.00%
Cocaine	2.00%
Ethyl Glucuronide/ETG	17.00%
Suboxone	5.00%
Methadone	1.00%
MMDA	0.68%
Synthetic Cannabinoids/K2/Spice	1.00%



SECTION 7:

COMMUNITY TRANSITION PROGRAM

DESCRIPTION AND TARGET POPULATION

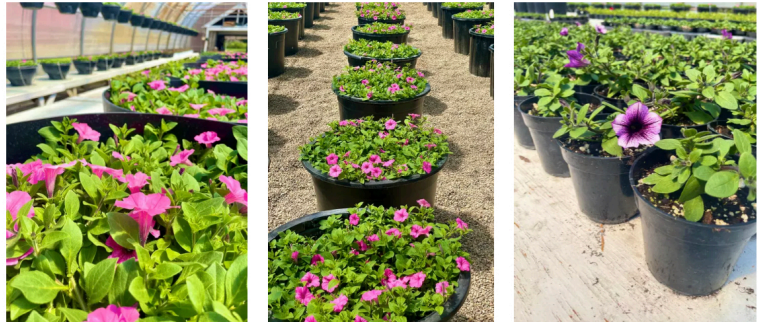
Our Community Transition Program, commonly known as CTP, serves male and female adult offenders who are being released from the Indiana Department of Corrections through the Community Transition Program, as described under I.C. 11-8-1-5. The Community Transition Statute allows counties to develop a program that assists offenders being released from the IDOC while utilizing supervision and programming that assures community safety and promotes client rehabilitation. CPCC approves 90% of offenders that are eligible for the program and those not approved have either exhibited conduct while incarcerated that demonstrates a threat to public safety or have other barriers. Most clients are initially transferred from the IDOC and placed into the department's Work Release Program, but can be transferred to the Home Detention Program, if sentencing terms allow, after completing core programming and obtaining employment. Clients are assigned a case plan with a goal of further transition to Electronic Monitoring Home Detention before their scheduled release, as mentioned above, to transition safely back into the community. A total of 39 clients, 55 from Cass County and 6 from Pulaski County, were accepted into the Community Transition Program in 2021. Please note that demographics, statistical summary and trends are reported in their appropriate component categories: Work Release or Home Detention.

SECTION 8:

COMMUNITY SERVICE & WORK CREW

DESCRIPTION AND TARGET POPULATION

This program focuses on our adult offenders, as well as juveniles who have charges of delinquent or status offenses. Typically, this program is further used as an intermediate sanction for offenders who violate other community corrections programs and also is a way for clients to give back to the community. Community Service is additionally utilized as a rewards/sanction program. During CY2021 the work crew participants completed over 10,095 hours of community service. In an average year, the department grows over 7,000 flowers and plants for the community and places and maintains over 200 baskets and containers of the bubblegum petunias that have become an iconic tradition in downtown Logansport and throughout Cass County. Additional flowers are also planted and cared for around local parks throughout the summer. Once flower seasons closes in October, work crew continues to serve in areas such as mowing, sidewalk maintenance and storm cleanup. This year our Work Crew provided approximately 170 hours of work on various projects, including clearing brush and river access, at the 4th Dimension Recovery Home and will continue providing assistance to prepare the home for opening early this year.



SECTION 9:

HOME DETENTION PROGRAM

DESCRIPTION AND TARGET POPULATION

Our Home Detention Program uses meaningful evidence-based and risk-informed supervision to effectively serve moderate to low risk offenders convicted of Level 2 through Level 6 Felonies and at any one time serves up to 100 clients. Clients are monitored utilizing Electronic Monitoring GPS equipment that provides 24/7 monitoring and tracking. Community Corrections employees review all clients movements to ensure victim and public safety. As required by state statute, all sex and violent offenders are monitored through this system utilizing alerts and zones designed to provide extra protection to victims. While on home detention, clients remain inside their residence and are only released to go to their place of employment and for other activities approved by community corrections staff with the opportunity to earn positive reinforcement passes to visit with family, participate in special activities, such as a treatment programs or a child's activity, banking and doctor appointments. Clients are directly supervised by a support team consisting of their case manager, on-site therapist and the director, supplemented by field/correctional officers and support staff. Clients receive differing intensities of field and case management contacts, treatment dosage hours, as well as varied frequency of drug/alcohol screening, all derived from their risk level and invidious responsivity factors. A case plan is created that is targeted to their individual needs and utilizes evidenced-based programming, peer support groups, employment and other community-based services.

CASS HOME DETENTION COMPLETION ANALYSIS

COMPLETION TYPE	TOTAL	PERCENTAGE
Successful	139	75.14%
Did Not Complete	40	21.62%
Other	6	3.24%

CASS HOME DETENTION IRAS RISK ANALYSIS

RISK LEVEL	NUMBER OF PARTICIPANTS	PERCENTAGE
High Risk to Very High	48	19.51%
Moderate Risk	123	50%
Low Risk	75	30.49%

CASS HOME DETENTION PARTICIPANTS SERVED

	Number of Participants	Percentage
Total Level 1 Felonies	0	0%
Total Level 2 Felonies	11	3.56%
Total Level 3 Felonies	7	2.27%
Total Level 4 Felonies	23	7.44%
Total Level 5 Felonies	56	18.12%
Total Level 6 Felonies	116	37.54%
Total Misdemeanors	21	6.80%
Total A Felonies	2	0.65%
Total B Felonies	6	1.94%
Total C Felonies	1	0.32%
Total D Felonies	1	0.32%
Juveniles	24	7.77%
Transfers	41	13.27%
Pretrial	0	0%
Total Individual Participants	309	100%
Average Length of Stay	118.96	-

CASS HOME DETENTION SEX BY RACE

	Black	American Indian	White	Asian	Mixed	Other	Total	Percent of Demographic by Gender
Females	0	0	37	1	0	3	41	17.83%
Males	6	1	151	4	5	22	189	82.17%
Total	6	1	188	5	5	25	230	100%

CASS HOME DETENTION SEX BY GENDER

	Under 21	21-30	31-40	41-50	51+
Females	4	10	13	8	6
Males	25	43	65	31	25
Total	29	53	78	39	31
Percentage	12.61%	23.04%	33.91%	16.96%	13.48%

PULASKI HOME DETENTION IRAS RISK ANALYSIS

RISK LEVEL	NUMBER OF PARTICIPANTS	PERCENTAGE
High Risk	7	23.33%
Moderate Risk	14	46.67%
Low Risk	9	30%

PULASKI HOME DETENTION RISK ANALYSIS

COMPLETION TYPE	TOTAL	PERCENTAGE
Successful	11	61.11%
Did Not Complete	7	38.89%
Other	0	0%

PULASKI HOME DETENTION PARTICIPANTS SERVED

	Number of Participants	Percentage
Total Level 1 Felonies	0	0%
Total Level 2 Felonies	0	0%
Total Level 3 Felonies	3	6.98%
Total Level 4 Felonies	2	4.65%
Total Level 5 Felonies	5	11.63%
Total Level 6 Felonies	4	9.30%
Total Misdemeanors	2	4.65%
Total A Felonies	0	0%
Total B Felonies	1	2.33%
Total C Felonies	1	2.33%
Total D Felonies	0	0%
Juveniles	13	30.23%
Transfers	12	27.90%
Pretrial	0	0%
Total Individual Participants	43	100%
Average Length of Stay	83.34	-

*Due to clients having multiples sentences and/or cases, i.e. supervision terms, total number served exceeds client population.

PULASKI HOME DETENTION SEX BY RACE

	White	Black	American Indian	Mixed	Asian	Mixed	Other	Total	Percent of Demographic by Gender
Females	7	0	0	0	0	0	0	7	23.33%
Males	21	1	1	0	0	0	0	23	76.67%
Total	28	1	1	0	0	0	0	30	100%

PULASKI HOME DETENTION SEX BY GENDER

	Under 21	21-30	31-40	41-50	51+
Females	2	1	3	1	0
Males	10	5	4	1	3
Total	12	6	7	2	3
Percentage	40%	20%	23.33%	6.67%	10%

SECTION 10:

WORK RELEASE

DESCRIPTION AND TARGET POPULATION

Our Work Release program also uses evidence-based practices to more intensively supervise moderate to high risk offenders convicted of Level 6 through Level 2 Felonies. The Cass/Pulaski Community Corrections Work Release Program is a standalone facility that is adjacent to the Community Corrections Main Office and houses up to forty males and twelve females. The population consists of clients who are directly sentenced from local courts and clients who are reentering via the Indiana Department of Corrections through their community transition and work release programs. While in the work release program, the client will remain incarcerated and only be released to go to their place of employment and for other activities approved by community corrections staff. To be accepted into the program, the department will meet with the client and conduct a risk/needs assessment. If said assessment deems the client is eligible for the program, the client will go through the intake process. Like our home detention clients, work release residents are supervised using a case plan that is derived from their risk level, targeted to their individual needs, and that utilizes our catalog of evidenced-based programming, life skills programming, peer support groups, employment, and community-based services.

CASS WORK RELEASE COMPLETION ANALYSIS

COMPLETION TYPE	TOTAL	PERCENTAGE
Successful	30	71.42%
Did Not Complete	6	14.29%
Other	6	14.29%

CASS WORK RELEASE IRAS RISK ANALYSIS

RISK LEVEL	NUMBER OF PARTICIPANTS	PERCENTAGE
High Risk to Very High	17	34.69%
Moderate Risk	26	53.06%
Low Risk	6	12.25%

CASS WORK RELEASE PARTICIPANTS SERVED

	Number of Participants	Percentage
Total Level 1 Felonies	0	0%
Total Level 2 Felonies	2	3.92%
Total Level 3 Felonies	2	3.92%
Total Level 4 Felonies	6	11.76%
Total Level 5 Felonies	13	25.49%
Total Level 6 Felonies	20	39.22%
Total Misdemeanors	1	1.96%
Total A Felonies	1	1.96%
Total B Felonies	3	5.89%
Total C Felonies	1	1.96%
Total D Felonies	2	3.92%
Other	0	0%
Average Length of Stay	82.30	-

CASS WORK RELEASE SEX BY RACE

	Black	American Indian	White	Asian	Other	Total	Percent of Demographic by Gender
Females	0	0	0	0	0	0	0%
Males	2	0	46	0	3	51	100%
Total	2	0	46	0	3	51	100%

CASS WORK RELEASE SEX BY GENDER

	Under 21	21-30	31-40	41-50	51+
Females	0	0	0	0	0
Males	1	16	19	11	4
Total	1	16	19	11	4
Percentage	1.96%	31.37%	37.25%	21.58%	7.84%

PULASKI WORK RELEASE IRAS RISK ANALYSIS

RISK LEVEL	NUMBER OF PARTICIPANTS	PERCENTAGE
High Risk	6	60%
Moderate Risk	4	40%
Low Risk	0	0%

PULASKI WORK RELEASE RISK ANALYSIS

COMPLETION TYPE	TOTAL	PERCENTAGE
Successful	6	75%
Did Not Complete	2	25%
Other	0	0%

PULASKI WORK RELEASE PARTICIPANTS SERVED

	Number of Participants	Percentage
Total Level 1 Felonies	0	0%
Total Level 2 Felonies	0	0%
Total Level 3 Felonies	0	0%
Total Level 4 Felonies	1	10%
Total Level 5 Felonies	3	30%
Total Level 6 Felonies	1	10%
Total Misdemeanors	0	0%
Total A Felonies	0	0%
Total B Felonies	4	40%
Total C Felonies	1	10%
Total D Felonies	0	0%
Total Individual Participants	10	100%
Average Length of Stay	96	-

*Due to clients having multiples sentences and/or cases, i.e. supervision terms, total number served exceeds client population.

PULASKI WORK RELEASE SEX BY RACE

	White	Black	American Indian	Mixed	Asian	Other	Total	Percent of Demographic by Gender
Females	0	0	0	0	0	0	0	0%
Males	9	0	0	0	0	1	10	100%
Total	9	0	0	0	0	1	10	100%

PULASKI WORK RELEASE SEX BY GENDER

	Under 21	21-30	31-40	41-50	51+
Females	0	0	0	0	0
Males	0	0	5	4	1
Total	0	0	5	4	1
Percentage	0%	0%	50%	40%	10%

SECTION 11:

EVIDENCE-BASED PRACTICES

Cass/Pulaski Community Corrections is founded upon the eight principles of intervention as outlined below:

Assess Actuarial Risk/Needs:

Cass/Pulaski Community Corrections believes in the need to maintain an ongoing system of risk screening and needs assessment and that said assessments are most reliable when staff is formally trained.

Cass/Pulaski Community Corrections has implemented the Indiana Risk Assessment System (IRAS). The department has 7 staff members who are certified to administer this assessment.

All clients placed in community corrections programming are assessed, and case plans are developed based on the results of the assessments. A review of client records indicates that, upon admittance into community corrections programs, clients are assessed in a timely manner and are being reassessed every year. This past year all certified staff attended IRAS refresher training. The department trainer found that all staff were in compliance with the implementation of the instrument.

Enhance Intrinsic Motivation:

Cass/Pulaski Community Corrections believes that staff should communicate with clients in a responsive and constructive manner.

Cass/Pulaski Community Corrections has several staff that have yet to be certified in Motivational Interviewing techniques. However, all staff members attend refresher and training courses in motivational techniques. The department believes that a culture of enhanced intrinsic motivation exists within the agency.

Target Interventions:

Cass/Pulaski Community Corrections believes that the staff should target interventions by prioritizing supervision and treatment resources for higher risk clients; target interventions to criminogenic needs; be responsive to temperament, learning style, motivation, gender, and culture when assigning programs; structure 40%-70% of high-risk offenders time for three to nine months; and integrate treatment into full sentence/ sanction requirements.

All clients are assessed using the Indiana Risk Assessment System. Based on said assessment a case plan is developed. Supervision and programming are based on the client's risk level. Best efforts are in place to keep higher risk clients from associating with lower risk clients. Motivational Interviewing techniques are applied when working with all clients. It is believed that most high-risk clients receive over 150 hours of treatment/ programming, most moderate risk clients receive 100 hours of treatment/programming and most low risk clients receive treatment/programming targeted towards their specific needs. The department practices a rewards/sanction system.

Skill Train with Directed Practice:

Cass/Pulaski Community Corrections believes that, in order to be effective, the department has to provide evidence-based programming that emphasizes cognitive behavioral strategies and is devolved by trained facilitators. The department contains a catalog of evidence-based programs that applies to the needs of most of our clientele. All programs are facilitated by a certified trainer and vetted for its effectiveness. For a description of facilitated programs please see the section, "Treatment Programs".

Increase Positive Reinforcement:

Cass/Pulaski Community Corrections believes that, when learning new skills and making behavioral changes, most people respond better and maintain learned behaviors longer when provided with positive reinforcement.

The department practices positive reinforcement by rewarding clients in good standing with passes into the community. Passes are targeted around the clients identified pro-social practice, i.e. spending time with family. Additionally, the department provides clients with positive feedback and compliments. This practice is emphasized through mandatory monthly trainings and is monitored by supervising staff and client satisfaction surveys.

Engage Ongoing Support in Natural Communities:

Cass/Pulaski Community Corrections believes that clients are best served when they actively engage in pro-social support in their community.

One staff member is certified in the facilitation of "Restorative Justice Conferences".

The department encourages clients with substance abuse issues to attend community AA/NA meetings.

The department also facilitates the "Bridges to Recovery" program. This program is a treatment-based peer support group. Meetings take place at the community corrections department and are open to program participants and the public. This program was initiated to give clients who have been released from community corrections programs an opportunity to participate in a community-based peer support program.

Additionally, the department maintains a strong community service program. Clients spent over 1,400 hours this past year assisting in projects that benefited the community.

Measure Relevant Processes/Practices:

Cass/Pulaski Community Corrections believes that accurate and detailed documentation of case information, along with a formal and valid mechanism for measuring outcomes, is the foundation of evidence-based practices.

Cass/Pulaski Community Corrections believes that measuring relevant practices is adequate. The department routinely examines clients' files and activities, measures clients' behavior and their rates of success and failures, and collects and examines client satisfaction surveys.

Provide Measurement Feedback:

Cass/Pulaski Community Corrections believes that a multi-layer quality assurance system is essential to monitor the delivery of services and maintain fidelity and reliability.

The Department maintains a quality assurance committee that meets throughout the year ensuring the appropriate data is collected and analyzed.

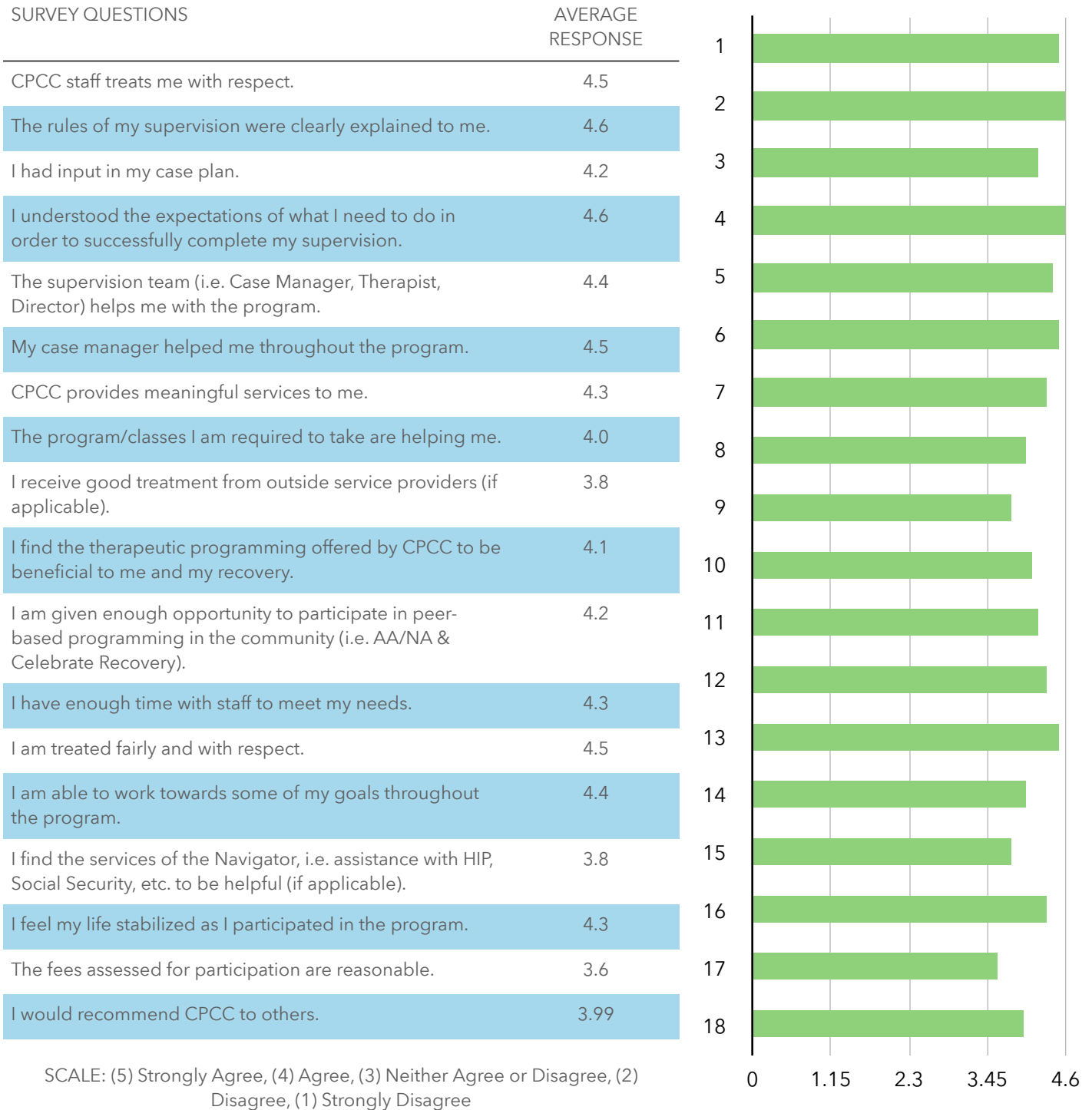
The Department gathers data from the quality assurance reports, presents applicable information to staff, clients, and the Advisory Board and annually examines the effectiveness of programming and practices.

SECTION 12:

QUALITY ASSURANCE

In 2020, Cass/Pulaski Community Corrections developed an anonymous electronic client exit/satisfaction survey that is distributed to clients via text at the end of supervision and in quarterly snapshots. Below is a summary of the results of a pool of 86 clients. All responses average in the "Strongly Agree" and "Agree" categories, indicating that the majority of clients feel they have had a positive experience with the program.

CLIENT EXIT SURVEY RESULTS SUMMARY



CLIENT FEEDBACK & TESTIMONIALS

Below is a sampling of client feedback and testimonials we received from the satisfaction/exit surveys collected in 2021.

"I became a father and have become very stable in my home life since being on in home detention. It has benefited me and my family a lot. I am grateful for this opportunity."

"I want to thank everyone that is at CPCC for everything this program has helped me get my life back together I have a job that pays me good and my family back together and that is the most important part that I have my family thank you for giving me this opportunity and helping me succeed."

"This program truly helped me better myself and get my life back on track. "

"I was treated with the up most respect by all staff an other clients here and had an excellent transition from prison towards rebuilding my life and giving back to the community."

"This has been a meaningful and memorable experience that has changed me."

"My case manager was very helpful throughout my time with community corrections I couldn't have asked for a better case manager. She always showed me respect and was always there for me whenever I had questions or needed help with anything."

"I'm thankful for the community corrections staff and for Honorable Judge Muehlhausen

for having faith in me to get through this dark time in my life."

OTHER QUALITY ASSURANCE MEASURES

In the Summer of 2020 the Pretrial Services Director, Hillary Hartoin, began serving as the Co-Quality Assurance Coordinator for both Pretrial Services and Community Corrections to ensure both agencies comply with evidence-based practices, with a renewed focus on data analysis and fidelity and technology improvements. Said unification of the two agencies not only allows for process improvements, but continuity of care and consistency of practices. Said committee meets monthly with each member providing a monthly report for agency review.

To summarize quality assurance measures taken in 2021, the agency began by updating it's IRAS and Case Plan Policy to bring practices in line with State standards. As will be outlined in the next section of this report, we began tracking performance metrics, including our Safety and Violation Rate.

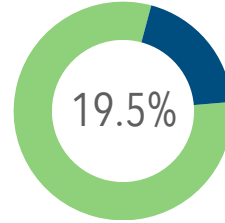
Monthly SRS Reviews/Trainings are also held to help ensure consistent data entry in the case management, along with quarterly file audits. The agency is also working towards becoming a paperless entity, by scanning in items such as rules and drugs screens, in addition to closed files.

Identifying that the agency was failing to meet client contact standards, case managers are now required to submit monthly reports reviewing and summarizing clients contacts. Regarding the Field Visit Failure Rate, a review of contact frequency reports identify that the agency was struggling to meet field visit contact standards due to staffing issues. In response, a new system was created and GPS Reviews to verify that clients GPS coordinates correspond with their schedules and granted passes were added to normal operations. Overall, clients continue a positive trend in remaining complaint with program user fees. Lastly, the agency under went an IDOC Fiscal Audit in October of 2021 and passed with no major issues to report.

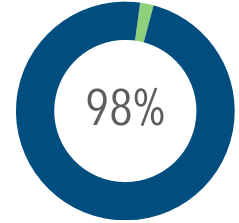
SECTION 13:

INTRODUCING PERFORMANCE MEASURES

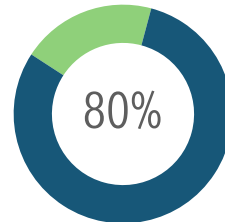
One of our above-mentioned goals for 2021 was to begin measuring our agency's Safety Rate, the number of clients who complete supervision without committing a new offense, and Violation Rate, the number of clients who received a violation while under supervision. Using the metrics and reports used by Pretrial Services and in collaboration with IOCS, we were able to create a report in SRS, that helps us measure this data. It should be noted, that unlike Pretrial Services, we are unable to include pending violations in our calculations at this time. In 2022, we hope to expand our performance measures, as our Local JRAC Council defines standardized performance metrics for all community supervision agencies. Data collected from the completion, safety, and violation rates helps us predict the projected success rate of each risk level, along with how they are most likely to potentially violate community corrections. This data is unique to the offenders in our county and allows us to tailor supervision strategies and make targeted referrals.



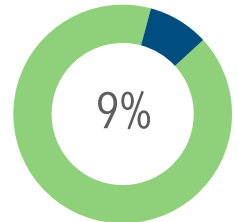
Violation Rate: the percentage of clients who received a violation; pending violations are NOT included in calculations



Safety Rate: the percentage of clients who do not commit a new offense while under supervision

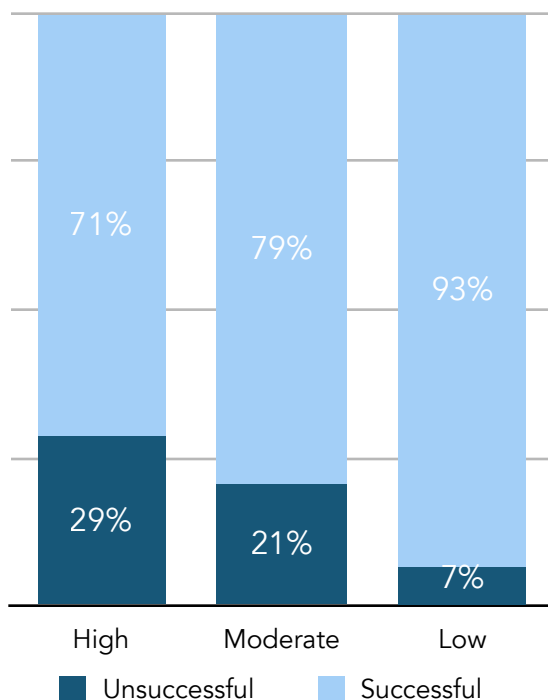


Completion Rate: the percentage of clients who remain under supervision until the end of their sentence.



Drug Screen Positivity Rate: the percentage of drug screens administered that return a positive result

VIOLATIONS BY RISK LEVEL



HIGH RISK

4.29% Reoffend
20.57% Violate

MODERATE RISK

1.79% Reoffend
20.54% Violate

LOW RISK

0% Reoffend
6.78% Violate

SECTION 14:

TREATMENT PROGRAMS & SERVICES

IRAS ASSESSMENT

Upon admittance into the Cass/Pulaski Community Corrections program, all clients undergo the Indiana Risk Assessment (IRAS). This is the tool that has been adopted by the Indiana Judicial Center to help identify a client's level of risk and address areas of needed development. Based upon this assessment case plans are generated corresponding to specific programming with each client's identified needs. The IRAS instrument uses the following seven domains of assessment:

- Criminal History
- Education, Employment, and Financial Situation
- Family and Social Support
- Neighborhood Problems
- Substance Abuse
- Peer Association
- Criminal Attitudes and Behavioral Patterns

Once the assessment is administered, a case plan is developed that will specifically address the client's needs. In order to measure progress of the client, re-assessments are conducted every six months and upon discharge.

CURRICULUM CATALOG

In order to best attend to client needs, Cass/Pulaski Community Corrections possesses a catalog of appropriate programming. Most programs offered are evidence based and/or peer support oriented. Programs are facilitated by either the department or the Four County Counseling Center. Below is the department's catalog of treatment programs.

New Directions

New Directions is our core, foundation program. Most clients are referred to this course. The "A New Direction – A Cognitive-Behavioral Treatment

Curriculum" is a product of a collaboration between chemical dependency professionals from the Minnesota Department of Corrections and the Hazelden Foundation. *New Directions* is based on real-life experiences of incarcerated addicts involved in substance abuse treatment and designed to help clients break free from the grip of criminal and addictive thinking. The *New Direction* curriculum consists of seven modules:



1. *Intake and Orientation* encourages clients to think about why they choose to participate in a treatment program and what they need to do to turn their lives around.

2. *Criminal and Addictive Thinking* explores the distorted thinking patterns at the root of addiction and criminal behavior.

3. *Drug and Alcohol Education* draws the connection between alcohol addiction and criminal activity.

4. *Socialization* helps clients explore difficulties in building relationships based on trust and respect.

5. *Relapse Prevention* addresses common relapse triggers and shows clients how to create a crisis management plan to avoid relapse.

6. *Release and Reintegration Preparation* gives clients straight talk about what to expect after their release and how they can stay drug-free and crime free.

7. *Co-occurring Disorders* shows that integrating treatment of mental health and substance abuse can reduce negative outcomes such as re-arrest.

The program consists of forty sessions that encompass over eighty (80) hours of course work.

My On Going Recovery Experience (M.O.R.E)

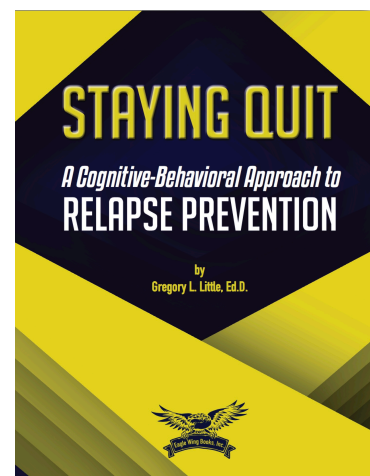


Most addiction relapses occur within the first eighteen months of recovery, with most happening within the first six months after an individual leaves treatment. Research conducted by the Hazelden Foundation suggests that if individuals remain abstinent for at least one year after treatment, they have a better chance of staying sober for the rest of their lives.

My Ongoing Recovery Experience (M.O.R.E.) is an award-winning, evidence-based online program created by the Hazelden Betty Ford Foundation in 2006 to support program participants in the critical months after treatment and move them toward effective self-management. The print adaptation of the online program uses core education, guidance, and skill-building activities to help participants succeed in initiating and sustaining recovery. There are three participant workbooks that provide education and skill-building on essential recovery topics. Included activities help participants discover how to put what they are learning into action in their lives. Each workbook also includes "pocket power" resources that participants can photocopy and keep in their pocket, wallet, or purse for quick reference. M.O.R.E. is an essential resource for health care professionals, and it effectively helps participants transition back to a home living environment after being in a highly structured treatment setting.

Staying Quit: Relapse Prevention

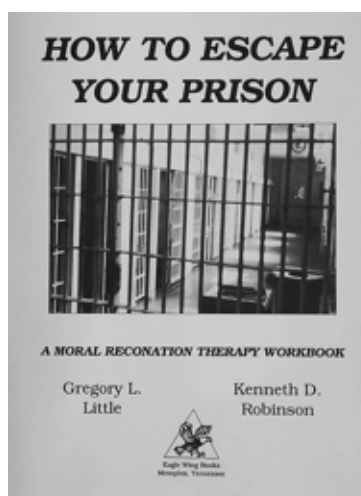
This program, newly added to our catalog this year, is from the creators of MRT, CCI. Staying Quit helps clients avoid a relapse by recognizing risky situations, coping with urges and cravings, being around users, understanding support issues, and taking charge. Clients learn to understand which situations and people may trigger a relapse.



Moral Reconation Therapy (MRT)

Moral Reconation Therapy is a systematic treatment strategy that seeks to decrease recidivism among juvenile and adult criminal offenders by increasing moral reasoning. Its cognitive-behavioral approach combines elements from a variety of psychological traditions to progressively address ego, social, moral, and positive behavioral growth. MRT takes the form of group and individual counseling using structured group exercises and prescribed homework assignments. The MRT workbook is structured around 16 objectively defined steps focusing on 7 basic treatment issues: confrontation of beliefs, attitudes, and behaviors; assessment of current relationships; reinforcement of positive

behavior and habits; positive identity formation; enhancement of self-concept; decrease in intemperance and development of frustration tolerance; and development of higher stages of moral reasoning.

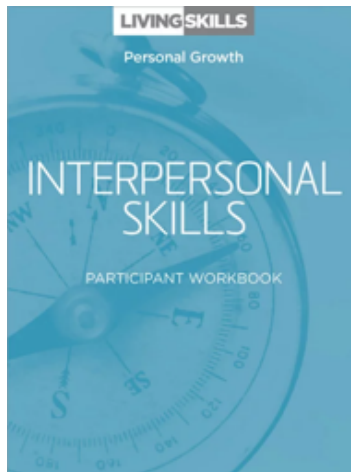


Interpersonal Skills

Understanding and practicing daily living skills can be crucial to the success of clients making significant life transitions. Hazelden Publishing's Living Skills program is designed to provide the tools necessary to live a healthy, fulfilling life while meeting the needs of today's diverse client population. This program is ideal for a variety of settings, including addiction treatment centers, mental health settings, educational settings, and criminal justice settings. Part of the *Personal Growth* topics of Living Skills, helps clients effectively manage and maintain relationships with others in a healthy, productive manner.

The four sessions of this topic include:

- Session 1:
Introduction to
Interpersonal
Skills
- Session 2:
Managing
Emotions
- Session 3:
Conflict
Resolution
- Session 4:
Building and
Maintaining



Individual And Family Counseling

All of the residents have access to a therapist. A resident is assigned a therapist upon entry into the facility. The need and duration of treatment is based upon the resident's need and is determined through collaboration between the therapist and the resident.

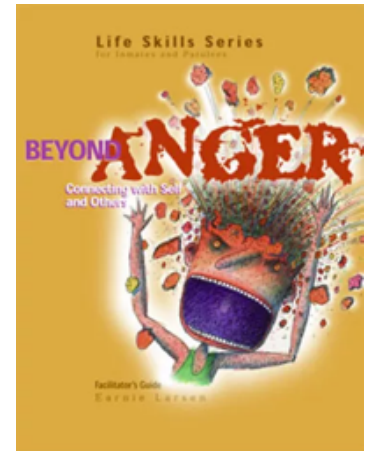
Insomm (Indiana Sex Offender Management & Monitoring Program)

This program is facilitated through the Four County Counseling Center. This program is an intensive counseling program that, in conjunction with Parole,

Probation and/or Community Corrections, monitors sex offender's activities and programming.

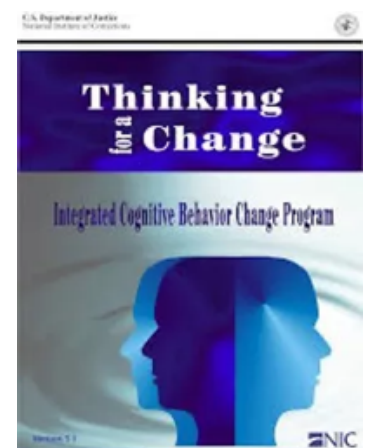
Anger Management

The Anger Management curriculum is derived from the Hazelden publication *Beyond Anger - Connecting with Self and Others* authored by Earnie Larson. Beyond Anger is a multifaceted curriculum created to reduce recidivism by helping inmates and parolees take a hard look at the immense effect anger has on their lives and by teaching them how to move beyond anger and resentment to forgiveness. The course examines anger, its definition, how it becomes habit, and the immense effect it has on our lives. The course also identifies sources of resentment and anger and develops strategies to move beyond them to forgiveness. It examines how to "let go and move on" when relationships end. The program consists of 5 sessions that encompass over 10 hours of course work.



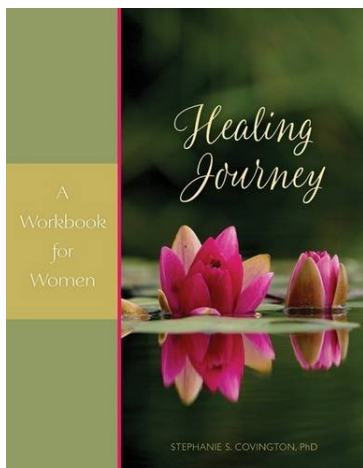
Thinking For A Change

The Thinking for a Change curriculum was developed by Barry Glick, Ph.D., Jack Bush, Ph.D., and Juliana Tayman, Ph.D., in cooperation with the National Institute of Corrections. Thinking for a Change (T4C) is an integrated, cognitive behavioral change program for offenders that includes cognitive restructuring, social skills development, and development of problem-solving skills. The program consists of 25 sessions that encompass over 40 hours of course work.



Beyond Trauma

Beyond Trauma is a female only group, derived from the Hazeldon publication *Beyond Trauma - A Healing Journey for Women* authored by Dr. Stephanie Covington. Beyond Trauma is a



comprehensive and supportive curriculum that helps women heal from trauma. The course identifies that, for women, the experience of trauma often leads to disorders such as addictions, eating disorders, and self-harm. With sensitivity and understanding, the curriculum explores the interrelationships between substance abuse, trauma, and mental health. Beyond Trauma draws on multiple therapeutic techniques - psycho educational, cognitive behavioral, expressive arts, and relationship therapy - to help women explore the impact on their lives and develop a sense of safety. The program consists of 10 sessions that encompass over 20 hours of course work.

AA/NA (Alcoholics Anonymous, Narcotics Anonymous)

Anonymous programs are those which are best described as self-help and are supportive in nature, peer ran mutual support groups that use the Twelve Steps as a recovery program. This model is based on one addict or alcoholic helping another to recover from the disease of addiction. Both AA and NA programs are offered in our facility and in the community.

Process Group:

Residents are placed into this group within a week of arriving at the Work Release Center and remain in the assigned programming or process group until they are discharged from the program. The purpose of this group is to allow the residents to use and practice the tools (information and knowledge) gained through counseling or

evidenced-based group in a facilitator guided format.

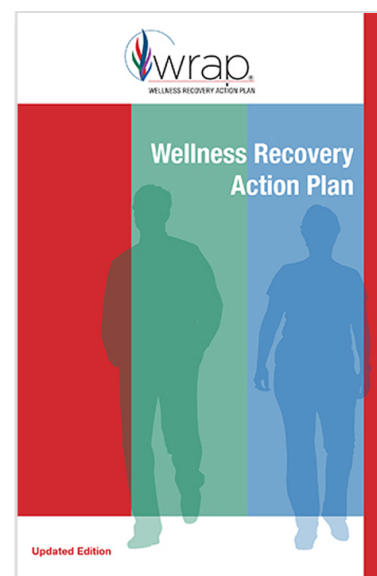
Teleservices:

COVID-19 initially halted the traditional face to face communication in our treatment programming. In response, we upgraded our iPads to include ZOOM and other teleservice applications. Clients are able to meet with their therapeutic counselors, attend virtual NA/AA meetings, and participate in substance abuse related forums. Recognizing the value in continuing to provide a virtual option, especially for those who live out of county, CPCC continues to offer all classes in a dual in person/ virtual format., Utilizing virtual therapy providers and peer support groups has also had the added benefit of broadening the type and specialty of services that are available to clients, including grief and family counseling and women's groups. The above-mentioned additions to our treatment programming also include interactive applications that supplement our base curriculum, New Directions and M.O.R.E. Teleservices will remain a permanent offering in the CPCC catalog of programming.

W.R.A.P.

W.R.A.P., Wellness Recovery Action Plan, is a self-management and recovery system that was developed by a group of individuals with mental health and addiction issues who were struggling to incorporate wellness tools and strategies into their everyday lives.

Participants are assisted in developing action plans and tools to help aid recovery during difficult times. Our Peer Recovery Specialists, contracted through Four County are responsible for facilitating this program.



SECTION 15:

USER FEES

COMMUNITY SERVICE

Up to 25 community service hours ordered - \$25.00

Up to 50 community service hours ordered - \$50.00

Up to 75 community service hours ordered - \$75.00

Up to 100 community service hours ordered or more - \$100.00

SCRAM

\$10.00 per day - If clients with SCRAM are also on Home Detention or Work Release, clients will pay no more than \$20.00 for services.

COMMUNITY TRANSITION PROGRAM

\$7.00 per day - Once Employed

PRE-TRIAL PROGRAM (GPS MONITORING)

\$3.00 per day

INTENSIVE JUVENILE SUPERVISION

GPS	Disability/Low Income	Indigent
Rate	Rate	Rate
\$11.00	\$11.00	\$0

HOME DETENTION

GPS	Disability/Low Income	Indigent
Rate	Rate	Rate
\$16.00	\$11.00	\$0

WORK RELEASE

\$20.00 per day - Once Employed

•Commissary, laundry and telephone rates are applied as contracted by way of vendors.

TRANSFER FEE

\$100.00 fee to transfer clients out of Cass and Pulaski County

DRUG SCREEN FEES WITHAM TOXICOLOGY:

Five (5) Panel - \$16.00

Eight (8) Panel - \$17.00

Fourteen (14) Panel - \$22.00

Oral Swab - \$29.00

Instant Screen - \$10.00

**If instant screen indicates a positive result for an illegal substance the sample will be forwarded to Witham Toxicology for confirmation. Said screen will not result in an "Instant Rate" charge. Only the "Panel Rate" charge will apply.*

**All assigned fees are two dollars above department cost. Testing for synthetic substances, EKG to be added at rate of cost of vendor.*

SPECIAL STIPULATIONS

The Director has the discretion to wave or modify the aforementioned fees on a case by case basis. It is the intent of the Department to not hold clients responsible for fees until employment is secured and to not allow clients to be released from programs at their Earliest Possible Release (EPR) date unless all user fees are paid. Special circumstances apply. If clients are in arrearages by their EPR date, the Department will carry out a Conduct Adjust Board (CAB) hearing. If it is found the client has had the means to pay user fees and has failed to do so then good time credit can and may be reinstated within department policy. The Department would not charge clients daily fees after the date of said hearing. Once all fees are secured the client will be released from the program. The intent of the Department is to recoup user fees owed up to the client's scheduled EPR date.

SECTION 16:

FINANCIAL SUMMARY

The annual operating costs represent the actual funds spent to operate Cass/Pulaski Community Corrections. The agency's budget is comprised of several different funding sources including: the Indiana Department of Corrections, Cass County General Fund, and Project Income. As highlighted, in the Staffing Plan, Section 1, the agency has moved into a revenue/expenses neutral status due to the needed increase in salaries of both case managers and correctional officers to reduce employee turnover. Additionally, due to COVID-19 causing the partial closure of the Work Release Facility, the agency has seen a temporarily reduction in expenses. Personnel expenses continue to make up the largest sector of expenditures and it should be noted that the increase in capital expenses is due to the purchase of the Tek84 Body Scanner.

OVERALL FINANCIAL SUMMARY SEVEN YEAR TREND

	CY2021	CY2020	FY19EXT (6 mth period)	FY19 2018-2019	FY18 2017-2018	FY17 2016-2017	FY16 2015-2016	FY15 2014-2015
Clients Served	378	307	268	464	428	435	420	402
IDOC Grant Revenue	\$744,064.00	\$744,064.00	\$355,832.00	\$711,664.00	\$717,905.27	\$712,684.47	\$612,561.06	\$587,075.01
Project Income Revenue	\$714,649.71	\$640,596.20	\$422,343.56	\$845,338.10	\$728,408.12	\$795,105.95	\$801,644.49	\$725,305.15
Total Revenue	\$1,458,713.71	\$1,384,660.20	\$778,175.56	\$1,557,002.10	\$1,446,313.30	\$1,507,790.40	\$1,414,205.50	\$1,312,801.10
IDOC Grant Expenditure	\$659,663.60	\$741,514.51	\$376,695.18	\$699,989.60	\$717,905.27	\$712,684.47	\$612,561.06	\$587,075.01
Project Income Expenditure	\$659,663.60	\$621,386.74	\$366,069.64	\$792,886.28	\$707,884.35	\$749,771.98	\$717,654.39	\$569,015.07
Total Expenditure	\$1,403,727.60	\$1,362,901.20	\$742,764.82	\$1,492,875.80	\$1,425,789.60	\$1,462,456.4	\$1,330,215.40	\$1,156,090.00
Year End Profit/Loss	\$54,986.10	\$20,254.30	\$35,410.74	\$64,126.30	\$20,523.70	\$45,334.00	\$83,990.10	\$156,711.10

EXPENDITURE SUMMARY BY SERIES SEVEN YEAR TREND

		CY2021	CY2020	FY19EXT (6 mth period)	FY19 2018-2019	FY18 2017-2018	FY17 2016-2017	FY16 2015-2016 (Allocations)	FY15 2014-2015 (Allocations)
Personnel	100 Series	\$908,411.18	\$985,024.80	\$539,796.45	\$1,007,463.75	\$1,005,194.90	\$995,523.59	\$851,787.99	\$750,725.06
Supplies	200 Series	\$63,013.60	\$84,280.68	\$72,149.84	\$151,153.91	\$134,683.49	\$123,297.57	\$141,163.50	\$137,913.68
Professional Services	300 Series	\$271,507.02	\$222,262.73	\$121,248.41	\$301,056.88	\$264,991.72	\$294,884.84	\$283,586.88	\$246,287.68
Capital	400 Series	\$200,795.80	\$71,333.04	\$9,570.12	\$33,200.80	\$20,919.42	\$48,750.45	\$53,677.12	\$21,163.66
Total		\$1,403,727.60	\$1,362,901.25	\$742,764.82	\$1,492,875.20	\$1,425,789.60	\$1,462,456.40	\$1,330,215.40	\$1,156,090.00

EXPENDITURE SUMMARY BY SERIES PERCENTAGE SEVEN YEAR TREND

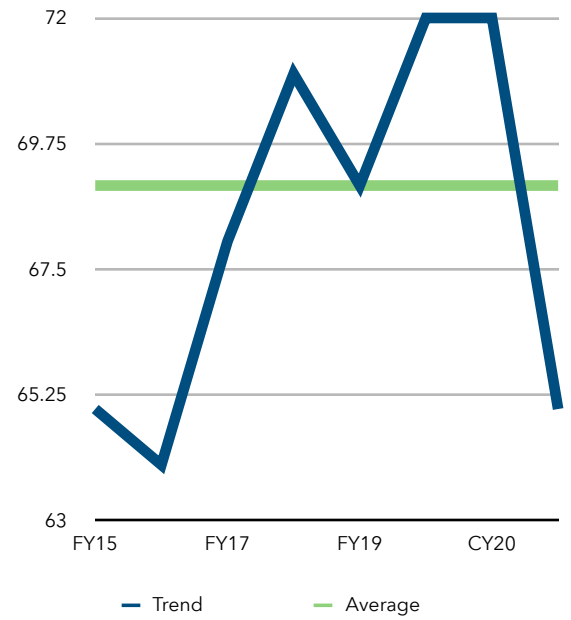
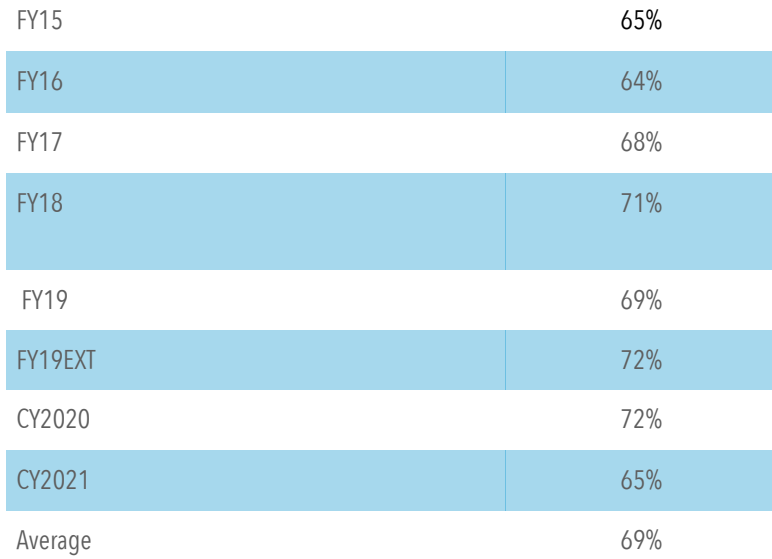
		CY2021	CY2020	FY19EXT	FY19	FY18	FY17	FY16	FY15
100 Series	Personnel	65%	72%	72%	69%	71%	68%	64%	65%
200 Series	Supplies	5%	6%	10%	10%	10%	9%	11%	12%
300 Series	Professional Services	17%	17%	17%	20%	19%	20%	21%	21%
400 Series	Capital	12%	5%	1%	1%	1%	3%	4%	2%
Total		100%	100%	100%	100%	100%	100%	100%	100%

EXPENDITURE SUMMARY: CAPITAL PURCHASE COMPARISON

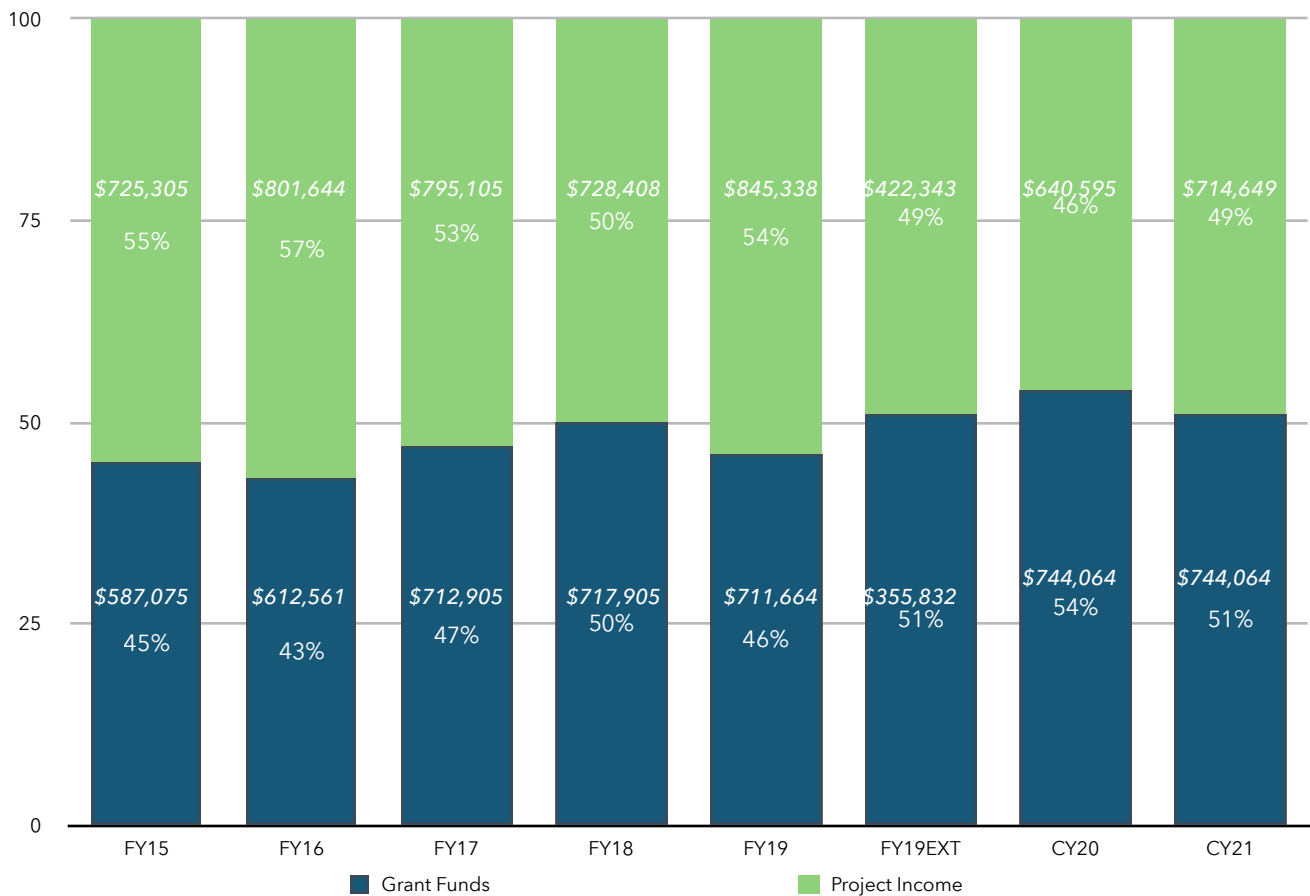
		Without Body Scanner	With Body Scanner
100 Series	Personnel	76%	65%
200 Series	Supplies	5%	5%
300 Series	Professional Services	17%	17%
400 Series	Capital	2%	13%

*As illustrated in the chart to the left, calculations show that without the \$124,000 Capital Purchase of the Body Scanner, that expenditures were in line with previous years and that said CY21 variance was an anomaly caused by said purchase.

OVERALL EXPENDITURE VS. PERSONNEL COST



REVENUE VARIANCE: GRANT VS. PROJECT INCOME



PROJECT INCOME BALANCES ENDING DECEMBER 31, 2021

Home Detention	\$544,213.28
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Work Release	\$321,165.33
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Work Crew	\$12,320.60
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CTP	\$223,251.30
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Total	\$1,100,950.51
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PROGRAM PER DIEM

CPCC uses the following formula to calculate the estimated average cost to supervise a participant:

Home Detention: \$566,000 Total Expenditure /365 Days in a Year=\$1,551/ 100 Average Participants Per Day =

\$15.50 Average Cost per Participant per Day of Supervision.

Work Release: \$707,227 Total Expenditure /365 Days in a Year=\$1,938/ 25 Average Participants Per Day =

\$77.50 Average Cost per Participant per Day of Supervision.

Note: As a result of COVID-19, expenditures for Personnel were reduced by \$60,000, Food was reduced by \$60,000, Miscellaneous i.e. supplies/services was reduced by \$40,000 for a total of \$160,000 in savings. This savings, coupled with a reduced population of 50 clients, makes the CY2021 program per diem consistent with past examinations.

Community Service: \$130,500 Total Expenditure /365 Days in a Year=\$358/ 10 Average Participants Per Day =

\$35.75 Average Cost per Participant per Day of Supervision.

PROJECT INCOME PLAN IF BALANCE EXCEEDS \$100,000

As of December 31, 2021, Cass Pulaski Community Corrections holds a Project Income Balance of \$1,100,950.51. The CPCC Advisory Board identifies the need, as highlighted by the effects of COVID-19, to utilize project income to assist in the planned renovation of the agency's work release center. In the summer of 2022, the CPCC Facility will expand to include Adult Probation Department's Office, providing CPCC with space to conduct renovations to not only include two isolation cells, but also expand office space and add a new classroom and computer lab. Additionally, project income will be utilized for the aforementioned approved salary increases of our full and part time correctional officers and to potentially allow for expansion of staff to comply with the more intensive supervision standards required by SB9, if passed.

SECTION 17:

COLLABORATION

Cass/Pulaski Community Corrections believes that continued collaboration with the Courts and other agencies in the local criminal justice system and surrounding communities, as well as local service providers is key to making an impact in the lives of our clients and ensuring the safety of our community. It is our hope with the recent establishment of our Local JRAC Council that this core belief will allow us to work together and increase the ways we collaborate with other partners in our local criminal justice system to promote continuity of care and produce better outcomes. In conclusion, below is a brief description of some of our collaborative initiatives and our community partners.

Cass/Pulaski Community Corrections partners with Cass County Court & Pretrial Services in our commitment to evidence-based practices, grant writing and management, quality assurance and various other community supervision initiatives. The Community Corrections Director and Court Services Director also come along side other counties seeking to start pretrial and community supervision programs and currently serve as Chair and Co-Chair of our Local JRAC Council, noted above. The two agencies continue to partner on technology improvements, most notably the launch of our interactive website and mass text message system. It is a goal of both agencies to continue to work together and implement a kiosk day reporting program in the near future to further expand services.



Community Corrections also provides electronic monitoring and supervision support for both Cass and Pulaski Juvenile Probation's JDAI Programs and Pulaski County Pretrial Services and Veteran's Court. As described in more detail above, the agency's partnership with Four County in providing cognitive behavioral, substance abuse and mental health services and treatment is at the core of our mission. In collaboration with Cass County Sheriff's Department and Court Services, Community Corrections continues to support Four County's Jail Therapy Program in a collaborative initiative to bring therapeutic treatment programming to the local jail. As outlined, in the Community Service Section of this report, Community Corrections has become known for our beautification projects and the 200+ baskets and containers of the bubblegum petunias that have become an iconic tradition in downtown Logansport and throughout Cass County. The agency also supports and works closely with other community initiatives such as Drug Free Cass County, and offers support for local community transition homes, such as 4th Dimension and the Father's House.




Annual Report prepared and respectfully submitted by:

A handwritten signature in blue ink that reads "Dave Wegner".

Dave Wegner

Cass/Pulaski Community Corrections Director



For answers to any questions contact:

Dave Wegner

Director

Cass /Pulaski Community Corrections

520 High Street

Logansport, In 46947

Office: (574)-753-7706 Ext. 1101

dave.wegner@co.cass.in.us

casspulaskicommunitycorrections.com