



Cass/Pulaski Community Corrections
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Cass/Pulaski Community Corrections Advisory Board Minutes February 19, 2019

MISSION: Cass/Pulaski Community Corrections is committed to improving the quality of life of the program participants and the community by applying effective evidence-based programs that produce positive choices, constructive behavior and accountability from the program participants, thereby reducing their criminal actions.

VISION: To beat all aspects of recidivism.

Board Members Present: Judge Jim Muehlhausen, Judge Stephen Kitts, Judge Chrystal Kocher*, Judge Mary Welker*, Terry Haney, Ryan Browning, Sheriff Schroder, Michael Stajduhar, Bethany Schoenrodt, Will Scott, Kelly Stephenson, Natalie Federer, Amanda Cosgray*. Also attending was David Wegner, Director of the Cass/Pulaski Community Corrections.

* Indicates utilized the teleconferencing network.

Judge Muehlhausen presided over the meeting which was held on Tuesday, February 19, 2019 at 3:30 p.m. The meeting took place in the Bicentennial Room at the Cass County Government Building, 200 Court Park, Logansport, Indiana. A quorum was met.

SCHEDULED TOPICS

Minutes

The Board reviewed the Advisory Board Minutes dated November 20, 2018.

Discussion took place. Judge Kitts made a motion to accept the minutes as presented. Judge Muehlhausen second. Vote was taken and unanimously approved.

Financial and Statistical Reports

Director Wegner presented the Financial Reports for the quarter ending December 31, 2018. The Director advised the Board of the following account balances:

363 IDOC Grant	\$65,599.38
312 Home Detention	\$224,419.23
370 Project Income	\$9,593.17
371 Project Income	\$341,019.68
397 CTP	\$313,398.29
CPCW WR General Fund (Bank)	N/A

Director Wegner reported that the quarter ended with a project income decrease of \$6,978.94 and an account balance of \$888,430.37.

Note: Said amount does not include IDOC Grant Funds or Work Release General Fund.

Director Wegner advised that beginning in FY20 the agency is projected to lose up to \$100,000.00 annually from our project income accounts. The Director explained that said projected loss is fluid as steps i.e. increase revenue, reduction of expenses may be taken to lessen the deficit. Director Wegner commented that in order to compensate for salary increases portions of our health insurance cost has been gradually transferred from the grant to project income. FY20 will result in 80% of said cost being budgeted through project income. It is with this event that the department is projecting the aforementioned loss and will be looking for avenues to offset this loss with additional revenue.

In response to this projection the Department has sought generating additional revenue by enacting the following:

- The Department changed electronic monitoring vendors. Contract will produce an estimated annual savings of \$30,000.00.
- The Department has replaced some cost of a contracted part time counselor by utilizing existing staff to facilitate cognitive behavioral programming. Said act producing an annual saving of \$4,000.00 to \$5,000.00.

Director Wegner reviewed the statistical report with the Board. The Director advised that this past quarter the Home Detention population has fallen below normal levels with population of seventy-four (74) clients at the end of January. Director Wegner commented that the Work Release population remains at near capacity at a population of forty-seven (47) clients.

Discussion took place and concluded without issue.

Committee Reports

Committee Reports

The Director will report on the following committee meetings:

*Pulaski County: While the Criminal Justice Partners of Pulaski County did not convene this quarter, the partners met on several occasions through committees involving JDAI, Pretrial Supervision, Veterans Court, and grant preparation.

*Treatment Programming: Committee did not meet this quarter. The Department is preparing quality assurance reports for the 2017-2018 fiscal year. Once data is obtained the committee will review for measurement.

*Policy Review: Committee did not meet this quarter. The Department is concluding review of the Department and Work Release policies and will be forwarding recommendations to the committee for approval.

2019-2020 IDOC Grant Applications

Director Wegner reported to the Board that the IDOC Grant Applications and required supplementary documents are in development. The Director reviewed with the Board a summary of the following applications:

- Cass/Pulaski Community Corrections
Said application calls for a renewal of \$711,664.00 in funds. Additionally, the agency is asking for new funds in the following:
 - \$100,000.00 in base funding
 - \$55,000.00 for a full-time correctional Officer
- Cass County Pre-Trial Program
Said application calls for a renewal of \$56,872.00 in funds. No new funding requested.
- Pulaski County Pre-Trial Program
Said application calls for a renewal of \$55,679.00 in funds. No new funding requested.
- Cass County Jail Treatment Program
Said application is a new request and is asking for funding.
- Pulaski County Jail Treatment Program
Said application is a new request and is asking for funding.
- Pulaski County Veterans Court Program
Said application is a new request and is asking for funding.

Supplementary documents requiring approval are as follows:

- Community Corrections Probation Collaboration Plan
- Community Supervision Policy
- Risk Assessment/Case Plan Policy

The Director presented to the Board that a second meeting is scheduled for March 12th. He stated that at this meeting the Board will review the applications and decide on the priority in which funding should be awarded. Once this act is accomplished the applications will be forwarded to the county commissioners for approval then to the Indiana Department of Corrections for consideration.

CPCC Advisory Board Makeup/Officer Elections

Director Wegner reminded the Board that it was time to re-elect Officer for the Board.

Judge Muehlhausen nominated Judge Maughmer for President. Ryan Browning second. No other nomination made. Discussion took place. Vote was taken and unanimously approved.

Judge Welker nominated Judge Kocher for Vice-President. Mike Stajduhar second. No other nomination made. Discussion took place. Vote was taken and unanimously approved.

Approval of 2019 CPCC:

Terms and Conditions of Community Service, Home Detention, Work Release, Treatment Contract, Sex Offender Terms and User Fee Schedule

Director Wegner produced the terms and conditions of Community Service, Home Detention, Work Release, Treatment Contract, and Sex Offender Terms. The Director presented to the Board that the only modification to said terms was language in relation to the conditions of search and seizure. Said modification in response to the recent Indiana Court of Appeals decision in Jarman v. State.

Discussion took place. Judge Kitts made a motion to approve the terms and conditions as presented. Sheriff Schroder second. Vote was taken and unanimously approved.

Additionally, the Director produced the proposed 2019 Program User Fee Schedule. Director Wegner reminded the Board of the agency's fiscal projections. It was in response to this projection that the Department's recommended that the daily fee for Work Release be increased from \$18.00 per day to \$20.00 per day and that CTP feeds increase from \$5.00 per day to \$7.00 per day.

Discussion took place. Judge Kitts made a motion to approve the 2019 Program User Fee Rate as presented. Work Release to increase to \$20.00 per day and CTP to increase to \$7.00 per day. Kelly Stephenson second. Vote was taken and unanimously approved.

Other Business:

Board Comments:

No comments were offered.

Adjournment

There being no further business Judge the meeting was adjourned at 5:00 p.m.

Respectfully submitted

David Wegner

David Wegner
Director, Cass/Pulaski Community Correction

NEXT SCHEDULED MEETING: TUESDAY, MARCH 12, 2019 AT 3:30 P.M. THE MEETING WILL BE HELD IN THE BICENTENNIAL ROOM IN THE CASS COUNTY GOVERNEMNT BUILDING, 200 COURT PARK, LOGANSPOET, INDIANA.