



CY2022 ANNUAL REPORT

CASS COUNTY COURT & PRETRIAL SERVICES

"Serving the community by using evidence-based practices and needs-based supervision that prioritizes public safety, maximizes court appearance and reduces recidivism, while protecting the presumption of innocence."

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SECTION 1:

AGENCY INFORMATION

AGENCY HISTORY AND DESCRIPTION

Cass County Court & Pretrial Services, CCCPS, formally known as Cass County Pretrial Services, was established in 2018 by the local Judiciary in response to Indiana Supreme Court's Pretrial Initiative, Criminal Rule 26 and the rising population of our local jail. In July of 2018, Cass County received HB1006 funding from the Indiana Department of Corrections for a dedicated Probation Officer, who at that time worked under the umbrella of the Adult Probation Department, to serve as a Pretrial Release Coordinator, who implemented and now runs the daily operations of the Pretrial Release Program. Cass County Pretrial Services began accepting clients in October of 2018 and has been since serving the Courts and Community by using evidence-based practices to supervise clients awaiting trial without the economic means to post traditional monetary bond, receiving full certification from the Indiana Office of Court Services in April of 2022.

In April 2021, Cass County Pretrial Services transitioned to its own independent department: **Cass County Court & Pretrial Services**. As an agency, we strive to provide an alternative to incarceration, while honoring community values, prioritizing public safety, maximizing court appearance and reducing recidivism. Beyond the number of participants enrolled in the program, each recommendation prepared assists the Judicial Officer in making a meaningful release/detention decision that is in the best interest of the community and the defendant by considering objective risk factors versus relying solely on monetary and economic determinations. The Pretrial Release Program has helped create a cultural shift in our local criminal justice system and community that supports evidence-based decision making. Over the course of five years the agency has grown into a program that provides a proven alternative to pretrial incarceration that identifies the clients' needs and connects them to services that produce

positive outcomes that last beyond the pretrial stage, while staying committed to public safety.

Arrestees are evaluated using the Indiana Risk Assessment Pretrial Assessment Tool, IRAS-PAT and placed at a supervision level that matches their risk level and identified needs when appropriate, while protecting public safety. In lieu of remaining incarcerated while their case is pending, clients are allowed to return to their families and employment. In addition to assistance with court appearances, clients are given the opportunity to participate in programming and treatment when they first enter the criminal justice system. What initially began as a program that focused on addressing the overcrowding issue in our local jail, has grown into a program that provides a proven alternative to pretrial incarceration that identifies the clients' needs and connects them to services that produce positive outcomes that last beyond the pretrial stage. Cass County Pretrial Services has served over 450 clients since the program launched and at any given time supervises between 90-105 clients in the program.

Before implementation of Pretrial Services, many defendants were historically detained solely because of their inability to post a monetary bond-not based on their risk of reoffending or to public safety, and the Cass County Jail's average population was 46% over capacity, with 70% of those incarcerated awaiting trial. In the four and half years since Pretrial Services was established, Cass County has seen a significant reduction in the pre-adjudication or "pretrial" jail population, with the percentage of those detained and awaiting trial below 20% for the entirety of 2021 & 2022. Pretrial Services also works to expedite the release of those with mental illness, intellectual/developmental disabilities and physical/medical conditions when appropriate. Approximately 20% of our clients had autism or other developmental disabilities, mental health disorders, high risk pregnancies or an acute medical condition with needs that could not be met

adequately if incarcerated and that would create a financial burden to the county and more importantly, limit access to treatment.

MISSION STATEMENT, VISION AND GOALS

Mission

To serve the community by using evidence-based practices and needs-based supervision to assist the Courts in making pretrial release decisions that prioritize public safety, maximize court appearance and reduce recidivism, while protecting the presumption of innocence.

Vision

- Protect the constitutional presumption of innocence by helping to reduce the pretrial incarceration of those who do not have the ability to pay a traditional money bond when appropriate, while increasing the reliability of guilty pleas and reducing the negative effects of pretrial detention on recidivism.
- Help reduce jail overpopulation and expenses by promoting appropriate pretrial release that prioritizes community safety by reserving jail resources for those who pose a danger to public safety and the community.
- Utilize evidence-based practices to accurately assess risk based on objective factors and promote pretrial justice when making pretrial decisions to best meet the needs of the community.

Goals

- Maximize Public Safety
- Maximize Court Appearance
- Maximize Release

OPERATIONAL OVERVIEW

The Pretrial & Court Services Director interviews every person booked into the Cass County Jail within 24 hours of arrest and evaluates them using the IRAS-PAT, a validated, statewide risk assessment that measures an arrestee's risk of re-offending and failing to appear. Based on the risk assessment results and other objective factors, such as criminal history, substance abuse, employment and residential stability, a matrix is used to aid in making

a recommendation to Court regarding the inmate's potential release and supervision conditions. The Pretrial Release Recommendation is provided to the Judge, Prosecutor and Public Defender and a determination regarding participation and release to Pretrial Services is made at arraignment or a Defendant's initial hearing.

If an arrestee is placed in the Pretrial Release program they are required to report to Pretrial Services within 24 hours of their release and placed at a level of supervision that matches their risk level and individual needs. Supervision requirements include, but are not limited to, making all court appearances, not committing a new criminal offense, text message reminders, office and telephone appointments, random drug screening and/or electronic monitoring. When drafting a supervision plan, identified needs and responsivity factors, along with the derived risk level, are prioritized to ensure supervision adheres to evidence-based practices and the dosage and risk/need principles. CCCPS utilizes a graduated sanction/incentive matrix and does not believe in blanket reincarceration for violations, handling minor violations, such as failure to report, administratively, and considering a defendant for placement back into the program at an increased level of supervision if rearrest occurs.

EXPEDITED RELEASE

When an arrestee is identified as low risk and is not a threat to public safety, they are released at arraignment, the probable cause hearing, before formal charges are filed and their initial hearing occurs. Moving pretrial determinations to an arrestee's probable cause hearing allows us to expedite release and mitigate the impact of pretrial incarceration, such as loss of employment, separation from family and exposure to high-risk offenders.

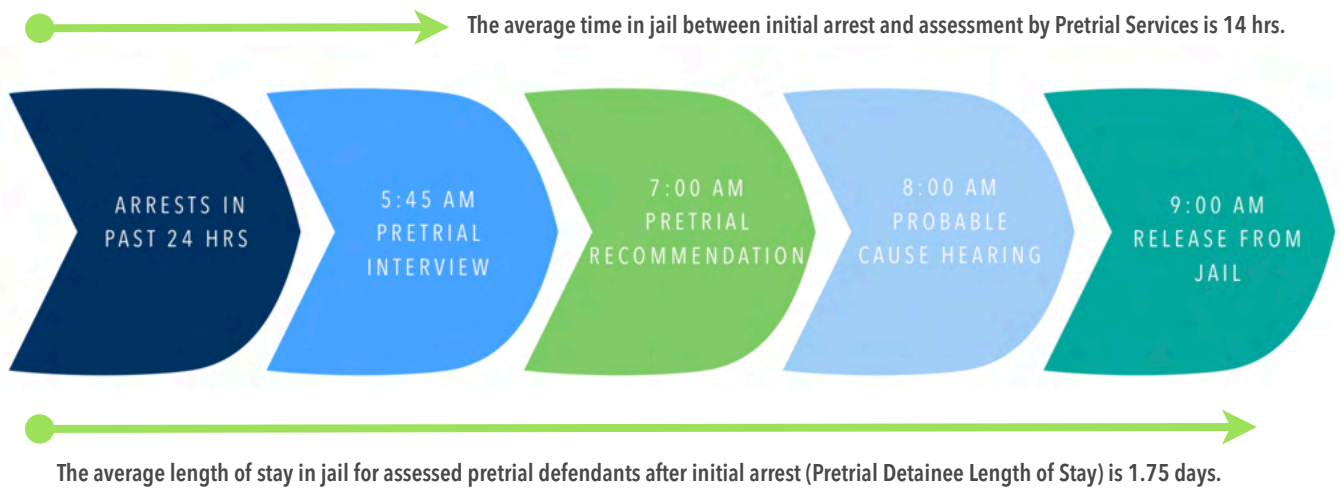
Studies show that even one to two days of pretrial incarceration can increase the likelihood of future misconduct while on supervision and recidivism. Ninety percent of eligible defendants are evaluated and released under the program's supervision within 12 to 24 hours of arrest, with the average pretrial incarceration length of stay before release to the program being 1.75 days.

RELEASE TIMELINE

Below is the typical timeline of the pretrial release process in Cass County for defendants who enter the program via traditional means: from initial arrest and book-in, to administering of the pretrial assessment, PC determination and release, if granted. (Special conditions of bond and bond reduction reviews, while assessed using the same IRAS-PAT and matrix, fall outside this normal procedure of events.) By utilizing expedited release, we are able to safely mitigate the negative impacts of pretrial detention by reducing the amount of time a defendant is held in jail. The average length of stay after initial arrest is only 1.75 days and would be notably lower if release determinations were made on weekends. The average time between arrest and evaluation by Pretrial Services is 14 hours, even with assessments only occurring once in a 24 hour period unless otherwise requested. Oftentimes a Defendant is booked, evaluated, released to CCCPS and has completed their intake appointment within 4-6 hours.

5:45 AM- All arrestees that fall within the target population are interviewed using the IRAS-PAT and custom interview guide that assists in identifying needs.

8:00 AM- If an arrestee is approved for pretrial release and low to moderate risk, they are released before their initial hearing when a PC determination is made at arraignment.



5:30 AM- The Pretrial Director pre-screens all new arrestees that have been booked in the County Jail in the past 24 hours every Monday-Friday to determine initial eligibility and identify conflict cases and possible holds.

7:00 AM- The Pretrial Recommendation and Report that includes the Defendant's criminal history, residential & employment information and risk level is prepared and along with a proposed supervision plan (special conditions) and is sent to the Court, Prosecutor and Public Defender.

9:00 AM- Pretrial Release Defendants sign their Terms and Conditions in open court and are directed to report to pretrial services upon release and given notice of their initial hearing.

SUPERVISION LEVEL SUMMARY

- Level 1 – One telephone appointment every two weeks and one office appointment every six weeks.
- Level 2 – One telephone appointment and one office appointment every month.
- Level 3 – Two telephone appointments and two office appointments. Weekly reporting may be ordered with electronic monitoring.

TARGET POPULATION

Pretrial Services assesses all pre-adjudication arrestees/defendants who were not released on their own recognizance or who have not posted conventional bond pursuant to the local bond schedule prior to administration of the IRAS-PAT. Defendants who post bond subject to the bond schedule or who are charged and summoned are not assessed unless the Judicial Officer determines that Pretrial Release conditions be ordered as a special condition of bond. Cass County Pretrial Services serves defendants charged with both misdemeanor and felony offenses and does not determine eligibility solely based on the level of instant charges, but instead, primarily on evidence-based factors and determined risk levels to equally ensure public safety and protect the defendant's presumption of innocence. The Pretrial Services Director is responsible for reviewing the bookings, new criminal filings, and arrest/jail list each work day, in addition to monitoring weekend arrests, to determine which arrestees are eligible to be assessed according to the above target population. Juvenile Defendants that have been waived into adult court or that are the result of direct files are also eligible for participation.

Expanded Sectors of Target Population Promotes Individualized Risk Based Release Decisions

In response to the needs of our local criminal justice system, our target population also includes criminal mental health adjudications and probation violators when requested by the Court. Placement in Pretrial Services during the pre-adjudication period for probation violations is used as an intermediate sanction and way to provide more intensive supervision and coordinate services for those with identified criminogenic or mental health needs.

Those undergoing treatment or competency evaluations in criminal proceedings can be placed under the supervision of Pretrial Services to not only provide supervision, but also coordination of services and assessments. Additionally, to promote individualized, evidence and risk-based release decisions, those who normally would have been excluded from evaluation, such as inmates held on Failure To Appear Warrants or Bond Revocations are considered for release to Pretrial Services versus being held without bond, per prior standard practice if an evaluation is requested by the Court, State or Defense Counsel. The purpose of this expansion of the target population is to use evidence-based decision making to avoid making blanket decisions and responses to better meet needs of those incarcerated without jeopardizing public safety.

Expansion of Services & Evidence-Based Determinations

Pretrial Services continues to assist the courts by providing evidence-based release recommendations based on objective factors designed to promote public safety beyond the point of initial arrest. Expansion of services also includes Pretrial Recommendations and risk assessments, i.e. the IRAS-PAT, are also provided at Bond Review and Reduction Hearings, upon request, to further support evidence-based decision making and risk-based determinations. Sometimes, inherent risk to the community and the victim is uncovered that supports detention, that may not have been fully known without the participation of Pretrial Services, illustrating another benefit of the program.

Other instances where pretrial recommendations and risk assessments are being used include Hearings for Special Conditions of Bond. Evidence-based decision making, aided by the pretrial recommendations, is being used to set special conditions of bond, supervised by Pretrial Services, that correlate with assessed risk and that are not overly restrictive, but still protect the community. At times a defendant will be released at a reduced bond and with electronic monitoring, for example. In this way, Pretrial Services has helped facilitate a renewed focus on risk-based determinations through the duration of the case.

POLICY AND STAKEHOLDER TEAM

Pretrial Services reports directly to the Cass County Judiciary and has a local policy and stakeholder team that meets on a regular basis to collaboratively develop and approve local pretrial practices and review program performance metrics, grant opportunities and other accomplishments. Said meetings are held quarterly in conjunction with the Cass/Pulaski Advisory Board Meetings. Current Policy and Stakeholder team members are listed below:

- James Muehlhausen, Judge, *Cass Superior Court*
- Stephen R. Kitts, II, Judge, *Cass Circuit Court*
- Lisa L. Swaim, Judge, *Superior Court 2, Supervising Judge*
- Hillary Hartoin, Director of *Court & Pretrial Services & Chair*
- Dave Wegner, Director of *Cass/Pulaski Community Corrections & Vice Chair*
- Noah Schafer, *Cass County Prosecutor*
- Sheryl Pherson, *Chief Public Defender*
- Ed Schroder, *Cass County Sheriff*
- Will Scott, *Chief Juvenile Probation Officer*
- Ryan Browning, *Cass County Commissioner*

****Due to Commissioner Browning's retirement in December of 2022, Commissioner Mike Stajduhar will resume this role on the stakeholder team in CY2023.*

POLICY AND STAKEHOLDER TEAM MEETINGS

The Cass County Court & Pretrial Services Policy & Stakeholder Team meetings are held in conjunction with the Cass/Pulaski Community Corrections Advisory Board Meetings, who governs the IDOC Grant that is one of the primary funding sources for the agency. Said meetings are held the third Tuesday of the first month of the quarter. Additional meetings are held if the need arises.

Traditionally said meetings are held at the Cass Government Building in the Bicentennial Room, but due to COVID-19 said meetings were held virtually via Lifesize the majority of last year with hybrid in-person/virtual meetings being offered moving forward. In addition, Cass County Court & Pretrial Services is subject to the Local JRAC (Justice Reinvestment Advisory Council).

The Cass/Pulaski Community Corrections Advisory Board Meetings/Cass Pretrial Policy & Stakeholder Team Meetings held in 2022 were as follows:

- February 15 2022
- April 12, 2022
- May 17, 2022
- June 28, 2022
- August 16, 2022
- November 15, 2022

Cass County Local JRAC Meetings attended in 2022 were as follows:

- January 13, 2022
- January 26, 2022
- February 23, 2022
- March 16, 2022
- July 27, 2022
- October 19, 2022
- November 15, 2022

The Cass/Pulaski Community Corrections Advisory Board Meetings/Cass Pretrial Policy & Stakeholder Team Meetings tentatively scheduled for 2023 are as follows:

- February 21, 2023
- May 16, 2023
- August 15, 2023
- November 21, 2023

Additionally, the Pretrial Policy & Stakeholder Team came together to meet with staff of the Indiana Office of Court Services for the agency's Certification Site Review and stakeholder interviews on April 11, 2022.

EMPLOYEE ROSTER

Name	Position	Work Status
Hillary Hartoin	Director	Full-time
Robert Baszner, Jr.	Pretrial Case Manager	Full-time
Amber Garrison	Initial Appearance Public Defender	Subcontracted
Kris Robbins	Therapy Intern	4C Health Intern
Christina Shockey	Therapy Intern	4C Health Intern

AGENCY ORGANIZATIONAL CHART

01

CCCPS operates under the authority of the entire Cass County Judiciary, but is primarily supervised under the authority of its Supervising Judicial Officer, Judge Lisa L. Swaim, of Cass Superior Court 2.

JUDGE LISA SWAIM,
SUPERVISING JUDGE

02

CCCPS has a local Policy & Stakeholder Team, in addition to the Community Corrections Advisory Board & JRAC Council, that meets on a regular basis to collaboratively develop local pretrial practices and review performance metrics.

CPCC ADVISORY BOARD
LOCAL JRAC COUNCIL

03

Hillary Hartoin, Court & Pretrial Services Director, is responsible for the administration & daily operations of CCCPS, including all arrestee assessments and supervision of high risk clients, in addition to Court Services duties.

DIRECTOR OF COURT & PRETRIAL SERVICES

04

Robert Baszner, Jr., Pretrial Case Manager, is responsible for the supervision of low to moderate risk clients and provides administrative support. The Pretrial Case Manager reports directly to the Court & Pretrial Services Director.

PRETRIAL CASE MANAGER
ROBERT BASZNER, JR.

05

CCCPS subcontracts a part-time public defender dedicated to providing initial appearance representation, in addition to partnering with 4C Health who provides interns, at no cost, who provide therapeutic services to clients.

SUBCONTRACTORS
THERAPY INTERNS

STAFFING PLAN

Court & Pretrial Services is comprised of two full-time employees, the Court & Pretrial Services Director and the Pretrial Case Manager. The Director, is a Certified Probation Officer and responsible for the overall administration and daily operations of the program, ensuring the court's compliance with the pretrial services statutes and rules, developing pretrial services policies and procedures, arrestee evaluations, and supervision of high-risk clients. Said Director also is responsible for Court Services duties that include, but are not limited to assisting the Courts in seeking new funding opportunities and grant management, with a focus on jail analysis and programming and mental health services, as well as conflict pre-screening and quality assurance reports.

Lastly, the Director assists the Cass/Pulaski Community Corrections Director with administrating and securing county grants, quality assurance measures, technology improvements, gathering and analyzing data and other community supervision initiatives. The Pretrial Case Manager, is also a Certified Probation Officer, whose primary duties entail supervision of moderate to low risk clients, weekly criminal records checks, and administrative support.

In 2022, with funding received from IOCS, CCCPS sub-contracted with the Cass County Public Defender Board to hire a part-time public defender dedicated to ensuring defense counsel participation at initial hearings. Said position promotes maximized release and provides for limited initial appearance representation in alignment with pretrial best practices and the Indiana Pretrial Services Rules. Attorney Amber Garrison has served as a public defender since 2013, taking on this role in February of 2022. She is a tremendous addition to the agency and is continuing on in this capacity in 2023.

CCCPS also continues to partner with 4C Health, formally known as Four County Counseling, who provides part-time interns who provide therapeutic services at no cost to the agency and clients. Said interns are either pursuing their masters or doctoral degree and are placed with the agency as part of their practicum, while under the supervision of 4C Health's licensed practitioners. Services provided

mainly consist of addiction and individual counseling, but sometimes include assisting with referrals to inpatient and outpatient services. This past year, CCCPS was assigned Kris Robbins, from Purdue University and Christina Shockey, Indiana Wesleyan University, who served over 40 clients who voluntarily participated in counseling services during their pretrial supervision. Said collaboration is a great asset to program, that as will be illustrated later in this report, produces positive outcomes.

STAFFING NEEDS

Analysis of 2022 operation show a continued and sustained growth in not only active clients, but also in new arrestee evaluations. CCCPS saw a 21% increase in active clients and a 14.2% increase in recommendations and IRAS-PATs administered. The agency also saw a 12% increase in clients charged with felony offenses and/or high risk clients who are supervised at the most intensive level of supervision.

While current national and state industry supervision standards recommend an average client caseload of no more than 30-35 clients per supervising officer, the agency's current active population is 100 clients, creating caseloads of 50 clients for both the Case Manager and Director, who also is responsible for all arrestee evaluations and program administration. The program saw an increase in the daily supervised population, as seen on page 31, a 25% increase the last six months of 2022, increasing from an active population of 76 in June to 95 in December. Said trend is continuing on into 2023. An analysis of the staffing responsibilities and caseload ratios illustrates the need for another staff member, most suitably a second case manager, to comply with the staffing requirements outlined in the Indiana Pretrial Services Rules. Said second case manager would assist with client supervision, administrative duties and the increased data collection and reporting required by the new Indiana Outcome and Performance Measures, including the tracking of the Counter Population, that will be later outlined in this report. Said request for additional staff is further supported as Court Services and JRAC duties continue to expand.

STAFF TRAINING

Per Indiana Pretrial Services Rules Section 10(f) that

states a Pretrial Services “coordinator and each pretrial services officer shall complete 12 hours annually of job-related continuing education approved by the pretrial services supervising judge” and pursuant to IC 11-13-1-1 that outlines the continuing education requirements for certified probation officers, program policy requires that staff obtain 24 hours of continuing education hours a year. However, each year the agency strives for each employee to obtain 40 hours of continuing education units to be in line with its sister agency, Cass/Pulaski Community Corrections. This year the Director completed 40 hours of continuing education and the Pretrial Case Manager completed 27 hours of continuing education.

This year both the Director and Case Manager attended the 2022 IOCS Justice Services Conference in May, while the Director attended the IACCAC Fall Training Institute. The Director also passed the exam to renew her IRAS Certification. Other training attended include courses from the National Institute of Corrections and APPR.



SECTION 2:

2021-2023 STRATEGIC PLAN

When developing Pretrial Services' 2021-2023 Strategic Plan, the goal was to identify areas of needed change based on the growth and challenges we have been presented with in the past three years. Our goals needed to continue to help us accomplish our mission and vision and be challenging, yet practical and measurable. Feedback collected from the IOCS, IDOC, Judiciary and local Criminal Justice Stakeholders helped us conduct an internal SWOT (Strengths, Opportunities, Weaknesses, Threats) Analysis to aid us in setting the six strategic goals outlined below and to help us leverage our strengths to overcome our weaknesses and to continue to capitalize on areas of growth.

SWOT ANALYSIS

STRENGTHS

- Commitment to EBP
- Established Program with Proven Performance Metrics

OPPORTUNITIES

- Increase in local thinking that prioritizes evidence-based supervision over monetary bond
- Sustained growth in arrestee evaluations & active participants

WEAKNESSES

- Understaffed
- Limited collaboration and lack of past training for local law enforcement

THREATS

- Limited resources for Mental Health Clients
- Limited collaboration and lack of past training for local law enforcement
- Limited Public Defender Presence at Initial Hearings

1. OBTAIN CERTIFICATION FROM THE INDIANA OFFICE OF COURT SERVICES & NAPSA

Need: Certification not only ensures compliance with pretrial legislation, but also is a measure of quality assurance and helps the agency maintain and secure future funding.

Objectives:

- 1.1: Prepare elements of Indiana Office of Court Services Applications, including Policy and Procedure Manual and all attachments.
- 1.2: Obtain presumptive certification and complete evaluation to obtain formal certification as an agency.
- 1.3: Coordinator will obtain National Pretrial Services Professional Certification from National Association of Pretrial Services (NAPSA).

Data Collection and Measurement: Pretrial services will comply with the deadlines and reporting requirements of the Indiana Office of Court Services.

Accomplished: On April 24, 2021, the Director obtained her Certified Pretrial Services Professional (CPSP) Practitioner Certification and on October 1, 2021, Cass County Court & Pretrial Services was awarded Provisional Certification by the Indiana Office of Court Services, receiving full certification status April 19, 2022 .

2. INCREASE STAFFING TO CONTINUE TO MAXIMIZE RELEASE AND GROWTH WITHOUT JEOPARDIZING PUBLIC SAFETY

Need: Pretrial Services saw a 224% increase in clients served in CY2020 and current caseloads are larger than industry guidelines.

Objectives:

- 2.1: Hire Pretrial Case Manager, whose primary duties will be to supervise low to moderate risk clients and to provide administrative support to the program, while the Pretrial Coordinator remains responsible for the daily operations of the program, arrestee evaluations and supervision of high risk and juvenile clients.

Data Collection and Measurement: Caseload ratio and growth rate will continue to be monitored to ensure participants are supervised at a level and quality that ensures public safety.

Accomplished: On April 1, 2021 the Cass County Judiciary, with the County Council and Commissioners, transitioned Cass County Pretrial Services to its own department, Cass County Court & Pretrial Services, removing the agency from under the umbrella of Adult Probation. The current Coordinator of the program assumed the role of Director, while the Pretrial Assistant assumed the role of full-time Pretrial Case Manager to provide supervision support that ensures not only the sustainability of the program and allows for growth, but also ensures that clients remain supervised at a level of quality that continues to protect public safety It is noted that the agency saw an additional 21% increase in clients served in 2022 warranting consideration for additional staff as highlighted previously in the agency staffing plan. .

3. ENHANCE AND IMPROVE UPON ASSESSMENT OF ACTUARIAL RISK

Need: Pretrial Services serves clients with specialized needs and measurements of risk, such as sex offenders and juveniles.

Objectives:

- 3.1 Obtain training and certification to administer the Indiana Youth Assessment System to better assess risk and identify needs of juvenile pretrial participants.
- 3.2. Obtain training and certifications required to administer the STATIC-99 to better assess risk of recidivism for potential pretrial participants charged with a sex offense.

Data Collection and Measurement: Training and certification requirements for the IYAS are set by the Indiana Office of Court Services and specialized training for the STATIC-99 will be provided and sought under the direction of Four County.

4. BETTER SERVE GROWING POPULATION OF CLIENTS WITH MENTAL HEALTH NEEDS

Need: Over 20% of the Pretrial Population have mental health needs that remain undiagnosed or require outpatient/inpatient services. Pretrial Services and the Courts lack the resources and training to best serve this growing sector of the population.

Objectives:

- 4.1. Investigate further sources of funding to increase the budget available to mental health evaluations.
- 4.2. Seek training opportunities to improve identification of mental health needs and provide specialized supervision targeted to those needs.
- 4.3 Further collaborate with local service providers to increase resources and programming available to clients and the Courts.

Data Collection and Measurement: Pretrial Services currently collects data on participants with identified mental health needs and is working collaboratively with Community Corrections and Four County to further identify the needs of those incarcerated in the local jail.

Progress: In September 2021, Court & Pretrial Services began screening all inmates booked in the jail using the Brief Jail Mental Health Screener (BJMHS), to better identify those with mental illness and increase referrals to services. In 2022, the department received another year of funding via Justice Partners Addictions Response (SIM) Grant from the Indiana Office of Court Services, which includes funding for enhanced mental health evaluations and also funded the onboarding of ACCI LifeSkills Link Program that allows pretrial clients to complete core CBT programming, including Domestic Violence and Anger Management courses, before sentencing and at no cost to them. CCCPS also continues to partner with 4C Health who provides therapy interns who provide individual counseling to pretrial clients in-house and at no cost to the clients or program. Said expansion of mental health services increased the agency's Voluntary Program Participation rate to 63% by the end of 2022. Court Services is also participating in the Cass County Sheriff's Department and Four County's Jail Therapy Program. Using risk level and needs identified in the Pretrial Screening Stage, we are assisting in selecting candidates for the new Jail Therapy Program targeted towards inmates with substance disorders who have ERDs of 90 days or less.

5. INCREASE EDUCATION AND COLLABORATION WITH LOCAL LAW ENFORCEMENT

Need: Local law enforcement and jail staff lack education and training regarding the scope and purpose of not only Pretrial Services, but also Community Corrections and Juvenile Probation.

Objectives:

5.2: Promote collaboration by providing specialized education on evidenced based-decision making and community supervision alternatives.

Data Collection and Measurement: Pretrial Services will schedule and coordinate said meetings, tracking attendance and frequency.

Progress: In 2021 and in collaboration with Community Corrections, Pretrial Services held an informational training and Q&A with the Logansport Police Department and Cass County Sheriff's Department to increase collaboration. We also launched law enforcement and court access areas to our website. These are password protected areas, where officers can quickly find weekly updated rosters, information on absconded offenders, including printable copies of warrants, new intakes and on call contacts.

6. INCREASE PUBLIC DEFENDER PRESENCE AND PARTICIPATION AT INITIAL HEARINGS

Need: IOCS Certification Reviewers recognize that Cass County Pretrial Services, and the Cass County Public Defenders' Office have limited resources, but also that defense counsel participation and presence at initial hearings is a recommended best practice for counties with pretrial release programs.

While defense counsel appears at release/initial hearings when they object to the pretrial recommendation or are needed, when they are requesting a review of bond or a previously submitted pretrial recommendation, traditional appearance does not currently occur at each initial hearing due to staffing constraints.

Objectives:

6.1: Investigate further sources of funding for the Public Defender's Office, with the focus on securing representation for initial hearings, i.e. grants and potential local funding.

a. The Court and Pretrial Services Director, as one of the county's grant administrators and writers, will continually seek grant opportunities that the Public Defender's Office would qualify to apply for and aid in preparing said applications.

6.2: Increase data collection to better provide the local Public Defender with information and assistance needed to seek grant opportunities.

a. The Court and Pretrial Services Director will share relevant data with not only the Public Defender, but also the Pretrial Stakeholders and local JRAC Council, who collectively provide guidance and assistance in seeking funding and expansion of services.

6.3: Encourage Public Defender Participation in Pretrial Training Opportunities provided by the Public Defender Council, IOCS and NAPSA to provide better education and increase awareness of the need of increased defense council participation at the initial hearing.

Data Collection and Measurement: Pretrial Services will schedule and coordinate said meetings, tracking attendance and frequency.

Progress: On October 18, 2021, Cass County Court & Pretrial Services submitted an IOCS Grant Application seeking funding for a sub-contracted, part-time public defender dedicated to ensuring defense counsel participation at initial hearings. A \$15,000 award was granted for CY2022. CCCPS sub-contracted with the Cass County Public Defender Board to hire a part-time public defender dedicated to ensuring defense counsel participation at initial hearings. Attorney Amber Garrison filled this role in February 2022 and is continuing on with program. Funding has been absorbed into the IDOC Grant. Both agencies are also exploring additional funding and reimbursement opportunities from the Public Defender Commission and Indiana Department of Corrections.

SECTION 3:

NAPSA & IOCS CERTIFICATION

INDIANA OFFICE OF COURT SERVICES CERTIFICATION

The Board of Directors of the Judicial Conference of Indiana adopted the Pretrial Services Rules in December of 2019 that form the basis for voluntary certification for Indiana counties implementing pretrial best practices. Achieving certification shows that the operation of the agency is in alignment with state pretrial best practices and the agency operates as a “risk-based pretrial system that will maximize release, court appearance, and public safety (PSR)”. On April 2, 2021, the agency submitted its certification application, including the completed Policy and Procedure Manual. After undergoing a provisional site review with the Staff of the Indiana Office of Court Services in September 2021, the agency was granted Provisional Certification on October 1, 2021. Cass County was the eleventh county in Indiana to receive certification. On April 19, 2022 the agency successfully underwent its site review, receiving full certification status.



NATIONAL ASSOCIATION OF PRETRIAL SERVICES (NAPSA) CERTIFICATION

The National Association of Pretrial Services Agencies', NAPSA, "Certification Program provides national recognition to qualified pretrial practitioners who successfully complete certification and become Certified Pretrial Service Professionals (CPSP.) Achieving Certified Pretrial Services Professional status involves passing an examination (fundamental legal concepts, case law, and legal concepts specific to pretrial release). Persons obtaining certification have demonstrated a fundamental understanding of the Pretrial movement and the history upon which it is based (NAPSA)." On April 24, 2021, the Director, applied for and took the exam that granted her status as a Certified Pretrial Services Professional.



SECTION 4:

COURT SERVICES 2022 SUMMARY

EST. APRIL 1, 2021

In response to the sustained growth the Pretrial Release Program saw in 2020 and also recognizing the distinctions and need for separation of pretrial supervision from post-conviction supervision to best align with pretrial best practices, the Cass County Judiciary, with the support of the County Council and Commissioners made the decision to transition Pretrial Services to its own department and establish it as an independent agency. On April 1, 2021, the Cass County Pretrial Release Program was moved out from under the umbrella of Cass County Adult Probation and became a new county department and the second independent pretrial agency in the State, per Ordinance No. 2021-01: *Cass County Court & Pretrial Services*.

While the primary focus remains Pretrial Services, expanding the department into Court Services includes the added duties of assisting the Courts in grant management and seeking new funding opportunities, conflict pre-screening, quality assurance reports and other statistical reports upon request. The Department also has a special focus on jail analysis and programming, mental health services and county data analysis and collection, in addition to working collaboratively with the Cass/Pulaski Community Corrections Director in administering and securing county grants, quality assurance measures, technology improvements, gathering and analyzing data and other community supervision initiatives.

Below is a brief outline of some of the projects Court Services worked on in 2022 followed by a section that outlines the grant funded projects completed in 2022:

- Prepared 150 Felony Abstract of Judgements for the Courts, including all PCR and Appellate Abstracts.

- Developed and wrote the Cass County Court Language Access Plan.
- Created a Warrant Queue to improve the timeliness of warrant processing.
- Served as Continuous Quality Assurance Director for Community Corrections and also does regular quality assurance and case processing reports for the courts.
- Serves as the primary grant writer for the criminal justice and court grants, as will be further detailed in the next section of this report.
- Screens all arrestees for conflicts with Cass Superior Court 2 and Circuit Court and assists with case allocation and processing.
- Manages the creation and reallocation of Odyssey Task Queues when needed and prepares CMS permission for all new court staff.
- Helped develop a policy for local processing of Juvenile Expungements under IC 31-39-8.
- In collaboration with 4C Health and the Cass County Sheriff's Department, assists in administering jail treatment initiatives targeted towards inmates with substance abuse disorders. Curriculum includes WRAP, Wellness Action Recovery Plan, and MORE, My On Going Recovery, relapse prevention programs aimed at assisting transition back into the community with groups for both women and men and individual counseling. We had 52 inmates participate in 2022 and plans are underway to expand programming offered in the Cass County Jail to include ACCI Corrections in early 2023.

SECTION 5:

GRANT OVERVIEW

The Director currently serves as the primary Criminal Justice Grant Administer for the Courts, Community Corrections and Pretrial Services and part of department's duties, as Court Services, is to seek and apply for funding opportunities for not only the Pretrial Release Program and Community Corrections, but also grants that will benefit our local criminal justice system as a whole.

In 2022 Court Services was awarded \$139,787.47 in funding via the SIM/Justice Partners Addictions Grant, Court Reform Security Grant and Court Reform Technology Grant for expenditure in CY2022, in addition to \$77,590 from the IDOC for Pretrial Services in 2023. Below is a summary of said grants and the progress made in regards to their related projects.

CARA GRANT

Approximately \$15,000 in Narcan doses for CPCC, Pretrial Services, and Adult & Juvenile Probation.

IDOC 1006 PRETRIAL GRANT, \$77,590

On July 22, 2022, Cass County Pretrial Services was awarded a 30% increase in funding, for a total award of \$77,590. Said increase will continue to fund the Director's base salary and fringe and the \$15,000 Pretrial Public Defender Contract that was previously funding by the Indiana Office of Court Services.

CY22 JUSTICE SYSTEMS ADDICTIONS RESPONSE (SIM) GRANT, \$60,000

\$60,000 was awarded by IOCS to fund competency and mental health evaluations, curriculum, training and the virtual therapy computer lab for Community Corrections. With said funding we paid for:

- 12 Competency Evaluations

- ACCI CBT eCourse Platform and 818 Prepaid Courses

- Equipment for CPCC Computer Lab

- Pretrial Therapeutic/CBT Curriculum

- Juvenile MRT Training and Curriculum

\$10,075.41 was left to carry over into CY2023.

COURT REFORM SECURITY GRANT

In February, the Indiana Office of Court Services awarded Cass County \$37,225 in funding for court house security improvements. With said funding we paid for:

- 20 new court house video surveillance cameras

- New County Duress System with over 135 emergency duress buttons, that includes for the first-time system monitoring at off-site locations, such as Juvenile and Adult Probation, Community Corrections, and the Health Department. Said system also includes a mass alert system, duress button for every county employee and automated communication with dispatch and law enforcement.

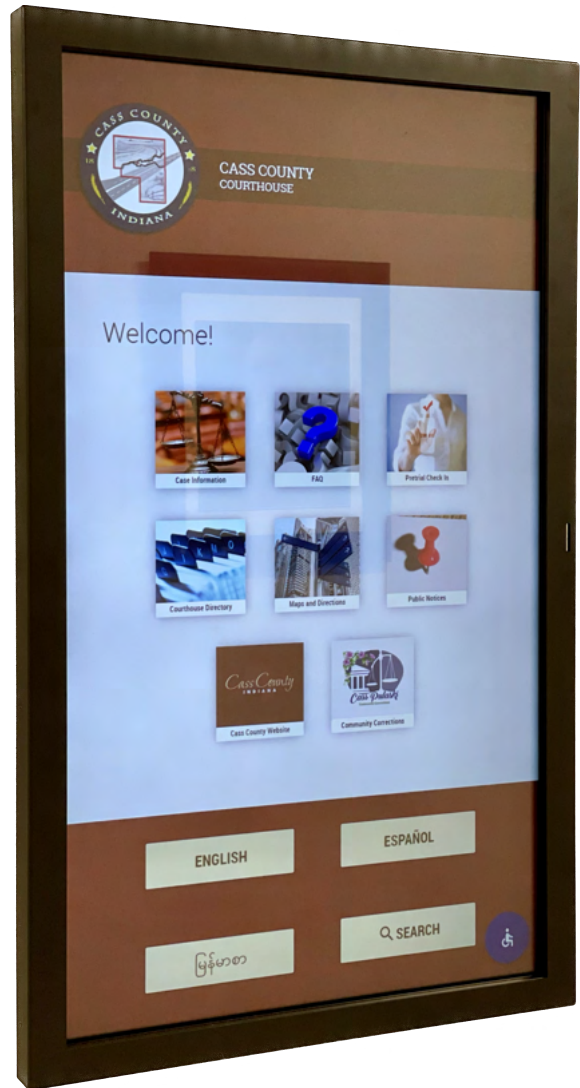
IDOC COMMUNITY CORRECTIONS GRANT

Co-authored with CPCC Director, Dave Wegner, he IDOC CC Grant, sustaining additional funding that continues to pay the salary for the additional case manager added in 2022 (\$70,000.) The addition of a fourth case manager helps ensure that clients of the home detention/community supervision program continue to be supervised in alignment with evidence-based practices, staffing principles and contact standards.

COURT TECHNOLOGY GRANT

In May, the Indiana Office of Court Services awarded Cass County an additional \$42,562.47 in funding for five Interactive SmartScreen Kiosks to be placed on each floor of the Court House. Said kiosks allow the public to search and view the Court Docket and act as an interactive way-finding system, with walking directions to each office in the government building and our off-site campuses. Each department can also upload documents, public notices, contact information, hours of operations, frequently asked questions, etc. Defendants can look up their court case and information given is offered in English, Spanish and Burmese, our communities primary languages.

In addition, said kiosks also have the capability as serving as an electronic check-in system for Pretrial Services, when this new level of supervision is implemented and provides access to County websites. Court & Pretrial Services worked closely with our IT Department and project managers at Infax to pre-program the SmartScreens during the summer months, with installation taking place in October.



2023 GRANTS & PENDING APPLICATIONS

CY23 JUSTICE SYSTEMS ADDICTIONS RESPONSE (SIM)

Cass County was allowed to carryover \$10,0751.41 from CY22 and was awarded an addition \$45,000 in funding that has been allocated by our local JRAC for competency evaluations, expansion of ACCI Corrections eCourse Project, and other areas focusing on mental health and substance abuse disorders as outlined below:

- Competency Evaluations for Courts Targeted to Defendants with Co-occurring Substance Abuse and Mental Health Disorders - \$33,075.41
- ACCI LifeSkills CBT eCourses for Community Supervision Agencies (Pretrial Services, Probation and Community Corrections) - \$10,000



- Miscellaneous Evidence Based Curriculum and Treatment for Community Supervision Agencies-\$10,000
- Intervention Training for Pretrial Services (Carey Guides Tools on Devices TOD) -\$2,000

CY23 CARA GRANT

Approximately \$15,000 in Narcan doses for CPCC, Pretrial Services, and Adult & Juvenile Probation.

SECTION 6:

CASS COUNTY LOCAL JRAC

“Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community.”

In response to HEA 1068, Cass County established our local Justice Advisory Council (JRAC) in the fall of 2021. 2022 Cass County Local JRAC Meetings held:

- January 13, 2022
- January 26, 2022
- February 23, 2022
- March 16, 2022
- July 27, 2022
- October 19, 2022
- November 15, 2022

SYSTEM IMPROVEMENT GOALS

This past year, as part of our preparation for our first annual report submission, we collaboratively set the following goals after completing a system mapping:

- Develop data collection and reporting procedures to begin the practice of regularly reviewing data in efforts to improve outcomes.
- Increase collaboration and continuity of care in regards to client services, including expanded substance abuse and mental health programming for those on community supervision and in the Cass County Jail.
- Develop an agreed upon definition of recidivism and plan to begin collecting and measure the necessary data needed to generate a recidivism rate.

PERFORMANCE MEASURES

In addition to the above described goals, the Council set performance measures for each community supervision agency to begin reporting. Defined metrics include: *Safety Rate, Violation Rate, Completion Rate, Drug Screen Positivity Rate and*

Program Participation Rate. To date, Pretrial Services, Community Corrections and Juvenile Probation are all reporting metrics and other statistical data.

2022 PROJECTS

Mental Health Summit: In October, the Council members attended the Indiana Supreme Court’s Mental Health Summit and were very encouraged and energized about maximizing the mental health resources in Cass County.

SEA 9 Policy: In collaboration with the CPCC Advisory Board, the Council came together to help develop and approve the SEA 9 Policy for both community corrections and pretrial services, including outlining the process for victim notification/welfare checks, establishing timelines to respond to electronic monitoring violations and enhanced supervision and records management policies.

Russell v State: The Council worked with the CPCC Advisory Board to develop a local solution to Russell v State that allowed Community Corrections to enter into an MOU with the Cass County Sheriff to allow for the release of jail commitments to Community Corrections under I.C. 11-12-5-2. Said MOU allows for normal sentencing procedures to continue for jail commitments until legislation resolves issues brought to light with Russell v State. Plea agreement language and CPPC Terms and Conditions were also updated.

ACCI Corrections & Grants: The Council designated JPAR SIM Grant funds to bring the ACCI Corrections CBT LikeSkills Learning Platform to Cass County Community Corrections, Juvenile Probation and Pretrial Services. The Council assists in overseeing the criminal justice grants to ensure resources are maximized.

Opioid Settlement: The Cass County Commissioners have appointed the Local JRAC Council to discuss, review and make recommendations regarding submitted proposals on how to best use our county’s allocated funding from the Opioid Settlement.

SECTION 7: NOTABLE ACCOMPLISHMENTS

CY2022 IDOC PERFORMANCE METRIC

As required by the Indiana Department of Corrections, as a grant funded agency, Cass County Pretrial Services developed one quantifiable performance measure to track, evaluate, and report during the 2022 calendar year. CCCPS focused on developing a metric to track treatment referrals and participation and correlate said data with outcomes. Below is summary of how we accomplished that goal and our findings.

Goal

Develop policy and standard procedure to more accurately track voluntary treatment/service referrals and participation to analyze impact on outcomes, with the secondary goal of increasing treatment/service referrals by 5% in the last half of 2022.

We believe that early identification of arrestees' needs is essential and that making targeted referrals to treatment/ services produces positive outcomes that last beyond the pretrial stage. (EBP Principles 7 & 8)

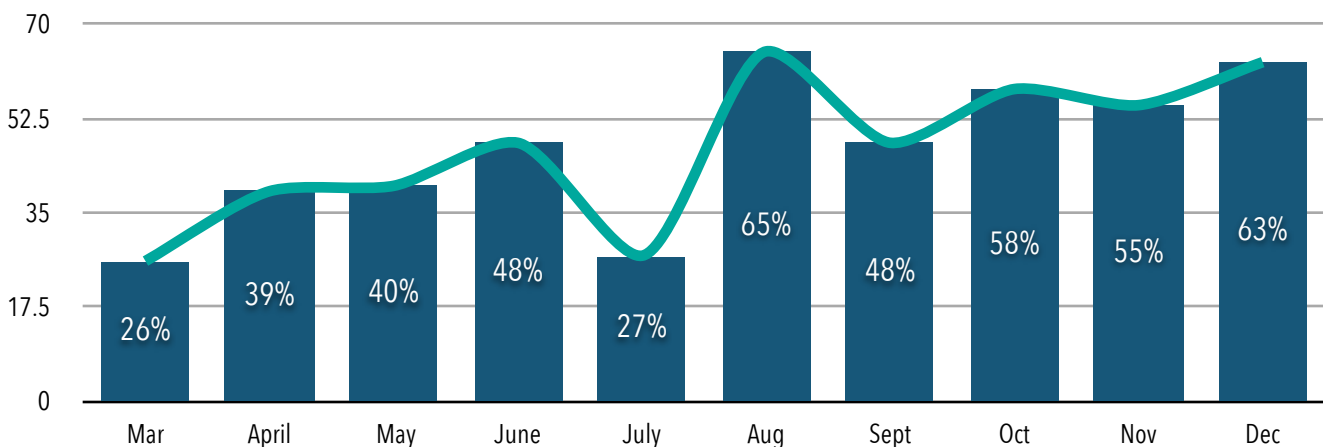
By mid-year, with the assistance of the IOCS and Court Technology, we were able to customize our case management system, SRS, to allow the agency to track both referrals and participation in voluntary programming and therapy, most notably services provided by our dedicated Pretrial Therapeutic Intern provided by 4C Health. In March, we had enough data to develop and begin reporting a new performance metric:

Voluntary Program Participation Rate: The percentage of clients participating in voluntary programming and services while under pretrial supervision.

Results

As, seen below, CCCPS was able to report and monitor a Voluntary Program Participation Rate from March to December of 2022, seeing a 142% increase in clients voluntarily participating in programming and services. Further analysis of data also showed that 35% of those that successfully completed pretrial release in 2022 participated in some form of voluntary programming and services and only 2.5% of those participated in programming had their supervision revoked.

Voluntary Program Participation Rate 10 Month Analysis



OTHER NOTABLE ACCOMPLISHMENTS

Beyond our required IDOC Performance Metrics, as an agency we are continuously striving to improve our operations and the quality of services we provide our clients, the courts and the community. Highlighted below are some of our notable accomplishments made in 2022.

- Passed the milestone of enrolling our 425th client in November of 2022.
- Saw a 21% increase in clients served, serving a record number of 228 clients in one calendar year and carrying over 90 active clients into 2023.
- Saw a 14.2% increase in IRAS-PATs and



"Had 28 course enrollments and 13 CBT courses completed in 2022 during pretrial supervision by partnering with ACCI Corrections to offer in-house CBT eCourses to clients at no cost."

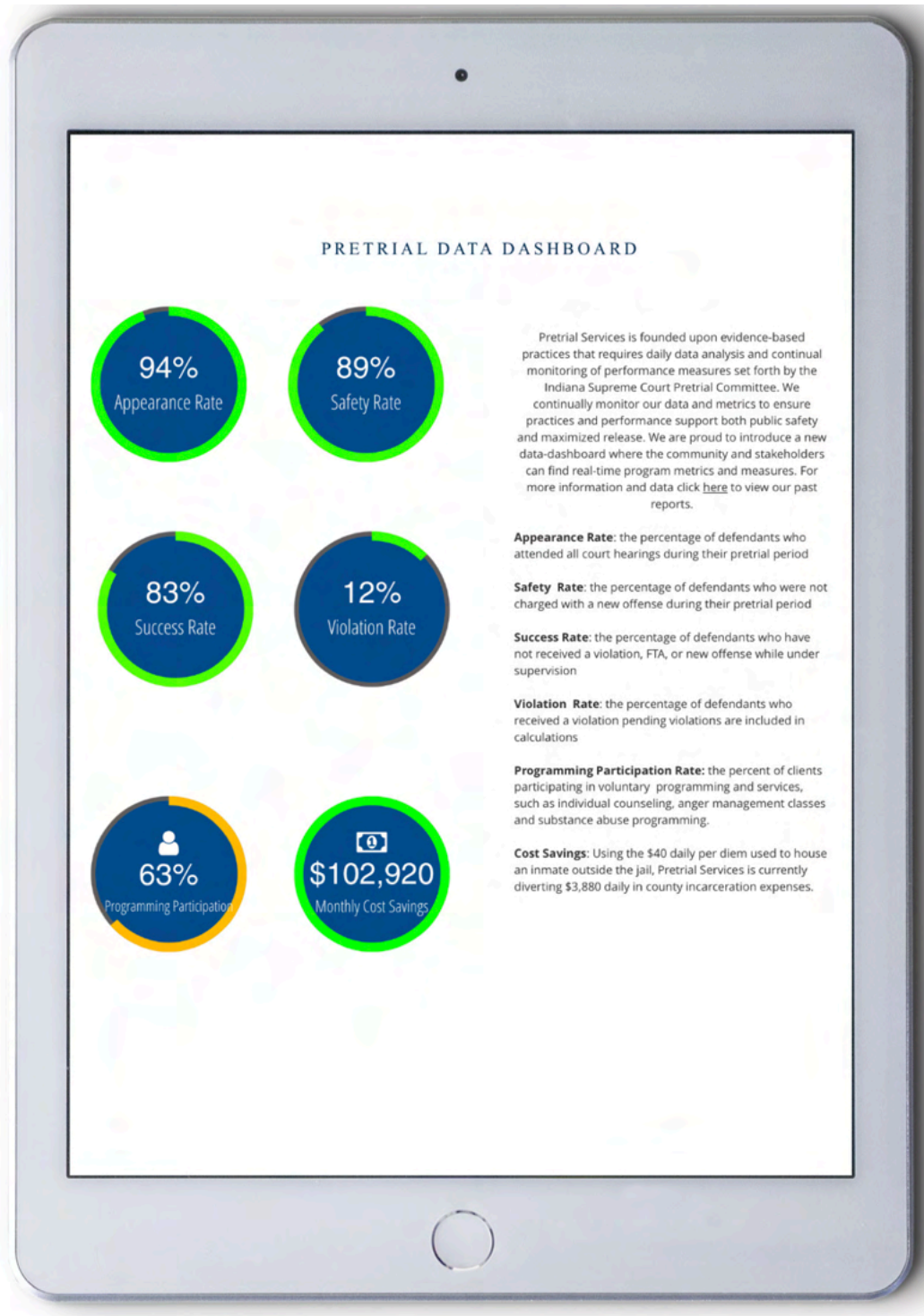
- Recommendations, with an 80% release rate, illustrating program growth and maximized release.
- Secured over \$250,000 in grant funding for not only pretrial services, but for multiple agencies in our local criminal justice system, including juvenile probation and community corrections.
- The agency, for the third year in row, has diverted over \$900,000 a year in incarceration expenses, diverting over \$980,000 in 2022.
- Both the Pretrial Case Manager and Director obtained certificates in Jail Classification Training from the National Institute of Corrections.
- Obtained a 30% increase in funding from the IDOC dedicated to Pretrial Services.
- Hired dedicated Public Defender for initial appearance representation in February to best comply with pretrial best practices and the Indiana Pretrial Services Rules.
- Began serving as a pilot county for new Indiana Pretrial Outcome and Performance Measures in October of 2022.
- Reduced the population of low risk offenders in the jail by 8% and moderate risk offenders by 16%, while maintaining a level of low risk offenders below 10% for the last quarter of 2022, illustrating the reservation of resources for high risk offenders.
- Pretrial Director taught at both the IOCS Pretrial Staff Orientation and IACCAC Fall Training Institute.
- Reduced technical violations due to positive drug screens by 25% by providing counseling and other programming opportunities to clients.

"Cass County Court & Pretrial Services became the 11th county in the Indiana to receive full certification from the Indiana Office of Court Services in April 2022."

"Ended the year with at 63% Voluntary Program Participation Rate and had over 40 clients participate in individual and addiction counseling with our 4C Health Therapy Interns."

INTRODUCTION OF LIVE INTERACTIVE DASHBOARDS

In Collaboration with Community Corrections, we launched an informational and interactive website in the Fall of 2020 that is also a mobile app. Court & Pretrial Services has its own dedicated page, that includes program updates, reports and pertinent documents for stakeholders and links to community resources for clients. In March of 2022, we designed and launched a live data dashboard where the stakeholders and the community can view real-time data regarding our performance metrics, program participation and cost savings.



SECTION 8:

COST SAVINGS ANALYSIS

While the primary focus of Pretrial Services remains to ensure jail resources are reserved for those who truly pose a risk to public safety or flight, one cannot overlook the local monetary savings incurred and the intangible benefits to participants, such as the ability to return to their families and employment and participation in programming and services pre-sentence. Cost Savings is calculated by multiplying the *Total Days Supervised* by the *daily per diem* cost to house an inmate in an outside facility due to overcrowding or other issues. Pretrial Juvenile Cost Savings is calculated using the average rate to house an individual in secure detention facility. The Cass County Sheriff has indicated that the daily per diem to house an inmate in 2022 was \$37.50 (the IDOC reimbursement rate), while the cost to house an inmate in outside facility if overcapacity was \$40.00 per day. The agreed average rate to detain a juvenile in a secure facility is \$200 per day.

It is important to highlight that this is a local diversion of savings. It is noted that we used the \$40 per diem in our calculations since the Cass County Jail was either over capacity for the or housing inmates for another county for the entirety of 2022.

In 2019, Pretrial Services expanded its target population to include juvenile defendants that have been waived into adult court or are the result of direct files to divert costly detention expenses when appropriate and not a risk to public safety or flight. Juvenile participants also gain continued guidance through the adult criminal justice system and are offered programming and resources, such as access to our virtual peer recovery groups or high school equivalency program.

\$984,480 Cost Savings in 2022

The costs savings for 2022 is calculated by multiplying the total number of days adult clients were supervised by the daily per diem. The agency saw a 7% increase in cost savings in 2022.

67 Years in Jail Bed Stays Diverted

The agency diverted 67 years in jail bed stays in 2022. *Jail Bed Stays Diverted* is calculated by dividing the total days supervised by 365 days.

24,612 Days Supervised in 2022

In 2022, the agency supervised 228 individual clients for a total of 24,494 days and for an average of 107 days per client. The agency saw an 8% increase in days supervised in 2022 and 21% increase in clients served.

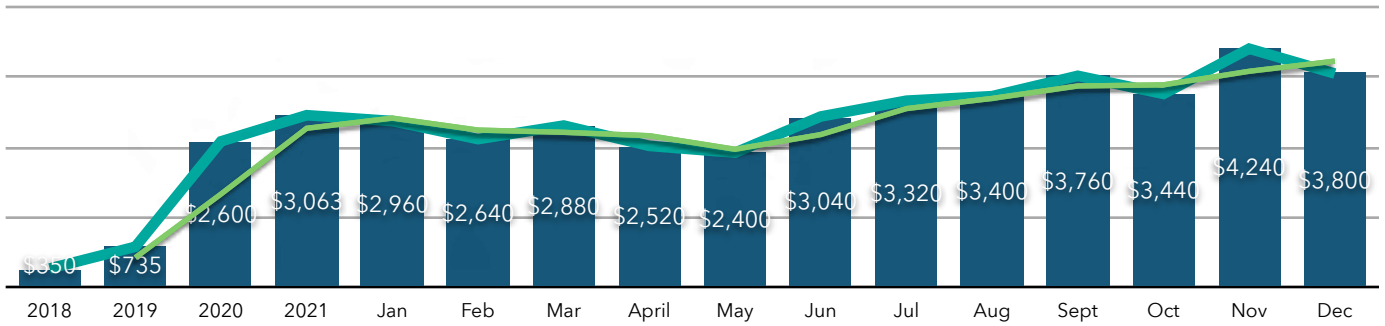
84% 2022 Cost Savings Rate

The Cost Savings Rate is the percentage of the Total Cost Savings remaining after subtracting the Annual Operating Cost.

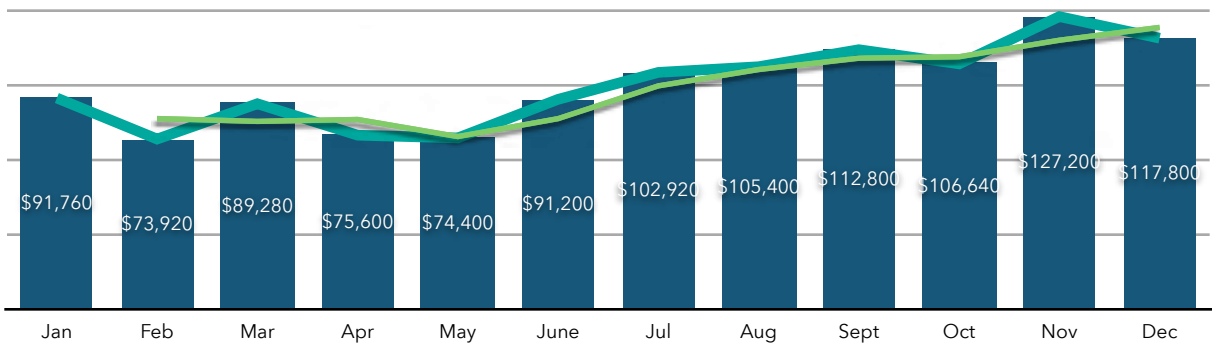
ANNUAL OPERATING COSTS VS. COST SAVINGS

	Annual Operating Costs	Cost Savings	Percent Savings
2022 Total Operating Cost	\$159,924.42	\$984,480.00	84%
2021 Total Operating Cost	\$112,969.66	\$912,480	88%

AVERAGE DAILY COST SAVINGS PROGRESSION



AVERAGE MONTHLY COST SAVINGS PROGRESSION



INTANGIBLES

In addition to saving incarceration expenses and reserving jail resources for truly high risk offenders, the benefits of pretrial supervision are many, including participants being able to return to their families and employment and participating in treatment and programming. The consequences of pretrial incarceration on low to moderate risk offenders goes beyond loss of employment. Research has shown that detaining defendants solely based on inability to make bond increases their likelihood to reoffend, misconduct and recidivism.

“Approximately 22% of Pretrial Services’ population in 2022 was comprised of clients with emergent health issues, including 2 high risk pregnancies, in addition to clients with intellectual disabilities, chronic health conditions, terminal illness and acute mental health issues.”

In addition, there are further economic savings to the county that data cannot fully capture. Before Pretrial Services, those who obtained an injury while incarcerated or had an acute medical condition, such as a high risk pregnancy or terminal illness, were medically released on their own recognizance, with no supervision or bond, as the Courts had no alternative course of action. Pretrial Services absorbs these clients into the program to allow defendants access to needed medical care and diverts potential financial liability from the county, upwards of \$25,000-\$30,000 per a case. Clients are able to obtain necessary medical treatment and aftercare while under supervision and without financially burdening the county or jeopardizing public safety.

SECTION 9:

2022 JAIL ANALYSIS SUMMARY

As part the of the sequential review process and to assist stakeholders in making evidence-based decision making in both pretrial and post-conviction settings, Court and Pretrial Services produces monthly reports, taken as a "snapshot," analyzing the jail population to provide information on risk level, incarceration status, outside holds, etc. Below is a compilation of 2022 Data. To highlight, the average jail population in 2022, was 217 inmates, with a high of 234 inmates and low of 202 inmates. The Cass County Jail Expansion was completed this past year, with inmates moving to the new side of the facility on June 1, 2022.

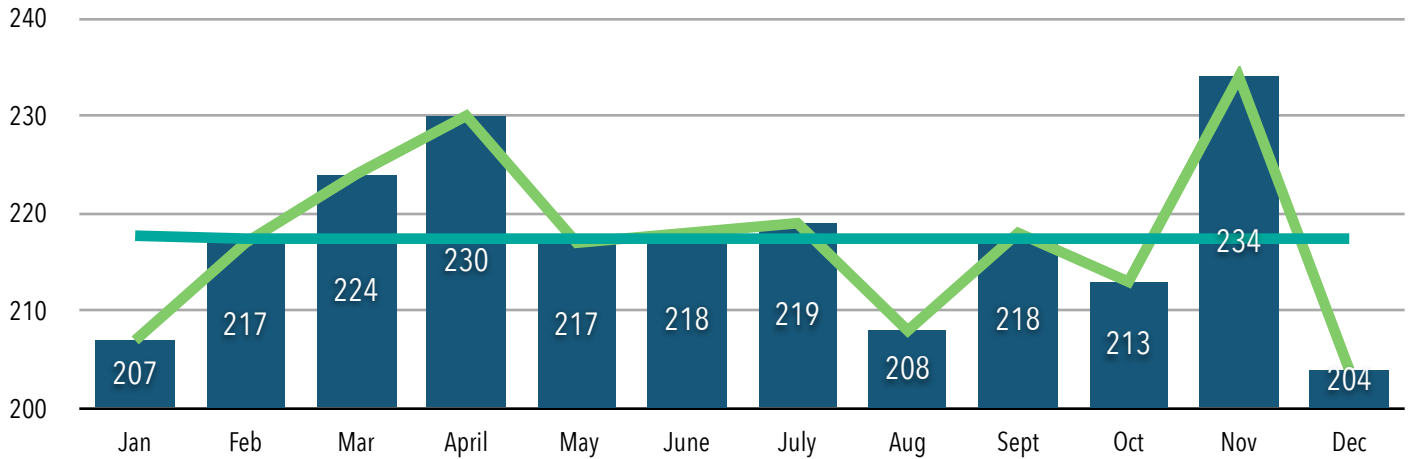
The Cass County Jail is now a 384 bed facility and any population over 307 inmates is considered over capacity. For this reason, some analysis below will use the prior capacity ratio when noted. It is also highlighted that for the first time, the county began housing inmates from other facilities, to generate revenue. As will be illustrated, without the pretrial release program, the jail with the bed space added during the expansion would have averaged operating at 94% capacity, preventing the county from housing inmates from outside facilities and generating the subsequent revenue.

2022 CASS COUNTY JAIL POPULATION STATISTICAL SUMMARY

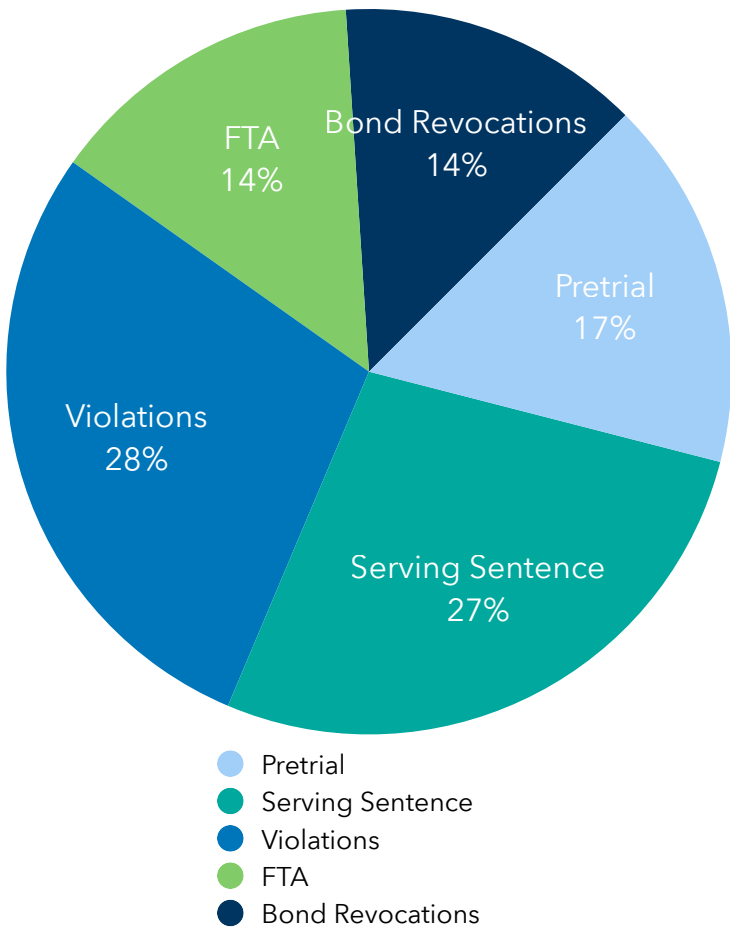
Month	Total Population	Pretrial	Serving Sentence	Violations	Probation Violation	Bond Revocation	Failure to Appear	Percent w/ Outside Holds
January	207	32	54	59	47	35	20	14%
February	217	36	57	64	49	32	26	19%
March	224	30	66	63	50	26	36	19%
April	230	30	68	74	56	27	33	19%
May	217	36	71	48	40	27	38	18%
June	218	39	60	57	48	32	36	18%
July	218	38	64	50	43	28	36	17%
August	208	38	66	50	41	25	29	18%
September	218	34	49	62	43	33	33	11%
October	213	35	53	68	49	26	26	16%
November	234	40	50	80	59	28	30	15%
December	204	38	48	59	43	30	23	13%
2022 Average	217.42	35.5	58.83	61.22	47.33	29.13	30.5	16%
2021 Average	214.17	31.75	57.83	65.33	56.16	33.83	25.91	13%

*Data represents actual number of inmates.

2021 TOTAL MONTHLY JAIL POPULATION



AVERAGE JAIL POPULATION ANALYSIS



2022 BOOKED/RELEASED REPORT

Booked

Total	1750
-Male	1299
-Female	451
-White	1199
-Black	163
-Asian	8
-Hispanic	331
-Unknown	46

Released

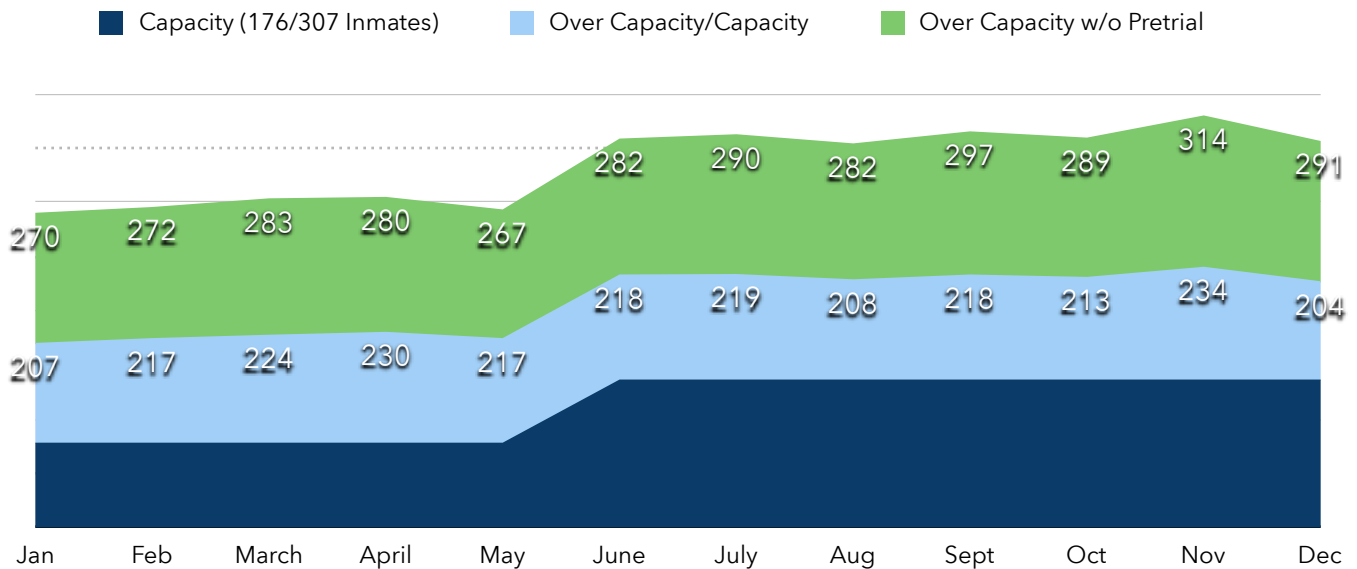
Total	1752
-Male	1309
-Female	443
-White	1194
-Black	171
-Asian	8
-Hispanic	330
-Unknown	46

JAIL CAPACITY ANALYSIS

Month	Percent Overcapacity	Percent Overcapacity w/o Pretrial
January	16%	52%
February	23%	55%
March	27%	61%
April	31%	61%
May	28%	58%
<i>Expansion Open</i>	<i>Percent Capacity</i>	<i>Percent Capacity</i>
June	77%	91%
July	71%	94%
August	69%	89%
September	71%	97%
October	69%	94%
November	76%	102%
December	66%	95%
Average	21.16%	56.33%

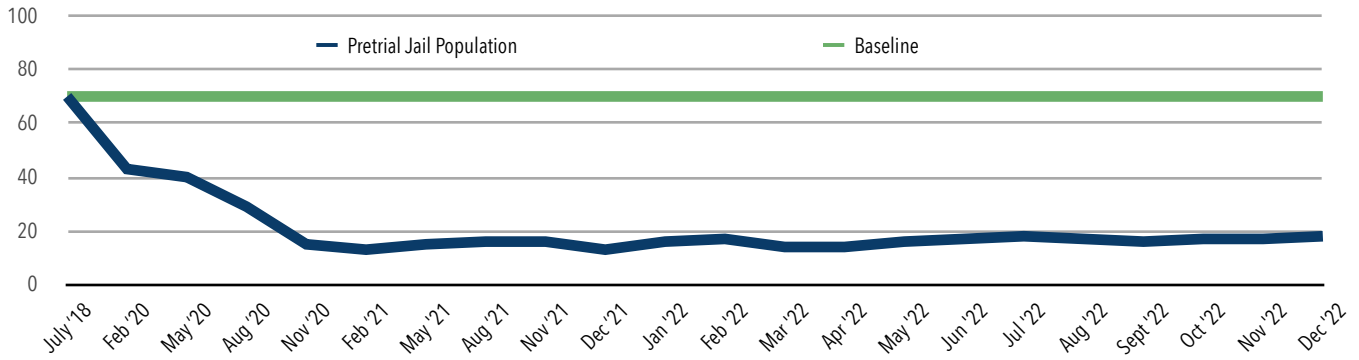
*Data represents percentage of total jail population. The CCJ is overcapacity once the population exceeds 176 inmates through May & 307 from June to December.

The Capacity Data Analysis below represents percentage of the total jail population in correlation with the pretrial release population. Per housing standards, the CCJ was overcapacity if it exceeded 176 inmates from January-June of 2022 and upon expansion, over capacity if exceeded 307 inmates from June-December 2022. This chart illustrates that without Pretrial Services the CCJ would have averaged operating at 94.57% capacity from June-December 2022 despite the expansion.



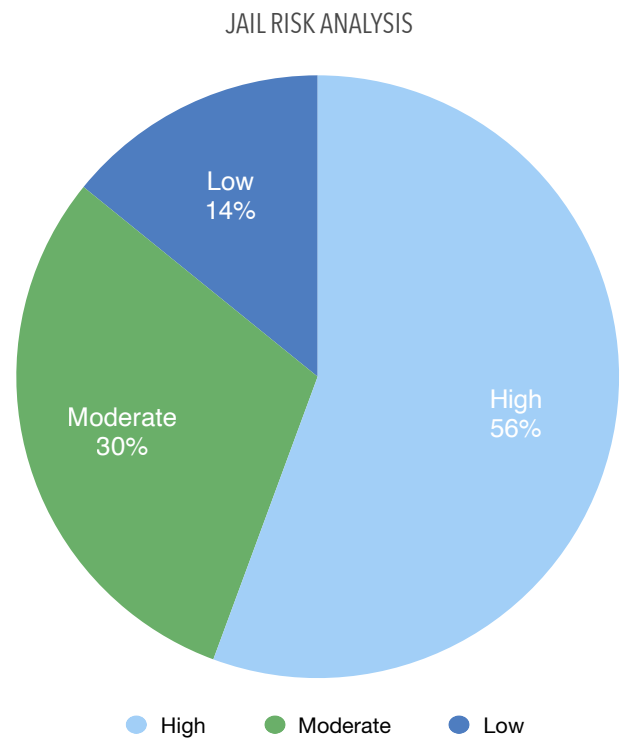
PRE-ADJUDICATION POPULATION REDUCTION

Before implementation of Pretrial Services in 2018, an analysis of the Cass County Jail revealed that the average daily population was 46% overcapacity and that 70% of those incarcerated were classified as Pre-adjudication/ Pretrial, i.e. awaiting trial. The below analysis shows that Pretrial Services reduced the pre-adjudication population in the jail by 63% in 2020 and since program launch in 2018, Pretrial Services has reduced the jail population by a total of 80%. As of December 2022, 18% of inmates were awaiting trial and/or had a hold that prevents release, a 5% increase from last year that directly correlates with the increase of defendant with multiple cases. At the close of 2022, 45% of the pre-adjudication population were arrested with an additional new offense or had multiple cases that elevated their risk to the community. There was also a 23% increase in inmates arrested with outside warrants/ holds that exclude them from pretrial services. As seen in the risk analysis below, the jail inmate population now primarily consists of those who have been identified as high risk and a danger to the community. Pretrial Services continues to strive to reserve jail resources for those who truly are a risk to public safety, while safely expediting the release of those who are low risk. In 2022, the agency lowered the low risk population in the jail by 8% and the moderate risk population by 16%.



JAIL RISK ANALYSIS

Month	High	Moderate	Low
January	84	49	19
February	82	51	17
March	95	55	26
April	96	52	28
May	86	60	24
June	98	48	23
July	100	44	22
August	92	51	24
September	92	53	27
October	91	44	28
November	104	56	24
December	107	49	25
CY22 Average	93.92	51	23.92
CY21 Average	73.75	60.5	26.1



*Data represents includes the results of the IRAS-PAT, IRAS-CST, IRAS-CSST, & IRAS-SRT from all state agencies.

SECTION 10:

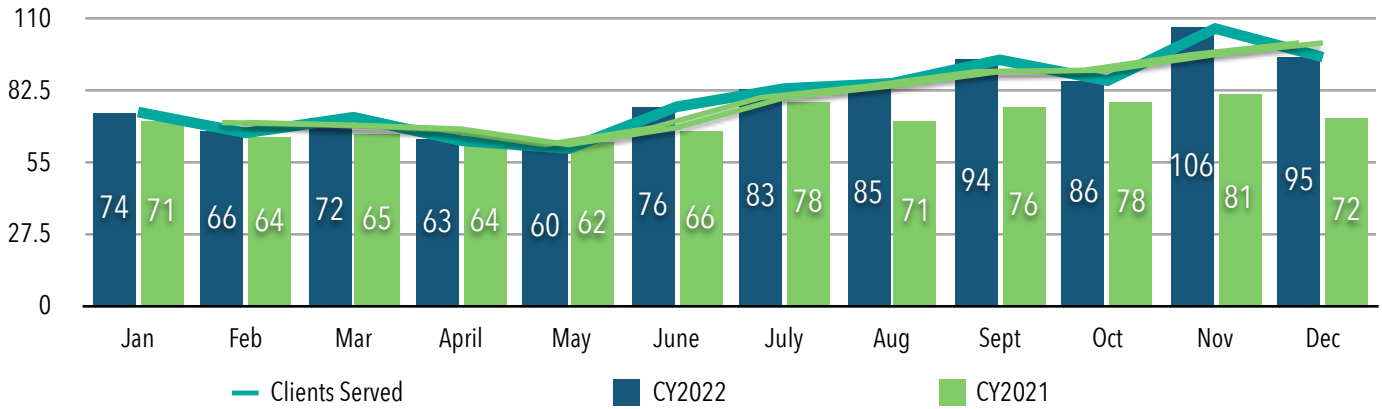
POPULATION & DEMOGRAPHIC STATISTICS

As illustrated below, Cass County Pretrial Services saw a 21% increase in clients served in 2022, serving a total of 228 clients. The agency also passed the milestone of enrolling it's 425th client in the program in November of 2022. One should also note the sustained increase in those clients being supervised on felony-charged offenses and with the condition of electronic monitoring, which increases the supervision caseloads of both the Director and Case Manager. Due to expansion of the target population, the agency is able to report statistics on the new components of those supervised with pending probation violations, mental health adjudications, out-of-county transfers, and those with special conditions of bond. The agency closed the year with 90 clients on active supervision that will continue on into 2023.

TOTAL NUMBER OF CLIENTS ON SUPERVISION FOUR & HALF YEAR TREND

	FY19	FY19EXT (6 mth period)	CY2020	CY2021	CY22	Percent Change
Total Individual Participants Served*	42	50	136	188	228	21.28%
Adult High-Level Felonies	7	9	20	30	30	0%
Adult Level 6 Felonies	16	21	60	69	77	11.59%
Adult Misdemeanors	20	23	79	96	121	26.04%
Electronic Monitoring	3	4	8	34	29	-14.7%
Juveniles	2	3	3	1	0	-100%
Miscellaneous Causes	-	-	-	7	1	-85.7%
Probation Violations	-	-	-	4	3	-25%
Mental Health Adjudications	-	-	-	2	2	0%
Transfers	-	-	-	12	9	-25%
Special Conditions of Bond	-	-	-	19	18	-5.26%
New Clients	42	32	128	125	165	32%
Retained/Active at End of Year	19	25	64	63	90	42.85%

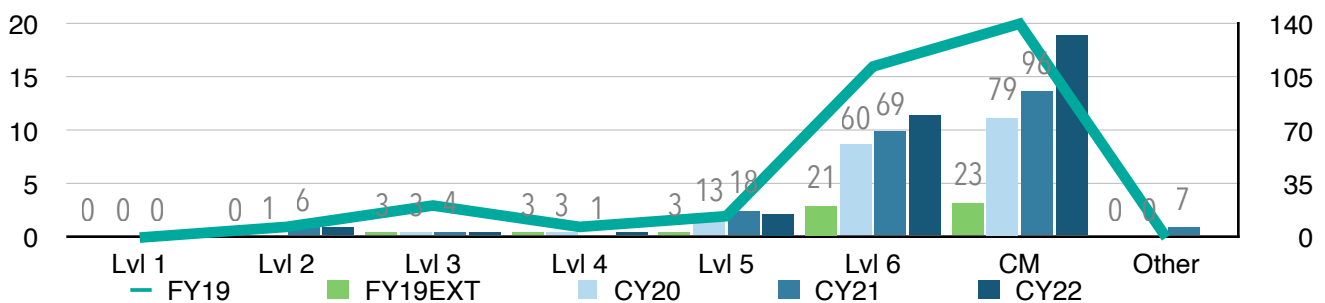
MONTHLY CLIENTS SERVED 12 MONTH TREND ANALYSIS



PARTICIPANTS SERVED BY OFFENSE LEVEL 4.5 YEAR TREND

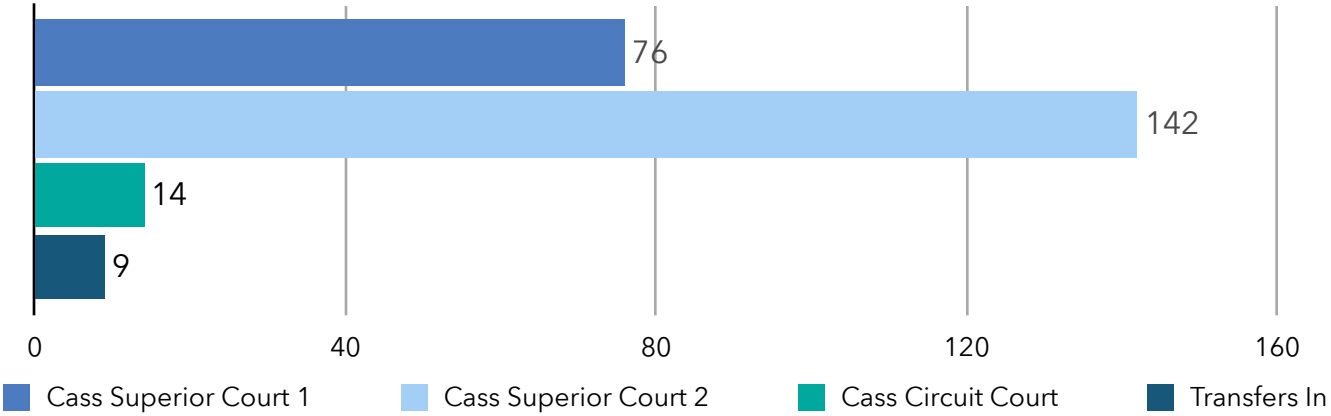
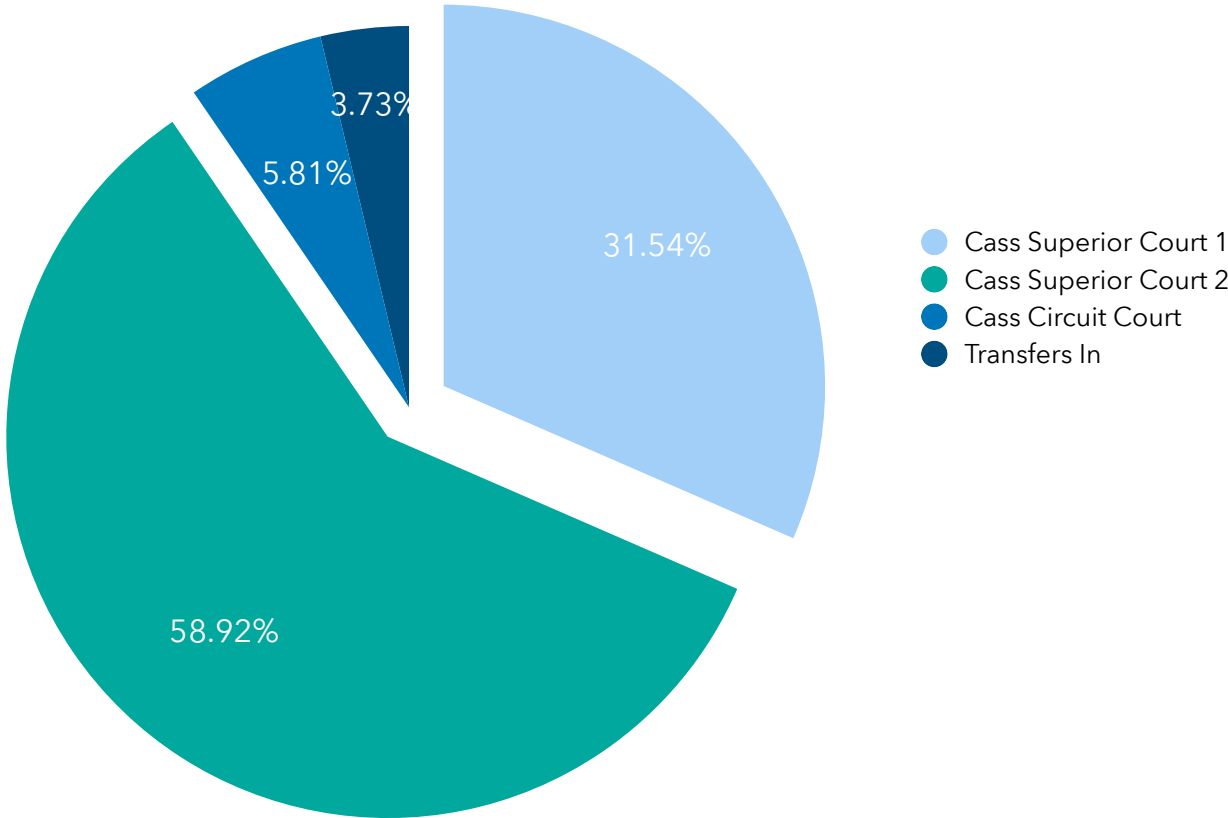
	FY19	FY19EXT	CY20	CY21	CY22	Percentage
Total Level 1 Felonies	0	0	0	0	0	0%
Total Level 2 Felonies	1	0	1	6	6	2.5%
Total Level 3 Felonies	3	3	3	4	3	1.2%
Total Level 4 Felonies	1	3	3	1	3	1.2%
Total Level 5 Felonies	2	3	13	18	15	6.2%
Total Level 6 Felonies	16	21	60	69	80	33.2%
Total Misdemeanors	20	23	79	96	132	54.8%
Total Other	0	0	0	7	1	0.4%
Total Individual Cases	43	53	159	202	242	100%

*Due to clients being supervised with concurrent cases, total number served exceeds client population.



Court Utilization Analysis

Court	Number of Cases	Percent
Cass Superior Court 1	76	31.54%
Cass Superior Court 2	142	58.92%
Cass Circuit Court	14	5.81%
Transfers In (Out of County Courts)	9	3.73%



SEX BY RACE FOR AGENCY

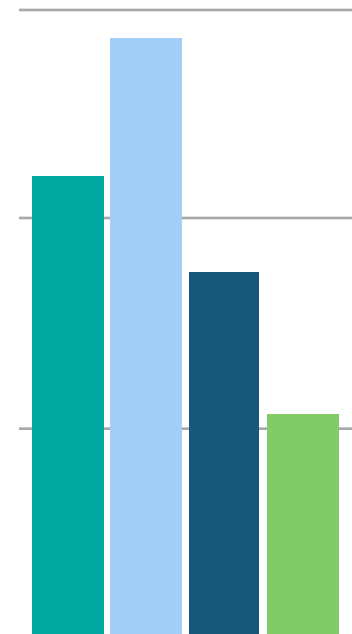
	White	Asian	Black	Unknown	Other	Mixed Race	Total	Percent of Demographic by Gender
Females	73	0	6	1	7	1	88	38.6%
Males	111	2	7	1	18	1	140	61.4%
Total	184	2	13	2	25	2	228	100%

AGE BY GENDER FOR AGENCY

	Under 21	21-30	31-40	41-50	51-60	61-70	Over 70
Females	6	29	28	13	8	4	0
Males	12	51	24	27	17	9	0
Total	18	80	52	40	25	13	0
Percentage	7.9%	35.1%	22.8%	17.5%	11%	5.7%	0%

EMPLOYMENT ANALYSIS

Employment at the time of release indicates a form of stability and if clients are not employed, the agency makes referrals to WorkOne and Staffing Resources in efforts to assist clients in obtaining employment. Per the IRAS-PAT scoring guidelines, a client is counted as employed if they are a full-time student. It is noted that obtaining employment is never a condition of release per best practices. Analysis shows an 31% increase in employment at the time of completion versus intake, as illustrated in the chart to the left. Further, 2.19% of clients reported being retired and 10.96% disabled.



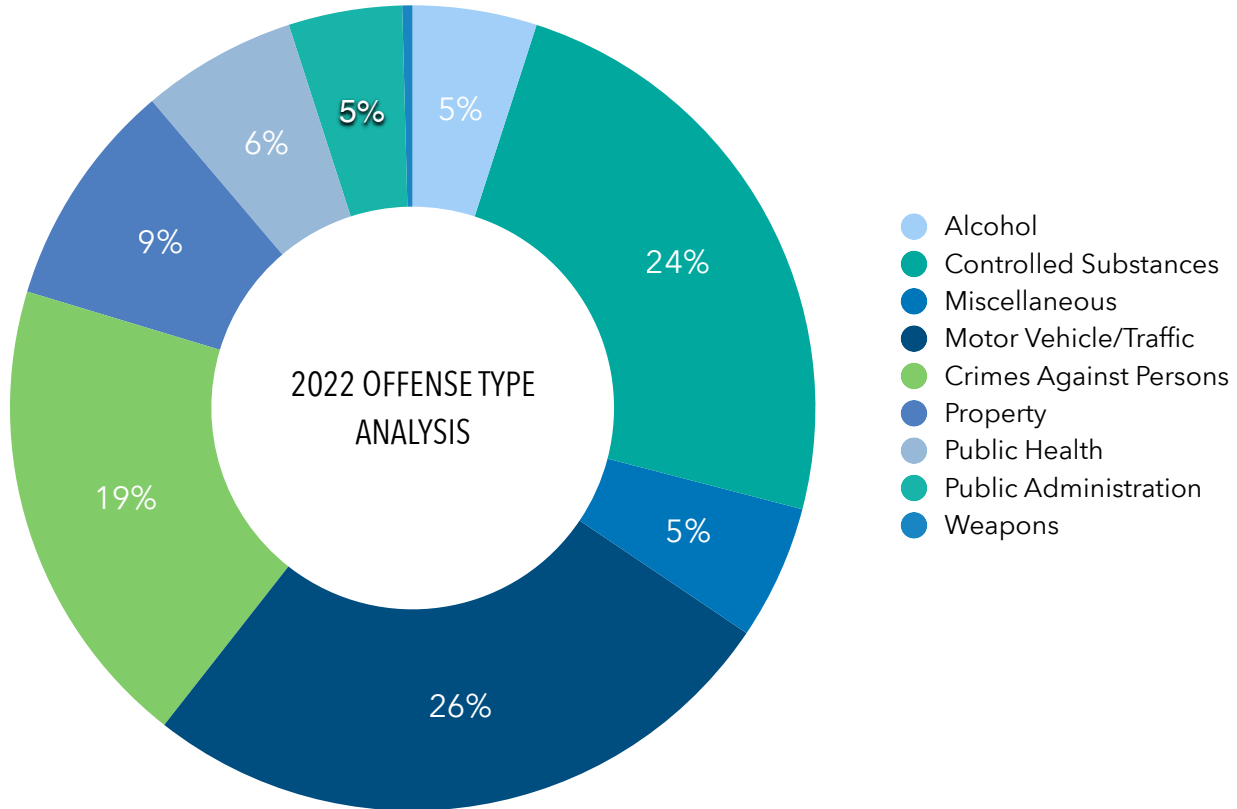
	2022	Percentage
Employed at Intake	110	48.24%
Employed at Release	143	62.72%
Unemployed at Intake	87	38.16%
Unemployed at Release	53	23.24%
Disabled	25	10.96%
Retired	5	2.19%
Other (Deceased)	1	0.44%

- Employed at Intake
- Employed at Release
- Unemployed at Intake
- Unemployed at Release

2022 OFFENSE TYPE ANALYSIS

Offense Type	Total Charged Offenses	Percentage
Alcohol	12	5%
Controlled Substances	58	24%
Miscellaneous	13	5%
Motor Vehicle/Traffic	63	26%
Crimes Against Persons	46	19%
Property	22	9%
Public Health	15	6%
Public Administration	11	5%
Weapons	1	1%

*Due to clients having multiples sentences and/or cases, i.e. supervision terms, total number served exceeds client population.



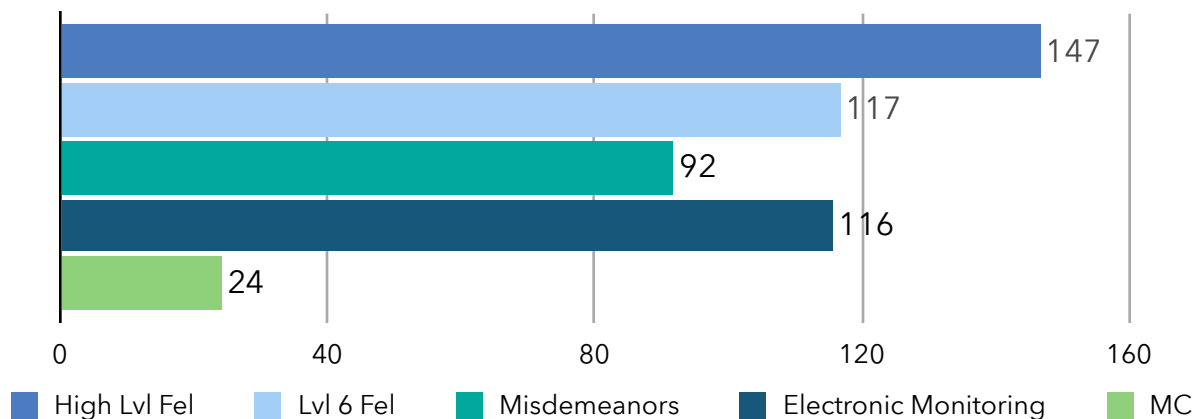
2022 TOTAL NUMBER OF DAYS SUPERVISED

Total Individual Participants Served*	228
Total Days Served*	24,612
Adult High-Level Felonies	4,251
Adult Level 6 Felonies	9,097
Adult Misdemeanors	11,198
Electronic Monitoring	3,121
Other Case Types (Miscellaneous Causes)	24
Juveniles	0

2022 AVERAGE LENGTH OF SUPERVISION

Total Individual Participants Served*	228
Average Length of Stay - All Offense Levels*	107.95
Adult High-Level Felonies	146.58
Adult Level 6 Felonies	116.62
Adult Misdemeanors	91.79
Electronic Monitoring	115.56
Other Case Types (Miscellaneous Causes)	24
Juveniles	0

*This measurement is also known as the average length of stay and measures the average time period a client is under the supervision of Pretrial Services.



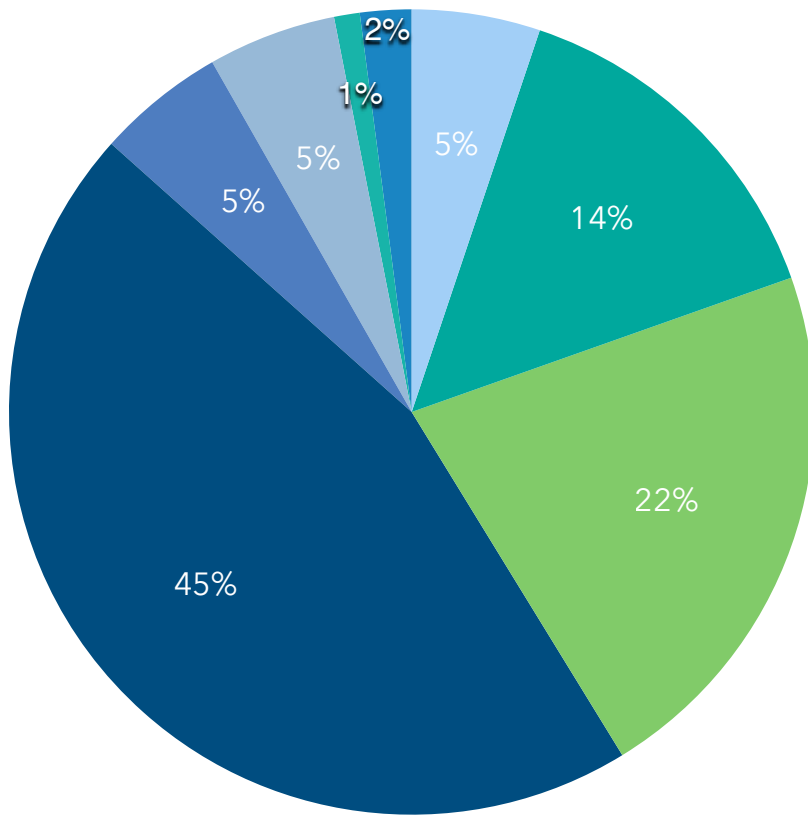
SENTENCING OUTCOMES

Analyzing sentencing outcomes of those on pretrial supervision not only aids in using data to monitor local sentencing disparities caused by pretrial incarceration, such as entering a guilty plea solely as a means to exit jail, but also as an agency has allowed us to identify a continued trend in diverting post-conviction sentences from incarceration in the local county jail or IDOC.

In 2022, of those who successfully completed pretrial release 14% had their case dismissed, 22% entered into a pretrial diversion agreement, a 75%

increase, 45% were sentenced to a term of probation, 5% were sentenced to a term of community corrections, 5% were given an executed sentence and 5% were sentenced to fines and/or time served.

Of those in this population sentenced to an executed term, one was sentenced to the Indiana Department of Corrections, while four were sentenced to a term in the Cass County Jail. Additionally, 1% of client's cases resulted in no charges being filed.



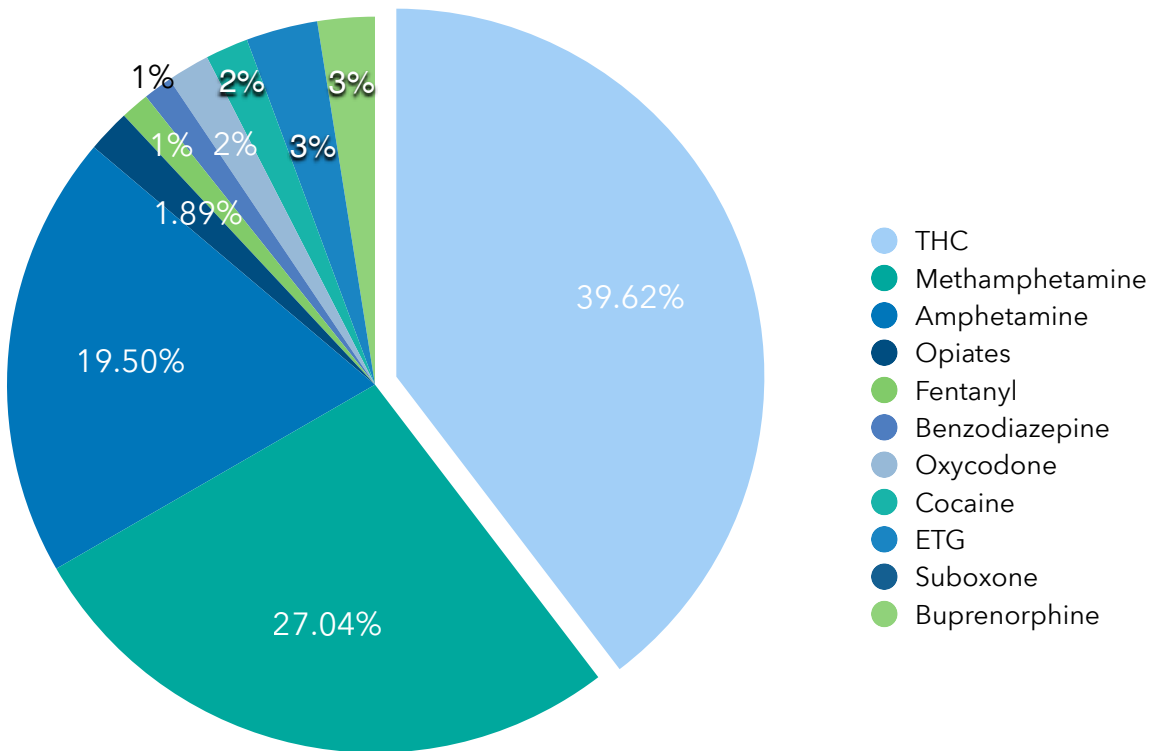
- Time Served
- Pretrial Diversion
- Acquitted
- Dismissed
- Probation
- Community Corrections
- Executed Time
- No Charges Filed
- Other Closure

Outcome Type	Total
Acquitted	0
Dismissed	21
Pretrial Diversion	14
Probation	44
Community Corrections	5
Executed Time-DOC	1
Executed Time-Cass County Jail	4
Fine/Time Served	5
No Charges Filed	1
Other Closure	2

DRUG SCREEN ANALYSIS

Illegal Drug	Percent Positive
Marijuana/TCH	39.62%
Methamphetamine	27.04%
Amphetamine	19.50%
Opiates	1.89%
Fentanyl	1.00%
Benzodiazepine	1.00%
Oxycodone	2.00%
Cocaine	2.00%
ETG	3.00%
Suboxone	3.00%

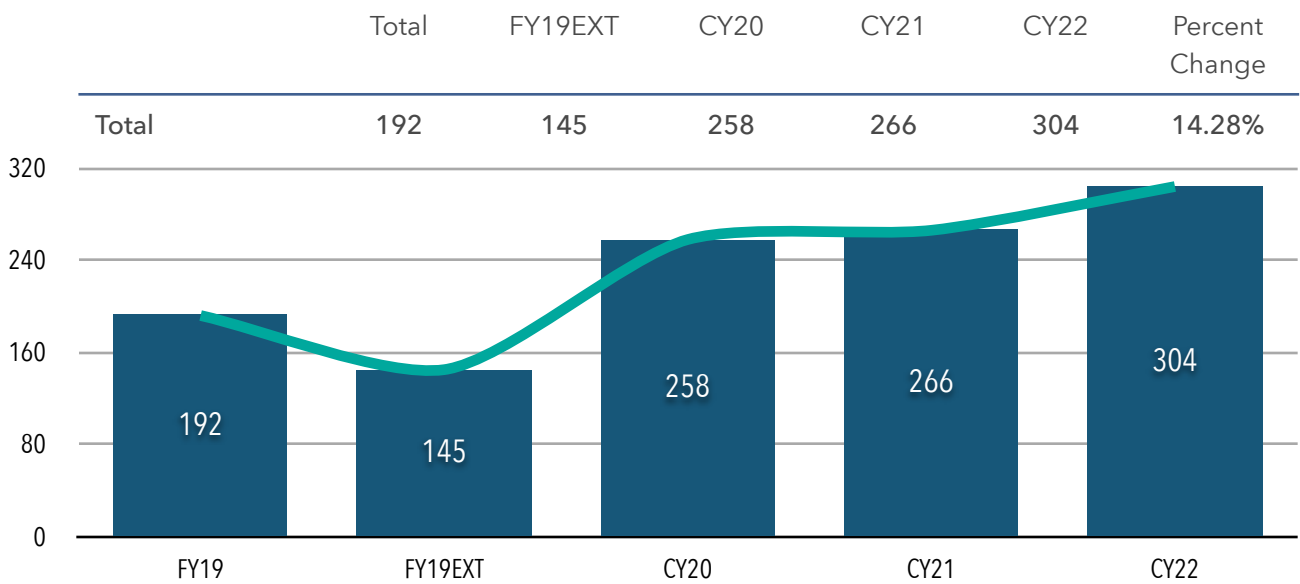
POSITIVE SCREENS BY DRUG



SECTION 11: RISK ANALYSIS

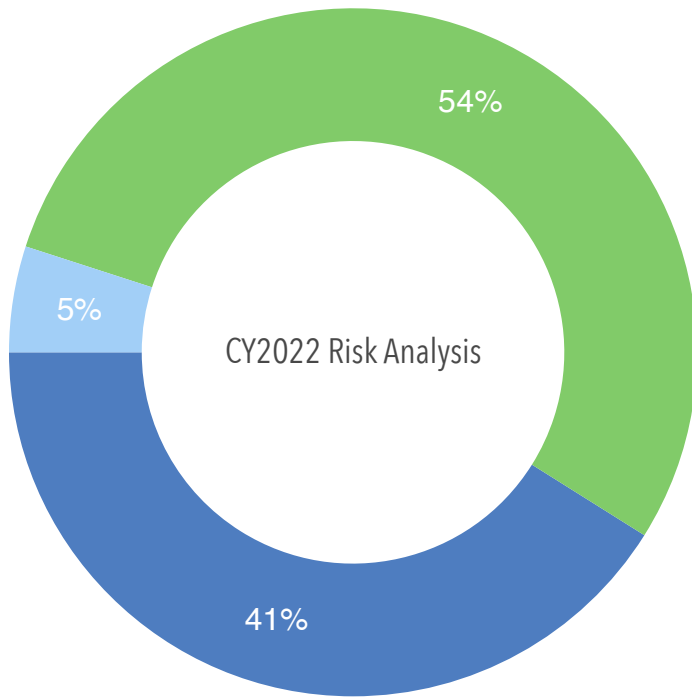
Pretrial Services uses the IRAS-PAT, Indiana Risk Assessment Pretrial Assessment Tool, as its primary means of measuring an arrestee's risk of reoffending and failing to appear. The IRAS-PAT measures factors such as criminal history, employment, residential stability, and substance abuse. Using the identified risk level and county supervision and release matrix, clients are placed at a level of supervision that correlates with their risk and that is tailored to ensure public safety, while protecting the presumption of innocence. Both the Judicial Officer and Pretrial Director have the right to override risk and supervision level if believed to be in the best interest of community safety.

TOTAL IRAS-PATS ADMINISTERED FOUR YEAR TREND



Participant Risk Analysis

	Low	Moderate	High	Total
FY19	9	31	2	43
FY19 EXT	13	38	2	53
CY20	49	98	13	159
CY21	86	103	11	200
CY22	99	130	12	241
Percent	41%	54%	5%	100%



● High ● Moderate ● Low

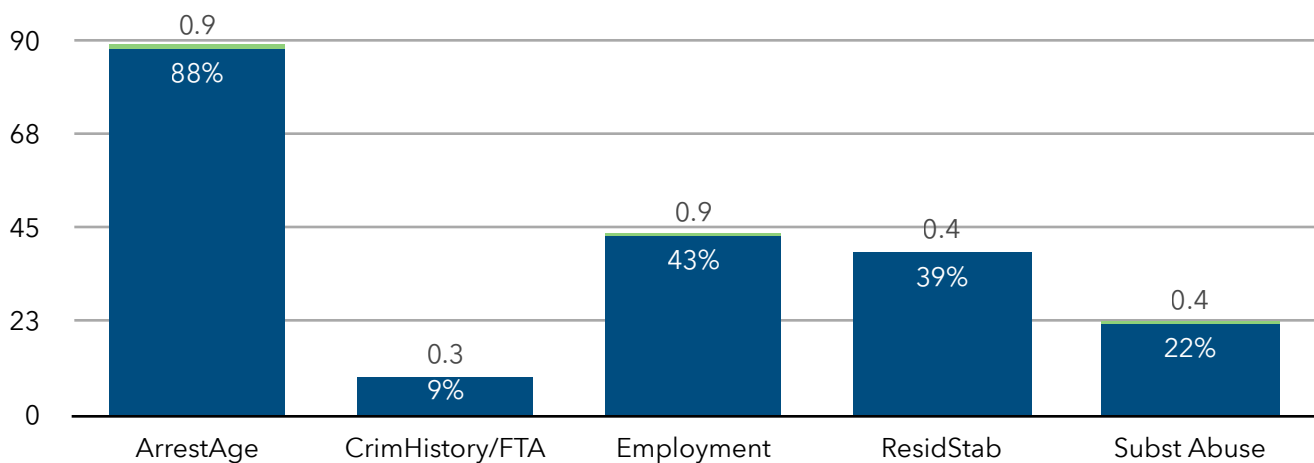
Risk	CY22 Total
Low	99
Moderate	130
High	12

2022 AVERAGE IRAS SCORE

Total	High	Mod	Low
3.52	6.38	3.92	1.39

It is noted that this is a measurement of all IRAS-PATs administered in 2022.

AVERAGE IRAS DOMAIN SCORES ALL COMPONENTS



The agency's IRAS-PAT answers were grouped into the five above domains to illustrate the highest criminogenic factors for failing to appear and reoffending within our assessed population. While it is noted that the agency scored highest in the Age at Arrest, the majority of assessed arrestees score highest in the domains relating to employment and residential stability, highlighting where staff needs to target interventions and support services.

OFFENSE LEVEL RISK SUMMARY

	Low	Moderate	High	Total
F2	3	2	1	6
F3	1	2	0	3
F4	0	3	0	3
F5	8	5	2	15
F6	29	46	5	80
FC	1	0	0	1
MA	35	36	2	73
MB	12	24	2	38
MC	9	12	0	21
No Charges Filed	1	0	0	1

*Totals may be more than individual component totals due to this analysis measuring cases, i.e clients supervised with concurrent cases, vs. unique offenders.

RISK PREDICTIONS

HIGH RISK

16.7% Reoffend, 0% FTA
41.6% Violate

MODERATE RISK

14.3% Reoffend, 2.2% FTA
28.3% Violate

LOW RISK

7.4% Reoffend, 2.7% FTA
6.12% Violate

Data collected from the completion and violation rates and analysis of the violation type and frequency helps us predict the projected success rate of each risk level, along with how they are most likely to potentially violate pretrial supervision. This data is unique to the offenders in our county and allows us to tailor supervision strategies and make targeted referrals to services in attempts to best offset and prevent these risks upon initial release. Data is based on the actual success and failure rates from clients in our community. Our belief is that by identifying the greatest risks most prevalent in our county, we can make recommendations and draft supervision plans that truly promote public safety and honor our community values.

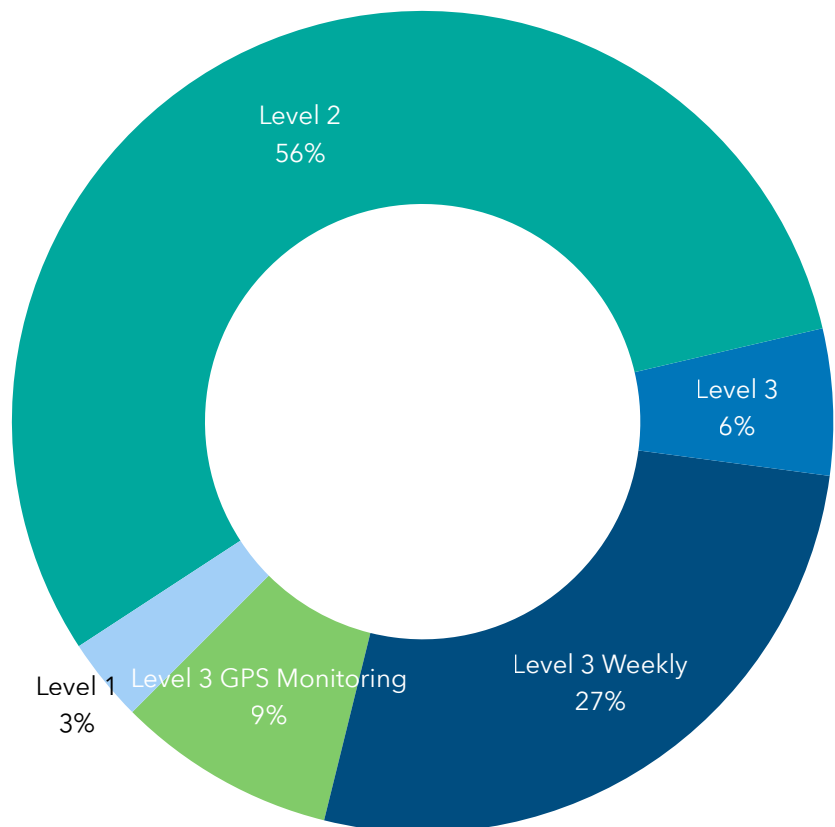
EXPANSION OF RISK ASSESSMENTS TO BETTER IDENTIFY MENTAL HEALTH NEEDS

Pretrial Services may utilize other risk assessments in addition to the IRAS-PAT, including the Ontario Domestic Assault Risk Assessment (ODARA) and the Columbia Suicide Severity Rating Scale (CSSRS). In September of 2021, Court Services begin screening all inmates booked in the jail using the Brief Jail Mental Health Screener (BJMHS). As an agency we believe that early identification of mental illness assists in making targeted referrals to local mental health providers and work to expedite the release of those with mental illness, intellectual/developmental disabilities and physical/medical conditions when appropriate, including coordinating placement in group homes/treatment facilities. Even if release is not appropriate, we assist in connecting inmates with mental health providers who provide services in the local jail.

SUPERVISION LEVEL ANALYSIS

Pretrial Services has three primary supervision levels that consider the client's IRAS-PAT risk level and score, identified needs, collateral information, danger to the community and/or themselves and the nature of instant offense. Low risk defendants are supervised at Level 1, moderate at Level 2, and high at Level 3, unless Pretrial Services identifies a risk factor where increased supervision would be appropriate such as current illegal substance use or an instant offense that requires higher supervision, such as weekly reporting and GPS electronic monitoring to ensure victim and public safety. Below is a summary of the supervision statistics for 2022. It should be noted that a client may also be supervised at a higher level if he has a need that requires more contact, such as an intellectual disability, and that levels can be customized with special conditions to best ensure public safety.

- Level 1 - One telephone appointment every two weeks and one office appointment every six weeks.
- Level 2 - One telephone appointment and one office appointment every month.
- Level 3 - Two telephone appointments and two office appointments. Weekly reporting may be ordered with electronic monitoring
- Level 3 Weekly - Weekly appointments; may be a combination of office and telephone appointments.
- Level 3 GPS Monitoring - Weekly Reporting with the special condition of electronic monitoring

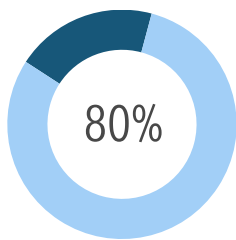


SECTION 12:

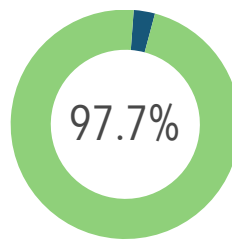
PERFORMANCE MEASURES

Cass County Court & Pretrial Services, as a certified pretrial services agency, collects data and monitors the following key pretrial performance metrics that were developed using Indiana's existing measures in the Pretrial Practices Manual in combination with Measuring What Matters - Outcome and Performance Measures for the Pretrial Services Field, 2nd Edition published by the National Institute of Corrections. Said outcome and performance measures were developed by the Indiana Pretrial Data Subcommittee, of whom, the Director is an active member. The measures were approved by the Pretrial Committee of the Judicial Conference of Indiana on June 1, 2022 and are now required for certification pursuant to Section 22(a) of the Indiana Pretrial Services Rules. Measures are calculated on all assessed individuals within Cass County's pretrial target population per the formulas outlined in the Indiana Pretrial Outcome and Performance Measures Manual.

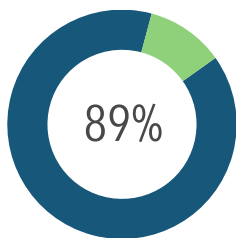
In October 2022, Cass County began piloting the SRS data collection and reporting of the new outcome and performance measures. The Court Appearance Rate, Public Safety Rate, Supervision Conditions Success Rate, formally reported as Violation Rate, are a summary of entirety of data for 2022 with the remaining metrics including only the data from the last quarter of 2022. In addition, Cass County Pretrial Services also collects an additional metric, the Voluntary Program Participation Rate: The percentage of active clients participating in voluntary programming and services while under pretrial supervision.



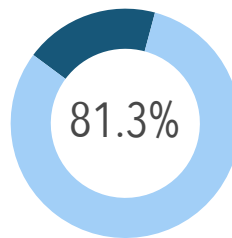
Release Rate:
The percentage of assessed pretrial defendants who secure release during the pretrial stage.



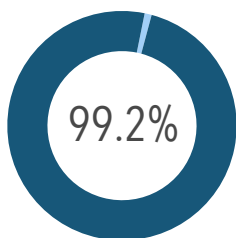
Court Appearance Rate:
The percentage of released pretrial defendants who were assessed and who attend all scheduled pretrial court appearances.



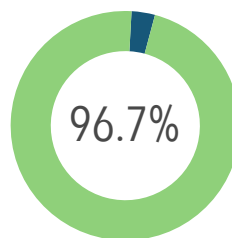
Public Safety Rate:
The percentage of released pretrial defendants who were assessed and who are not charged with a new criminal offense during the pretrial stage.



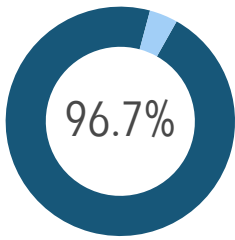
Success Rate:
The percentage of released pretrial defendants who were assessed and who attend all scheduled pretrial court appearances and are not charged with a new criminal offense during the pretrial stage.



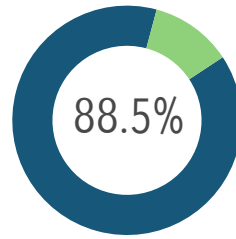
Recommendation Rate:
The percentage of a pretrial services agency's release recommendations that corresponds with their assessed risk of pretrial misconduct and release protocol.



Concurrence Rate:
The percentage of pretrial defendants whose court ordered release or detention status on the date of the initial hearing corresponds with their assessed risk of pretrial misconduct and release protocol.



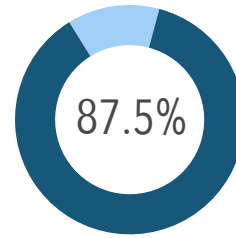
Court Order Concurrence Rate:
The percentage of pretrial defendants whose court order matches the pretrial release agency's recommendation and release protocol.



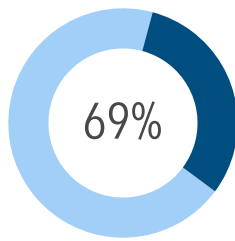
Counsel At Initial Hearing Rate:
The percentage of assessed pretrial defendants who are in custody and represented by counsel at the initial hearing.



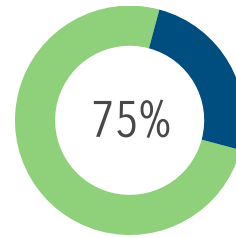
Pretrial Detainee Length of Stay:
The average length of stay in jail for assessed pretrial defendants after initial arrest.



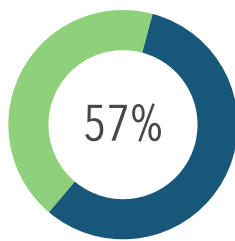
Supervision Condition Success Rate:
Formally known as Violation Rate, the percentage of assessed pretrial defendants who complete supervision conditions with no technical violations that result in an administrative sanction/response or court intervention.



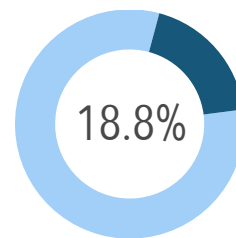
Supervision Overall Success Rate:
The percentage of assessed and released pretrial defendants with supervision conditions who were not: (1) arrested and charged with a new criminal offense that occurred during supervision, (2) failed to appear, (3) revoked for a technical violation



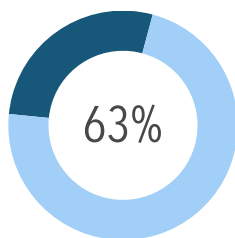
Supervision Completion Rate :
The percentage of released pretrial defendants who were assessed and who complete supervision conditions and did not have a full revocation of their supervision.



Pretrial Support Interventions Referred:
The percentage of pretrial defendants who were assessed and referred to treatment/support services absent a court order.



Return to Incarceration Rate
The percentage of released pretrial defendants who were assessed and released and subsequently returned to incarceration during the pretrial stage.

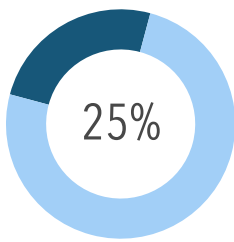


Voluntary Program Participation Rate:
The percentage of clients participating in voluntary programming and services while under pretrial supervision. (Measure of the monthly active population.)

*The Cass County Courts never court order pretrial interventions and programming, so this enhanced measure is not reported, along with the *Statutorily Eligible Population Assessed*, as we currently do not have a means or the resources to capture data of the entire pretrial population including those outside our target population or who post traditional bond before assessment.

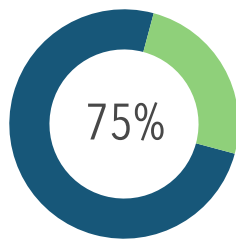
INTRODUCING COUNTER POPULATION DATA

Part of the new Indiana Pretrial Outcome and Performance Measures Data Collection Initiative is the expansion of data collection and tracking to include all individuals who have been assessed by the IRAS-PAT, regardless of whether the court has placed the individual on pretrial release supervision. The goal of the expansion is to support pretrial services agencies in analyzing the effectiveness of their local practices and policy by providing a counter population for examination. Below are four of the key performance metrics for those who were denied participation in the pretrial release program and who secured another means of release. As illustrated, the success rate of this population is significantly lower, validating Cass County's Supervision and Release Matrix and Protocol.



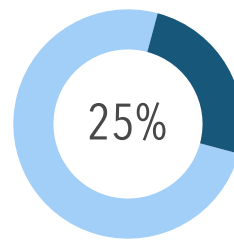
Success Rate:

The percentage of released pretrial defendants who were assessed & who attend all scheduled pretrial court appearances & are not arrested & charged or summoned and charged with a new criminal offense during the pretrial stage.



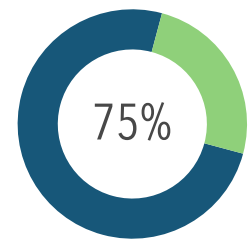
Court Appearance Rate:

The percentage of released pretrial defendants who were assessed and who attend all scheduled pretrial court appearances.



Public Safety Rate:

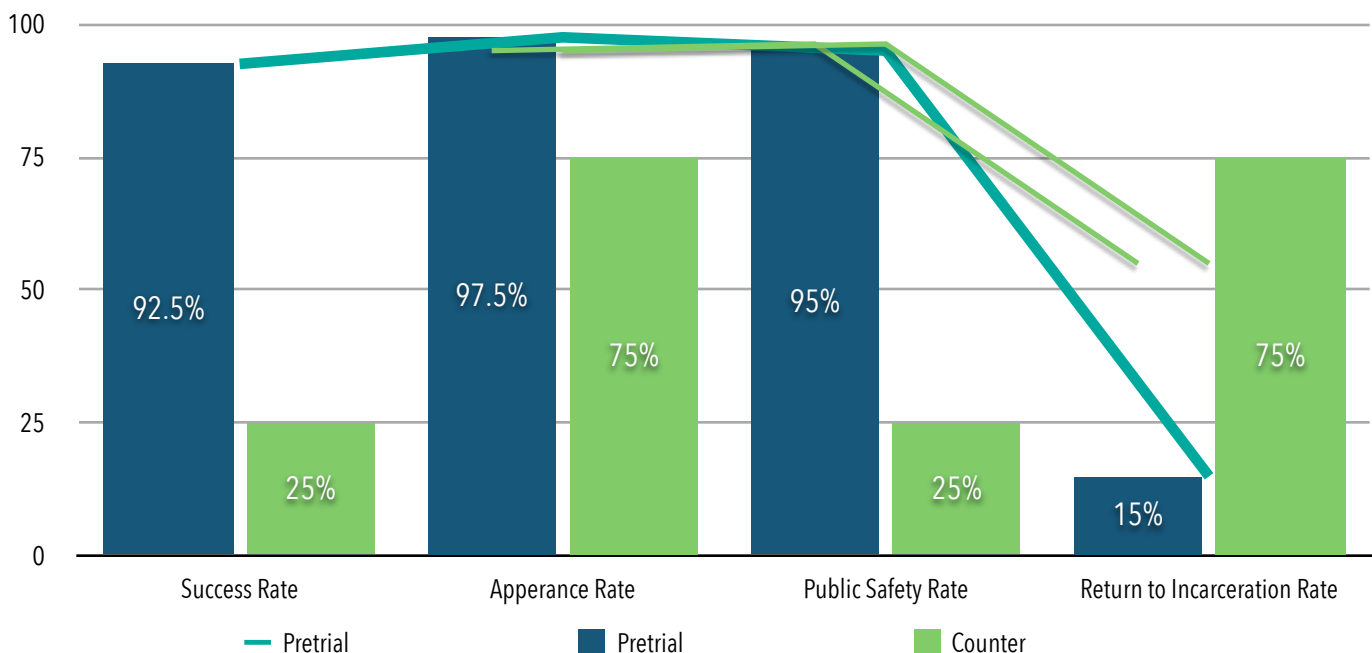
The percentage of released pretrial defendants who were assessed and who are not charged with a new criminal offense that occurred during the pretrial stage.



Return to Incarceration Rate:

The percentage of released pretrial defendants who were assessed and released and subsequently returned to incarceration during the pretrial stage.

PRETRIAL SUPERVISION VS COUNTER POPULATION PERFORMANCE ANALYSIS

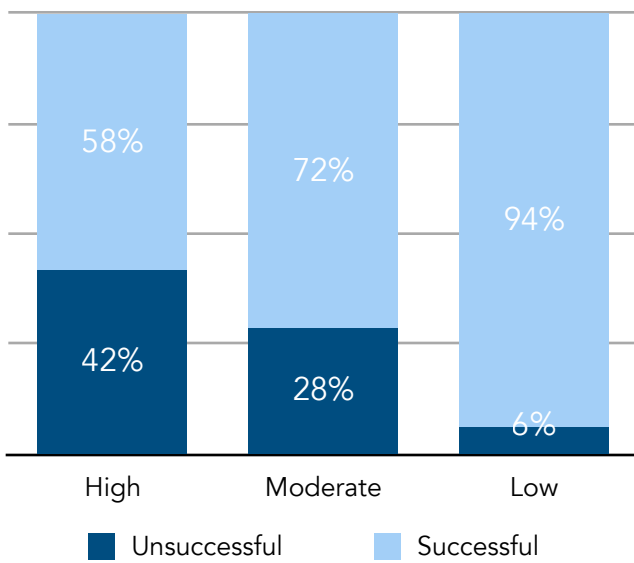


***It is noted that this date includes completions from January 2023 to expand the data set to report an accurate reflection of events. Measured time periods are cases completed from 01/01/2022 -01/31/2023.

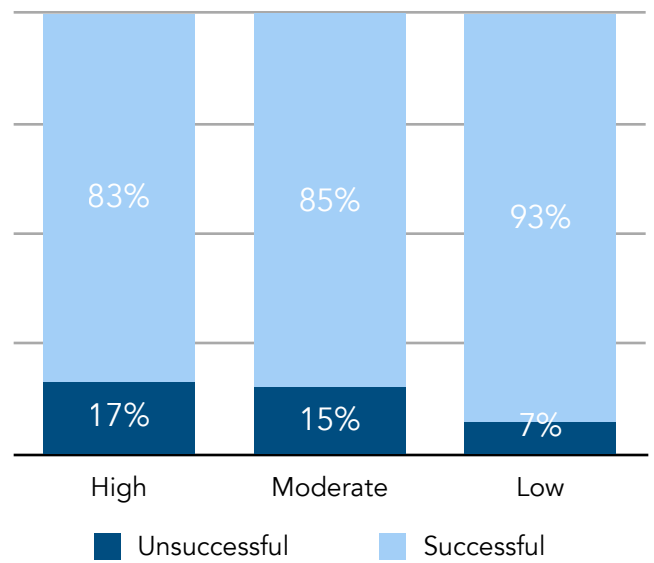
VIOLATION ANALYSIS

Approximately 50% of clients who violated the terms and conditions of pretrial release, violated for a technical violation related to a failed drug screen. It should be noted, that it is not standard practice for pretrial programs to drug screen their participants when comparing Cass County's metrics to other counties and that per Indiana Pretrial Rules, it must be a special condition of release and orally stated on the record. The Cass County Judiciary and Pretrial Services believe that continued monitoring of participants' substance use is in the best interest of both the community and clients. However, when appropriate, the director will consider an administrative sanction for a failed drug screen for THC, that includes an increase in supervision level with a referral to substance abuse counseling. The agency was able to reduced technical violations due to positive screens by 25% in 2022, by providing counseling and other programming opportunities to clients. In 2022, 9% of defendants committed or were charged with a new offense while on pretrial release.

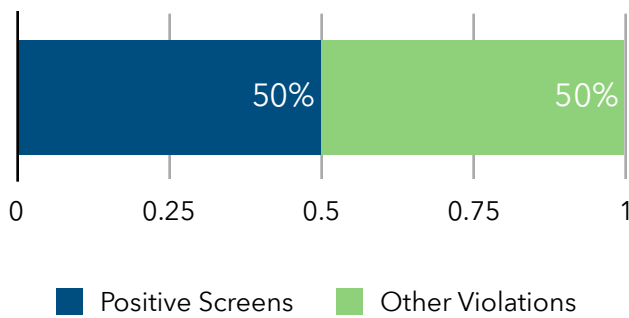
VIOLATIONS BY RISK LEVEL



NEW OFFENSES BY RISK LEVEL

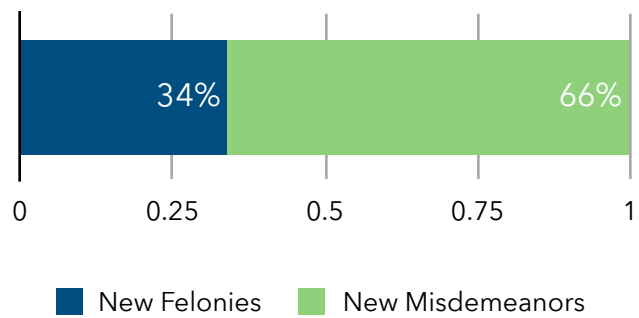


VIOLATION TYPE ANALYSIS



Analysis is of the those who violated the terms of the program; not the entire pretrial population.

NEW OFFENSE ANALYSIS



Analysis is of the those who committed a new offense; not the entire pretrial population.

SECTION 13:

EVIDENCE-BASED PRACTICES

Cass County Court & Pretrial Services is founded upon the eight principles of intervention as outlined below and has incorporated pretrial research into our daily operations as further detailed in our Policy and Procedure Manual.

Assess Actuarial Risk/Needs:

We believe in the need to maintain an ongoing system of risk screening and needs assessment and that said assessments are most reliable when staff is formally trained.

- Cass County Court & Pretrial Services utilizes the IRAS-PAT as the primary means to determine an arrestee's eligibility for potential participation in the program and risk level. Said risk level is also utilized to place clients at a supervision level that correlates with identified needs to best ensure court appearance and reduce risk of re-offending.
- The Court & Pretrial Services Director and the Pretrial Case Manager are certified to administer the IRAS-PAT by the Indiana Office of Court Services and participates in IRAS Intra-rater refresher training.
- IRAS-PAT results are documented in INCite within 24 hours of administration. Cass County Pretrial Services ensures compliance with confidentiality standards put in place by the Indiana Office of Court Services.
- The Court & Pretrial Services Director is certified to administer the Ontario Domestic Assault Risk Assessment (ODARA.) Results of the ODARA Risk Assessment are provided as a supplemental tool on a Pretrial Recommendation at the request of the Judicial Officer or Prosecutor on defendants charged with a domestic violence offense.

Further detailed in CCCPS PPM Section 15

Enhance Intrinsic Motivation:

We believe that staff should communicate with clients in a responsive and constructive manner.

- The Court & Pretrial Services Director has participated in training in Motivational Interviewing Techniques through the National Institute of Corrections.
- Cass County Court & Pretrial Services uses motivational interviewing and other effective communication techniques to encourage pretrial release participants to voluntarily seek treatment during the pretrial period, but the primary of focus of supervision is to enhance a client's intrinsic motivation to ensure court appearance, reduce the risk of reoffending and promote compliance with pretrial terms and conditions.

Further detailed in CCCPS PPM Section 12

Target Interventions:

We believe that the staff should target interventions by prioritizing supervision and treatment resources for higher risk clients; target interventions to criminogenic needs; be responsive to temperament, learning style, motivation, gender, and culture when assigning programs.

- When drafting proposed conditions, Cass County Court & Pretrial Services outlines the least constrictive conditions that ensure public safety and court appearance. A greater dosage of communication is required for higher risk clients versus lower risk clients in accordance with the Risk Principle. Needs uncovered in the pretrial interview are prioritized and combined with the resulting risk level to ensure that the appropriate dosage of supervision is given to each client and to help target needs that pose the greatest risk to the community, court appearance, and the client.

Further detailed in CCCPS PPM Section 18

Skill Train with Directed Practice:

We believe that, in order to be effective, the department has to provide evidence-based programming that emphasizes cognitive behavioral strategies and is devolved by trained facilitators.

- While programming cannot be made a condition of release to protect the presumption of innocence, Cass County Court & Pretrial Services uses motivational interviewing and other EBP techniques to encourage pretrial release participants to voluntarily seek treatment during the pretrial period, but the primary focus of supervision remains ensuring court appearance and reducing the risk of reoffending. CCCPS utilizes Cass Pulaski Community Corrections' range of cognitive behavioral programming and has access to services provided by Four County Counseling and Snyder Counseling, who offer mental health & drug/alcohol services. CCCPS collaborates with the Cass/Pulaski Community Corrections Therapist and Four County Criminal Justice Liaison to connect clients with virtual peer support recovery groups, counseling, virtual services, recovery coaching and IOP.

- Cass County Court & Pretrial Services ensures that at all referrals are made to programs and agencies that are administered and facilitated by a certified trainer and inspected for their effectiveness and adherence to evidence-based practices.

Further detailed in CCCPS PPM Section 12

Increase Positive Reinforcement:

We believe that, when learning new skills and making behavioral changes, most people respond better and maintain learned behaviors longer when provided with positive reinforcement.

- Pretrial Services practices positive reinforcement by rewarding clients in good standing primarily by the means of verbal praise and positive feedback, decreased reporting, travel pass approval, positive progress report filed with the Court and reduction of supervision level or reporting requirements when appropriate.

- This practice is monitored by client satisfaction surveys.

Further detailed in CCCPS PPM Section 19

Engage Ongoing Support in Natural Communities:

We believe that clients are best served when they actively engage in pro-social support in their community.

- While participation in pro-social and community-based peer recovery programs cannot be made a condition of release to protect the presumption of innocence, information about community resources and programs, such as Celebrate Recovery, AA/NA and employment agencies are provided to clients if believed to enhance their compliance and public safety.

Further detailed in CCCPS PPM Section 12

Measure Relevant Processes/Practices:

We believe that accurate and detailed documentation of case information, along with a formal and valid mechanism for measuring outcomes, is the foundation of evidence-based practices.

- Cass County Court & Pretrial Services collaborates with Cass/Pulaski Community Corrections by chairing their existing Quality Assurance Committee.
- Performance metrics are examined, in addition to an audit of the accuracy of client's information in SRS, Pretrial Services' case management system. To further ensure compliance with EBP, supervision concurrence, contact frequency and the results of the electronic client exit surveys are reviewed. Referred resources are audited to verify if they correlate with identified needs and risk level. Monthly and quarterly reports are submitted to the Pretrial Services Stakeholder Team, CPCC Advisory Board and IDOC.

Further detailed in CCCPS PPM Section 22

Provide Measurement Feedback:

We believe that a multi-layer quality assurance system is essential to monitor the delivery of services and maintain fidelity and reliability.

- Pretrial Services calculates and monitors the following metrics using both the measures approved by the Pretrial Services Committee in the New Indiana Pretrial Outcome and Performance Measures Manual and the additional metrics defined below to ensure adherence to EBP and aid in further development of policy and procedure.
- Pretrial Services also collects and measures data on projected saved incarceration expenses, diverted juvenile detention expenses, sentencing outcomes, recidivism and population demographics. All performance metrics are all also monitored by risk level.
- Pretrial Services gathers the results of said metrics and analyses information from the quality assurance reports to present applicable information to staff, clients, the Judiciary, Pretrial Policy Stakeholder Team and Advisory Board and annually examines the effectiveness of programming and practices.

Further detailed in CCCPS PPM Section 12 and 22

- Pretrial Services analyzes the jail population and cross references data with Odyssey to provide current information to stakeholders on offenders' risk level, bond, pretrial/incarceration status, offense type, holds, etc. Information is shared with Community Corrections, Probation and the Advisory Board to assist our local Criminal Justice System in making evidence-based release/detention decisions in both pretrial and post-conviction settings. Pretrial Services utilizes said analysis as its sequential review process to identify defendants who remain in detention past the point at which release was expected to have occurred.

Further detailed in CCCPS PPM Section 12 and 22

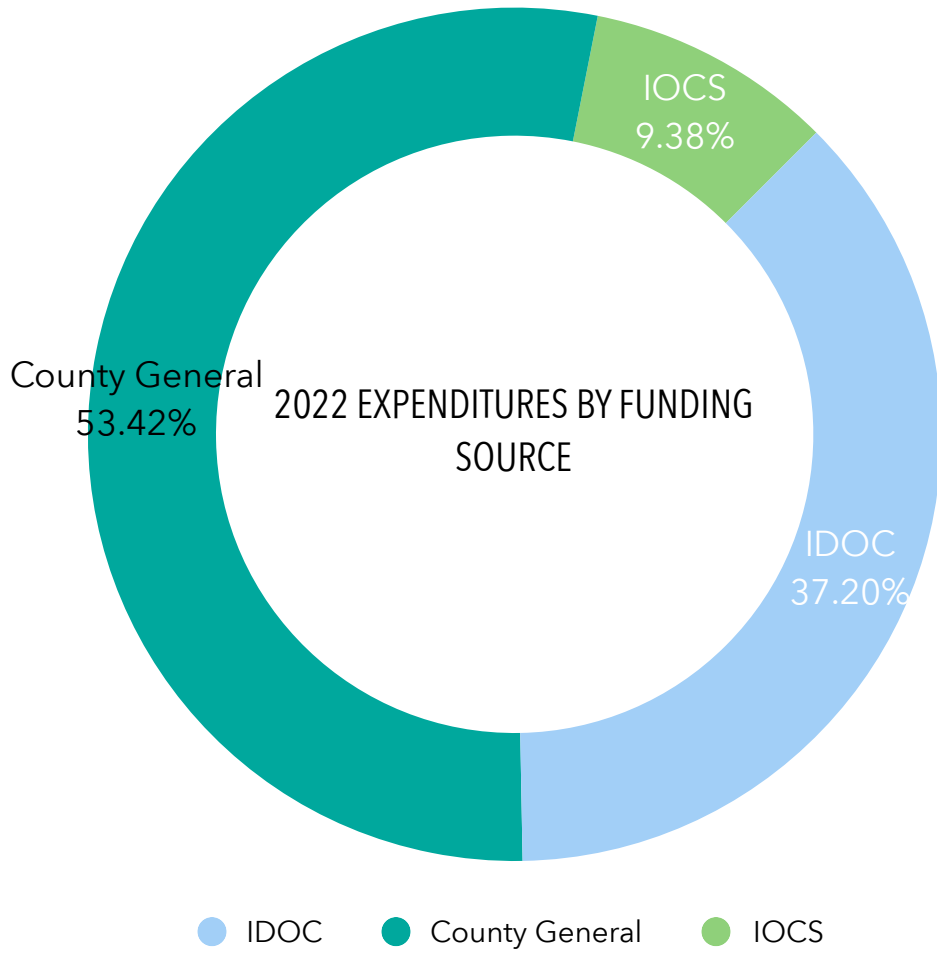
SECTION 14:

FINANCIAL OVERVIEW

The annual operating costs represent the actual funds spent to operate Cass County Court & Pretrial Services. Despite increase in personnel expenses and the additional expense of the first appearance public defender contract, the agency was able to maintain a cost savings rate above 80% in 2022. As illustrated by the chart below and the CY2023 Projected Budget, the agency's expenditures primarily consist of personnel costs and are comprised of several different funding sources including: the Indiana Department of Corrections, Cass County General Fund and the Indiana Office of Court Services Grant (2022). Not noted are the collaborative contributions such as the joint venture of ACCI Corrections, funded by the JPAR SIM Grant, that brought CBT eCourses to not only Pretrial Services, but also Community Corrections and Juvenile Probation.

FUNDING SOURCE AND BUDGET SUMMARY FOUR YEAR TREND

	FY19	FY19EXT	CY20	CY21	CY22	Percent Change
Total Clients Served	42	50	136	188	228	21.28%
<i>Grant Funding</i>						
IDOC Grant Funds	\$56,872	\$28,436	\$59,715.80	\$59,716.00	\$59,716.00	0%
ICJI Grant Funds	\$0	\$0	\$1,063.67	\$2,294.99	-	-100%
IOCS Grant Funds	-	-	-	-	\$15,000.00	100%
Total Grant Funding Received	\$56,872	\$28,436	\$60,779.47	\$62,010.99	\$74,716.00	20.45%
IDOC Funds Returned (Carryover)	\$0	\$5643.35	\$3,226.43	\$5,043.25	\$217.97	-95.68%
IOCS Funds Returned	-	-	-	-	\$0.07	-
<i>Local Funding</i>						
Adult Probation Budget (Funding Ended March 31st of 2021)	\$0	\$0	\$4,906	\$3,435.00	-	-100%
County General Funds	-	-	-	\$52,566.92	\$85,726.46	63.08%
<i>Total Expenditures</i>						
Total Expenditure	\$51,081.85	\$28,582	\$62,459.04	\$112,969.66	\$159,924.42	41.56%
Percent Grant Funded	100%	100%	92%	50.43%	46.58%	-7.63%
Percent County Funded	0%	0%	8%	46.53%	53.42%	14.81%



CY2023 BUDGET

	IDOC Grant	County General	Total
100 Series: Personnel	\$62,590.00	\$88,031.34	\$150,621.34
200 Series: Supplies	-	\$4,500.00	\$4,500.00
300 Series: Professional Services	\$15,000.00	\$3,400.00	\$18,400.00
400 Series: Capital	-	\$2,100.00	\$2,100.00
Total Budget	\$77,590.00	\$98,031.40	\$175,621.34

FEE SCHEDULE

Pretrial Release Participants are only required to pay the cost of drug screens administered during their pretrial supervision and the cost of GPS Monitoring, if they are found to be guilty of the alleged offense for which they were released. Said costs are assessed as a judgment at the end of their case and ability/inability to pay is not a factor in determining their participation in the program.

The cost for Pretrial Release GPS Monitoring is \$3 per a day, as outlined in the Cass/Pulaski Community Corrections User Fee Schedule. It is noted that this fee was reduced from \$7 in November 2021, due to Pretrial Services providing their own case management and now, installing GPS monitoring units and providing 90% of GPS support independently. In 2022, 27 participants were supervised with electronic monitoring for a total of 3,121 days, at a cost of \$9,363 in judgements payable to Cass/Pulaski Community Corrections. If not paid, CPCC, considers it a contribution in kind to the program.

PROGRAM PER DIEM

Pretrial uses the following formula to calculate the estimated average cost to supervise a participant:

$$\frac{\$159,924.42 \text{ Total Yearly Expenditure}/365 \text{ Days Per Year}/86 \text{ Average Participants Per Day} =$$

\$5.09 Average Cost Per Participant Per Day of Supervision vs. the \$40 daily per diem to house an inmate in the local jail or the \$200 daily per diem to detain a juvenile.

“The current Pretrial Daily Per Diem is \$5.09 vs the \$40 daily per diem to house an inmate in the local jail, an 87% savings.”

COST SAVINGS REVISITED

2022 COST SAVINGS

	Annual Operating Costs	Cost Savings	Percent Savings
Total Operating Cost (Grants Included)	\$159,924.42	\$984,480.00	84%
Total Operating Cost (Local Funds Only)	\$85,426.46	\$984,480.00	91%

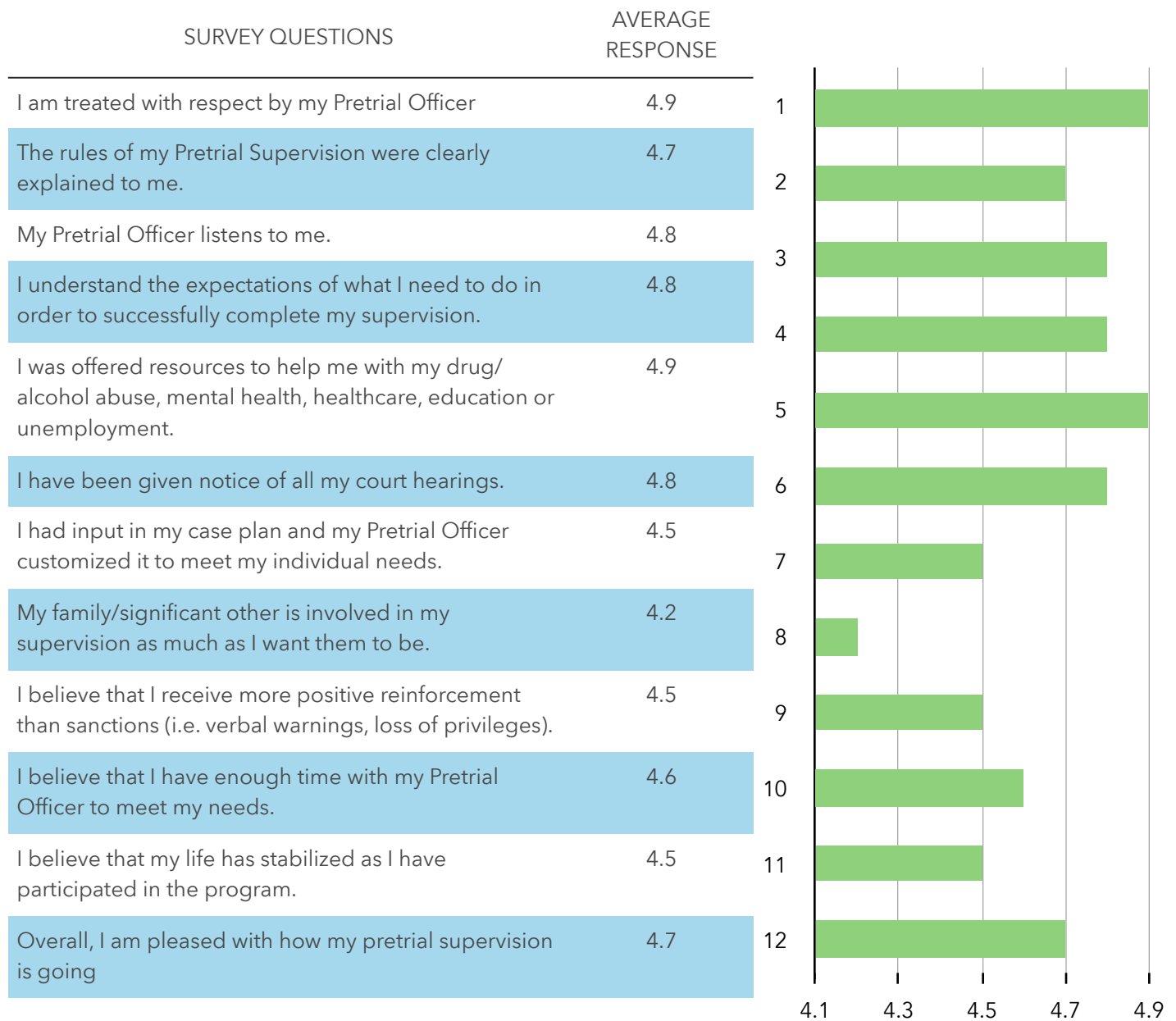
As highlighted in Section 9, the Annual Cost Savings for 2022 was \$984,480 and does not take into account the intangible benefits to the clients, county medical and liability savings, and extra grant revenue generated by the department. Despite the increase in personnel and operating costs to establish the department as an independent agency and fund a full-time case manager, the agency only saw a \$0.80 increase in the daily per diem and a 4% variance in cost saving due to increased program utilization, illustrated by the 21% increase in participants served. The Cost Savings Rate for the County, calculated using only the amount of County General Funds expensed, was 91%.

SECTION 15:

QUALITY ASSURANCE

In 2020, Pretrial Services developed an anonymous electronic client exit/satisfaction survey that is distributed to clients via text at the end of supervision and in quarterly snapshots. Below is a summary of the results of a pool of 58 clients with a sampling of feedback received in 2022. All responses average in the "Strongly Agree" and "Agree" categories, indicating that the majority of clients feel that they have had a positive experience with the program.

CLIENT SATISFACTION SURVEY RESULTS



SCALE: (5) Strongly Agree, (4) Agree, (3) Neither Agree or Disagree, (2) Disagree, (1) Strongly Disagree

CLIENT FEEDBACK & TESTIMONIALS

Below is a sampling of client feedback and testimonials we received from the satisfaction surveys collected in 2022.

"Hillary is a great person to be in charge of this program. She takes the time to listen and really helps in every way possible! So grateful to be a part of this program."

"The time and attention they have put towards me shows that they actually care and want to see me progress and for that I thank them!"

"The best program I have been part of that has been offered by the state. With the best people running it . I couldn't ask for them to show me or do any more for me than what they do. It is one time the state has had someone make me feel that they have act out of true care and concerned and not just acted cause it was there job and or it was standard protocol . All you ever want is to be treated fairly and with some respect and this program gives you both."

"I feel very comfortable going to appointments and that I can talk to them about anything."

"Rob is such a great guy. He listens and is very caring and understanding and always has an answer for everything!"

"Hillary is a great person and wasn't there to judge me or my situation but to help and get me through the court system without any problems. I feel like she genuinely cares about her job and the people she comes in contact with who are in the court system. This is a great program."

"Rob is very respectful and listen to everything I tell him or ask him he gives me great advice and he's proud of me for everything I've done and shows recognition."

"I really appreciate the courses I was offered to participate in for my benefit and I have been treated with kindness and respect.!"

"I want to thank the pre-trial services for all the help they have provided to get me back where I need to be."

OTHER QUALITY ASSURANCE MEASURES

The Performance Metrics previously reported in Section 12, are calculated monthly and distributed to all stakeholders, including the County Council and Commissioners, CPCC Advisory Board, Pretrial Policy and Stakeholder Team, IOCS Certification Program Director, IDOC Program Director and now, our Local JRAC Council. Additionally, as part of the sequential review/lookback process, the department completes a monthly jail analysis that is distributed to stakeholders.

Weekly Criminal Records Checks are conducted on all clients by the Pretrial Case Manager, who, with the Director, also completes an audit/case review of all clients' SRS Cases on a monthly basis. Pretrial Services continues to be a paperless entity and all files are digitally stored in SRS, our case management system. Said case review is conducted to ensure all client contacts, programming and documents are correctly entered in SRS. A Client Contact Spreadsheet is utilized to help monitor and further ensure appointments are being conducted at a frequency in accordance with clients' supervision level and program policy and a Case Note Template & Appointment Guide is used help ensure format and consistency across all case managers.

A review of said quality assurance measures show that all client files are complete and an approximate 94% average compliance with client contact standards, with the majority of variance due to reporting allowances made to match individual client need. Additionally, the agency passed its SRS File Audit conducted by IOCS during its site review in April. The Department also passed CY2021 IDOC Fiscal Audit conducted in the Fall of 2022.

SECTION 16: SERVICES

While programming and participation in services is always voluntary per standard pretrial practices and is never made a condition of release to protect the presumption of innocence, Pretrial Services uses motivational interviewing and other EBP techniques to encourage clients to voluntarily participate in programming and services. We strive to provide supervision that not only promotes public safety and court appearance, but also identifies clients' needs and connects them with services and programming that aid in producing positive outcomes that last beyond the pretrial stage and transitions to post-conviction supervision to support continuity of care. When referring to resources, we to strive to ensure that they correspond to the identified criminogenic needs and/or individual determination of risk of failure to appear or re-arrest.

Pretrial Services utilizes Cass Pulaski Community Corrections' range of cognitive behavioral programming and also works with the 4C Health Criminal Justice Liaison and Peer Recovery Specialists. Clients are offered assistance applying for HIP and obtaining presumptive coverage to cover or make medical treatment and/or counseling services more affordable or in most cases, free for clients. The Criminal Justice Liaison works to make sure that clients' access to available resources and benefits is maximized. Clients can also be referred to one of the peer recovery specialists who provide individual recovery support to clients.

As highlighted earlier, we continue to further partner with 4C Health who provides part-time interns who provide therapeutic services at no cost to the agency and clients. Services primarily consist of addictions and individual counseling and we had over 40 clients voluntarily participate in counseling services during their pretrial supervision. By providing in-house counseling services at no cost, we have been able to break financial and transportation barriers and have seen a 25%

reduction in violations related to positive drug screens. Last year, as will be introduced in the next section, we implemented the use of ACCI Corrections eCourse CBT LifeSkills Curriculum & LifeSkills Link Learning Platform that offers access to catalog of over 15 CBT eCourses.

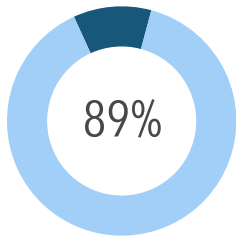
Pretrial Services also utilizes SafeLink, to see if clients qualify for a free cellphone, if needed, to receive text notifications of their hearings and participate in telephonic appointments. Information about community resources and programs, such as Celebrate Recovery and AA/NA, and employment agencies, such as WorkOne and Staffing Resources is also provided if believed to enhance their compliance and public safety. We also facilitate a virtual High School Equivalency Program in partnership with the Cass County Sheriff's Department.

Approximately 60-75% of clients participate in voluntary programming and services while under pretrial supervision, and while we continue to work closely with Four County when referring clients to services, clients are also free to participate in in-patient programs of their choice.



IMPACT OF PRETRIAL SERVICES & PROGRAMMING

Cass County Court & Pretrial services is committed to providing needs-based supervision and services. We strive to produce positive outcomes that last beyond the pretrial stage. We believe in "Pretrial with a Purpose." A key factor in our success rates has proven to be in the targeted interventions and programming that we offer our clients. As highlighted earlier, by providing clients the opportunity to voluntarily participate in services, such as individual/addictions counseling, we were able to reduce the number of positive drug screen related violations by 25% in 2022. Below are performance measures for those participating in programming, illustrating the impact of services in the pretrial stage on a defendant's success.



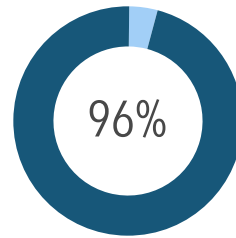
Success Rate:

The percentage of released pretrial defendants who were assessed & who attend all scheduled pretrial court appearances & are not charged with a new criminal offense during the pretrial stage.



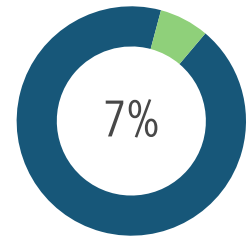
Court Appearance Rate:

The percentage of released pretrial defendants who were assessed and who attend all scheduled pretrial court appearances.



Public Safety Rate:

The percentage of released pretrial defendants who are not charged with a new criminal offense that occurred during the pretrial stage.



Violation Rate:

The percentage of assessed pretrial defendants who complete supervision conditions with technical violations

PROGRAMMING TYPE ANALYSIS

Service/Programming Referral Type	Number	Percentage
Individual Counseling w/ 4C Health Therapeutic Interns	43	32.6%
Four County Referral	32	23.5%
Outpatient Treatment	12	8.8%
Inpatient Treatment	3	2.2%
Snyder Counseling	2	1.5%
Continued Mental Treatment w/ Existing Provider	17	12.5%
ACCI Corrections LifeSkills-Anger Management	4	2.9%
ACCI Corrections LifeSkills-Cognitive Awareness	8	5.9%
ACCI Corrections LifeSkills-Contentious Relationships	1	0.7%
ACCI Corrections LifeSkills-Domestic Violence	4	2.9%
ACCI Corrections LifeSkills-DUI	2	1.5%
ACCI Corrections LifeSkills-Marijuana Awareness	1	0.7%
ACCI Corrections LifeSkills-Parenting	3	2.2%
ACCI Corrections LifeSkills-Personal Responsibility	1	0.7%
ACCI Corrections LifeSkills-Substance Abuse	3	2.2%

INTRODUCING ACCI CORRECTIONS LIFESKILLS LINK

Cass County Court & Pretrial Services, using funds awarded by the IOCS JPAR SIM Grant, along with Juvenile Probation and Cass/Pulaski Community Corrections began using the ACCI Corrections eCourses CBT LifeSkills Curriculum & LifeSkills Link Learning Platform in September of 2022. By using the self-directed in-house model, offering the program at no cost to clients will remain sustainable beyond the grant cycle. ACCI is a validated, EBP & CBT program that includes over 15 interactive courses, averaging 10-15 hours long, including Substance Abuse, DUI, Domestic Violence and Cognitive Awareness. "Lifeskills Link is a system of collaboration and accountability. It provides intelligent insights into each students experience which informs targeted intervention and cognitive-behavioral skill development. The curriculum is built on our evidence-based model of cognitive behavior therapy together with our unique self-directed learning approach which has proven to help students and clients overcome self-defeating thoughts and behaviors." Since launching in September, the agency saw 28 course enrollments, with 13 course completions in 2022. Pretrial Services staff collaboratively works with clients, using MI and ECMS to assign programming that matches their identified needs. Upon completion, clients receive the incentive of a positive progress report filed with the Court and potential reduction in supervision level.



INCENTIVES AND INTERVENTIONS ANALYSIS

Cass County Court & Pretrial Services administers appropriate incentives to reinforce pro-social behavior that reduces the risk of failure to appear or re-arrest and promotes compliance with supervision conditions. Interventions consist of support services/referrals that correspond to the identified criminogenic needs and/or individual determination of risk of failure to appear or re-arrest. It is a target practice that staff administer one incentive and or intervention at each appointment in alignment with the risk-need-responsivity principle. One of our goals for 2023 is to increase ratio of Incentives and Interventions administered by 5%. Below is a summary of our 2022 Incentives, Sanctions and Interventions.

	Number	Percentage
Director		
<i>Incentives</i>	58	65.91%
Reduction in Supervision Level	1	1.72%
Positive Report to Court	35	60.34%
Travel Permit	1	1.72%
Verbal Praise	21	36.21%
<i>Interventions</i>	27	30.68%
Treatment Referral	27	100%
<i>Sanctions</i>	3	3.41%
Incarcerated Sanction	1	33.33%
Increase in Supervision Level	1	33.33%
Increased Reporting	1	33.33%
Case Manager		
<i>Incentives</i>	26	56.52%
Decreased Reporting	1	3.85%
Positive Report to Court	1	3.85%
Substitute Telephone/Virtual Appointment for In-Person	6	23.08%
Travel Permit	1	3.85%
Verbal Praise	17	65.38%
<i>Interventions</i>	15	32.61%%
Referred to Driver's Safety Program	1	6.67%
Other	2	13.33%
Referral to Employment Agency	3	20.00%
Treatment Referral	9	60.00%
<i>Sanctions</i>	5	10.87%
Increase in Supervision Level	1	20.00%
Increased Reporting	4	80%

SECTION 17:

COLLABORATION & CONCLUSION

Cass County Court & Pretrial Services believes that continued collaboration with the local Courts and other stakeholders in our local criminal justice system and surrounding communities, as well as service providers is key to making an impact in the lives of our clients and ensuring the safety of our community. We greatly value the trust our stakeholders, community and clients put in our program, and strive to protect those relationships that we see as the key to our success, by working to ensure our services continue to honor local values and prioritize public safety. As the program continues to grow and new opportunities arise, Court & Pretrial Services will always remain committed to servant leadership and ensuring that each life we touch feels valued and more than a case number or statistic. Our Local JRAC Council shares this core philosophy and vision and has increased the ways we collaborate with other partners in our local criminal justice system in efforts to promote continuity of care, maximize resources, collaborate on new funding and programming opportunities and produce better outcomes. Pretrial Services has helped spur a cultural shift in our local criminal justice system and community that supports evidence-based decision making and that sees value in rehabilitative alternatives to incarceration, both pre and post-conviction. In conclusion, below is a brief description of some of our collaborative initiatives and our community partners.



CCCPS continues to partners with its sister organization, Cass/Pulaski Community Corrections, in our commitment to evidence-based practices, grant writing and management, quality assurance, performance measurement and data projects and various other community supervision initiatives. The Community Corrections Director and Court Services Director currently serve as Chair and Co-Chair of our Local JRAC Council, noted above, and diligently work together to improve the services provided to the court and the community. Community Corrections, provides pretrial electronic monitoring as a contribution in kind to the program, while the Court Services Director serves as the Quality Assurance Coordinator for both agencies and facilitates SRS Staff Trainings and Audits. The two agencies have combined their Advisory Board and Pretrial and Policy and Stakeholder Teams and continue to partner on technology improvements, most notably the launch of our interactive website and mass text message system. This year, the two agencies worked together to launch the ACCI Corrections eLearning LifeSkills Link Platform and develop SEA 9 Policy. It is a goal of both agencies to continue to work together, focusing on expanding therapeutic programming, mental health services and jail programming.



Court Services and Community Corrections are also participating in the Cass County Sheriff's Department and 4C Health's Jail Therapy Program. Using risk level and needs identified in the Pretrial Screening Stage, we are assisting in selecting candidates for the new Jail Therapy Program targeted towards inmates with substance disorders. Both agencies remain active and committed to the collaborative initiative to bring therapeutic treatment programming to the local jail and are working on expanding curriculum offered to include ACCI Corrections.



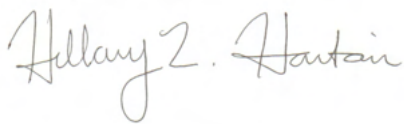
4C Heath is the agency's primary mental health partner and provides the agency with multiple therapeutic interns throughout the year, as previously highlighted. We continue to partner with the Cass County Sheriff's Department in providing a Virtual HSE Program for not only inmates, but also Probation, Pretrial and Community Corrections clients.

Now as Court Services, the department also has expanded the services it provides the Courts. In addition to judicial conflict prescreening, providing case filing and processing statistics and preparing high-level felony abstracts, the department assists the Courts in seeking new funding sources and grant management. The department also assists with quality assurance efforts and staff training and plays a key role in coordinating jail programming and expansion of mental health services. With the institution of our local JRAC Council, Court Services continues to be the primary source of local jail and court data, including our monthly jail analysis, case filing statistics and sentencing outcome reports.

The Director, being passionate about pretrial and its impact beyond Cass County and also wanting to ensure that our local values and viewpoints have an impact on the evolution of pretrial in Indiana, currently serves on the Indiana Pretrial Data Subcommittee and Co-Chairs the Coordinator Subcommittee. As an active member of both, she is assisting in implementing pretrial performance measures and data collection initiative and gives input in proposed policy changes and best practices. She is also an active member of the APPR Pretrial Practitioner Network and National Institute of Corrections Pretrial Executive Network. Ms. Hartoin also has began teaching both on Criminal Justice Performance Measurement and Pretrial Best Practices at State Conferences and Trainings. On the local level, the Director also serves on the Curriculum and Programming Board for the Fourth Dimension Recovery Home and continues to seek ways to partner and provide educational opportunities for local law enforcement and other community agencies.

Recognizing all the support from the local criminal justice system, Judiciary, County Council and Commissioners and State via Indiana Supreme Court and Office of Court Services and the IDOC, the department and director remain committed to serving and further collaborating with other community partners in efforts to support positive changes that not only impact progression and growth of the pretrial release program, but that also, and most importantly, makes a difference in the individual lives of our clients and helps ensure safer communities.

Annual Report prepared and respectfully submitted by:



Hillary L. Hartoin

Cass County Court & Pretrial Services Director



For answers to any questions contact:

Hillary Hartoin

Court & Pretrial Services Director

Cass County Government Building

200 Court Park Room 215

Logansport, In 46947

Office: (574) 732-2509 Ext. 1490

hillary.hartoin@co.cass.in.us

casspulaskicomcommunitycorrections.com/cass-pretrial-services