

Cass County Local JRAC Council

August 15, 2023 2:00 PM Meeting Minutes

“Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community.”

Council Members Present: Sheriff Ed Schroder, Michael Stajduhar, Ruth Baker, Dave Wegner, Steve Snyder, Tom Lupke, Carrie Cadwell, Nicole Hiatt-Drang, Tracy Williamson and Hillary Hartoin

Hillary Hartoin, Court Services Director and JRAC Chair, presided over the meeting which was held on Tuesday, August 15, 2023 at 2:00 pm. A hybrid meeting format was used with in person attendance in the Bicentennial Room of the Cass County Government Building and virtual participation via Lifesize. A quorum was met.

MINUTES

The July 26, 2023 Meeting Minutes were reviewed and presented to the Council for approval. Michael Stajduhar made a motion to approve; Tom Lupke second. Vote taken and unanimously approved.

OPIOID SETTLEMENT

Ms. Hartoin, Financial Controller of the Opioid Settlement Funding, presented the following updates:

Current Funding Balances: Ms. Hartoin updated the Council on the current balances of both restricted and unrestricted funds, in addition to giving a brief update on the status of several of the funded projects. Further advised the JRAC that Mr. Stanton has provided the completed MOUs and Claim Voucher Forms for Grantees to sign and begin using funds. Ms. Hartoin plans to have those distributed in the next two weeks.

Amplifund: Ms. Hartoin presented the proposal of utilizing the remaining unrestricted funds to assist in payment of the new Ampifund Software to not only assist in management of the Opioid Settlement Funding and other grants, but also in searching for new funding opportunities. Hillary Hartoin made a motion to approve; Michael Stajduhar second. Vote taken and unanimously approved.

Drug Free Cass County/LCC: Ms. Malott was to present content of proposed Cass County Communication Network Anti Stigma Campaign for discussion and Council Approval, but was not present. Dave Wegner, LLC Member, gave a brief update. Content of message to be ready to presented at the next meeting.

IOCS JRAC TECHNICAL ASSISTANCE

Ms. Hartoin presented and lead discussion on opportunities available for JRAC Technical Assistance from IOCS and the requirements of such.

HAIR FOLLICLE TESTING

Ms. Hartoin informed the Council that she has secured a contract with Cordant for Hair Follicle Testing for all local Community Supervision Agencies. Said contract covers a 9 Panel Hair Follicle Test (Amph/Methamphetamine, Benzodiazepines, Cocaine, Fentanyl, Methadone, Opiates, Oxycondone/Oxymorphone, Phencyclidine (PCP), THC) at a cost of \$71.50 per test.

UPDATED PRETRIAL SERVICES ORDINANCE

Ms. Hartoin informed the Council that County Ordinance 2021-01 Establishing Court & Pretrial Services has been updated establishing the third case management position.

RECIDIVISM DEFINITION

Ms. Hartoin lead discussion and shared a proposed unified definition of recidivism to use for community supervision metrics and other criminal justice data projections. Council discussed that anyone charged, summoned or arrested for a new offense after sentenced or supervision term would be included. Timeline of definition and whether to include violation data still undecided. Ms. Hartoin and Mr. Wegner would like reports to be automated and designed for sustainability of data collection. Discussion to continue.

OTHER BUSINESS

No other business discussed.

ADJOURN

There being no further business, a motion to adjourn the meeting was made by Michael Stajduhar; Tom Lupke second. Vote taken and unanimously approved. Meeting adjourned at approximately 4:10 pm.

Upcoming Meetings/Events

- October 11, 2023 at 2:00 pm at Bicentennial Room/LifeSize
- November 28, 2023 at 2:00 pm at Bicentennial Room/LifeSize

Respectfully submitted ,

/s/Hillary Hartoin

Hillary Hartoin

Director, Cass County Court Services

JRAC Chair