

Cass County Local JRAC Council

January 13, 2022 Meeting Agenda

"Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community."

Info

Videoconferencing

Hartoin

Due to constraints of COVID-19, we will be utilizing video conferencing for meetings via Lifesize. To call into the meeting, please use the extension, 12951080 or click directly on this link <https://call.lifesize.com/otherways/12951080> to join the meeting and enter the passcode 1234.

Click here to download the Lifesize App on your desktop, laptop, tablet, or phone. <https://call.lifesizecloud.com/downloads>

If you have problems connecting into the meeting please call my cell phone: **574-516-7064** for assistance.

**Call To Order
Roll Call
Consent Agenda**

Hartoin

Scheduled Topics:

Info/Action

DECEMBER 15, 2021 JRAC WEBINAR RECAP

Hartoin

IOCS and the State JRAC offered a virtual webinar on December 15, 2021 that focused on establishing and structuring a local JRAC Council, as well as introduced the template and requirements for the the first annual report and required attachments. Brief overview of webinar and discussion to take place.

Info/Action

ANNUAL REPORT TEMPLATE

Hartoin

During the above mentioned webinar, IOCS presented the 2022 Local JRAC Template, see attached, that is due by March 31, 2022. This is a 67 question report that is intended to be completed as a group during our meetings. I am asking that we meet twice a month until we complete this questionnaire and formulate our goals and performance metrics that are required to be sent in as attachments, as will be outlined below.

To assist in this process, I have broken down some of the questions related to data that pertain to individual agencies for pertinent members to review and preliminary answer in preparation for our meeting and sent it the Council. If you answer no, that your agency currently does not collect the data requested, please expand on if your system can report that data, or if we need to develop a plan or seek assistance to meet the requested reporting requirements.

IOCS provided a list of attachments to accompany our annual report. The majority of the requested attachments have been completed, including:

- Member List
- Vision Statement
- Ground Rules for Interactions (Newly Created)
- System Map
- Jail Over Crowding Evaluations (Completed Monthly by Court Services)

It is requested that the Council review and vote to approve the above mentioned documents for approval and submission.

SYSTEM IMPROVEMENT GOALS AND PERFORMANCE MEASURES Hartoin & Wegner

The remaining attachments that as a Council we need to discuss and complete pertain to our System Improvement Goals and Performance Metrics. Based on discussion in previous meetings, below are some suggestions and starting points to launch our discussion.

System Improvement Goals:

- Data Collection Gap Analysis and Improvements: As will be illustrated when filling out the JRAC Annual Report, there are gaps in our data collection. I have been working with the State to automate some of these reports, but I suggest that we set a goal of developing data collection and reporting procedures to fill these gaps.
- Increased collaboration regarding resources and clients services/referrals.
- Increased use of administrative sanctions and interventions.

Performance Measures:

Suggestions: As Judge Swaim suggested at our previous meeting, I suggest that we ask each supervision agency to begin collecting data and measuring the following metrics in addition to basic statistical data, if they are not already doing so:

- Safety Rate (Percentage of clients who were not charged with a new criminal offense)
- Violation Rate (Percentage of clients who did not receive a violation)
- Completion Rate (Percentage of clients who remained under supervision until release date)
- Drug Screen Positivity Rate (Percentage of drugs screens administered with positive results)
- Program Participation Rate: (Percentage of clients who are referred to and participate in programming)

****Please note that I can work with the developers at IOCS to have these reports added to an agencies' SRS, so that reporting and collecting data on said metrics is not onerous on the agency.*

ADDITIONAL COUNCIL MEMBER

Review of the Annual Report Template and required data points, show a need to add a representative from the Logansport Police Department to ensure both primary law enforcement agencies are represented in our submitted data. I am making a motion to amend our Bylaws and add Logansport Police Chief Travis Yike to our Council.

OVERVIEW OF ONGOING PROJECTS & GRANTS

Brief discussion and overview of ongoing projects and updates on pending grants applications to take place. Court and Pretrial Services will also be providing a brief update on the certification process and the addition of the new Pretrial Public Defender.

As briefly mentioned above, in order to complete this work by March 31, 2021, I am proposing that we increase our meetings to twice a month. I also would like to discuss when everyone feels comfortable meeting in person again or if we begin a hybrid meeting format that would facilitate in person and virtual participation.

Other Business

If anyone wishes to bring up a topic that is not on the agenda please feel free to do so.

Council Comments

Adjourn

Upcoming Meetings/Events

Tentatively scheduled for Wednesday January 29, 2021 at 3:30 p.m.

Respectfully submitted ,

/s/Hillary Hartoin

Hillary Hartoin

Director, Cass County Court Services