



Advisory Board Meeting Agenda

-November 18, 2024-

MISSION: Cass/Pulaski Community Corrections is committed to improving the quality of life of the program participants and the community by applying effective evidence-based programs that produce positive choices, constructive behavior and accountability from the program participants, thereby reducing their criminal actions.

VISION: To beat all aspects of recidivism.

Info **In-Person & Videoconferencing** Wegner

Board Members have the option of attending in person in the Bicentennial Room of the Cass County Government Building or by utilizing video conferencing to attend via Lifesize. To call into the meeting, please use the extension, 13476964 or click directly on this link <https://call.lifesize.com/otherways/13476964> to join the meeting and enter the passcode 1234.

If you have questions or assistance please call Hillary, at 574-516-7064, and she will walk you through the process.

Click here to download the Lifesize App on your desktop, laptop, tablet, or phone.
<https://call.lifesizecloud.com/downloads>

If you have problems connecting into the meeting please call my cell phone: 1-574-355-6328. I'll try to conference you in on that line.

	Call to order	<i>Muehlhausen</i>
	Roll Call	<i>Wegner</i>
Action	Consent Agenda Meeting Minutes – August 2024	<i>Wegner</i>
Action	Executive Director Report 2024 3 rd Quarter Financial Report 2024 3 rd Quarter Statistical Report	<i>Wegner</i>

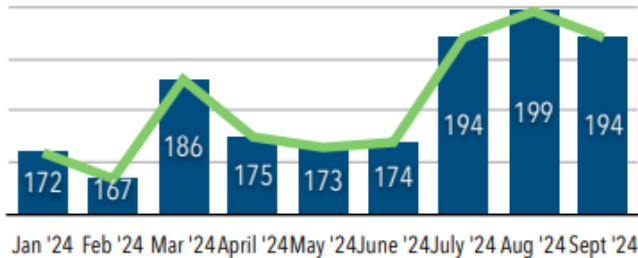
The financial report for the quarter ending September 2024 is attached. As of August 31, 2024, the department holds cash balances in the following accounts:

363 IDOC Grant	(\$2,023.34)
312 Home Detention	\$356,915.73
370 Project Income	\$21,915.84
371 Project Income	\$300,732.77
397 CTP	\$214,177.27
CPCC WR General Fund (Bank)	N/A

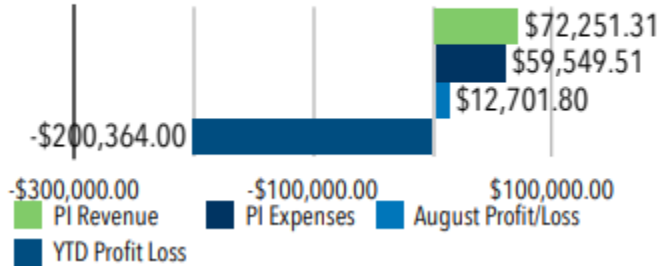
This quarter resulted in a project income loss of \$50,421.96 for an account balance of \$893,741.61

Note: Said amount does not include IDOC Grant Funds or the Work Release General Fund.

Monthly Clients Served 9 Month Trend



MONTHLY FINANCIAL OVERVIEW:



Info/Action

CPCC Department 2024-2026 Strategic Plans

Hartoin

The 2025-2026 Strategic Plans are being finalized and will be posted on our [website](#) for your review. Measurements on metrics are reviewed annually at the end of the fiscal year.

Info

**CPCC Probation Collaboration Plan
Jail/Probation/Prosecutor Pre-Trial/Court Programs**

Wegner

The Board will review the Collaboration Plan and progress made to date. Please find attached the updated Collaboration Plan that includes JRAC. Additionally, as presented in the Plan the Board will discuss issues relating to Probation, Prosecutor Pre-Trial Diversion, Local Jail and Court Programs.

Items for discussion include the following:

- Community Corrections/Probation Evidenced Based Practices.
 - Discuss cognitive behavioral treatment/substance abuse programming and scheduling.
- Cass and Pulaski County Jails and Treatment Protocols.
 - Discuss cognitive behavioral treatment/substance abuse programming and scheduling.
 - Community Corrections and Court Services is continuing to work with 4C Health, formally known as Four County Counseling Center regarding the facilitation of specified assessments and treatment opportunities for inmates.
 - **Cass County Jail Programming**

The October Jail Analysis showed that 15% of inmates are classified as Pre-Adjudication with 52% having a hold that excludes them from pretrial release. The Cass County Jail population is 181 inmates, an 9% increase: 120 Cass County, 7 Carroll County, 33 Howard County, 21 IDOC. Currently, with expansion, the jail is at 59% capacity. It is estimated that without Pretrial Services the jail would be at 98% capacity The low risk population is currently 10%, a 25% decrease from January, while the high risk population continues to rise, with 44% of the population, identified as high risk, illustrating the reservation of jail resources for high risk inmates and maximized risk-based release decisions. In collaboration with 4C Health and Court Services, the Cass County Sheriff's Department launched the Jail Therapy Program in 2021, targeted towards inmates with substance abuse disorders. Curriculum

includes WRAP, Wellness Action Recovery Plan, and MORE, My On Going Recovery, relapse prevention programs aimed at assisting transition back into the community with groups for both women and men and individual counseling. Court Services deployed the ACCI Corrections eCourse Program in the Cass County Jail in 2023. Two local church groups are now facilitating faith-based recovery courses and we now allow in-person facilitators. There are currently 30 inmates in either the Wednesday Individual Counseling, WRAP or MORE Programs. 8 inmates are participating in the ACCI eCourse Program and 5 clients participating in the HSE Program. The jail currently has a 25% Program Participation Rate. This year so far we have had 10 eCourses completed via the ACCI Program.

Open Discussion on additional issues or concerns.

Info

Staff Training Report

Wegner

This past quarter staff have continued to work on their forty (40) hour training curriculum. In October, staff attended the Coaching Model for Change Collaborative Training Part 2 with Brian Lovins of Justice System Partners. Said training was sponsored by our Local JRAC and included all local community supervision staff. Ms. Hartoin using JPAR SIM Grant funding, signed a contract in July that provides for continued professional development with JSP and Dr. Lovins to further support implementation of the Coaching Model. This TA Contract allows for staff to earning their Coaching Certifications from JSP via the Journey.DO Software.



TOPICS INCLUDE:

Adopting a Coaching Mindset

- Coach or Referee: How Do We Help People
- Change Creating a Coaching Connection
- Coaching Toward Success

Creating Plans for Success

- Evaluating Talent, Potential, and Barriers
- Building a Success Plan
- Learning from Practice

Managing Important Moments

- Managing Accountability and Discipline
- Celebrating Progress and Milestones
- Recruiting Community Coaches and Cheerleaders
- Preparing for the Next League

Info

Quality Assurance Report

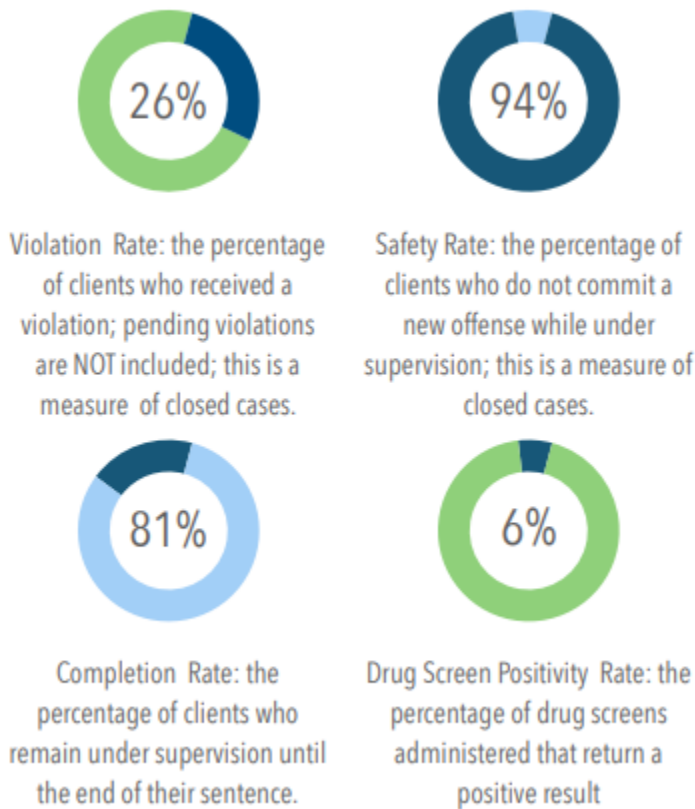
Wegner & Hartoin

Restorative Justice Conferences

No Restorative Justice Conferences were held this past quarter.

Continuous Quality Improvement Committee

The Department's Quality Assurance Committee now meets quarterly in conjunction with Pretrial and Court Services, who also holds monthly SRS Trainings that will resume after the first of the year. Case management review still is reporting metrics below the agency target of 75%-80% compliance with standards, while the agency outcome performance measures below are still within acceptable limits, as seen below, although the violation and public safety rates have increased. Analysis of client population and caseloads, show that caseload ratios are down due to population decrease and within acceptable limits and that current standards are attainable. Staff accountability with case management and data entry shows a need for improvement.



Info/Action

PREA Update

Wegner

The following is an update on the department's PREA practices:

- This past quarter the Department investigated zero (0) PREA incidents.

Info/Action

CPCC Personnel Report

Wegner

Resignations/Dismissals

This past quarter the following personnel resigned or have been dismissed from the Department.

- Peggy Ruff – Case Manager (Retired)

New Hires

The following have been recent new hires of the Department.

- Hadlee Cook – Part Time Correctional Officer
- Mathias Regan – Part Time Correctional Officer

Info/Action

Juvenile Detention Alternative Initiative (JDAI)

Wegner

Community Corrections has been partnering with the Circuit Courts enrollment into the state's Juvenile Detention Alternative Initiative. Community Corrections' role in this process will be to continue our normal course of monitoring juveniles on electronic monitoring as an alternative to detention.

Cass County: No issues to Report
Pulaski County: No issues to Report.

Info/Action

Pre-Trial Release Programs

Hartoin

This past grant period Pulaski Probation and Cass County Court Services received 1006 funding for the implementation of a pre-trial release/supervision program. The following is a report on progress:

Cass County: Cass County Pretrial Policy and Stakeholder Team Members, please remember that our meetings our combined with the CPCC Advisory Board Meetings for your convenience. Below are a few brief program updates:

In September, Pretrial Services served a total of 156 clients, representing a 26% increase from September 2023. To date, Pretrial Services has surpassed the 2023 population served, serving 322 clients thus far. We have seen a 25% increase in supervised intakes, 17% increase in evaluations and 31% increase in our average daily population. Estimated mid-year cost savings is \$888,720. Analysis shows a 15% increase in employment from intake to completion. Pretrial Services has secured 79 inpatient substance misuse/mental health treatment beds, with an 87% Completion Rate. We continue to see over 67% of our clients participate in voluntary services that support success that are designed to last past the point of supervision and prevent recidivism.

We are excited to announce the launch of our new therapeutic services division lead by our Treatment Director, Stan Antonelli and our new therapeutic clinicians. Services include individual and addictions counseling, with medication management. All services are provided at no cost to clients.

In July, Cass County underwent a site visit by a BJA Fellow and received positive remarks, highlighting our intentional mindset and support services integration, in additional our advance work with data. We received the following feedback this fall.

Director Hartoin,

It was an absolute pleasure to visit your program in the spring of 2024. As the Visiting Fellow at the Bureau of Justice Assistance (BJA) focused on pretrial, I recognize the effort you have extended and the accomplishments you can celebrate in building a high-performing pretrial agency. I walked away impressed with the client interaction I observed, the responsiveness to your court, as well as the data and performance measures that you prioritize. The growth in your agency is clearly built on a strong foundation. I have a special interest in pretrial programs in rural communities and have spent several years working specifically in rural areas. The Cass County Court & Pretrial Services is a model of what a pretrial agency can aspire to in a rural community. To that end, I am particularly appreciative of your willingness to share your experience and mentor other agencies. If I can be of assistance to you, please let me know, and I hope you continue to allow me to point to your work as a high-performing agency.
Kris Bryant

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 Visit bj.a.ojp.gov



Bureau of Justice Assistance
 U.S. Department of Justice

Fraud Alert: Scammers Claiming to be from the Bureau of Justice Assistance | Bureau of Justice Assistance (ojp.gov).

Pulaski County: No report submitted.

Community Corrections, Cass County Pretrial Services and Pulaski County Pretrial services all underwent a fiscal audit for CY2023. Each entity to report on the results of said audit. Discussion to take place.

Info/Action

CY2025 Grants Awards

Hartoin

The CY2025 IDOC Award Announcements have been made. All current funding amounts remained the same as CY2024, with no increase as seen below. It is noted that no new funding was awarded across the State.

Entity	Award
Community Corrections	\$814,987.00
Community Supervision	\$420,088.00
Residential/Work Release	\$394,899.00
Drug Court	
Mental Health Court	
Veterans Court	
Reentry Court	
Domestic Violence Court	
Alcohol & Drug Program	
Pulaski Pretrial Services	\$81,373.00
Cass Pretrial Services	\$77,590.00
Prosecutor's Diversion	
Jail Treatment	
Total Advisory Board Award	\$973,950.00

Info/Action

2025 Budgets

Wegner & Hartoin

The IDOC grant/user fees budgets, county budgets, and salary ordnances have been finalized. Director Wegner to provide an overview the department's 2025 fiscal budgets and projections.

Info/Action

Additional Funding/Courts Services & JRAC

Hartoin

Court Services Director, Hillary Hartoin, submitted the CY25 IOCS JPAR SIM Grant in May and is seeking to increase funding and services covered under the grant umbrella. Funding is designated for CPCC's Therapeutic Division, as well as therapeutic services for Pretrial Services and Juvenile Probation. Additional funding has been historically awarded for competency evaluations for the Courts and EBP curriculum.

Info/Action

Participation Expectations

Hartoin

Court Services Director, Hillary Hartoin, to remind grantees of the reporting requirements, attendance and other obligations to the Advisory Board as a term of received grants.

Other Business

If anyone wishes to bring up a topic that is not on the agenda please feel free to do so.

Board Comments

Adjourn

February 18, 2025	3:30 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
May 20, 2025	3:30 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
August 19, 2025	3:30 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
November 18, 2025	3:30 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room

Respectfully submitted

/s/ Dave Wegner

David Wegner
Director, Cass/Pulaski Community Correction