



Cass County Local JRAC Council

October 21, 2026 2:00 PM Meeting Minutes

"Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community."

COUNCIL MEMBERS PRESENT: Judge Lisa Swaim, Director Dave Wegner, Director Hillary Hartoin, Nichole Hiatt- Drang Ed Schroder, Sheryl Pherson, Will Scott, Kelly Stephenson, Becky Clark/4C Health, and Roger Spencer.

GUESTS IN ATTENDANCE: Allison Campbell, Cass County Court Services, Jimmy Hildebrand, County Attorney

Hillary Hartoin, JRAC Chair, presided over the meeting that was held on October 21, 2026 in Comissioners Hearing Room of the Cass County Government Building at 2:00 pm and called the meeting to order.

Meeting Minutes

The August 19, 2026 Meeting Minutes were reviewed and presented to the Council for approval. Nichole Hiatt-Drang made a motion to approve; Sheryl Pherson second. Vote taken and unanimously approved.

HB 1033 – Local JRAC In-Person Attendance Requirement

Director Hartoin reminded council members that, pursuant to HB 1033, effective July 1, 2026, Local JRAC voting members are required to attend meetings in person.

IDOC Sentencing Order and Abstract Requirements

Director Hartoin lead a discussion regarding the Indiana Department of Correction (IDOC) has become increasingly particular regarding the information required in sentencing orders to ensure that Abstracts of Judgment are accepted and processed timely. Complete and accurate sentencing orders are also necessary to ensure individuals are properly accepted by IDOC and that the Sheriff can appropriately bill for individuals held in the Cass County Jail pending transfer. To assist with the timely processing and acceptance of Abstracts of Judgment, please include the following information in sentencing orders:

- Total Aggregate Sentence: Clearly state the total aggregate sentence in both years and days.
- Individual Sentencing Components: Each individual sentencing component should be expressed in both years and days, as applicable.
- Credit Restricted Status: If the defendant is credit restricted, this must be clearly stated in the sentencing order.
- Consecutive or Concurrent Sentences: Clearly specify whether individual counts are to be served consecutively or concurrently.
- Consecutive Cause Numbers: When a sentence is consecutive to another cause number, please identify the specific cause number and clearly state the order in which the sentences are to be served.
- Global Resolutions/Multiple Cases: When multiple cases are resolved together, please clearly identify whether the sentences are concurrent or consecutive and, if consecutive, the intended sequence in which the cases are to be served.

If a sentencing order is silent regarding the relationship between counts or separate cause numbers, IDOC will not automatically assume the sentences are consecutive. This may result in counts or cases being entered as concurrent, potentially causing an incorrect or early release date, or the Abstract of Judgment being returned for clarification.

SEA 9 Alerts Report CY26 Q3

The Local JRAC reviewed the CY26 Q3 SEA 9 Quarterly Reports, which require quarterly approval by statute. Community Corrections reported 59 device malfunctions, a 65% decrease, while Pretrial Services reported zero. Director Wegner expressed concerns regarding reporting requirements. Chair Hillary Hartoin clarified the statutory requirements based on guidance from IOCS Staff Attorneys. Following discussion, Director Wegner was directed to report the number of alerts generated by device malfunctions moving forward to ensure statutory compliance. Lisa Swaim moved to approve the CY26 Q3 reports, seconded by Roger Spencer. Motion carried unanimously.

Program Reports

Juvenile Probation, Community Corrections, and Pretrial Services each provided oral reports outlining their established performance measures, program outcomes, and overall performance. Updates included current data, progress toward established goals, significant trends, program successes, and identified challenges or concerns since the previous reporting period.

Grant Updates

Director Hartoin provided an update regarding the recently awarded JPAR SIM Grant for 2026–2027, including the scope of the award, planned use of grant funding, and anticipated impact on local programs and initiatives. An additional update on the pending 2027 Court Reform Grant application, including the proposed projects and priorities included in the application, requested funding, current application status, and anticipated next steps was provided.

Subcommittee Work

Due to time constraints and the absence of Adult Probation representatives, the Community Supervision Standards Subcommittee working session was tabled. The session was intended to continue previously approved work on standardizing GPS monitoring inclusion zones, community supervision forms, and court filings across agencies to promote consistency where practicable. These items will be revisited at a future meeting.

Adjourn

There being no further business, a motion to adjourn the meeting was made by Hillary Hartoin; Sheryl Pherson second. Vote taken and unanimously approved. Meeting adjourned at approximately 3:00 pm.

Respectfully submitted ,

/s/Hillary Hartoin

Hillary Hartoin

Director, Cass County Court Services

JRAC Chair