



CY2023 ANNUAL REPORT

CASS COUNTY COURT & PRETRIAL SERVICES

"Serving the community by using evidence-based practices and needs-based supervision that prioritizes public safety, maximizes court appearance and reduces recidivism, while protecting the presumption of innocence."

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SECTION 1:

AGENCY INFORMATION

AGENCY HISTORY AND DESCRIPTION

Cass County Court & Pretrial Services, CCCPS, formally known as Cass County Pretrial Services, was established in 2018 by the local Judiciary in response to Indiana Supreme Court's Pretrial Initiative, Criminal Rule 26 and the rising population of our local jail. In July of 2018, Cass County received HB1006 funding from the Indiana Department of Corrections for a dedicated Probation Officer, who at that time worked under the umbrella of the Adult Probation Department, to serve as a Pretrial Release Coordinator, who implemented and now runs the daily operations of the Pretrial Release Program. Cass County Pretrial Services began accepting clients in October of 2018 and has been since serving the Courts and Community by using evidence-based practices to supervise clients awaiting trial without the economic means to post traditional monetary bond, receiving full certification from the Indiana Office of Court Services in April of 2022.

In April 2021, Cass County Pretrial Services transitioned to its own independent department: **Cass County Court & Pretrial Services**. As an agency, we strive to provide an alternative to incarceration, while honoring community values, prioritizing public safety, maximizing court appearance and reducing recidivism. Beyond the number of participants enrolled in the program, each recommendation prepared assists the Judicial Officer in making a meaningful release/detention decision that is in the best interest of the community and the defendant by considering objective risk factors versus relying solely on monetary and economic determinations. The Pretrial Release Program has helped create a cultural shift in our local criminal justice system and community that supports evidence-based decision making. Over the course of five years the agency has grown into a program that provides a proven alternative to pretrial incarceration that identifies the clients' needs and connects them to services that produce

positive outcomes that last beyond the pretrial stage, while staying committed to public safety.

Arrestees are evaluated using the Indiana Risk Assessment Pretrial Assessment Tool, IRAS-PAT and placed at a supervision level that matches their risk level and identified needs when appropriate, while protecting public safety. In lieu of remaining incarcerated while their case is pending, clients are allowed to return to their families and employment. In addition to assistance with court appearances, clients are given the opportunity to participate in programming and treatment when they first enter the criminal justice system. What initially began as a program that focused on addressing the overcrowding issue in our local jail, has grown into a program that provides a proven alternative to pretrial incarceration that identifies the clients' needs and connects them to services that produce positive outcomes that last beyond the pretrial stage. Cass County Pretrial Services has served over 700 clients since the program launched and at any given time supervises between 110-125 clients in the program.

Before implementation of Pretrial Services, many defendants were historically detained solely because of their inability to post a monetary bond-not based on their risk of reoffending or to public safety, and the Cass County Jail's average population was 46% over capacity, with 70% of those incarcerated awaiting trial. In the five and half years since Pretrial Services was established, Cass County has seen a significant reduction in the pre-adjudication or "pretrial" jail population, with the percentage of those detained and awaiting trial below 20% from 2021-2023, with the pre-adjudication dropping to 12% by December 2023. Pretrial Services also works to expedite the release of those with mental illness, intellectual/developmental disabilities and physical/medical conditions when appropriate. Approximately 20% of our clients had autism or other developmental disabilities, mental health disorders, high risk

pregnancies or an acute medical condition with needs that could not be met adequately if incarcerated and that would create a financial burden to the county and more importantly, limit access to treatment.

MISSION STATEMENT, VISION AND GOALS

Mission

To serve the community by using evidence-based practices and needs-based supervision to assist the Courts in making pretrial release decisions that prioritize public safety, maximize court appearance and reduce recidivism, while protecting the presumption of innocence.

Vision

- Protect the constitutional presumption of innocence by helping to reduce the pretrial incarceration of those who do not have the ability to pay a traditional money bond when appropriate, while increasing the reliability of guilty pleas and reducing the negative effects of pretrial detention on recidivism.
- Help reduce jail overpopulation and expenses by promoting appropriate pretrial release that prioritizes community safety by reserving jail resources for those who pose a danger to public safety and the community.
- Utilize evidence-based practices to accurately assess risk based on objective factors and promote pretrial justice when making pretrial decisions to best meet the needs of the community.

Goals

- Maximize Public Safety
- Maximize Court Appearance
- Maximize Release

OPERATIONAL OVERVIEW

The Pretrial & Court Services Director interviews every person booked into the Cass County Jail within 24 hours of arrest and evaluates them using the IRAS-PAT, a validated, statewide risk assessment that measures an arrestee's risk of re-offending and failing to appear. Based on the risk assessment results and other objective factors, such as criminal

history, substance use, employment and residential stability, a matrix is used to aid in making a recommendation to Court regarding the inmate's potential release and supervision conditions. The Pretrial Release Recommendation is provided to the Judge, Prosecutor and Public Defender and a determination regarding participation and release to Pretrial Services is made at arraignment or a Defendant's initial hearing.

If an arrestee is placed in the Pretrial Release program they are required to report to Pretrial Services within 24 hours of their release and placed at a level of supervision that matches their risk level, individual needs and responsivity factors. Supervision requirements include, but are not limited to, making all court appearances, not committing a new criminal offense, text message reminders, office and telephone appointments, random drug screening and/or electronic monitoring. When drafting a supervision plan, identified needs and responsivity factors, along with the derived risk level, are prioritized to ensure supervision adheres to evidence-based practices and the dosage and risk/need principles. CCCPS utilizes a graduated sanction/incentive matrix and does not believe in blanket reincarceration for violations, handling minor violations, such as failure to report, administratively, and considering a defendant for placement back into the program at an increased level of supervision if rearrest occurs.

EXPEDITED RELEASE

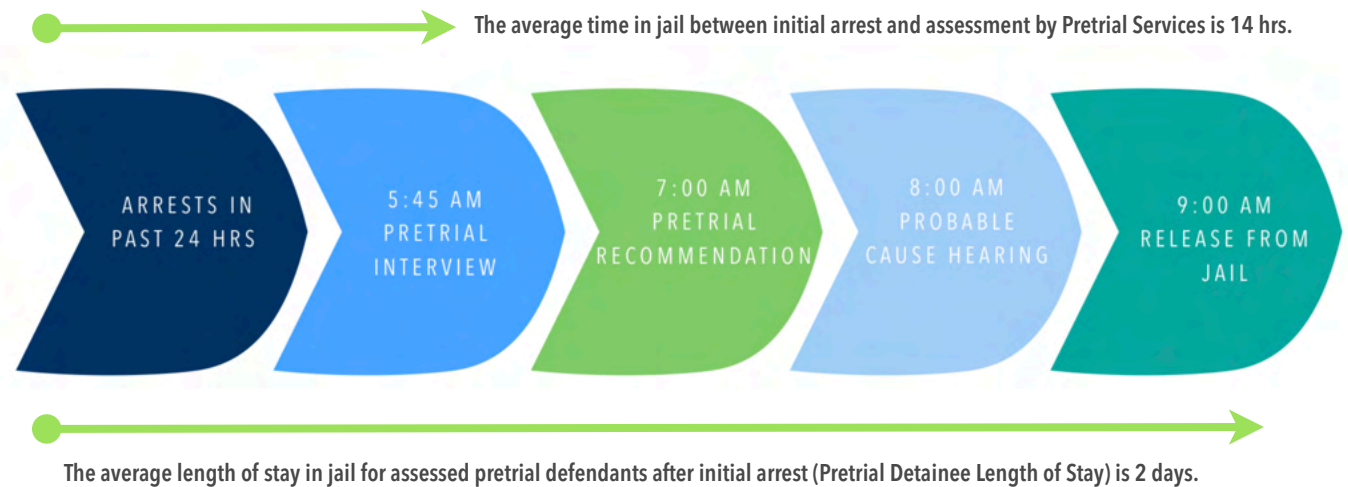
When an arrestee is identified as low risk and is not a threat to public safety, they are released at arraignment, the probable cause hearing, before formal charges are filed and their initial hearing occurs. Moving pretrial determinations to an arrestee's probable cause hearing allows us to expedite release and mitigate the impact of pretrial incarceration, such as loss of employment, separation from family and exposure to high-risk offenders. Studies show that even one to two days of pretrial incarceration can increase the likelihood of future misconduct while on supervision and recidivism. Ninety percent of eligible defendants are evaluated and released under the program's supervision within 12 to 24 hours of arrest, with the average pretrial incarceration length of stay before release to the program being 2 days.

RELEASE TIMELINE

Below is the typical timeline of the pretrial release process in Cass County for defendants who enter the program via traditional means: from initial arrest and book-in, to administering of the pretrial assessment, PC determination and release, if granted. (Special conditions of bond and bond reduction reviews, while assessed using the same IRAS-PAT and matrix, fall outside this normal procedure of events.) By utilizing expedited release, we are able to safely mitigate the negative impacts of pretrial detention by reducing the amount of time a defendant is held in jail. The average length of stay after initial arrest is only 2 days and would be notably lower if release determinations were made on weekends and holidays. The average time between arrest and evaluation by Pretrial Services is 14 hours, even with assessments only occurring once in a 24 hour period unless otherwise requested. Oftentimes a Defendant is booked, evaluated, released to CCCPS and has completed their intake appointment within 4-6 hours.

5:45 AM- All arrestees that fall within the target population are interviewed using the IRAS-PAT and custom interview guide that assists in identifying needs.

8:00 AM- If an arrestee is approved for pretrial release and low to moderate risk, they are released before their initial hearing when a PC determination is made at arraignment.



5:30 AM- The Pretrial Director pre-screens all new arrestees that have been booked in the County Jail in the past 24 hours every Monday-Friday to determine initial eligibility and identify conflict cases and possible holds.

7:00 AM- The Pretrial Recommendation and Report that includes the Defendant's criminal history, residential & employment information and risk level is prepared along with a proposed supervision plan (special conditions) and is sent to the Court, Prosecutor and Public Defender.

9:00 AM- Pretrial Release Defendants sign their Terms and Conditions in open court and are directed to report to pretrial services upon release and given notice of their initial hearing.

SUPERVISION LEVEL SUMMARY

- Level 1 - One telephone appointment every two weeks and one office appointment every six weeks.
- Level 2 - One telephone appointment and one office appointment every month.
- Level 3 - Two telephone appointments and two office appointments. Weekly reporting may be ordered with electronic monitoring.

TARGET POPULATION

Pretrial Services assesses all pre-adjudication arrestees/defendants who were not released on their own recognizance or who have not posted conventional bond pursuant to the local bond schedule prior to administration of the IRAS-PAT. Defendants who post bond subject to the bond schedule or who are charged and summoned are not assessed unless the Judicial Officer determines that Pretrial Release conditions be ordered as a special condition of bond. Cass County Pretrial Services serves defendants charged with both misdemeanor and felony offenses and does not determine eligibility solely based on the level of instant charges, but instead, primarily on evidence-based factors and determined risk levels to equally ensure public safety and protect the defendant's presumption of innocence. The Pretrial Services Director is responsible for reviewing the bookings, new criminal filings, and arrest/jail list each work day, in addition to monitoring weekend arrests, to determine which arrestees are eligible to be assessed according to the above target population. Juvenile Defendants that have been waived into adult court or that are the result of direct files are also eligible for participation.

Expanded Sectors of Target Population Promotes Individualized Risk Based Release Decisions

In response to the needs of our local criminal justice system, our target population also includes criminal mental health adjudications and probation violators when requested by the Court. Placement in Pretrial Services during the pre-adjudication period for probation violations is used as an intermediate sanction and way to provide more intensive supervision and coordinate services for those with identified criminogenic or mental health needs.

Those undergoing treatment or competency evaluations in criminal proceedings can be placed under the supervision of Pretrial Services to not only provide supervision, but also coordination of services and assessments. Additionally, to promote individualized, evidence and risk-based release decisions, those who normally would have been excluded from evaluation, such as inmates held on Failure To Appear Warrants or Bond Revocations are considered for release to Pretrial Services versus being held without bond, per prior standard practice if an evaluation is requested by the Court, State or Defense Counsel. The purpose of this expansion of the target population is to use evidence-based decision making to avoid making blanket decisions and responses to better meet the needs of those incarcerated without jeopardizing public safety.

Expansion of Services & Evidence-Based Determinations

Pretrial Services continues to assist the courts by providing evidence-based release recommendations based on objective factors designed to promote public safety beyond the point of initial arrest. Expansion of services also includes Pretrial Recommendations and risk assessments, i.e. the IRAS-PAT, are also provided at Bond Review and Reduction Hearings, upon request, to further support evidence-based decision making and risk-based determinations. Sometimes, inherent risk to the community and the victim is uncovered that supports detention. This may not have been fully known without the participation of Pretrial Services, illustrating another benefit of the program.

Other instances where pretrial recommendations and risk assessments are being used include Hearings for Special Conditions of Bond. Evidence-based decision making, aided by the pretrial recommendations, is being used to set special conditions of bond, supervised by Pretrial Services, that correlate with assessed risk and that are not overly restrictive, but still protect the community. At times a defendant will be released at a reduced bond and with electronic monitoring, for example. In this way, Pretrial Services has helped facilitate a renewed focus on risk-based determinations through the duration of the case.

EXPANSION OF SERVICES

Pretrial Services recognizes the research that supports that most instances of pretrial misconduct are unwillful in nature and that blanket responses to pretrial misconduct are just as damaging as blanket conditioning and blanket release decisions. In 2023, the Director worked with Stakeholders to expand agreed alternate responses to instances of failure to appear, new offenses and technical violations. In order to provide differing intensities and variety of programming options to suit a variety of learning styles and needs, we also began facilitating referrals and placement into inpatient treatment programs.

Alternate Responses

Administrative Responses to misconduct are timely and clear and incorporate community-based support service referrals targeted at reducing misconduct. In lieu of blanket reincarceration, staff have the authority to increase reporting, change supervision format, make referrals to counseling or other support services as a response to violations when appropriate.

Formal Violations to the Court are utilized when the severity of the offense necessitates or when the administrative sanctions were not effective. Said formal violation includes a recommendation on how to respond and information on prior conduct and mitigating circumstances. For example, a violation will specify if a warrant or summons is most appropriate and whether a formal increase in supervision level with referral to services or treatment may resolve said conduct while preserving community safety versus revocation. Often times, even if a formal violation and warrant was issued, an agreed resolution is made where the Defendant is allowed to continue on pretrial supervision with the necessary supports in place to mitigate factors that caused said violation and better ensure success.

Notices of Increased Supervision Level are filed for most non-violent new offenses where an arrest never occurred. New arrests for most Class B and C Misdemeanors most often do not result in revocation to mirror the prosecutor's policy regarding bond revocations. Officer discretion

regarding the best course of action to ensure court appearance and public safety is used in these instances and responses are individualized based on client's risk and pretrial conduct.

Inpatient Treatment Referrals

In the Fall of 2023, we began facilitating voluntary placement in inpatient treatment programs, assisting the participant with obtaining presumptive eligibility, Recovery Works or HIP Coverage and coordinating transportation to the chosen facility. Care is taken to guide participants in choosing a program that corresponds to their identified needs, responsivity factors and need for services. Individuals are assessed with an alternative actuarial assessment tool to ensure there is a moderate to high need for participation, unless the participant self-identifies the need or desire for support services.

If the Defendant enters an inpatient treatment program, Pretrial Services notifies the Court, Prosecutor and Defense Counsel and continues to conduct weekly telephone appointments with the Defendant while at the facility. Case Managers stay in communication with the treatment provider to monitor the Defendant's progress and develop an after care plan to ensure successful transition upon completion.

Pretrial Services has built partnerships with multiple inpatient treatment programs and sober living facilities to ensure a wide range of options to best serve our diverse client base, with specialties including substance use, co-occurring disorders, mental health, dual diagnosis, and programing tailored for pregnant women.

Some of our partners include:

- Wooded Glen Recovery Center, Henryville, IN
- Wabash Recovery, Kokomo, IN,
- Avenues Recovery, Fort Wayne, IN,
- YWCA Hope & Harriet, Fort Wayne, IN
- Gilead House, Kokomo, IN
- Tara Addiction Treatment Center, Franklin, IN
- Transitions Recovery, Bedford, IN

POLICY AND STAKEHOLDER TEAM

Pretrial Services reports directly to the Cass County Judiciary and has a local policy and stakeholder team that meets on a regular basis to collaboratively develop and approve local pretrial practices and review program performance metrics, grant opportunities and other accomplishments. Said meetings are held quarterly in conjunction with the Cass/Pulaski Advisory Board Meetings. Current Policy and Stakeholder team members are listed below:

- James Muehlhausen, Judge, *Cass Superior Court*
- Stephen R. Kitts, II, Judge, *Cass Circuit Court*
- Lisa L. Swaim, Judge, *Superior Court 2, Supervising Judge*
- Hillary Hartoin, Director of *Court & Pretrial Services & Chair*
- Dave Wegner, Director of *Cass/Pulaski Community Corrections & Vice Chair*
- Noah Schafer, *Cass County Prosecutor*
- Sheryl Pherson, *Chief Public Defender*
- Ed Schroder, *Cass County Sheriff*
- Will Scott, *Chief Juvenile Probation Officer*
- Mike Stajduhar, *Cass County Commissioner*

POLICY AND STAKEHOLDER TEAM MEETINGS

The Cass County Court & Pretrial Services Policy & Stakeholder Team meetings are held in conjunction with the Cass/Pulaski Community Corrections Advisory Board Meetings, who governs the IDOC Grant that is one of the primary funding sources for the agency. Said meetings are held the third Tuesday of the first month of the quarter. Additional meetings are held if the need arises.

Meetings are held at the Cass Government Building in the Bicentennial Room, via a hybrid format with in-person and virtual attendance offered via Lifesize.

In addition, Cass County Court & Pretrial Services is subject to the Local JRAC (Justice Reinvestment Advisory Council), of which the Director is Chair.

The Cass/Pulaski Community Corrections Advisory Board Meetings/Cass Pretrial Policy & Stakeholder Team Meetings held in 2023 were as follows:

- February 21, 2023
- March, 22, 2023
- May 16, 2023
- August 15, 2023
- November 28, 2023

Cass County Local JRAC Meetings attended in 2023 were as follows:

- January 31, 2023
- March 22, 2023
- May 16, 2023
- June 14, 2023
- July, 26, 2023
- August 15, 2023
- October 11, 2023
- November, 28, 2023

The Cass/Pulaski Community Corrections Advisory Board Meetings/Cass Pretrial Policy & Stakeholder Team Meetings tentatively scheduled for 2024 are as follows:

- February 20, 2024
- May 14, 2024
- August 20, 2024
- November 19, 2024

Additionally, the Pretrial Policy & Stakeholder Team came together to attend the Indiana Office of Court Services' Rural Justice Summit in October.

Pretrial Services also prepares monthly reports distributed to all stakeholders, including the County Council and Commissioners, CPCC Advisory Board, Pretrial Policy and Stakeholder Team, IOCS Certification Program Director, IDOC Program Director and Local JRAC Council.

AGENCY ORGANIZATIONAL CHART

- 01 CCCPS operates under the authority of the entire Cass County Judiciary, but is primarily supervised under the authority of its Supervising Judicial Officer, Judge Lisa L. Swaim, of Cass Superior Court 2.

JUDGE LISA SWAIM,
SUPERVISING JUDGE
- 02 CCCPS has a local Policy & Stakeholder Team, in addition to the Community Corrections Advisory Board & JRAC Council, that meets on a regular basis to collaboratively develop local pretrial practices and review performance metrics.

CPCC ADVISORY BOARD
CASS COUNTY JRAC
- 03 Hillary Hartoin, Court & Pretrial Services Director, is responsible for the administration & daily operations of CCCPS, including all arrestee assessments and supervision of high-risk clients, in addition to Court Services duties.

DIRECTOR OF COURT & PRETRIAL SERVICES
- 04 Allison Campbell and Robert Baszner Jr., Pretrial Case Managers, are responsible for the supervision of low to moderate risk clients & Z provides administrative support. The Pretrial Case Managers report directly to the Court & Pretrial Services Director.

PRETRIAL CASE MANAGERS
ROBERT BASZNER JR.
ALLISON CAMPBELL
- 05 CCCPS subcontracts a part-time public defender dedicated to providing initial appearance representation, in addition to partnering with 4C Health who provides interns, at no cost, who provide therapeutic services to clients.

SUBCONTRACTORS
THERAPY INTERNS

EMPLOYEE ROSTER

| Name | Position | Work Status |
|--------------------|------------------------------------|------------------|
| Hillary Hartoin | Director | Full-time |
| Allison Campbell | Pretrial Case Manager | Full-time |
| Robert Baszner Jr. | Pretrial Case Manager | Full-time |
| Amber Garrison | Initial Appearance Public Defender | Subcontracted |
| Beverly Garrett | Therapy Intern | 4C Health Intern |
| Christina Shockey | Therapy Intern | 4C Health Intern |
| Kristen Sanders | Therapy Intern | 4C Health Intern |

WORKLOAD ANALYSIS

| Task/Activity | Total Completed | Estimated Time Per Task |
|--------------------------------|-----------------|-------------------------|
| Evaluation & IRAS-PAT | 347 | 20m |
| Jail Interviews | 294 | 15m |
| PC/Initial Hearings Attended | 375 | 15m |
| Office Visits | 2,283 | 20m |
| Telephone Appointments | 958 | 15m |
| Field/Home Visits | 24 | 25m |
| Incentives & Interventions | 654 | 15m |
| Counseling Sessions | 388 | 30m |
| ACCI eCourses | 88 | 8h |
| Weekly Criminal Records Checks | 4,919 | 2h 30m |
| Monthly Reports | 36 | 1h 30m |
| Grants Written | 7 | 12-36hrs |

STAFFING PLAN

Court & Pretrial Services is comprised of three full-time county employees, the Court & Pretrial Services Director and two Pretrial Case Managers. The Director, is a Certified Probation Officer, NAPSA CPSP and is responsible for the overall administration and daily operations of the program, ensuring the court's compliance with the pretrial services statutes and rules, developing pretrial services policies and procedures, arrestee evaluations, and supervision of high-risk clients. In addition to program administration and serving as the primary program assessment officer, the Director is responsible for all data collection and performance measurement, including the increased reporting required by the new Indiana Outcome and Performance Measures and tracking of the Counter Population. Said Director is also responsible for Court Services duties that include, but are not limited to assisting the Courts in seeking new funding opportunities and grant management, with a focus on jail analysis and programming and mental health services, as well as conflict pre-screening and quality assurance reports. Lastly, the Director assists the Cass/Pulaski Community Corrections Director with administrating and securing county grants, quality assurance measures, technology improvements, evidence-based practice compliance, gathering and analyzing data and other community supervision initiatives. The Pretrial Case Managers are also Certified Probation Officers, whose primary duties entail supervision of clients, weekly criminal records checks, and administrative and data maintenance support.

CCCPS sub-contracts with the Cass County Public Defender Board to employ a part-time public defender dedicated to ensuring defense counsel participation at initial hearings. Said position promotes maximized release and provides for limited initial appearance representation in alignment with pretrial best practices and the Indiana Pretrial Services Rules. Attorney Amber Garrison has served as a public defender since 2013, taking on this role in February of 2022. She is a tremendous addition to the agency and is continuing on in this capacity in 2024.

CCCPS also continues to partner with 4C Health, formally known as Four County Counseling, who provides part-time interns who provide therapeutic

services at no cost to the agency and clients. Said interns are either pursuing their masters or doctoral degree and are placed with the agency as part of their practicum, while under the supervision of 4C Health's licensed practitioners. Services provided mainly consist of addiction and individual counseling, but sometimes include assisting with referrals to inpatient and outpatient services. This past year, CCCPS was assigned Kristen Sanders, from Texas Christian University, Christina Shockey, Indiana Wesleyan University, and Beverly Garrett, Indiana Wesleyan University. Together they served over 90 clients who voluntarily participated in counseling services during their pretrial supervision term. Said collaboration is a great asset to program and integral to our needs-based supervision model that has been proven to produce more positive outcomes.

STAFFING NEEDS

CCCPS had a record breaking first quarter of 2023, serving over 61% of the 2022 total population served, with a 58% increase in assessments and 60% increase in new supervised intakes before the end of CY23 Q1. Both the Director and Case Manager were supervising caseloads upwards of 55 clients each, above the national industry standard of an average client caseload of no more than 30-35 clients per supervising officer. Said analysis of staff responsibilities and caseload ratios illustrated the need for another staff member, most suitably a second case manager, to comply with the staffing requirements outlined in the Indiana Pretrial Services Rules. In response to the sustained growth and to ensure quality of services and community safety, the Cass County Commissioners and Council established and funded a new full-time case manager position for the department. Said position was filled in July of 2023.

The above-mentioned growth continued throughout the remainder of 2023, with the agency ending the year serving 299 clients, a 31% increase from 2022. This was coupled with a 14% increase in evaluations and 27% increase in new intakes. Current caseloads average 60 clients per case manager, which correlates to our 25% increase in our daily population. The Director continues to closely monitor caseload ratios and other assigned duties. If this trend in increased growth continues, additional staff may be warranted.

STAFF TRAINING

Per Indiana Pretrial Services Rules Section 10(f) that states a Pretrial Services "coordinator and each pretrial services officer shall complete 12 hours annually of job-related continuing education approved by the pretrial services supervising judge" and pursuant to IC 11-13-1-1 that outlines the continuing education requirements for certified probation officers, program policy requires that staff obtain 24 hours of continuing education hours a year. However, each year the agency strives for each employee to obtain 40 hours of continuing education units to be in line with its sister agency, Cass/Pulaski Community Corrections. This year, due to increased volume of work until additional staff was onboarded, the agency completed 93% of our target of 120 continuing education units. However, it is noted that each staff member completed the required hours to maintain Probation Certifications and comply with the Pretrial Services Rules.

In 2023 Conferences attended included the Indiana Office of Court Services Justice Services Conference, IACCAC Fall Training Institute and the APPA 48th Annual Training Institute in New York City. Other training attended include courses from the National Institute of Corrections and APPR.



SECTION 2:

2021-2023 STRATEGIC PLAN

When developing Pretrial Services' 2021-2023 Strategic Plan, the goal was to identify areas of needed change based on the growth and challenges we have been presented with in the past three years. Our goals needed to continue to help us accomplish our mission and vision and be challenging, yet practical and measurable. Feedback collected from the IOCS, IDOC, Judiciary and local Criminal Justice Stakeholders helped us conduct an internal SWOT (Strengths, Opportunities, Weaknesses, Threats) Analysis to aid us in setting the six strategic goals outlined below and to help us leverage our strengths to overcome our weaknesses and to continue to capitalize on areas of growth.

SWOT ANALYSIS

STRENGTHS

- Commitment to EBP
- Established Program with Proven Performance Metrics

OPPORTUNITIES

- Increase in local thinking that prioritizes evidence-based supervision over monetary bond
- Sustained growth in arrestee evaluations & active participants

WEAKNESSES

- Understaffed
- Limited collaboration and lack of past training for local law enforcement

THREATS

- Limited resources for Mental Health Clients
- Limited collaboration and lack of past training for local law enforcement
- Limited Public Defender Presence at Initial Hearings

1. OBTAIN CERTIFICATION FROM THE INDIANA OFFICE OF COURT SERVICES & NAPSA

Need: Certification not only ensures compliance with pretrial legislation, but also is a measure of quality assurance and helps the agency maintain and secure future funding.

Objectives:

- 1.1: Prepare elements of Indiana Office of Court Services Applications, including Policy and Procedure Manual and all attachments.
- 1.2: Obtain presumptive certification and complete evaluation to obtain formal certification as an agency.
- 1.3: Coordinator will obtain National Pretrial Services Professional Certification from National Association of Pretrial Services (NAPSA).

Data Collection and Measurement: Pretrial services will comply with the deadlines and reporting requirements of the Indiana Office of Court Services.

Accomplished: On April 24, 2021, the Director obtained her Certified Pretrial Services Professional (CPSP) Practitioner Certification and on October 1, 2021, Cass County Court & Pretrial Services was awarded Provisional Certification by the Indiana Office of Court Services, receiving full certification status April 19, 2022 .

2. INCREASE STAFFING TO CONTINUE TO MAXIMIZE RELEASE AND GROWTH WITHOUT JEOPARDIZING PUBLIC SAFETY

Need: Pretrial Services saw a 224% increase in clients served in CY2020 and current caseloads are larger than industry guidelines.

Objectives:

- 2.1: Hire Pretrial Case Manager, whose primary duties will be to supervise low to moderate risk clients and to provide administrative support to the program, while the Pretrial Coordinator remains responsible for the daily operations of the program, arrestee evaluations and supervision of high risk and juvenile clients.

Data Collection and Measurement: Caseload ratio and growth rate will continue to be monitored to ensure participants are supervised at a level and quality that ensures public safety.

Accomplished: On April 1, 2021 the Cass County Judiciary, with the County Council and Commissioners, transitioned Cass County Pretrial Services to its own department, Cass County Court & Pretrial Services, removing the agency from under the umbrella of Adult Probation. The current Coordinator of the program assumed the role of Director, while the Pretrial Assistant assumed the role of full-time Pretrial Case Manager to provide supervision support that ensures not only the sustainability of the program and allows for growth, but also ensures that clients remain supervised at a level of quality that continues to protect public safety It is noted that the agency saw an additional 21% increase in clients served in 2022 warranting consideration for additional staff as highlighted previously in the agency staffing plan.

3. ENHANCE AND IMPROVE UPON ASSESSMENT OF ACTUARIAL RISK

Need: Pretrial Services serves clients with specialized needs and measurements of risk, such as sex offenders and juveniles.

Objectives:

- 3.1 Obtain training and certification to administer the Indiana Youth Assessment System to better assess risk and identify needs of juvenile pretrial participants.
- 3.2. Obtain training and certifications required to administer the STATIC-99 to better assess risk of recidivism for potential pretrial participants charged with a sex offense.

Data Collection and Measurement: Training and certification requirements for the IYAS are set by the Indiana Office of Court Services and specialized training for the STATIC-99 will be provided and sought under the direction of Four County.

4. BETTER SERVE GROWING POPULATION OF CLIENTS WITH MENTAL HEALTH NEEDS

Need: Over 20% of the Pretrial Population have mental health needs that remain undiagnosed or require outpatient/inpatient services. Pretrial Services and the Courts lack the resources and training to best serve this growing sector of the population.

Objectives:

- 4.1. Investigate further sources of funding to increase the budget available to mental health evaluations.
- 4.2. Seek training opportunities to improve identification of mental health needs and provide specialized supervision targeted to those needs.
- 4.3 Further collaborate with local service providers to increase resources and programming available to clients and the Courts.

Data Collection and Measurement: Pretrial Services currently collects data on participants with identified mental health needs and is working collaboratively with Community Corrections and Four County to further identify the needs of those incarcerated in the local jail.

Progress: In September 2021, Court & Pretrial Services began screening all inmates booked in the jail using the Brief Jail Mental Health Screener (BJMHS), to better identify those with mental illness and increase referrals to services. In 2022, the department received another year of funding via Justice Partners Addictions Response (SIM) Grant from the Indiana Office of Court Services, which includes funding for enhanced mental health evaluations and also funded the onboarding of ACCI LifeSkills Link Program that allows pretrial clients to complete core CBT programming, including Domestic Violence and Anger Management courses, before sentencing and at no cost to them. CCCPS also continues to partner with 4C Health who provides therapy interns who provide individual counseling to pretrial clients in-house and at no cost to the clients or program. Said expansion of mental health services increased the agency's Voluntary Program Participation rate to 63% by the end of 2022. Court Services is also participating in the Cass County Sheriff's Department and Four County's Jail Therapy Program. Using risk level and needs identified in the Pretrial Screening Stage, we are assisting in selecting candidates for the new Jail Therapy Program targeted towards inmates with substance disorders who have ERDs of 90 days or less.

5. INCREASE EDUCATION AND COLLABORATION WITH LOCAL LAW ENFORCEMENT

Need: Local law enforcement and jail staff lack education and training regarding the scope and purpose of not only Pretrial Services, but also Community Corrections and Juvenile Probation.

Objectives:

5.2: Promote collaboration by providing specialized education on evidenced based-decision making and community supervision alternatives.

Data Collection and Measurement: Pretrial Services will schedule and coordinate said meetings, tracking attendance and frequency.

Progress: In 2021 and in collaboration with Community Corrections, Pretrial Services held an informational training and Q&A with the Logansport Police Department and Cass County Sheriff's Department to increase collaboration. We also launched law enforcement and court access areas to our website. These are password protected areas, where officers can quickly find weekly updated rosters, information on absconded offenders, including printable copies of warrants, new intakes and on call contacts.

6. INCREASE PUBLIC DEFENDER PRESENCE AND PARTICIPATION AT INITIAL HEARINGS

Need: IOCS Certification Reviewers recognize that Cass County Pretrial Services, and the Cass County Public Defenders' Office have limited resources, but also that defense counsel participation and presence at initial hearings is a recommended best practice for counties with pretrial release programs.

While defense counsel appears at release/initial hearings when they object to the pretrial recommendation or are needed, when they are requesting a review of bond or a previously submitted pretrial recommendation, traditional appearance does not currently occur at each initial hearing due to staffing constraints.

Objectives:

6.1: Investigate further sources of funding for the Public Defender's Office, with the focus on securing representation for initial hearings, i.e. grants and potential local funding.

a. The Court and Pretrial Services Director, as one of the county's grant administrators and writers, will continually seek grant opportunities that the Public Defender's Office would qualify to apply for and aid in preparing said applications.

6.2: Increase data collection to better provide the local Public Defender with information and assistance needed to seek grant opportunities.

a. The Court and Pretrial Services Director will share relevant data with not only the Public Defender, but also the Pretrial Stakeholders and local JRAC Council, who collectively provide guidance and assistance in seeking funding and expansion of services.

6.3: Encourage Public Defender Participation in Pretrial Training Opportunities provided by the Public Defender Council, IOCS and NAPSA to provide better education and increase awareness of the need for increased defense council participation at the initial hearing.

Data Collection and Measurement: Pretrial Services will schedule and coordinate said meetings, tracking attendance and frequency.

Progress: On October 18, 2021, Cass County Court & Pretrial Services submitted an IOCS Grant Application seeking funding for a sub-contracted, part-time public defender dedicated to ensuring defense counsel participation at initial hearings. A \$15,000 award was granted for CY2022. CCCPS sub-contracted with the Cass County Public Defender Board to hire a part-time public defender dedicated to ensuring defense counsel participation at initial hearings. Attorney Amber Garrison filled this role in February 2022 and is continuing on with program. Funding has been absorbed into the IDOC Grant. Both agencies are also exploring additional funding and reimbursement opportunities from the Public Defender Commission and Indiana Department of Corrections.

SECTION 3:

NAPSA & IOCS CERTIFICATION

INDIANA OFFICE OF COURT SERVICES CERTIFICATION

The Board of Directors of the Judicial Conference of Indiana adopted the Pretrial Services Rules in December of 2019 that form the basis for voluntary certification for Indiana counties implementing pretrial best practices. Achieving certification shows that the operation of the agency is in alignment with state pretrial best practices and the agency operates as a “risk-based pretrial system that will maximize release, court appearance, and public safety (PSR)”. On April 2, 2021, the agency submitted its certification application, including the completed Policy and Procedure Manual. After undergoing a provisional site review with the Staff of the Indiana Office of Court Services in September 2021, the agency was granted Provisional Certification on October 1, 2021. Cass County was the eleventh county in Indiana to receive certification. On April 19, 2022 the agency successfully underwent its site review, receiving full certification status.



NATIONAL ASSOCIATION OF PRETRIAL SERVICES (NAPSA) CERTIFICATION

The National Association of Pretrial Services Agencies', NAPSA, "Certification Program provides national recognition to qualified pretrial practitioners who successfully complete certification and become Certified Pretrial Service Professionals (CPSP.) Achieving Certified Pretrial Services Professional status involves passing an examination (fundamental legal concepts, case law, and legal concepts specific to pretrial release). Persons obtaining certification have demonstrated a fundamental understanding of the Pretrial movement and the history upon which it is based (NAPSA)." On April 24, 2021, the Director, applied for and took the exam that granted her status as a Certified Pretrial Services Professional.



SECTION 4: COURT SERVICES 2023 SUMMARY

EST. APRIL 1, 2021

In response to the sustained growth the Pretrial Release Program saw in 2020 and also recognizing the distinctions and need for separation of pretrial supervision from post-conviction supervision to best align with pretrial best practices, the Cass County Judiciary, with the support of the County Council and Commissioners made the decision to transition Pretrial Services to its own department and establish it as an independent agency. On April 1, 2021, the Cass County Pretrial Release Program was moved out from under the umbrella of Cass County Adult Probation and became a new county department and the second independent pretrial agency in the State, per Ordinance No. 2021-01: *Cass County Court & Pretrial Services*.

While the primary focus remains Pretrial Services, expanding the department into Court Services includes the added duties of assisting the Courts in grant management and seeking new funding opportunities, conflict pre-screening, quality assurance reports and other statistical reports upon request. The Department also has a special focus on jail analysis and programming, mental health services and county data analysis and collection, in addition to working collaboratively with the Cass/Pulaski Community Corrections Director in administrating and securing county grants, quality assurance measures, technology improvements, gathering and analyzing data and other community supervision initiatives.

Below is a brief outline of some of the projects Court Services worked on in 2023:

- Prepared 193 Felony Abstract of Judgements for the Courts, including all PCR and Appellate Abstracts.
- Served as Continuous Quality Assurance Director for Community Corrections and also

does regular quality assurance and case processing reports for the courts.

- Serves as the primary grant writer for the criminal justice and court grants, securing over \$1,102,577.00 in new grant funding in 2023.
- Screens all arrestees for conflicts with Cass Superior Court 2 and Circuit Court and assists with case allocation and processing.
- Manages the creation and reallocation of Odyssey Task Queues when needed and prepares CMS permission for all new court staff.
- Developed policy and provided training to Community Corrections Staff on SEA 9 Data Collection, Core Correctional Practices and Cognitive Skill Building.
- Appointed by the Cass County Council and Commissioners as the Financial Controller for Cass County Opioid Settlement Funds, managing funding and awarded microgrants.
- Launched the ACCI Corrections CBT eCourse Tablet Program in the Cass County Jail in February 2023, with 30 inmates completing online courses in 2023.
- In collaboration with 4C Health and the Cass County Sheriff's Department, assists in administering jail treatment initiatives that includes relapse prevention programs aimed at assisting transition back into the community with groups for both women and men and individual counseling. ACCI Corrections was made available in early 2023. We saw 51 inmates complete the WRAP or MORE programs and ended the year with a 35% Program Participation Rate in the Cass County Jail.

SECTION 5:

GRANTS OVERVIEW

The Director currently serves as the primary Criminal Justice Grant Administer for the Courts, Community Corrections and Pretrial Services. Part of the department's duties, as Court Services, is to seek and apply for funding opportunities for not only the Pretrial Release Program and Community Corrections, but also grants that will benefit our local criminal justice system as a whole.

In 2023 Court Services was awarded \$1,102,577.00 in funding via the SIM/Justice Partners Addictions Grant, IDOC Grants, Cara Grant, and Court Reform Technology Grant for expenditure in CY2023, in addition to \$77,590 from the IDOC for Pretrial Services in 2024. Below is a summary of said grants and the progress made in regards to their related projects.

CARA GRANT

Approximately \$15,000 in Narcan doses for CPMC, Pretrial Services, and Adult & Juvenile Probation.

IDOC 1006 PRETRIAL GRANT, \$77,590

On July 21, 2023, Cass County Pretrial Services was awarded \$77,590. Said funding provides for the majority of the Director's salary and fringe, in addition to the \$15,000 Pretrial Public Defender Contract that was previously funded by the Indiana Office of Court Services.

CY22-23 JUSTICE SYSTEMS ADDICTIONS RESPONSE (SIM) GRANT, \$55,000

\$55,000 was awarded by IOCS to fund competency and mental health evaluations, curriculum, training and the virtual therapy computer lab for Community Corrections. With said funding we paid for:

- 20 Competency Evaluations, a 67% percent increase
- ACCI CBT eCourse Platform and 450 Prepaid Courses

- Pretrial Therapeutic/CBT Curriculum
- Evidenced Based Curriculum for Community Corrections
- Cognitive Skill Building Curriculum, including Carey Bits, Change Company Journals and Skill Building Assignments.

IDOC COMMUNITY CORRECTIONS GRANT

Authored the IDOC Community Corrections Grant, sustaining additional funding that continues to pay the salary for the additional case manager added in 2022 (\$70,000.) The addition of a fourth case manager helps ensure that clients of the home detention/community supervision program continue to be supervised in alignment with evidence-based practices, staffing principles and contact standards.

CY23-24 JUSTICE SYSTEMS ADDICTIONS RESPONSE (SIM)

Secured the JPAR SIM Grant for CY23-24, increasing funding awarded to \$155,000. Funding has been allocated by our local JRAC for competency evaluations, maintenance of ACCI Corrections eCourse Program and to allow Court Services to take over funding all therapeutic and programming expenses for Community Corrections. Enough funding was awarded to increase Peer Hours and programming provided.

CY2024 COURT REFORM TECHNOLOGY GRANT

Secured the 2024 Court Reform Grant that includes \$40,000 from the IOCS for a complete audiovisual display system for one of the Courts that integrates with our existing court reporting system, improves sound quality, allows for visual display of evidence and is ADA Compliant.

2020-2023 GRANTS REVENUE REPORT

As previously mentioned, the Court Services Director is the primary grant writer and manager for the Cass County Criminal Justice System, serving not only Pretrial Services, but also Community Corrections, JRAC and the Courts. In the past 3 years, over \$4,791,341.27 in grant funding has been received, with an 90% award rate. The Court Services Director continues to seek new funding opportunities for all agencies in the local criminal justice system and government. Below is a summary of the grant revenue generated by the department.

2020-2023 GRANT AWARDS

| Grant Description | Year | Award Amount |
|--|------------------|-----------------------|
| IDOC Community Corrections Grant | 2020 | \$744,064.00 |
| IDOC Pretrial Grant | 2020 | \$59,715.80 |
| ICJI CESF COVID Relief Grant | 2020 | \$84,137.00 |
| IDOC Community Corrections Grant | 2021 | \$744,064.00 |
| IDOC Pretrial Grant | 2021 | \$59,716.00 |
| CARA Narcan Grant | 2021 | \$15,000.00 |
| IDOC Community Corrections Grant | 2022 | \$814,987.00 |
| IDOC Pretrial Grant | 2022 | \$59,716.00 |
| Indiana Office of Court Services Pretrial Grant | 2022 | \$15,000.00 |
| CARA Narcan Grant | 2022 | \$15,000.00 |
| CY22 Court Reform Security Grant | 2022 | \$37,225.00 |
| CY22 Court Reform Court Technology Grant | 2022 | \$42,562.47 |
| IDOC Community Corrections Grant | 2023 | \$814,987.00 |
| IDOC Pretrial Grant | 2023 | \$77,590.00 |
| CARA Narcan Grant | 2023 | \$15,000.00 |
| CY21-22 Justice Partners Addictions Response Grant | 2021-2022 | \$60,000.00 |
| CY22-23 Justice Partners Addictions Response Grant | 2022-2023 | \$45,000.00 |
| IDOC Community Corrections Grant | 2024 | \$814,987.00 |
| IDOC Pretrial Grant | 2024 | \$77,590.00 |
| CY2024 Justice Partners Addictions Response Grant | 2024 | \$155,000.00 |
| CY2024 Court Reform Technology Grant | 2024 | \$40,000.00 |
| Total Grant Funds Received | 2020-2024 | \$4,791,341.27 |

SECTION 6:

CASS COUNTY LOCAL JRAC

“Coming together to create a collaborative system of care that promotes evidence-based practices and utilizes data analysis to improve criminal justice outcomes in our local community.”

In response to HEA 1068, Cass County established our local Justice Advisory Council (JRAC) in the fall of 2021. 2023 Cass County Local JRAC Meetings held:

- January 31, 2023
- March 22, 2023
- May 16, 2023
- June 14, 2023
- July, 26, 2023
- August 15, 2023
- October 11, 2023
- November, 28, 2023

SYSTEM IMPROVEMENT GOALS

This past year, as part of our preparation for our first annual report submission, we collaboratively set the following goals after completing a system mapping:

- Develop data collection and reporting procedures to begin the practice of regularly reviewing data in efforts to improve outcomes.
- Increase collaboration and continuity of care in regards to client services, including expanded substance abuse and mental health programming for those on community supervision and in the Cass County Jail.
- Develop an agreed upon definition of recidivism and plan to begin collecting and measure the necessary data needed to generate a recidivism rate.

PERFORMANCE MEASURES

In addition to the above described goals, the Council set performance measures for each community supervision agency to begin reporting. Defined

metrics include: *Safety Rate, Violation Rate, Completion Rate, Drug Screen Positivity Rate and Program Participation Rate.* To date, Pretrial Services, Community Corrections and Juvenile Probation are all reporting metrics and other statistical data.

2023 PROJECTS

Rural Justice Summit: In October, select Council members attended the Indiana Supreme Court’s Rural Justice Summit in Wabash, IN and were very encouraged and energized about maximizing the mental health and funding resources in Cass County.

SEA 9 Policy: In collaboration with the CPCC Advisory Board, the Council continues to monitor and oversee the SEA 9 Data Collection and frequency of EM alerts.

Opioid Settlement: The Cass County Commissioners have appointed the Local JRAC Council to discuss, review and make recommendations regarding submitted proposals on how to best use our county’s allocated funding from the Opioid Settlement, with JRAC Chair, Hillary Hartoin, serving as the Financial Controller of the funds. This year, the Council awarded the following microgrants to various organizations with our community:

- TruNarc Analyzer, Cass County Drug Task Force
- Tablets for Cass County Jail Programming, Court Services
- Dual Purpose K9, Cass County Sheriff’s Department
- Scholarship & Expenses Fund, 4th Dimension Recovery Home
- Restoration of Recovery Center, Women at the Well Recovery Home
- Scholarship & Expenses Fund, The Fathers House Recovery Home
- Amplifund Grant Management Software, Cass County Auditor

The Council collaborated with the County Attorney, Jeff Stanton, to create a new county ordinance to govern the use of funding and MOUs and claims forms for grantees.



Justice Counts: As featured later in this report, in May the JRAC became a Justice Counts Partner, and began collecting data for a system wide interactive dashboard that includes all sectors of criminal justice system and allows all stakeholders to better participate in data-driven discussions and initiatives. Work continues on this project and as of this date, we have dashboards created for the Cass County Courts, Cass Sheriff's Department & Jail, Cass County Public Defender, Cass County Community Corrections and Cass County Court Services. Our work with Justice Counts has been highlighted at the State JRAC Meeting and 2023 APPA Training Institute in New York City.

Transition to New Drug Screen Laboratory: In March, all community supervision entities were advised that Witham Laboratories was closing. The Local JRAC worked to select a new vendor Clinical Reference Laboratory (CRL). Care was taken to choose a vendor that would not increase costs for clients and that test panels and cut-off levels remained the same. With the transition, Court Services was able to expand testing to include instant oral fluid tests. Cordant became the new laboratory utilized for hair follicle testing.



Cost Saving Analysis: Directors Wegner & Hartoin presented created a new Cost Savings Analysis and

Community Impact Reports that illustrate the cost savings and different ways our programs benefit the county and community. It is one of the objectives of our Local JRAC to provide the County Council with information regarding the fiscal needs and services provided by our entire criminal justice system before upcoming budget sessions. The goal of this report is to help facilitate meaningful discussion on all areas of need in our local criminal justice system.

Research Studies: Ms. Hartoin, with the approval of the Council, partnered with George Mason University and Monroe County Pretrial Services to submit the Studying Intentional Pretrial Supervision in Indiana Research Study Proposal RFP. Determination regarding funding of said proposal will be in March of 2024. Said study seeks to validate the intentional and supportive model of pretrial supervision that has been established in Indiana. One of the goals of our Local JRAC is to expand research opportunities.

Supplemental Grants: The Council assists in overseeing the criminal justice grants to ensure resources are maximized. Both the JPAR SIM Grant and Court Innovation and Reform Grants are managed by the Local JRAC. The Council continues to review and seek potential funding opportunities with the goal to expand resources available to all areas of the criminal justice system.

FUTURE PROJECTS

The Local JRAC has prioritized the below projects for 2024.

- Defining a unified recidivism definition and sustainable method of data collection.
- Transitioning all agencies to a coaching, therapeutic, client centric model of supervision that balances supporting success with accountability and ensures community safety.
- Creating standardized violation reports that support the courts in making more informed decisions regarding violations and allow for alternate responses.
- Partnering with IOCS and NAMI to create a new and updated system map. All members will attend a SIM Workshop facilitated by NAMI.

SECTION 7:

NOTABLE ACCOMPLISHMENTS

2023 IDOC PERFORMANCE METRICS

As required by the Indiana Department of Corrections, as a grant funded agency, Cass County Pretrial Services developed three quantifiable performance measure to track, evaluate, and report during the 2023 calendar year. Below is summary of how we accomplished those goals and our findings.

Goal#1

Expand scope of data collection and measures to include all arrestees assessed with the IRAS-PAT within the agency's target population.

Expansion will support CCCPS in analyzing the effectiveness of our local practices by providing a comparison population for examination.

Focus Area: Data & Reporting (EBP Principles 7 & 8)

Results

As will be highlighted later in this report, by year-end Cass County was regularly collecting data for both the supervised and counter (tracking only) populations. Review of data, showed the success rate of pretrial counter population, those not under supervision who secured an alternate means of release, averaged 30% lower than those under the supervision of the Pretrial Release Program in 2023. This data validates the Cass County Release and Supervision Matrix and provides evidence that those released in the community via the program pose much less risk to public safety than those deemed too high risk for the pretrial release program.

Goal#2

Increase ratio of Incentives and Interventions administered by 5%.

CCCPS administers appropriate incentives to reinforce pro-social behavior that reduces the risk of failure to appear or re-arrest and promotes compliance with supervision conditions. Interventions consist of support services/referrals that correspond to the identified criminogenic needs and/or individual determination of risk of failure to appear or re-arrest. It is a target practice that staff administer one incentive and or intervention at each appointment in alignment with the risk-need-responsivity principle.

Focus Area: Cognitive Interventions (EBP Principles 3 & 5)

Results

While we did not see an increase in the incentives and Interventions Ratio, the agency greatly increased the total number of incentives and interventions administered in 2023. In 2022, the agency administered 84 incentives, while in 2023 the agency administered 484, a 426% increase. In 2022, we administered 44 interventions, while in 2023 we administered 212, a 382% increase. Said increase is partially attributed to the 31% increase in the population served, but also to the increased staffing and EBP interventions that have allowed supervision practices to be more in alignment with EBP and CCPs.

Goal#3

Report the Completion and Violation Rate for those who Voluntarily Participate in programming and services in the pretrial phase, with goals of 80% Completion and 15% Violation Rates for this sector of the population.

The purpose of these metrics is to measure the outcomes of earlier identification of needs and participation in treatment in the pretrial phase.

Focus Area: Data & Reporting (EBP Principles 3, 7 & 8)

Results

In 2023 the agency saw an 86% Voluntary Programming/Services Completion Rate. 14% of programming assigned was not completed due to revocation/return to incarceration in the pretrial period. The agency ended the year in December with a 60% Voluntary Program Engagement Rate, with 23 clients participating in voluntary individual counseling with our two 4C Health Therapeutic Interns and with 8 clients in inpatient treatment, 7% of our active population.

OTHER NOTABLE ACCOMPLISHMENTS

Beyond our required IDOC Performance Metrics, as an agency we are continuously striving to improve our operations and the quality of services we provide our clients, the courts and the community. Highlighted below are some of our notable accomplishments made in 2023.

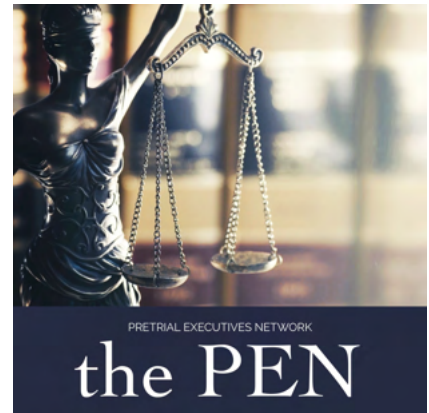
- Passed the milestone of enrolling our 700th client since program launch in 2023.
- Saw a 31% increase in clients served in 2023, serving a record number of 299 clients in one year.
- Received local funding to hire an additional full-time case manager in July of 2023.
- Secured \$1,102,577.00 in new grant funding for not only pretrial services, but for multiple agencies in our local criminal justice system, the Courts and Community Corrections.
- Diverted over \$1,500,000 incarceration expenses, a 62% increase from 2022.

“The agency passed the milestone of enrolling our 700th client since program launch in 2023, with a 31% increase in clients served, 299 clients impacted.”

“The agency saw 88 Voluntary ACCI Lifeskills Voluntary eCourse Completions in 2023, a 576% Increase from 2022.”

- Director was appointed to both the National Institute of Corrections Pretrial Executive Network and CEEP's APPR Pretrial Practitioner Network.

- Saw 14% increase in Recommendations & IRAS-PATs completed and 27% increase in new intakes due to increased program utilization.



- Began facilitating voluntary placement in inpatient treatment programs in October of 2023, securing beds for 10 clients by the year-end with a 100% Inpatient Program Completion Rate.
- Saw a 100% Completion Rate for Probation Violators released to program for supervision pending their Fact-Findings versus incarceration, validating alternate responses to violations.
- Published in a feature piece by the Center for Effective Public Policy and APPR in November 2023.
- Continued to see a reduction in technical violations due to positive drug screens, with less than 50% of substance use related violations resulting in revocation of supervision.

“Saw a 125% increase in clients participating in voluntary individual and addictions counseling, 90 clients, with our 4C Health Therapy Interns.”

ADVANCING PRETRIAL POLICY & RESEARCH PUBLICATION

The Director was honored to be interviewed by the Center for Effective Public Policy for their APPR Stories from the Field published in November 2024.



Small County. Big Results.

October 2023 | By Zerline Hughes Spruill, Contributing Writer



Hillary Hartoin, director of CCCPS

The population of Cass County, Indiana, is 37,500. If all its residents attended an NFL game at the smallest stadium in the league, the arena would be only half full. But while it may be a small, rural community, the county answered a very big challenge around pretrial justice and jail crowding.

substance use disorder at no cost participants.

“Participation in support services is never court-ordered. We partner with local mental health providers and have an online curriculum in which clients can participate,” said Hartoin, who added that many clients are challenged by substance use disorder and mental health conditions. “You’re getting them at a vulnerable time. They need help now, instead of waiting until the post-conviction phase. Our program helps them through this process, and they have that warm handoff to the next part of their journey.”

When the program launched, Hartoin’s first goal was to track voluntary referrals and participation to analyze the impact on outcomes. In 2022, she set out to increase referrals, and from March to December 2022, CCCPS more than doubled the number of clients voluntarily participating in programs and services. Of those successfully completing the pretrial phase in 2022, 35 percent participated in some form of voluntary programming and services, and less than 3 percent of those who participated in programming had their supervision revoked.

Hartoin, whose work day starts at 4 a.m. with outreach to pretrial clients, says, “These are real people with real rights, real jobs. These are members of the community. To not protect pretrial justice dehumanizes them and devalues our community.”

CCCPS, originally under the county’s Adult Probation Department, became an independent county agency in 2020 because of its impressive results and growth in the two years since it launched. The move to an independent department was supported by the Cass County Judiciary, County Council, and Commissioners. While there are over 50 pretrial agencies in Indiana, CCCPS is one of only two independent agencies in the state.

Before implementing pretrial improvements, the county’s average jail population was nearly 50 percent over capacity, and 70 percent of people in jail were there pretrial—many solely because they could not afford to pay a financial release condition.

In 2018, the county launched Cass County Court and Pretrial Services (CCCPS) and shifted to using evidence-based pretrial practices, including voluntary referrals to supportive services, reduced reliance on monetary bonds as a release condition, and a pretrial assessment tool to inform decision making. The county also collected data to analyze pretrial outcomes and shared that data with all system stakeholders.

By 2022, the jail’s pretrial population had dropped by 80 percent, saving the county nearly \$1 million by decreasing unnecessary pretrial detention.

Supportive Pretrial Services

When people are charged with a crime in Cass County, they are evaluated for their likelihood of pretrial success to determine whether they can spend less time in jail and can return to their homes and workplaces. If released, they receive assistance with court appearances and have the option to volunteer for programming and treatment.

Since opening its doors in 2018, CCCPS has served more than 500 people, with 100 to 115 on pretrial supervision at any given time. People who remain home during the pretrial phase are offered resources, including services related to healthcare, in-house counseling, and treatment for

In 2022, Cass County reported significant success since implementing improvements in 2018.

- * 96% court attendance rate
- * 90% arrest-free rate
- * 80% reduction in pretrial detention
- * \$1 million saved in 2022 by eliminating 67 years in jail bed stays

“These are members of the community. To not protect pretrial justice dehumanizes them and devalues our community.”

– Hillary Hartoin

ADVANCING PRETRIAL POLICY & RESEARCH PUBLICATION

Evidence-based Decision Making

While Illinois became the first state to eliminate financial release conditions in September 2023, Cass County had figured out five years earlier how to rely less on money bonds, using evidence-based tools that more than satisfied courts, attorneys, community members, and people who could not afford to post a monetary bond.

People arrested in Cass County are evaluated using the Indiana Risk Assessment Pretrial Assessment Tool (IRAS-PAT), and the information obtained is provided to the judge, prosecutor, and defense counsel. Judges use the information to determine individualized, appropriate conditions of release so people can return to their families and workplaces instead of sitting in jail while their case is pending. In 2022, Cass County hired a dedicated public defender to represent people at first appearance hearings and to meet best practices and Indiana's pretrial rules.

“I want to thank the pretrial services for all the help they have provided to get me back where I need to be.”

– CCCPS client

Studies show that any amount of time in jail can increase the likelihood of a new arrest in the future. In Cass County, 90 percent of eligible people are evaluated and released under the program's supervision within 12 to 24 hours of arrest, with the average pretrial incarceration length of stay before release to the program being 1.75 days.

CCCPS notes that this number would be notably lower if determinations were made on weekends, but as a small rural jurisdiction, Cass County lacks the resources to hire staff for weekend hearings. In many cases, someone who is booked, evaluated, and released to CCCPS has completed their intake appointment within 4 to 6 hours.

Data is King

In the program's first two years, Hartoin used data to build trust with judges, law enforcement, prosecutors, and public defenders. Pretrial performance measure data was shared in a monthly newsletter, contributing to a transparent system. These data reports helped pretrial stakeholders gain trust and respect for the improvements, including releasing more people to supportive pretrial services, using the pretrial assessment results in decision making, and less reliance on monetary bonds. Now, stakeholders actively participate in sharing data, creating a data set that tells a comprehensive story about CCCPS' program. The improvements and the ability to monitor pretrial outcomes have led to more people benefiting from pretrial services during the pretrial phase. At the same time, the community feels safe, and Cass County is saving hundreds of thousands of dollars.

“Hillary's success with the Pretrial Release Program has helped our local criminal justice leaders look outside their silos, and the way 'things have

always been done,' with her focus on data-driven decision making,” said Dave Wegner, director of Cass/Pulaski Community Corrections (CPCC). “Her work has increased collaboration, improved outcomes, and expanded the services available in our community.”

CCCPS reports overwhelming success of people it supervised during the pretrial phase over the first half of 2023:

- * 96 percent attended all required court hearings
- * 90 percent were not charged with any new offenses during their pretrial period
- * 86 percent successfully completed pretrial supervision
- * 88 percent received no technical violation of release conditions that resulted in a response or intervention, such as a warrant, by the court
- * The success rate of those evaluated and who secured financial release averaged 34 percent lower than those under the supervision of the Pretrial Release

“When people see data that proves positive outcomes, they have more assurance about releasing people back into the community. We try to balance that value of helping that person with the same value of keeping the community safe,” Hartoin said.

Helping Other Jurisdictions

Rural counties face many barriers, including a lack of resources and staff, to implementing high-functioning pretrial services. But CCCPS's success shows that any jurisdiction can work together to improve their system.

Angela Estes, research director for Indiana Department of Corrections' Community Corrections Division, says by sharing the tremendous success in Cass County, Hartoin is helping other agencies around the country advance their own data-driven improvements.

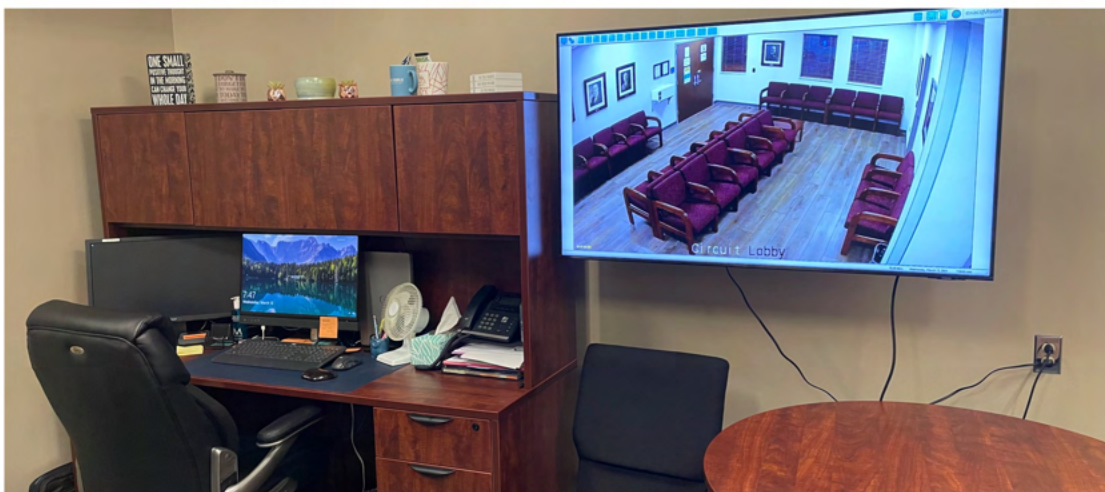
“Hillary's commitment to and passion for this work is a contributing factor to the success of her agency,” Estes said. “She shares her techniques with agencies across Indiana and the nation to advance data-driven pretrial decision making. Her ability to explain complex topics in easy-to-understand solutions helps those who may be intimidated or overwhelmed by using data, or knowing where to start. She has demonstrated the power of collaboration by using data to tell Cass County's pretrial success story.”

Hartoin advises others to start small, no matter if they work in a small, rural jurisdiction that is interested in creating pretrial services, or in a larger, pre-existing program that is challenged with collecting data due to small budgets or lack of staff.

“I try to tell the whole story that accurately reflects what's happening, something that engages conversations in pretrial, and maintains support to implement more programming so we can reduce violations,” said Hartoin. “Success coupled with data really helps people have more confidence in the pretrial program. And it is clear that people aren't being released without intentionality. It's about making sure pretrial has a voice.”

WE MOVED! NEW EXPANDED OFFICE SPACE

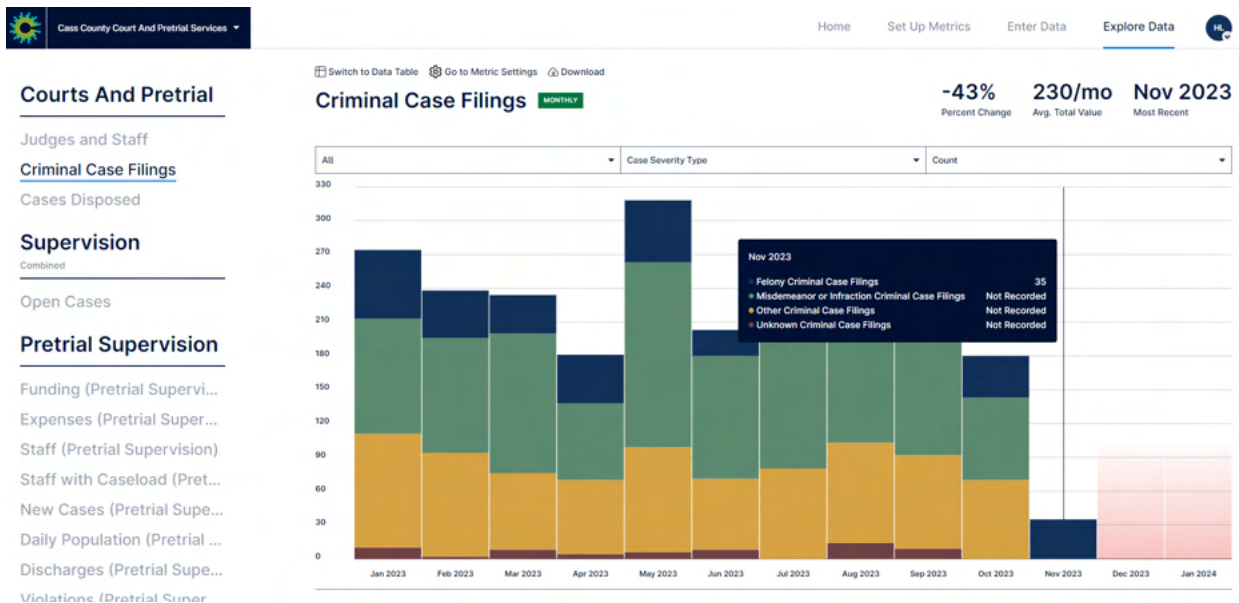
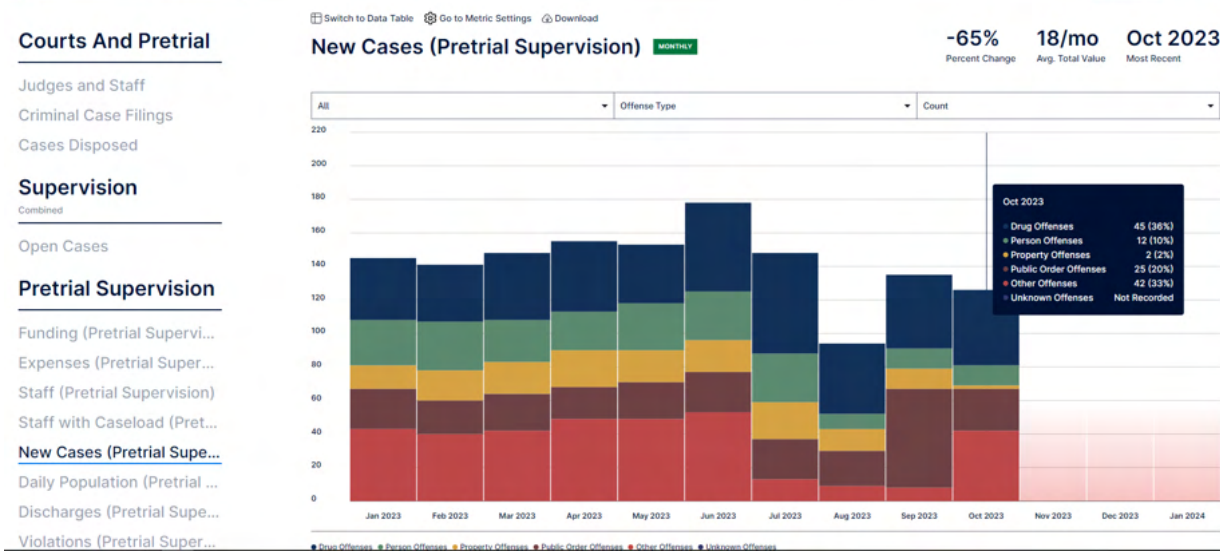
In February 2023, the Cass County Commissioners moved the agency into a bigger office location inside the Cass County Government Building. Still located on the 2nd Floor of the Court House, our new space pictured below, has over twice the office space as our previous location and allows us to utilize the Circuit Court Lobby and conference rooms for therapy interns. We were able to further maximize current county funds to refurbish our space and install new furniture, including a conference table and lobby monitor.





Justice Counts

As mentioned earlier, Court Services, along with the entire Cass County JRAC, became a Justice Counts Partner in 2023, and began collecting data for a system wide interactive dashboard that includes all sectors of criminal justice system and allows all stakeholders to better participate in data-driven discussions and initiatives. The Pretrial Director continues to work closely with the Justice Counts Team and BJA to enhance the county dashboards and expand the data included for the pretrial supervision sector, in addition to promoting Justice Counts throughout the State and Country. Below is a screen shot of some the pretrial specific dashboards. It is our hope to continue to build and expand utilization of Justice Counts to contribute to county-wide data discussions.



PRESENTATIONS

The Director, Hillary Hartoin, has grown into a State and National Leader in the pretrial field and had the honor of presenting at multiple conferences this past year, including the IOCS Justice Services Conference, IACCAC Fall Training Institute and the APPA 48th Annual Training Institute in New York City. Cass County considers it an honor to have our community highlighted at such a level and values time spent coming along others as they develop similar initiatives in their communities. Below is a summary of the sessions presented by Ms. Hartoin in 2023

- Co-Presented the Indiana Office of Court Services and Indiana Office of Court Technology Training Webinar, *New Indiana Pretrial Outcome & Performance Measures*, February 2023
- Presented the session, *"Tips from the Field,"* at the Indiana Office of Court Services Pretrial Staff Orientations, April 2023, October 2023
- Presented the session, *"Data & What To Do With It,"* Indiana Office of Court Services Justice Services Conference, May 2023
- Presented the intensive session, *"Pretrial Data,"* Indiana Office of Court Services Justice Services Conference, May 2023
- Presented *"An Intentional & Restorative Approach to Community Supervision,"* 2023 APPA 48th Annual Training Institute, New York City, August 2023
- Presented with Council of State Governments & BJA *"Justice Counts: You Can't Change What You Can't Measure,"* 2023 APPA 48th Annual Training Institute, New York City, August 2023
- Presented *"Intentional & Restorative Approach to Pre-Trial Supervision Part 1 & 2,"* 2023 IACCAC Fall Conference, Indianapolis, November 2023
- *"Community Corrections New Director Training"* 2023 IACCAC Fall Conference, Indianapolis, November 2023
- Presented *"Pretrial Data,"* 2023 IACCAC Fall Conference, Indianapolis, November 2023
- Presented *"Justice Counts: You Can't Change What You Can't Measure,"* with Council of State Governments & BJA, 2023 IACCAC Fall Conference, Indianapolis, November 2023
- Presented *"Cass County Data Model,"* at the National Institute of Corrections Community Supervision Leadership Meetings in Washington, DC
- Collaborated with the Indiana Department of Corrections to launch and host Data/CQI/EBP Monthly Office Hours with the goal of creating a platform to have discussion, engage, and provide training.



SECTION 9:

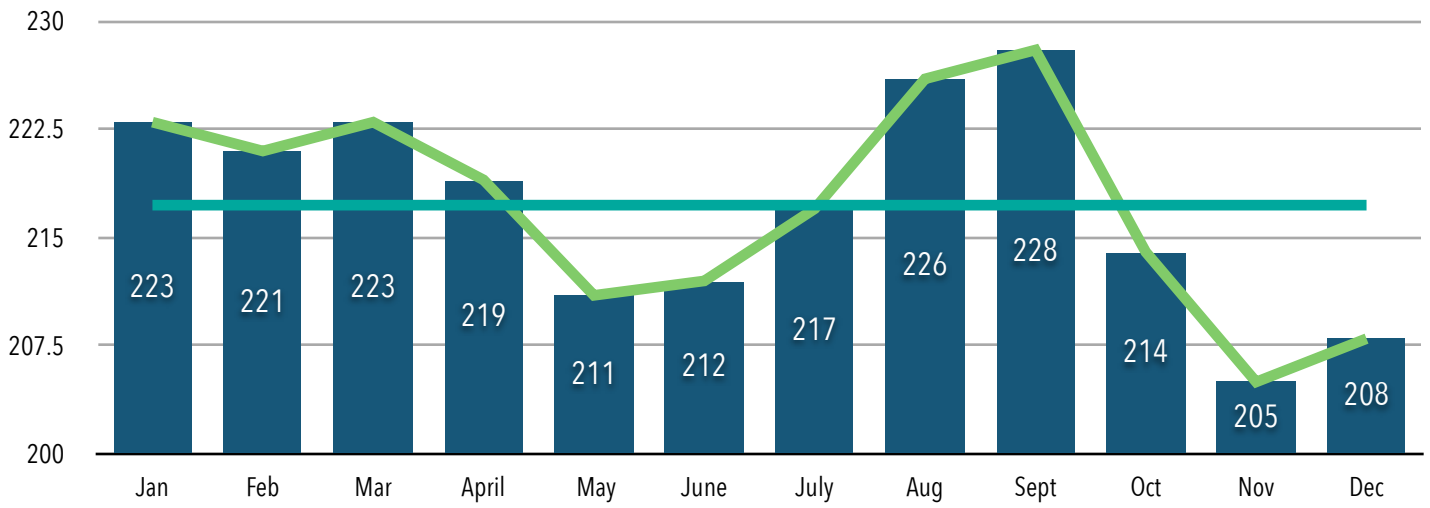
2023 JAIL ANALYSIS SUMMARY

As part the of the sequential review process and to assist stakeholders in evidence-based decision making in both pretrial and post-conviction settings, Court and Pretrial Services produces monthly reports, taken as a "snapshot," analyzing the jail population and providing current information to stakeholders on the offenders' risk level, bond, pretrial status, incarceration status, offense type, holds, etc. This information is also utilized as a "look-back"/sequential review process to identify reasons the Court may change its initial release decision, such as the inability to pay bond a defendant was assumed to pay, the resolution of a warrant or hold that prevented release, changes in residential stability or behavioral health or pretrial detention that has lasted longer than the sentence for the underlying offense. Below is a compilation of 2023 Jail Review Snapshot Data. To highlight, the average jail population in 2023, was 217 inmates. The Cass County Jail is a 384 bed facility and any population over 307 inmates is considered over capacity. It is also highlighted that the county began housing inmates from other facilities to generate revenue in 2023. As will be illustrated, without the pretrial release program, the jail with the new bed space added during the expansion would have averaged operating at 92% capacity, preventing the county from housing inmates from outside facilities and generating subsequent revenue.

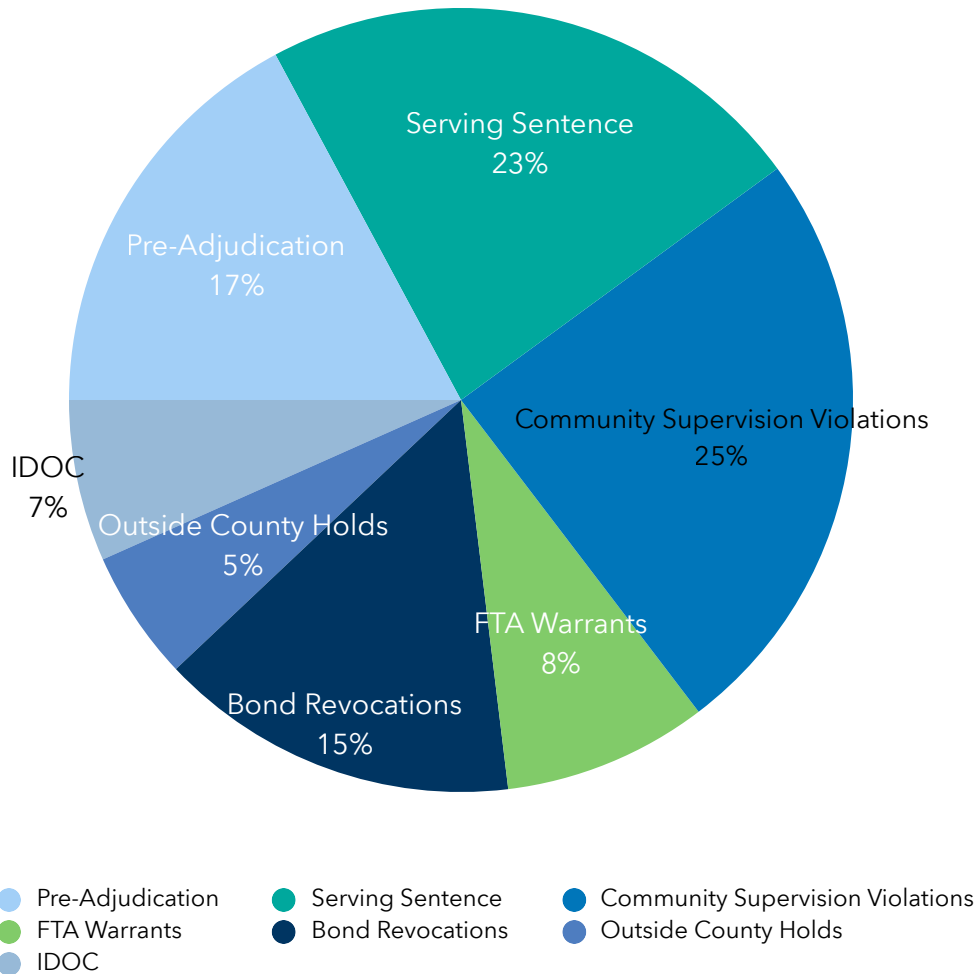
2023 CASS COUNTY JAIL POPULATION STATISTICAL SUMMARY

| Month | Total Population | Cass County Population | Housed for IDOC | Housed Outside Counties | Pre-Adjudication | Serving Sentence | Violations | Probation Violation | Bond Revocation | Failure to Appear |
|---------------------|------------------|------------------------|-----------------|-------------------------|------------------|------------------|--------------|---------------------|-----------------|-------------------|
| January | 213 | 200 | 13 | 0 | 39 | 51 | 57 | 44 | 32 | 20 |
| February | 206 | 193 | 13 | 0 | 42 | 44 | 61 | 45 | 34 | 24 |
| March | 220 | 213 | 7 | 0 | 40 | 44 | 60 | 42 | 47 | 28 |
| April | 202 | 196 | 6 | 0 | 42 | 53 | 46 | 33 | 37 | 23 |
| May | 197 | 190 | 7 | 0 | 41 | 45 | 57 | 41 | 34 | 18 |
| June | 200 | 193 | 7 | 0 | 39 | 55 | 54 | 39 | 28 | 15 |
| July | 209 | 181 | 13 | 15 | 39 | 52 | 54 | 34 | 29 | 19 |
| August | 210 | 171 | 16 | 24 | 37 | 50 | 49 | 29 | 32 | 20 |
| September | 224 | 183 | 21 | 20 | 40 | 54 | 48 | 30 | 32 | 15 |
| October | 217 | 172 | 17 | 28 | 42 | 42 | 64 | 36 | 34 | 15 |
| November | 204 | 155 | 26 | 23 | 29 | 55 | 55 | 31 | 27 | 17 |
| December | 195 | 133 | 30 | 32 | 23 | 57 | 47 | 33 | 27 | 9 |
| 2022 Average | 217.42 | - | - | - | 35.5 | 58.83 | 61.22 | 47.33 | 29.13 | 30.5 |
| 2021 Average | 214.17 | - | - | - | 31.75 | 57.83 | 65.33 | 56.16 | 33.83 | 25.91 |
| 2023 Average | 208.08 | 181.67 | 14.67 | 11.83 | 37.75 | 50.16 | 54.33 | 36.41 | 32.75 | 18.58 |

2023 MONTHLY AVERAGE JAIL POPULATION

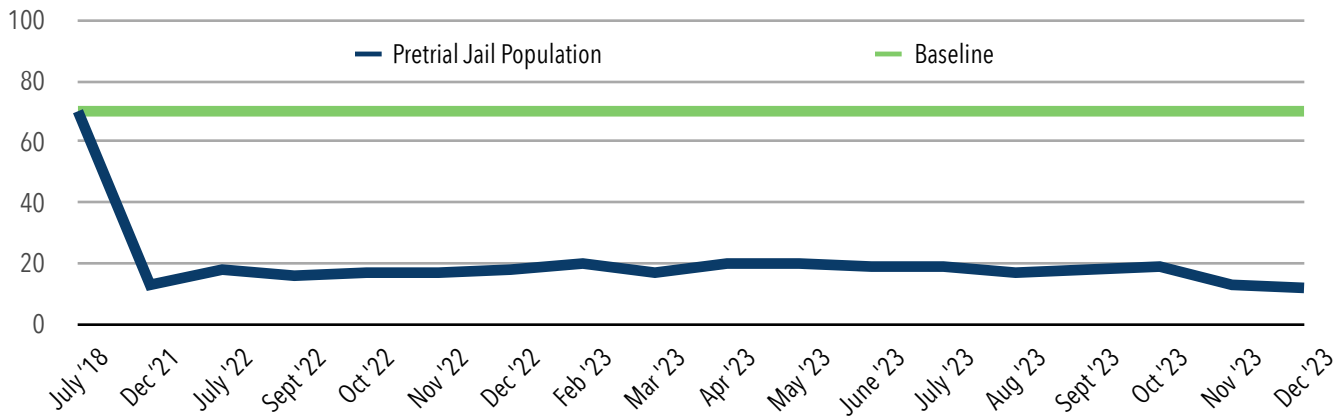


AVERAGE JAIL POPULATION SECTOR ANALYSIS



PRE-ADJUDICATION POPULATION REDUCTION

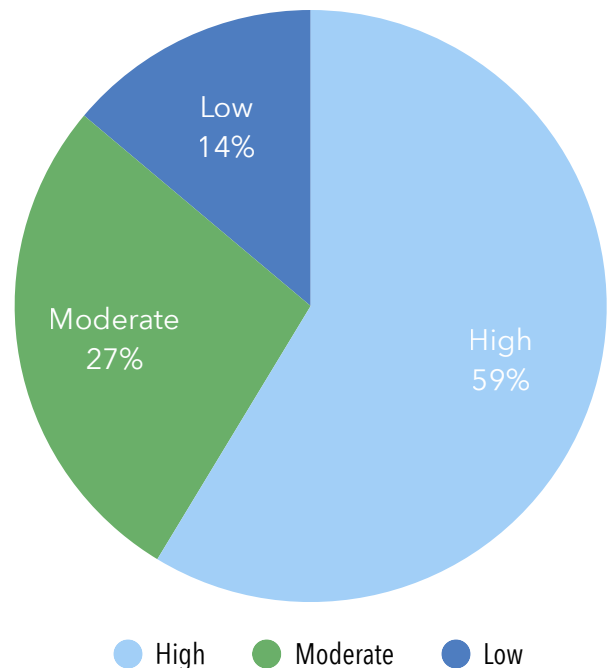
Before implementation of Pretrial Services in 2018, an analysis of the Cass County Jail revealed that the average daily population was 46% overcapacity and that 70% of those incarcerated were classified as Pre-adjudication/ Pretrial, i.e. awaiting trial. The below analysis shows that Pretrial Services reduced the pre-adjudication population in the jail by 63% in 2020 and since program launch in 2018, Pretrial Services has reduced the jail population by a total of 80%. As of December 2023, only 12% of inmates were awaiting trial and/or had a hold that prevented release, a 33% decrease from 2022. At the close of 2023, 32% of the pre-adjudication population were arrested with an additional new offense or had multiple cases that elevated their risk to the community. 48% of inmates were arrested with outside warrants/holds that exclude them from pretrial services.



JAIL RISK ANALYSIS

As seen in the risk analysis below, the jail inmate population now primarily consists of those who have been identified as high risk and a danger to the community. Pretrial Services continues to strive to reserve jail resources for those who truly are a risk to public safety, while safely expediting the release of those who are low risk. In 2023, the agency lowered the low risk population in the jail by 10.7% and the moderate risk population by 23.8%. The high risk population has increased by 33.6%.

| Month | High | Moderate | Low |
|-----------------------|--------------|-----------------|-----------------|
| CY22 Average | 93.92 | 51 | 23.92 |
| CY21 Average | 73.75 | 60.5 | 26.1 |
| CY23 Average | 98.5 | 46.1 | 23.3 |
| Percent Change | 33.6% | (-23.8%) | (-10.7%) |



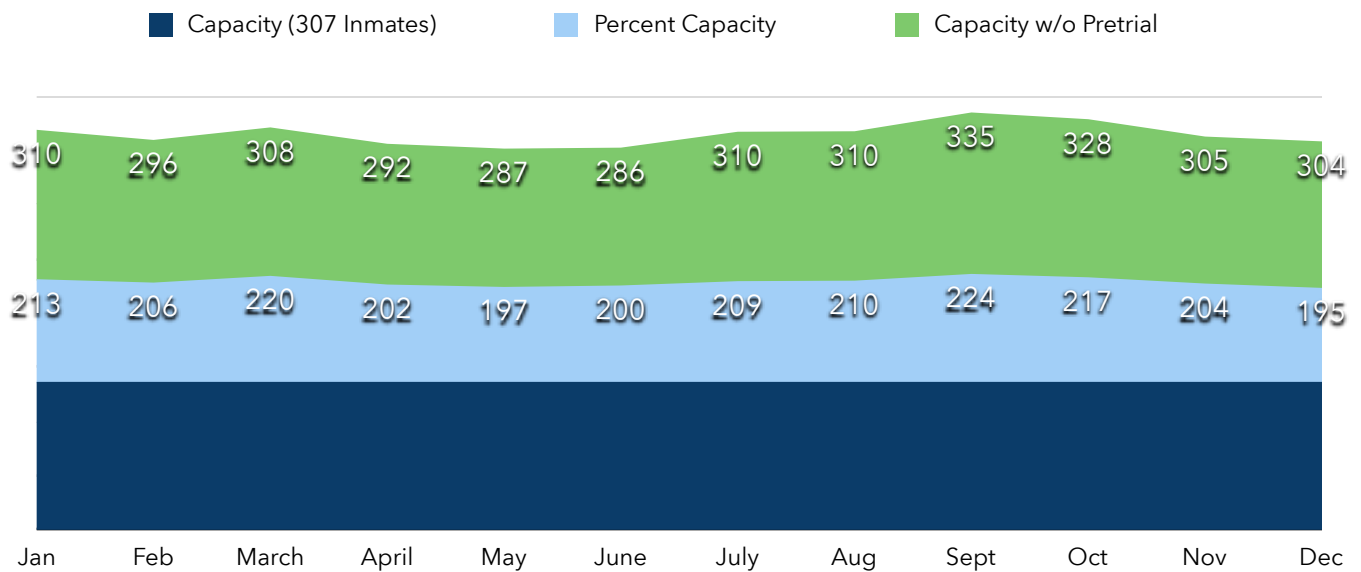
*Data represents includes the results of the IRAS-PAT, IRAS-CST, IRAS-CSST, & IRAS-SRT from all state agencies.

JAIL CAPACITY ANALYSIS

| Month | Percent Capacity | Percent Capacity w/o Pretrial |
|----------------|------------------|-------------------------------|
| January | 69% | 1% Overcapacity |
| February | 67% | 96% |
| March | 72% | 1% Overcapacity |
| April | 66% | 95% |
| May | 64% | 93% |
| June | 65% | 93% |
| July | 68% | 1% Overcapacity |
| August | 68% | 99% |
| September | 73% | 28% |
| October | 70% | 2% Overcapacity |
| November | 66% | 99% |
| December | 64% | 99% |
| Average | 68% | 92% |

*Data represents percentage of total jail population. The CCJ is overcapacity once the population exceeds 307 inmates.

The Capacity Data Analysis below represents the percentage of the total jail population in correlation with the pretrial release population. Per housing standards, the CCJ is over capacity if the population exceeds 307 inmates. The above data illustrates that without Pretrial Services the CCJ would have averaged operating at 92% capacity the entirety of 2023 despite the expansion.



2023 INCOME GENERATED

Last year, due to the decreased jail population illustrated in the Capacity Analysis and attributed to the impact of the pretrial release program, the county began housing inmates from surrounding local jails at a per diem of \$40 per day in July. In 2023 the Cass County Jail housed 143 inmates from the Wabash, Carroll and Howard County jails for a total of 3,201 days, generating \$128,040 that reverts back the County General Fund. To further maximize revenue generated, the county also houses an increased number of inmates serving IDOC sentences, billing \$276,661.00 in 2023. Inmates held on IDOC terms are also able to participate in jail programming. Total income generated in 2023 was \$404,701.00. In December 2023, approximately 27% of the jail population was eligible for billable revenue. By reserving jail resources for those who are truly a risk to public safety, CCCPS not only diverts a significant amount in incarceration expenses each year, but also helps facilitate a new revenue source for the county.

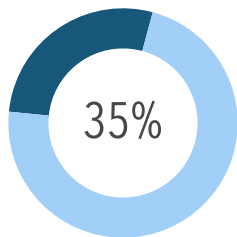
| Month | Number of Inmates Held | Days Held | Revenue Generated |
|---|------------------------|--------------|---------------------|
| July | | | |
| <i>Wabash</i> | 15 | 203 | \$8120.00 |
| August | | | |
| <i>Wabash</i> | 24 | 525 | \$21000.00 |
| September | | | |
| <i>Wabash</i> | 20 | 530 | \$21200.00 |
| October | | | |
| <i>Wabash</i> | 29 | 470 | \$18800.00 |
| November | | | |
| <i>Wabash</i> | 23 | 642 | \$25680.00 |
| December | | | |
| <i>Wabash</i> | 16 | 433 | \$17320.00 |
| <i>Carroll</i> | 14 | 366 | \$14640.00 |
| <i>Howard</i> | 2 | 32 | \$1280.00 |
| Total Outside County Revenue | 143 | 3,201 | \$128,040.00 |
| Total IDOC Reimbursement Revenue | - | - | \$276,661.00 |
| Total Income Generated | - | - | \$404,701.00 |

JAIL PROGRAMMING

In collaboration with 4C Health and Court Services, the Cass County Sheriff's Department launched the Jail Therapy Program in 2021, targeted towards inmates with substance abuse disorders. Curriculum includes WRAP, Wellness Recovery Action Plan, and MORE, My On Going Recovery, relapse prevention programs aimed at assisting transition back into the community with groups for both women and men and individual counseling. Court Services deployed the ACCI Corrections eCourse Program in the Cass County Jail in 2023. Two local church groups are now facilitating faith-based recovery courses, while Peer Recovery Specialists, Eric Regan and Gretchen Edge lead the WRAP and More Programs. We were also excited to allow in-person facilitators last year to improve engagement and have a Correctional Officer with the title of Program Coordinator to assist the Pretrial Director in overseeing the jail programming in addition to other duties.



do well in the community." Court Services secured funding from the Local Opioid Settlement to



Jail Program Participation Rate: the percentage of inmates participating in voluntary programming while held in the Cass County Jail.

"We want you to learn skills that keep you from coming back here and do well in the community."

-Sheriff Ed Schroder

In 2023, we had 51 inmates complete the WRAP or MORE programs and 30 inmates complete online courses on the tablets and ended the year with a 35% Jail Program Participation Rate, the number of inmates voluntarily participating in programming while held in the Cass County Jail.

Pictured is Sheriff Ed Schroder presenting a graduate with the certificate stating, "We want you to learn skills that keep you from coming back here and

increase the number of tablets available for use in the jail in February. Currently, programming is targeted for those serving a sanction on a violation of Community Corrections or Pretrial Release, in addition to those awaiting transfer to Work Release, however, anyone can participate. The goal is for inmates to complete core programming that reduces recidivism while awaiting sentencing or transfer to another program such as Community Corrections or before reentering the community.

SECTION 10:

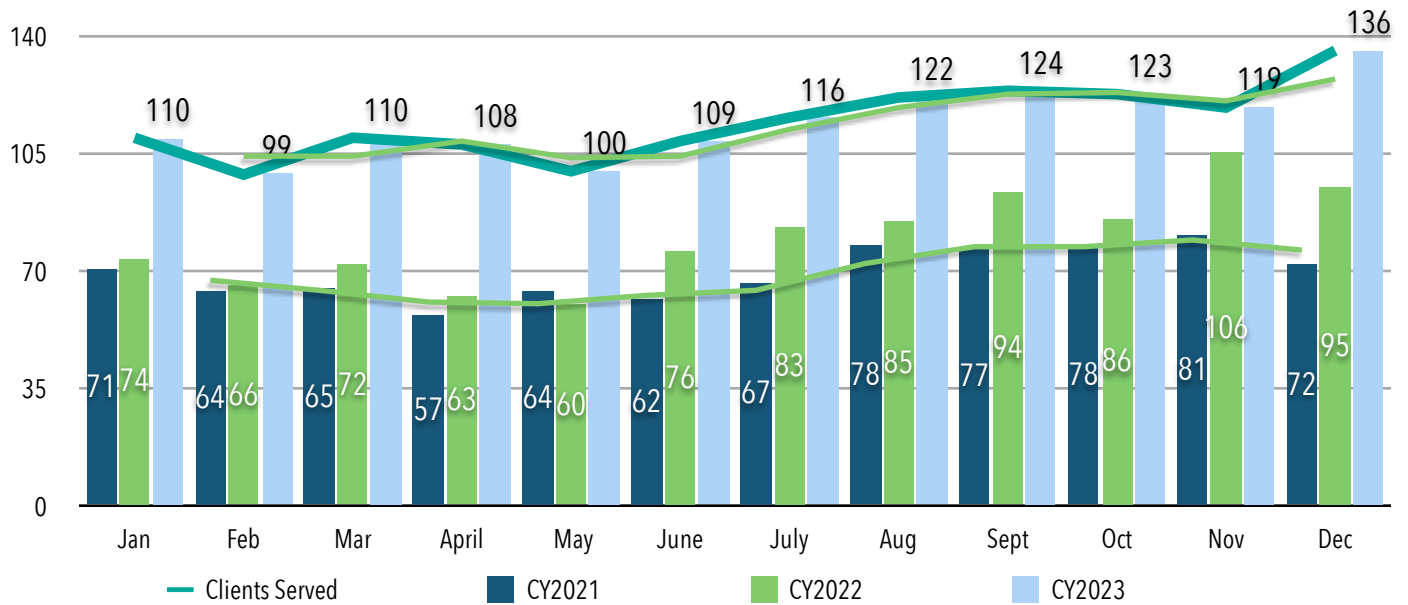
POPULATION & DEMOGRAPHIC STATISTICS

As illustrated below, Cass County Pretrial Services saw a 31% increase in clients served in 2023, serving a total of 299 clients. The agency also passed the milestone of enrolling it's 700th client in the program in 2023. This was coupled with a 14% increase in Recommendations & IRAS-PATs completed and a 27% increase in new intakes, illustrated not only by a growth in clients served, but also continued and expanded utilization by the Courts. Due to expansion of the target population, the agency is able to report statistics on the new components, i.e. pathways clients enter the program, including pending probation violations, mental health adjudications and those supervised as a special condition of bond. The agency closed the year with 115 clients on active supervision that will continue on into 2023.

TOTAL NUMBER OF CLIENTS ON SUPERVISION FIVE & HALF YEAR TREND

| | FY19 | FY19EXT (6 mth period) | CY2020 | CY2021 | CY22 | CY23 | Percent Change |
|--|------|------------------------------|--------|--------|------|------------|-------------------|
| Total Individual Participants Served* | 42 | 50 | 136 | 188 | 228 | 299 | 31.14% |
| Adult High-Level Felonies | 7 | 9 | 20 | 30 | 30 | 26 | (-13.33%) |
| Adult Level 6 Felonies | 16 | 21 | 60 | 69 | 77 | 121 | 57.14% |
| Adult Misdemeanors | 20 | 23 | 79 | 96 | 121 | 147 | 21.47% |
| Electronic Monitoring | 3 | 4 | 8 | 34 | 29 | 10 | (-65.51%) |
| Juveniles | 2 | 3 | 3 | 1 | 0 | 1 | 100.0% |
| Miscellaneous Causes | - | - | - | 7 | 1 | 5 | 400.0% |
| Probation Violations | - | - | - | 4 | 3 | 16 | 433.33% |
| Mental Health Adjudications | - | - | - | 2 | 2 | 1 | (-50.00%) |
| Transfers | - | - | - | 12 | 9 | 0 | 0% |
| Special Conditions of Bond | - | - | - | 19 | 18 | 29 | 61.11% |
| New Clients | 42 | 32 | 128 | 125 | 165 | 209 | 26.06% |
| Retained/Active at End of Year | 19 | 25 | 64 | 63 | 90 | 115 | 27.77% |

MONTHLY CLIENTS SERVED 3 YR 12 MONTH TREND ANALYSIS



CASE TYPE ANALYSIS LEVEL 5.5 YEAR TREND

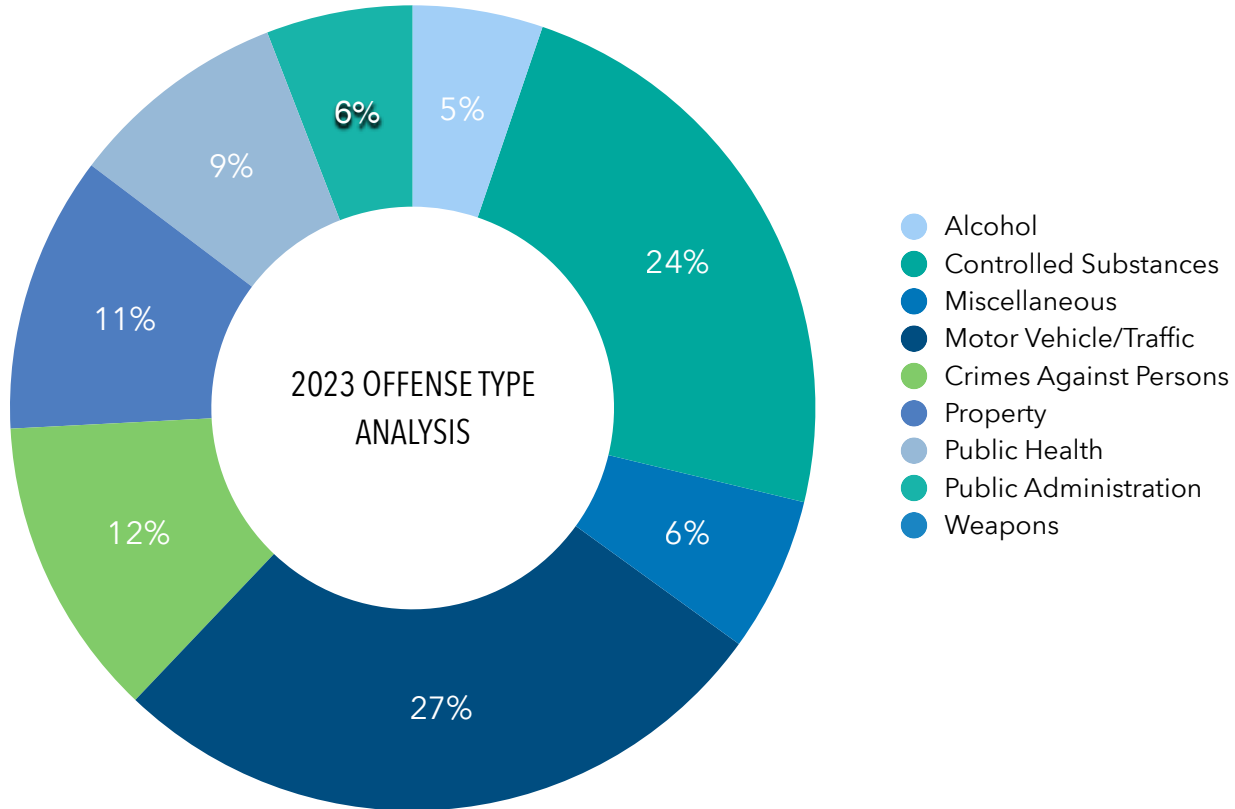
| | FY19 | FY19EXT | CY20 | CY21 | CY22 | CY23 | Percent Change | Percentage |
|-------------------------------|-----------|-----------|------------|------------|------------|------------|----------------|-------------|
| Total Level 1 Felonies | 0 | 0 | 0 | 0 | 0 | 1 | 100% | 0.3 |
| Total Level 2 Felonies | 1 | 0 | 1 | 6 | 6 | 5 | (-16.6%) | 1.6% |
| Total Level 3 Felonies | 3 | 3 | 3 | 4 | 3 | 2 | (-33.3%) | 0.6% |
| Total Level 4 Felonies | 1 | 3 | 3 | 1 | 3 | 2 | (-33.3%) | 0.6% |
| Total Level 5 Felonies | 2 | 3 | 13 | 18 | 15 | 18 | 20.0% | 5.8% |
| Total Level 6 Felonies | 16 | 21 | 60 | 69 | 80 | 123 | 53.8% | 39.9% |
| Total Misdemeanors | 20 | 23 | 79 | 96 | 132 | 152 | 15.15% | 49.5% |
| Total Other | 0 | 0 | 0 | 7 | 1 | 5 | 400% | 1.7% |
| Total Individual Cases | 43 | 53 | 159 | 202 | 242 | 308 | 27.3% | 100% |

*Due to clients being supervised with concurrent cases, total number served exceeds client population.

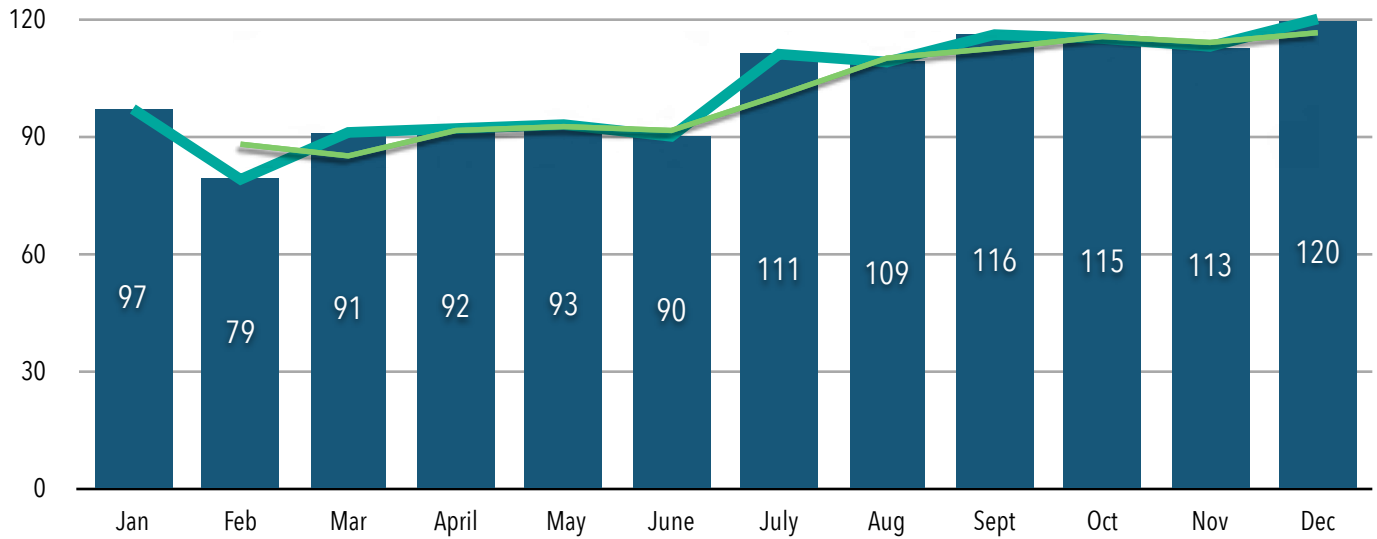
OFFENSE TYPE ANALYSIS

| Offense Type | CY22 Charged Offenses | CY23 Charged Offenses | Percent Change | Percentage |
|------------------------|-----------------------|-----------------------|----------------|------------|
| Alcohol | 12 | 16 | 25% | 5% |
| Controlled Substances | 58 | 72 | 24% | 24% |
| Miscellaneous | 13 | 19 | 46% | 6% |
| Motor Vehicle/Traffic | 63 | 83 | 32% | 27% |
| Crimes Against Persons | 46 | 37 | (-20%) | 12% |
| Property | 22 | 34 | 55% | 11% |
| Public Health | 15 | 27 | 80% | 9% |
| Public Administration | 11 | 18 | 64% | 6% |
| Weapons | 1 | 0 | (-100%) | 0% |

*Due to clients having multiples sentences and/or cases, i.e. supervision terms, total number served exceeds client population.



2023 AVERAGE DAILY POPULATION



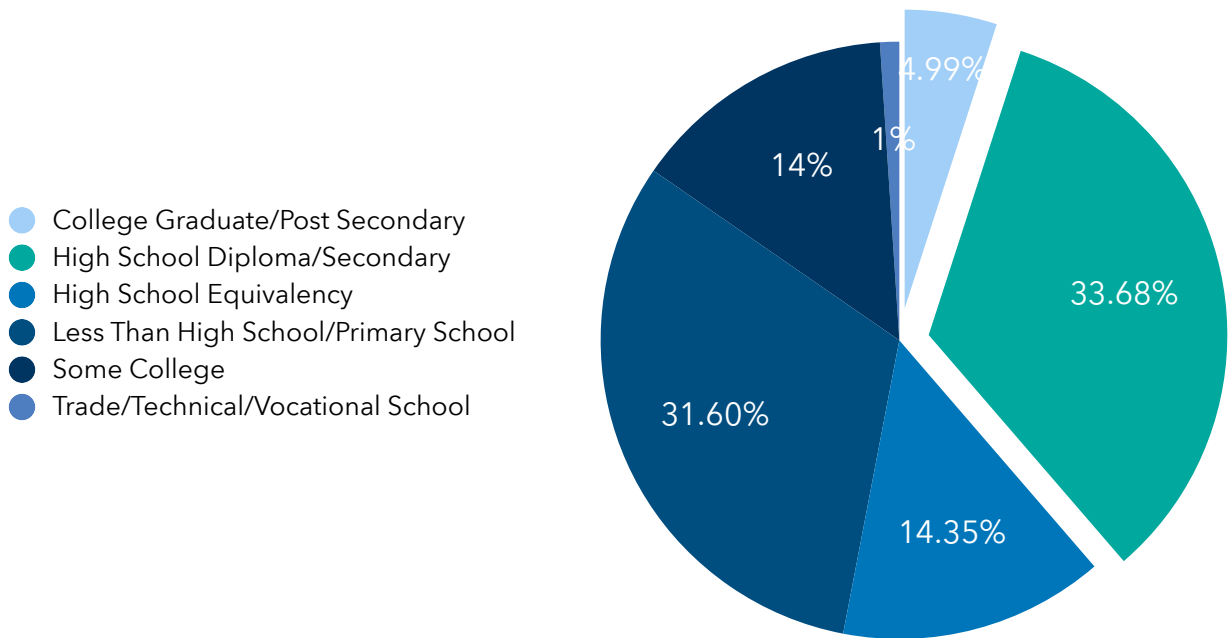
SEX BY RACE FOR AGENCY

| | White | Asian | Black | Unknown | Hispanic | Mixed Race | Total | Percent of Demographic by Gender |
|--------------|------------|----------|-----------|----------|-----------|------------|------------|----------------------------------|
| Females | 95 | 1 | 4 | 3 | 6 | 2 | 111 | 36% |
| Males | 133 | 3 | 23 | 5 | 24 | 0 | 188 | 64% |
| Total | 223 | 4 | 27 | 8 | 30 | 2 | 299 | 100% |

AGE BY GENDER FOR AGENCY

| | Under 21 | 21-30 | 31-40 | 41-50 | 51-60 | 61-70 | Over 70 |
|-------------------|-----------|------------|------------|------------|------------|-----------|-----------|
| Females | 5 | 29 | 35 | 20 | 11 | 5 | 0 |
| Males | 12 | 47 | 40 | 41 | 26 | 11 | 3 |
| Total | 17 | 76 | 75 | 61 | 37 | 16 | 3 |
| Percentage | 6% | 27% | 26% | 21% | 13% | 6% | 1% |

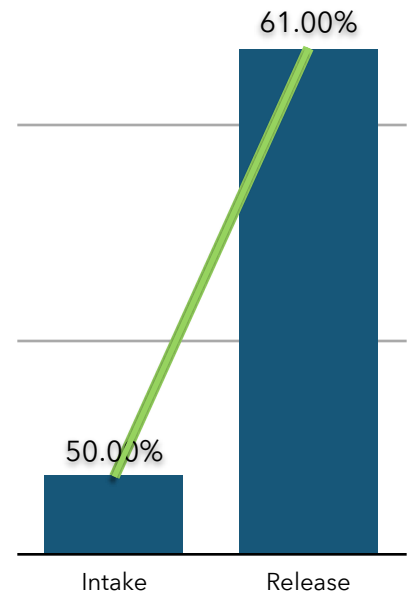
EDUCATION ANALYSIS



EMPLOYMENT ANALYSIS

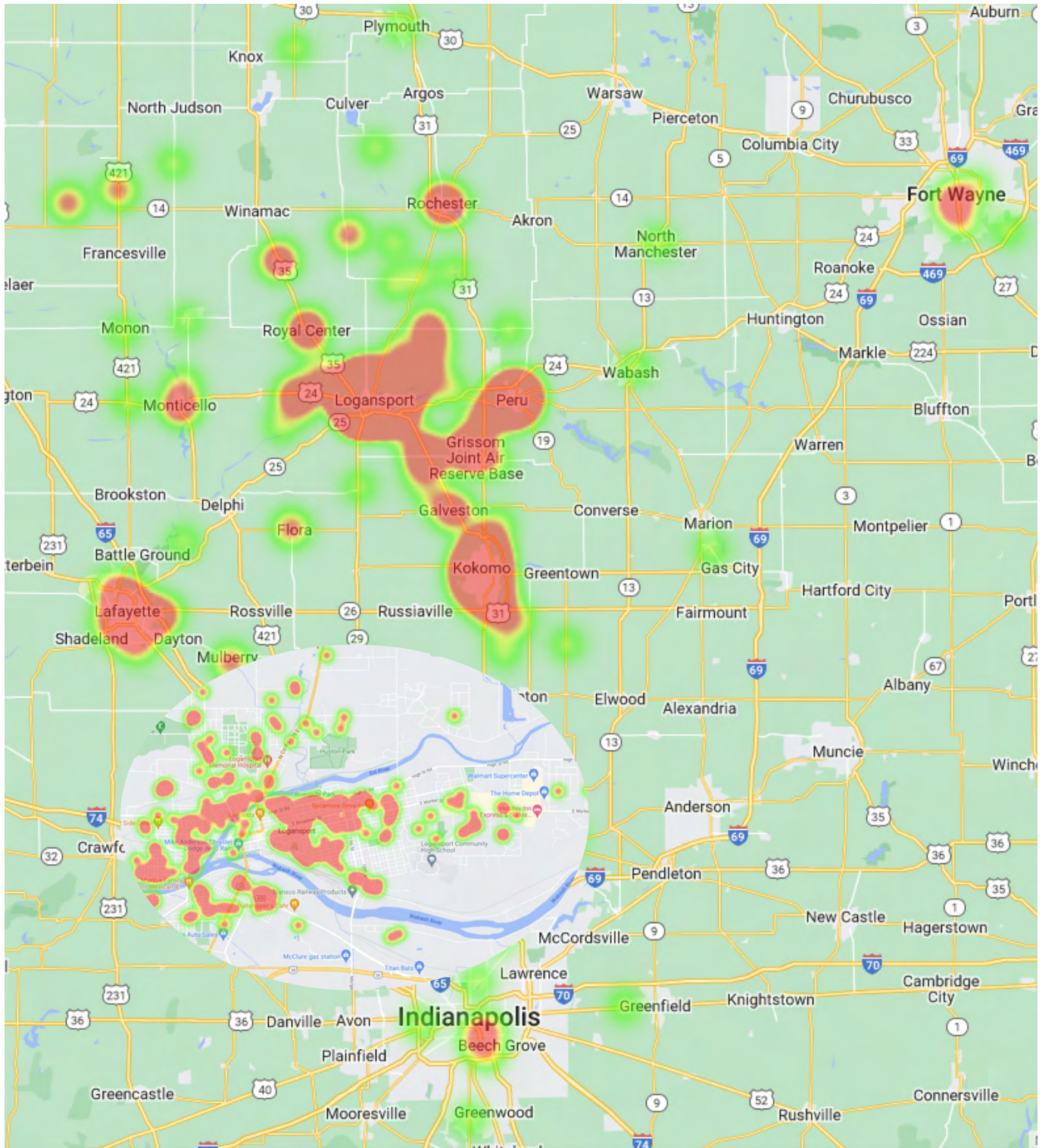
Employment at the time of release indicates a form of stability and if clients are not employed, the agency makes referrals to WorkOne and Staffing Resources in efforts to assist clients in obtaining employment. Per the IRAS-PAT scoring guidelines, a client is counted as employed if they are a full-time student. It is noted that obtaining employment is never a condition of release per best practices. Analysis shows an 14.4% increase in employment at the time of completion versus intake, as illustrated in the chart to the right.

| Employment Type | Percentage |
|------------------------|------------|
| Employed at Intake | 50% |
| Employed at Completion | 61% |
| Full-Time | 53% |
| Part-Time | 5% |
| Disabled | 8% |
| Medical Restriction | 0.5% |
| Retired | 3% |
| Student | 0.2% |
| Unemployed | 30.3% |



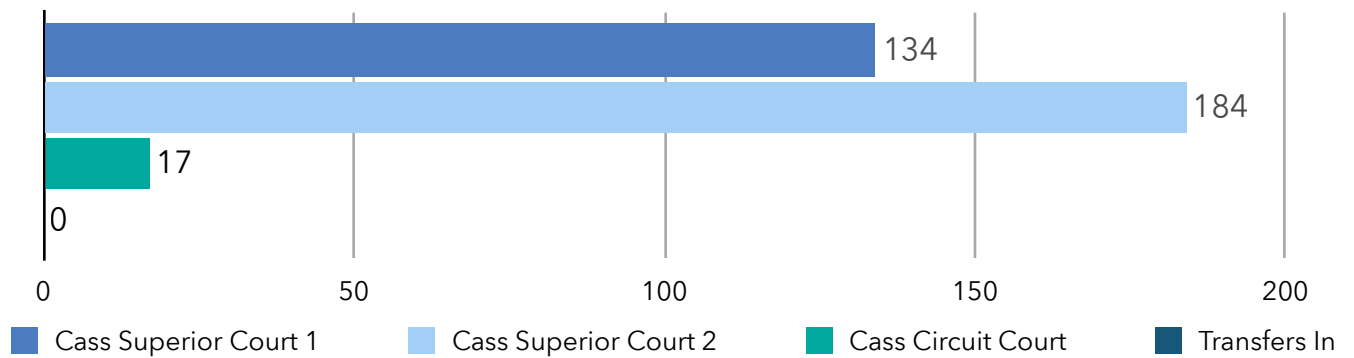
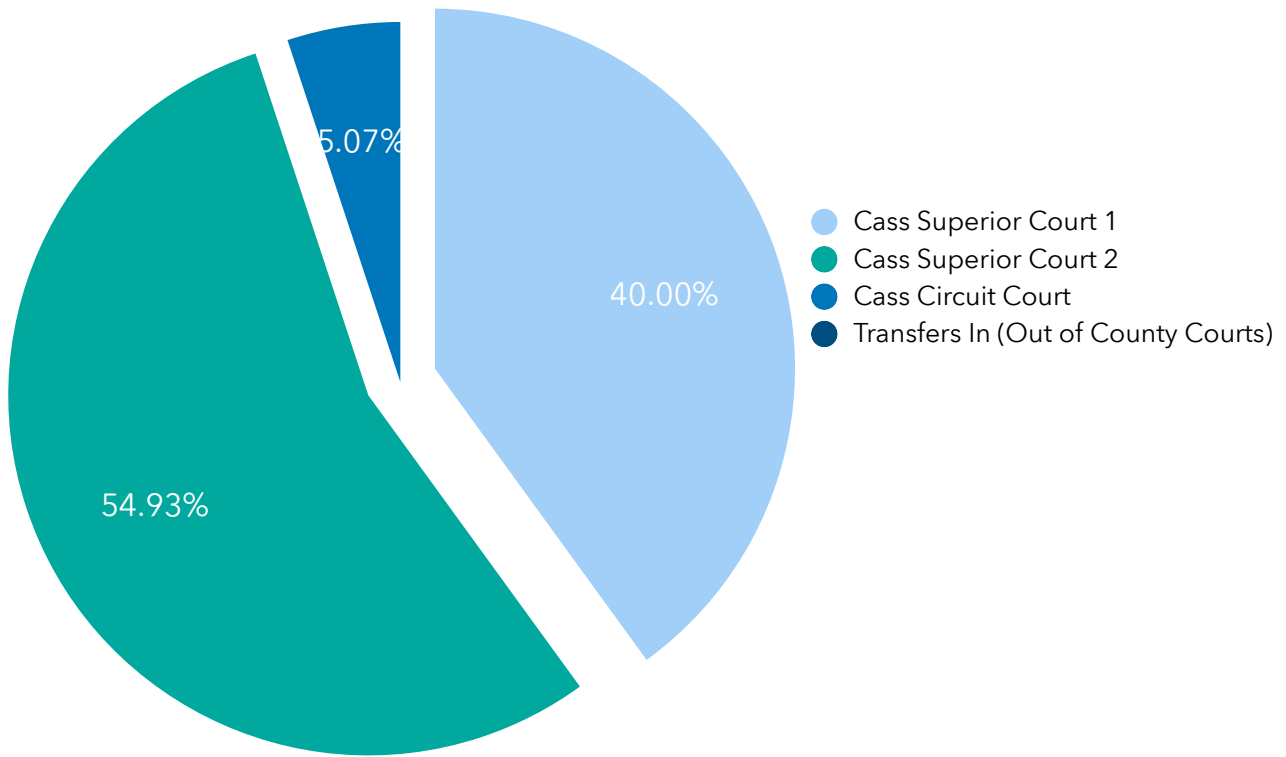
GEOGRAPHIC ANALYSIS

The below heat map is a visual representation of the scope and density of the geographical locations served by the agency. As you can see, the majority of our client base is located in the Cass, Miami and Howard County regions, but the department does serve clients outside that circle. Care is taken to ensure we adapt supervision to accommodate those who live a greater distance from the agency to help ensure success.



CASES BY COURT POPULATION SERVED

| Referral Source | 2022 Cases | 2023 Cases | Percent Change | Percent |
|-------------------------------------|------------|------------|----------------|------------|
| Cass Superior Court 1 | 82 | 134 | 63.4% | 40% |
| Cass Superior Court 2 | 148 | 184 | 24.3% | 55% |
| Cass Circuit Court | 15 | 17 | 13.3% | 5% |
| Transfers In (Out of County Courts) | 9 | 0 | 100% | 0% |



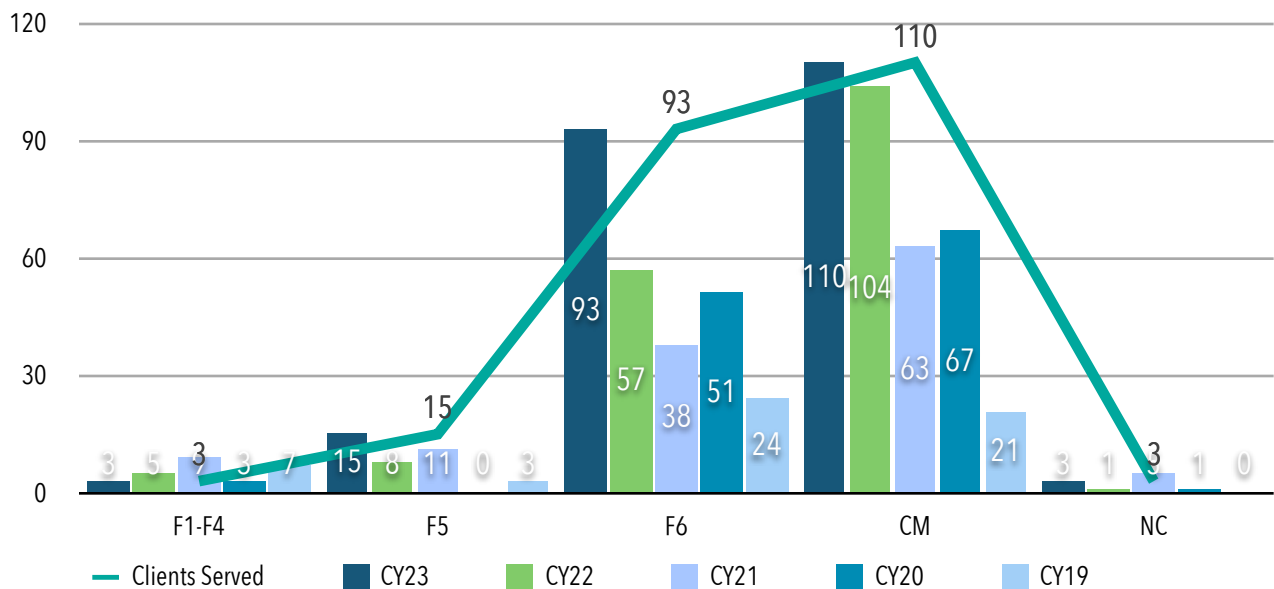
INTAKE & UTILIZATION ANALYSIS

To adequately measure utilization of the program and identify trends in the client population, one must look not only at the population served, but also the rate at which the agency receives new clients due to clients serving terms that span multiple grant cycles and to capture data on utilization trends. As illustrated below we have seen an increase in utilization across most offense levels, most notably in Level 5 and Level 6 Felonies, with a 400% and 287% increase respectively. The following pages also highlight intakes by risk level.

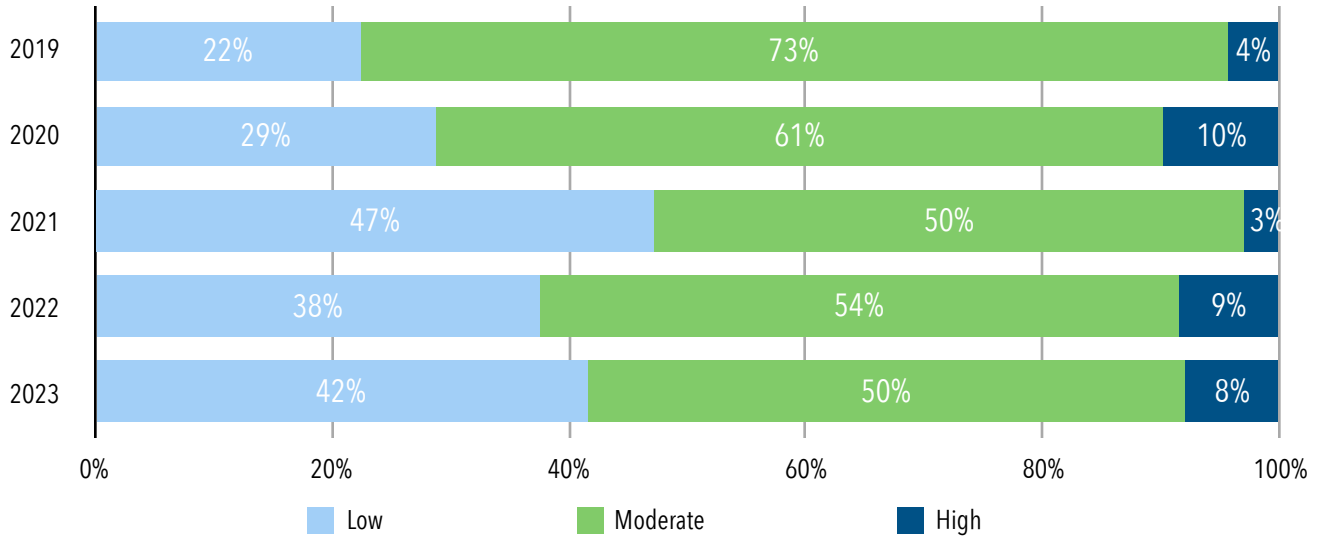
INTAKE BY OFFENSE LEVEL 5 YEAR TREND

| | CY19 | CY20 | CY21 | CY22 | CY23 | CY22-CY21 Percent Change | 5 Year Percent Change |
|----|------|------|------|------|------|--------------------------------|-----------------------------|
| F1 | 0 | 0 | 0 | 0 | 1 | 100% | 100% |
| F2 | 1 | 1 | 4 | 3 | 1 | (-66.6%) | 0% |
| F3 | 3 | 2 | 4 | 0 | 0 | 0% | (-100%) |
| F4 | 3 | 0 | 1 | 2 | 1 | (-50%) | (-66.6%) |
| F5 | 3 | 10 | 11 | 8 | 15 | 87.5% | 400% |
| F6 | 24 | 51 | 38 | 57 | 93 | 63.2% | 287.5% |
| FC | 0 | 0 | 1 | 0 | 0 | 0% | 0% |
| MA | 21 | 35 | 37 | 59 | 55 | (-6.7%) | 161.9% |
| MB | 10 | 28 | 16 | 31 | 38 | 22.6% | 280% |
| MC | 1 | 4 | 10 | 14 | 17 | 21.4% | 1600% |
| NC | 0 | 1 | 5 | 1 | 3 | 200% | 100% |

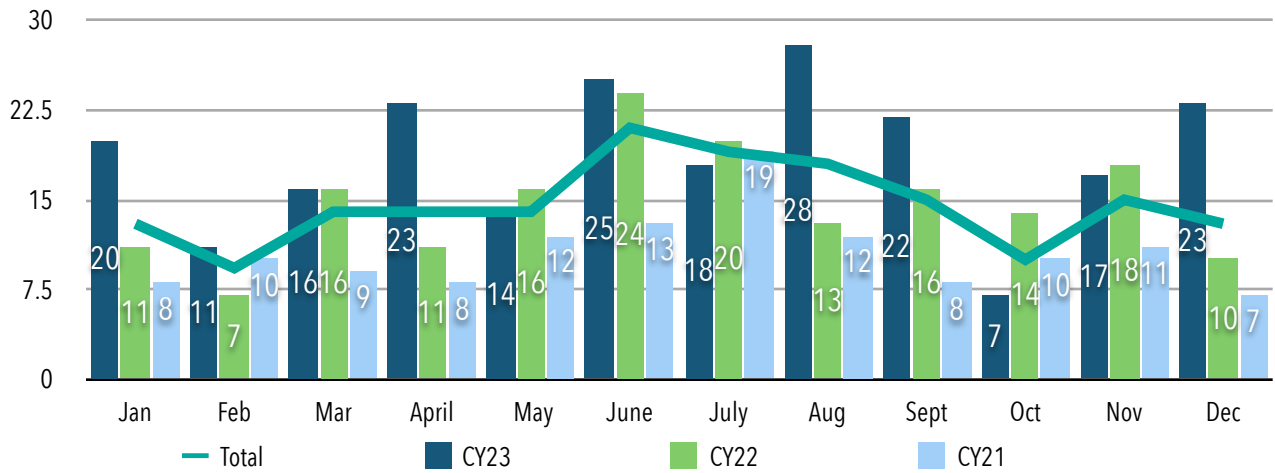
INTAKE TREND ANALYSIS



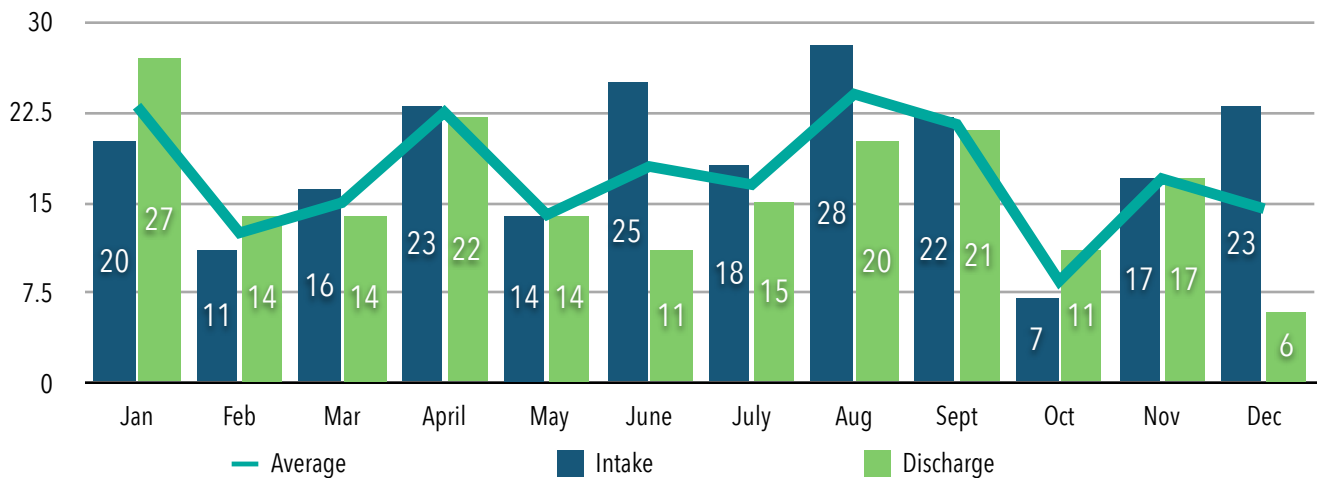
INTAKE BY RISK LEVEL ANALYSIS



INTAKE THREE YEAR ANALYSIS



2023 DISCHARGE VS INTAKE ANALYSIS



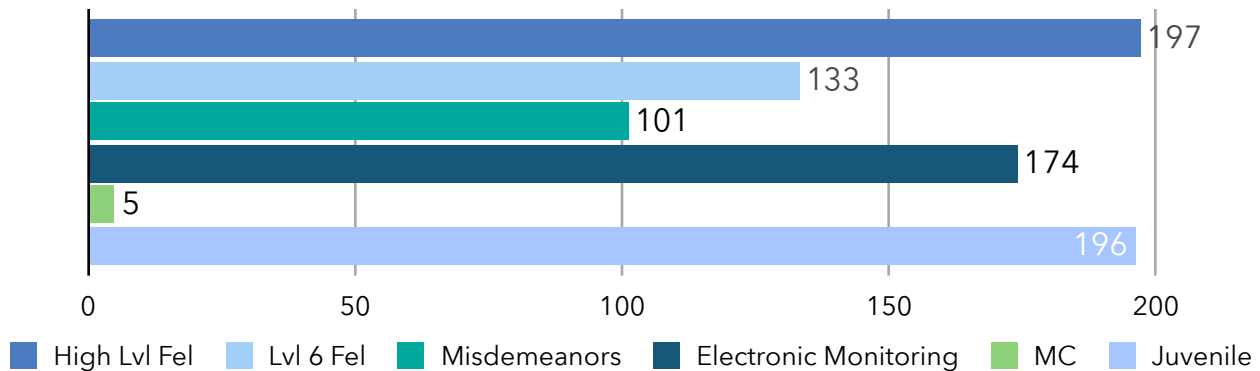
2023 TOTAL NUMBER OF DAYS SUPERVISED

| | |
|---|--------|
| Total Individual Participants Served* | 299 |
| Total Days Served* | 39,190 |
| Adult High-Level Felonies | 5,718 |
| Adult Level 6 Felonies | 17,731 |
| Adult Misdemeanors | 16,281 |
| Electronic Monitoring | 1,572 |
| Other Case Types (Miscellaneous Causes) | 15 |
| Juveniles | 196 |

2023 AVERAGE LENGTH OF SUPERVISION

| | |
|--|--------|
| Total Individual Participants Served* | 299 |
| Average Length of Stay - All Offense Levels* | 131.07 |
| Adult High-Level Felonies | 197.17 |
| Adult Level 6 Felonies | 133.3 |
| Adult Misdemeanors | 101.12 |
| Electronic Monitoring | 174.67 |
| Other Case Types (Miscellaneous Causes) | 5 |
| Juveniles | 196 |

*This measurement is also known as the average length of stay and measures the average time period a client is under the supervision of Pretrial Services.



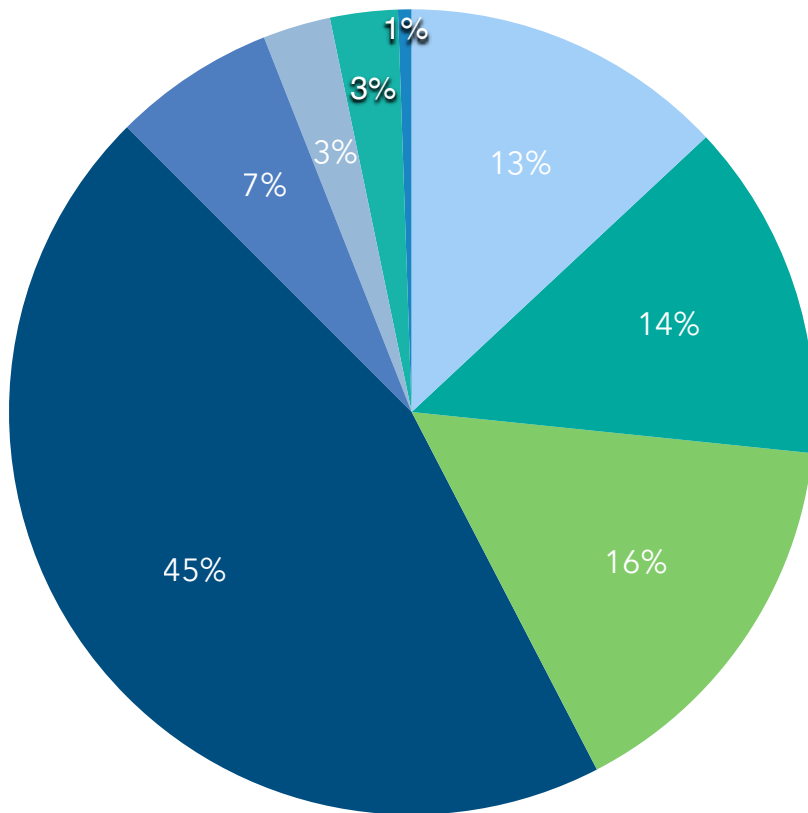
SENTENCING OUTCOMES

Analyzing sentencing outcomes of those on pretrial supervision not only aids in using data to monitor local sentencing disparities caused by pretrial incarceration, such as entering a guilty plea solely as a means to exit jail, but also, as an agency, has allowed us to identify a continued trend in diverting post-conviction sentences from incarceration in the local county jail or IDOC.

In 2023, of those who successfully completed pretrial release 16% had their case dismissed, 14% entered into a pretrial diversion agreement, 45%

were sentenced to a term of probation, 7% were sentenced to a term of community corrections, 3% were given an executed sentence and 13% were sentenced to fines and/or time served.

Of those in this population sentenced to an executed term, one was sentenced to the Indiana Department of Corrections, while four were sentenced to a term in the Cass County Jail. Additionally, 3% of client's cases resulted in no charges being filed.



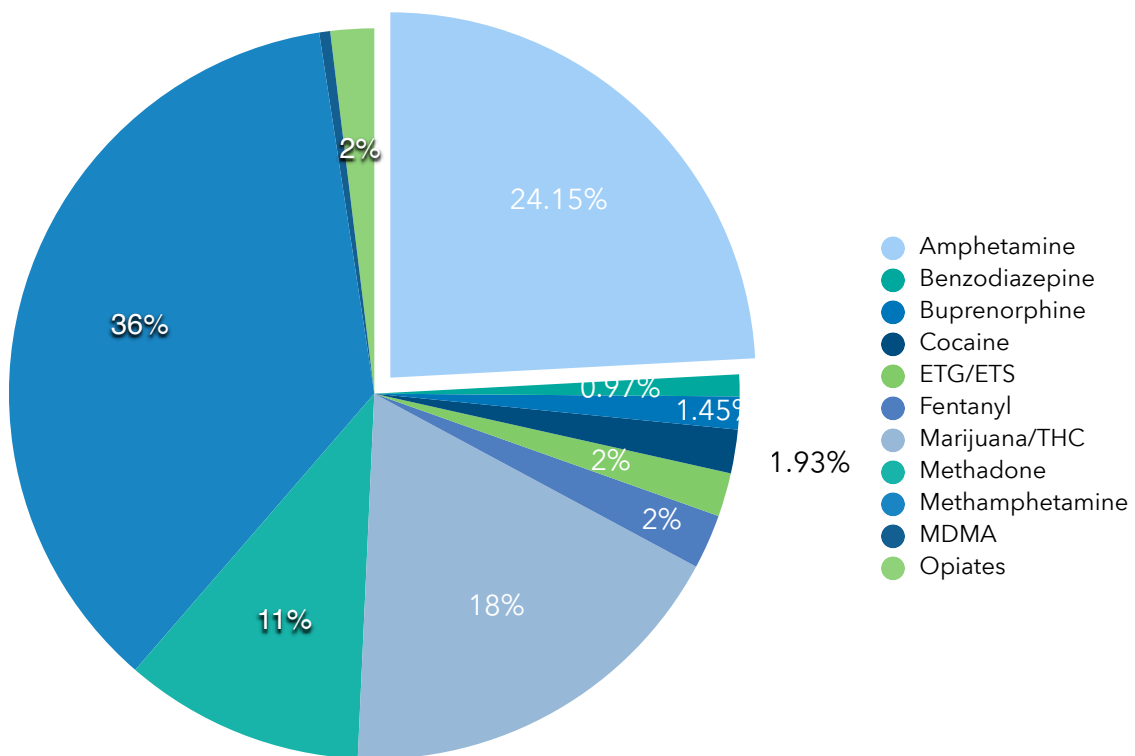
- Time Served
- Pretrial Diversion
- Acquitted
- Dismissed
- Probation
- Community Corrections
- Executed Time
- No Charges Filed
- Other Closure

| Outcome Type | Total |
|--------------------------------|-------|
| Acquitted | 0 |
| Dismissed | 29 |
| Pretrial Diversion | 25 |
| Probation | 83 |
| Community Corrections | 12 |
| Executed Time-DOC | 1 |
| Executed Time-Cass County Jail | 4 |
| Fine/Time Served | 24 |
| No Charges Filed | 5 |
| Other Closure | 1 |

POSITIVE DRUG SCREEN ANALYSIS

| Illegal Drug | 2022 Percent Positive | 2023 Percent Positive | Percent Change |
|-----------------|-----------------------|-----------------------|----------------|
| Amphetamine | 19.50% | 24.15% | 23.8% |
| Benzodiazepine | 1.00% | 0.97% | (-3.0%) |
| Buprenorphine | 3.00% | 1.45% | (-51.6%) |
| Cocaine | 2.00% | 1.93% | (-3.5%) |
| ETG/ETS | 3.00% | 2.00% | (-33.3%) |
| Fentanyl | 1.00% | 2.00% | 100% |
| Marijuana/TCH | 39.62% | 18.00% | (-54.5%) |
| Methadone | 0% | 11.00% | 100% |
| Methamphetamine | 27.04% | 36.00% | 33% |
| MDMA | 0% | 0.5% | 100% |
| Opiates | 1.89% | 2.00% | 5.8% |
| Oxycodone | 2.00% | 0.00% | 0% |

POSITIVE SCREENS BY DRUG



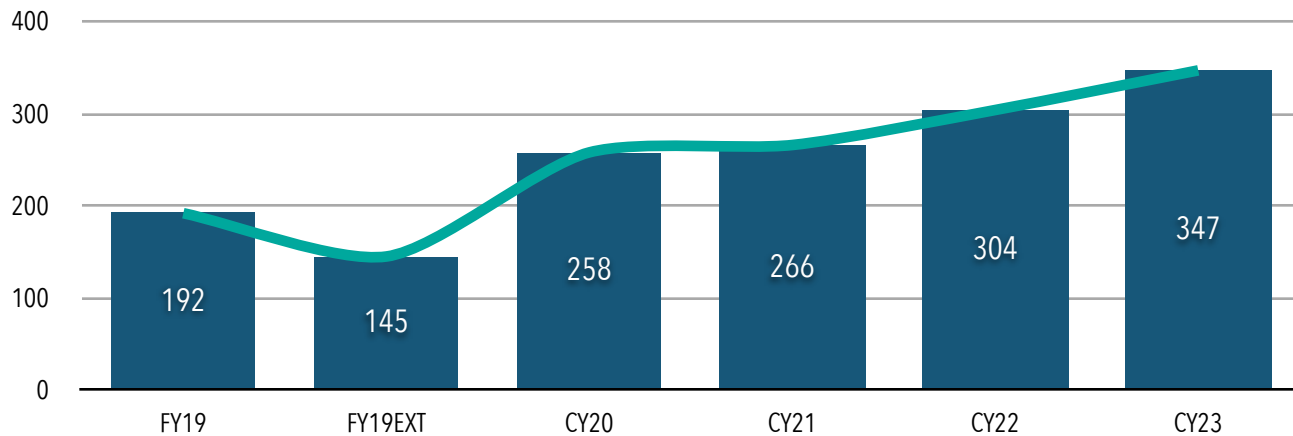
SECTION 11:

RISK ANALYSIS

Pretrial Services uses the IRAS-PAT, Indiana Risk Assessment Pretrial Assessment Tool, as its primary means of measuring an arrestee's risk of reoffending and failing to appear. The IRAS-PAT measures factors such as criminal history, employment, residential stability, and substance abuse. Using the identified risk level and county supervision and release matrix, clients are placed at a level of supervision that correlates with their risk and that is tailored to ensure public safety, while protecting the presumption of innocence. Both the Judicial Officer and Pretrial Director have the right to override risk and supervision level if believed to be in the best interest of community safety.

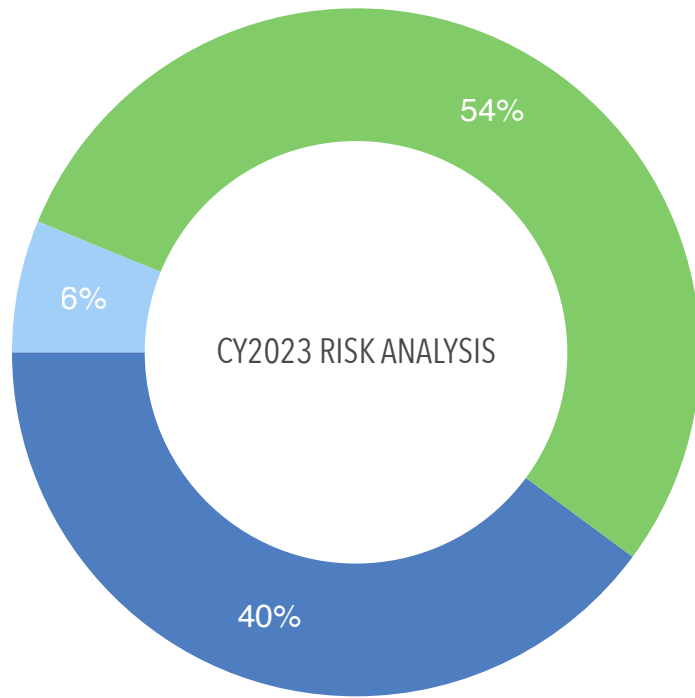
TOTAL IRAS-PATS ADMINISTERED FIVE YEAR TREND

| | Total | FY19EXT | CY20 | CY21 | CY22 | CY23 | Percent Change |
|-------|-------|---------|------|------|------|------|----------------|
| Total | 192 | 145 | 258 | 266 | 304 | 347 | 14.4% |



PARTICIPANT RISK ANALYSIS

| | Low | Moderate | High | Total |
|----------------|------------|------------|-----------|-------------|
| FY19 | 9 | 31 | 2 | 43 |
| FY19 EXT | 13 | 38 | 2 | 53 |
| CY20 | 49 | 98 | 13 | 159 |
| CY21 | 86 | 103 | 11 | 200 |
| CY22 | 99 | 130 | 12 | 241 |
| CY23 | 122 | 165 | 18 | 306 |
| Percent | 40% | 54% | 6% | 100% |



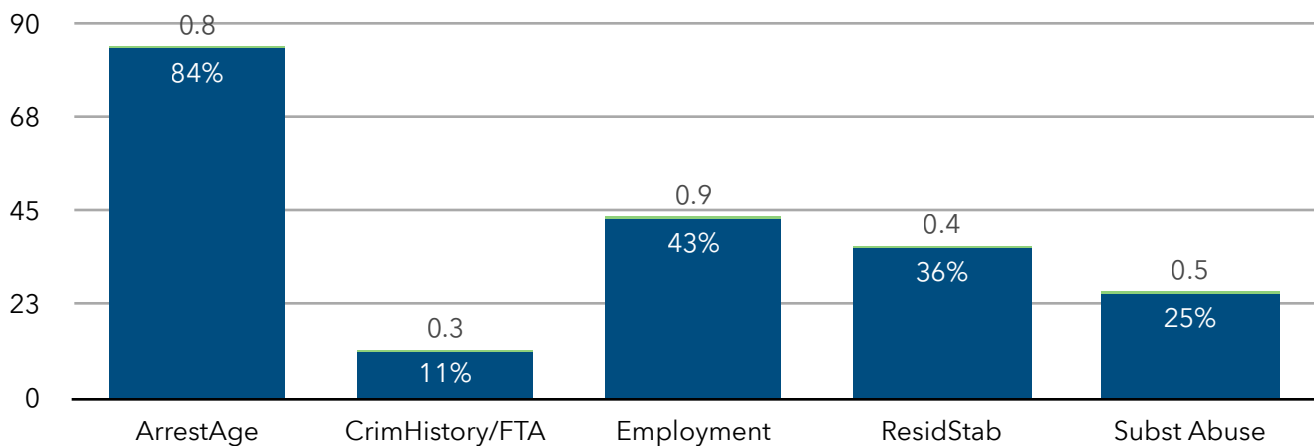
| Risk | CY22 Total | CY23 Total | Percent Change |
|----------|------------|------------|----------------|
| Low | 99 | 122 | 23.2% |
| Moderate | 130 | 165 | 26.9% |
| High | 12 | 19 | 58.3% |

AVERAGE IRAS SCORES

| Total | High | Mod | Low |
|-------|------|------|------|
| 3.45 | 6.29 | 3.97 | 1.34 |

It is noted that this is a measurement of all IRAS-PATs administered in 2022.

AVERAGE IRAS DOMAIN SCORES ALL COMPONENTS



The agency's IRAS-PAT answers were grouped into the five above domains to illustrate the highest criminogenic factors for failing to appear and reoffending within our assessed population. While it is noted that the agency scored highest in the Age at Arrest, the majority of assessed arrestees score highest in the domains relating to employment and residential stability, highlighting where staff needs to target interventions and support services.

OFFENSE LEVEL RISK SUMMARY

| | Low | Moderate | High | Total |
|------------------|-----|----------|------|-------|
| F1 | 0 | 0 | 1 | 1 |
| F2 | 1 | 2 | 1 | 4 |
| F3 | 1 | 1 | 0 | 2 |
| F4 | 0 | 2 | 0 | 2 |
| F5 | 5 | 14 | 0 | 19 |
| F6 | 43 | 68 | 11 | 122 |
| MA | 37 | 37 | 4 | 78 |
| MB | 19 | 27 | 2 | 48 |
| MC | 15 | 12 | 0 | 27 |
| No Charges Filed | 1 | 2 | 0 | 3 |

*Totals may be more than individual component totals due to this analysis measuring cases, i.e. clients supervised with concurrent cases, vs. unique offenders.

RISK PREDICTIONS

HIGH RISK

37.5% Reoffend, 12.5% FTA
12.5% Violate

MODERATE RISK

11.9% Reoffend, 3.7% FTA
18.3% Violate

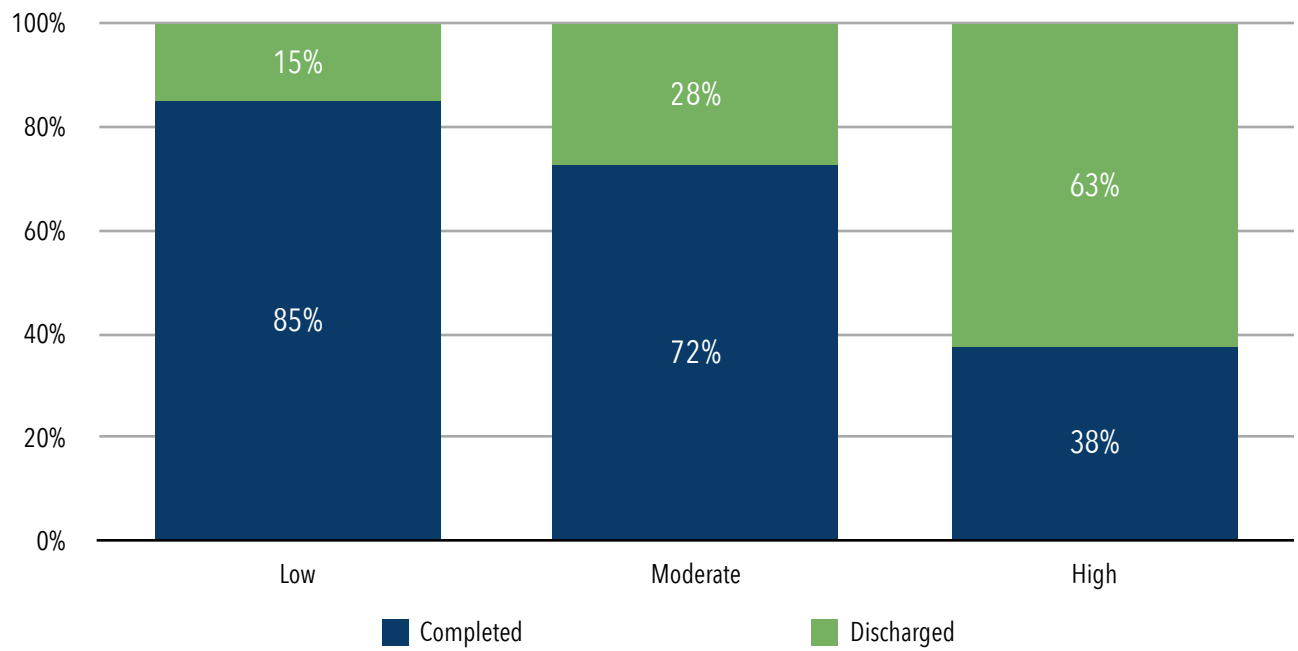
LOW RISK

11.1% Reoffend, 5.6% FTA
6.9% Violate

Data collected from the completion and violation rates and analysis of the violation type and frequency helps us predict the projected success rate of each risk level, along with how they are most likely to potentially violate pretrial supervision. This data is unique to the offenders in our county and allows us to tailor supervision strategies and make targeted referrals to services in attempts to best offset and prevent these risks upon initial release. Data is based on the actual success and failure rates from clients in our community. Our belief is that by identifying the greatest barriers most prevalent in our county, we can make recommendations and draft supervision and success plans that truly promote public safety and honor our community values.

SUCCESSFUL COMPLETIONS BY RISK LEVEL

| | Low | Moderate | High | Total | Percent |
|-------------|-----|----------|------|-------|---------|
| Completions | 61 | 79 | 3 | 143 | 77% |
| Discharges | 11 | 30 | 5 | 46 | 23% |
| Total | 72 | 109 | 8 | 189 | 100% |



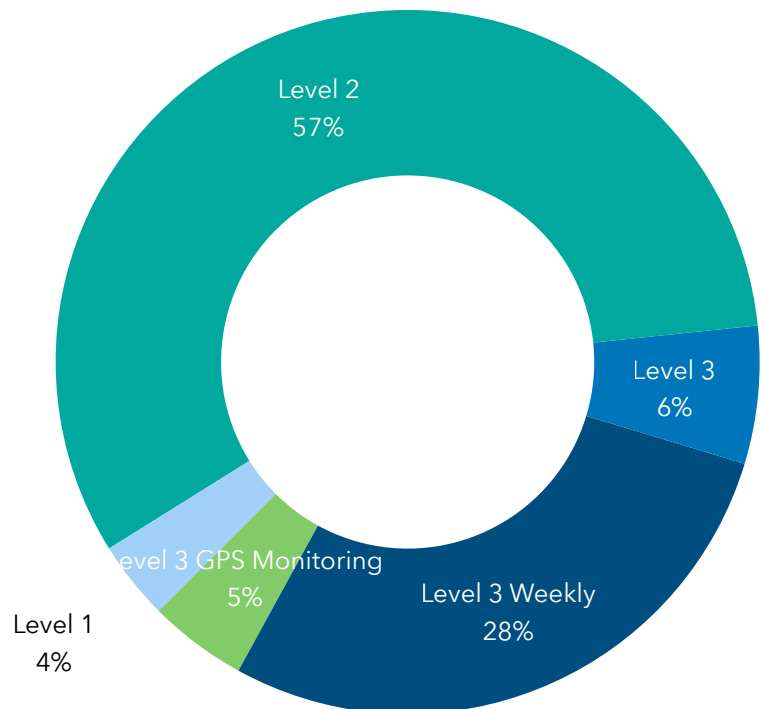
EXPANSION OF RISK ASSESSMENTS TO BETTER IDENTIFY MENTAL HEALTH NEEDS

Pretrial Services may utilize other risk assessments in addition to the IRAS-PAT, including the Ontario Domestic Assault Risk Assessment (ODARA) and the Columbia Suicide Severity Rating Scale (CSSRS). This year, we added the AC-OK Screen for Co-Occurring Disorders. The AC-OK is a rapid-response screen instrument designed to identify the co-existing disorders of mental health and trauma related mental health issues, and substance use (CCSME). As an agency we believe that early identification of mental illness assists in making targeted referrals to local mental health providers and works to expedite the release of those with mental illness, intellectual/developmental disabilities and physical/medical conditions when appropriate, including coordinating placement in group homes/treatment facilities. Even if release is not appropriate, we assist in connecting inmates with mental health providers who provide services in the local jail. We use supplemental assessments to assist in identifying needs, responsivity factors and barriers to pretrial success in alignment with best practices. Said assessments are used in "determining the appropriate type and level of services to be offered, agencies should employ evidence informed and validated needs assessment tools, usually after the defendant's release to supervision. (NIC Essential Elements)." Care has been taken to ensure each assessment is appropriate to use in the pre-conviction stage.

SUPERVISION LEVEL ANALYSIS

Pretrial Services has three primary supervision levels that consider the client's IRAS-PAT risk level and score, identified needs, collateral information, danger to the community and/or themselves and the nature of the instant offense. Low risk defendants are supervised at Level 1, moderate at Level 2, and high at Level 3, unless Pretrial Services identifies a risk factor where increased supervision would be appropriate such as current illegal substance use or an instant offense that requires higher supervision, such as weekly reporting and GPS electronic monitoring to ensure victim and public safety. Below is a summary of the supervision statistics for 2023. It should be noted that a client may also be supervised at a higher level if he has a need that requires more contact, such as an intellectual disability, and that levels can be customized with special conditions to best ensure public safety.

- Level 1 - One telephone appointment every two weeks and one office appointment every six weeks.
- Level 2 - One telephone appointment and one office appointment every month.
- Level 3 -Two telephone appointments and two office appointments. Weekly reporting may be ordered with electronic monitoring
- Level 3 Weekly - Weekly appointments; may be a combination of office and telephone appointments.
- Level 3 GPS Monitoring - Weekly Reporting with the special condition of electronic monitoring

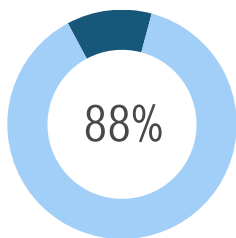


SECTION 12:

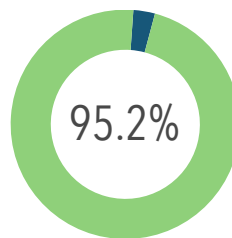
PERFORMANCE MEASURES

Cass County Court & Pretrial Services, as a certified pretrial services agency, collects data and monitors the following key pretrial performance metrics that were developed using Indiana's existing measures in the Pretrial Practices Manual in combination with Measuring What Matters - Outcome and Performance Measures for the Pretrial Services Field, 2nd Edition published by the National Institute of Corrections. Said outcome and performance measures were developed by the Indiana Pretrial Data Subcommittee, of whom the Director is an active member. The measures were approved by the Pretrial Committee of the Judicial Conference of Indiana on June 1, 2022 and are now required for certification pursuant to Section 22(a) of the Indiana Pretrial Services Rules. Measures are calculated on all assessed individuals within Cass County's pretrial target population per the formulas outlined in the Indiana Pretrial Outcome and Performance Measures Manual.

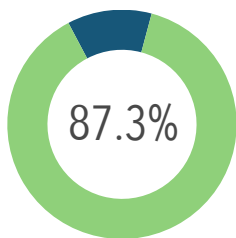
In addition to these standard metrics, Cass County Pretrial Services also collects additional metrics, the Voluntary Program Participation Rate: The percentage of active clients participating in voluntary programming and services while under pretrial supervision and the No New Violent Crime Rate: The percentage of clients who do not commit a new violent offense while under pretrial supervision. On the subsequent pages you will also see these metrics for the counter, tracking populations and for special sectors of our target population.



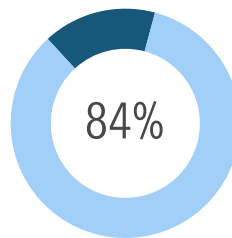
Release Rate:
The percentage of assessed pretrial defendants who secure release during the pretrial stage.



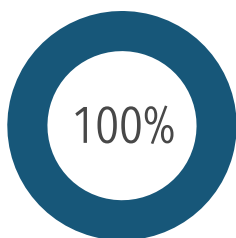
Court Appearance Rate:
The percentage of released pretrial defendants who were assessed and who attend all scheduled pretrial court appearances.



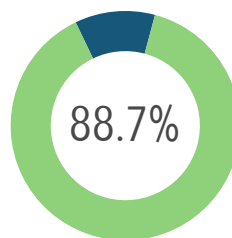
Public Safety Rate:
The percentage of released pretrial defendants who were assessed and who are not charged with a new criminal offense during the pretrial stage.



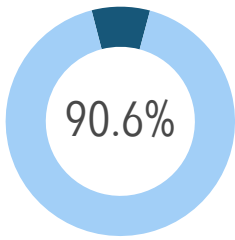
Success Rate:
The percentage of released pretrial defendants who were assessed and who attend all scheduled pretrial court appearances and are not charged with a new criminal offense during the pretrial stage.



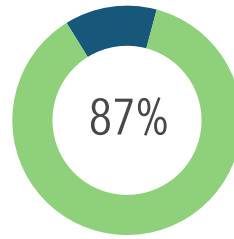
Recommendation Rate:
The percentage of a pretrial services agency's release recommendations that correspond with their assessed risk of pretrial misconduct and release protocol.



Concurrence Rate:
The percentage of pretrial defendants whose court ordered release or detention status on the date of the initial hearing corresponds with their assessed risk of pretrial misconduct and release protocol.



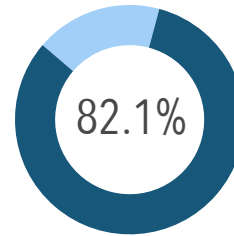
Court Order Concurrence Rate:
The percentage of pretrial defendants whose court order matches the pretrial release agency's recommendation and release protocol.



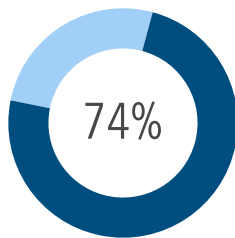
Counsel At Initial Hearing Rate:
The percentage of assessed pretrial defendants who are in custody and represented by counsel at the initial hearing.



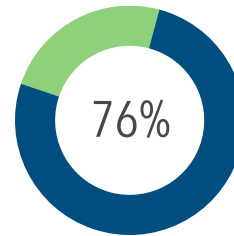
Pretrial Detainee Length of Stay:
The average length of stay in jail for assessed pretrial defendants after initial arrest.



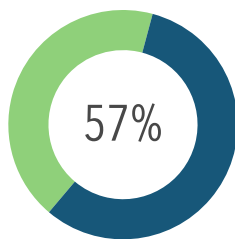
Supervision Condition Success Rate:
Formally known as Violation Rate, the percentage of assessed pretrial defendants who complete supervision conditions with no technical violations that result in an administrative sanction/response or court intervention.



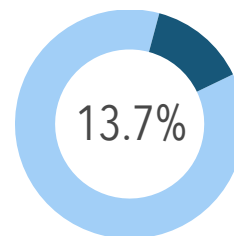
Supervision Overall Success Rate:
The percentage of assessed and released pretrial defendants with supervision conditions who were not: (1) arrested and charged with a new criminal offense that occurred during supervision, (2) failed to appear, (3) revoked for a technical violation



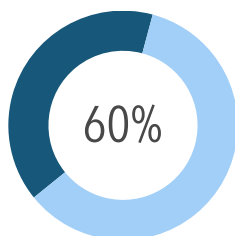
Supervision Completion Rate :
The percentage of released pretrial defendants who were assessed and who complete supervision conditions and did not have a full revocation of their supervision.



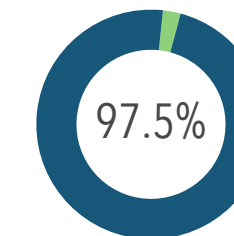
Pretrial Support Interventions Referred:
The percentage of pretrial defendants who were assessed and referred to treatment/support services absent a court order.



Return to Incarceration Rate
The percentage of released pretrial defendants who were assessed and released and subsequently returned to incarceration during the pretrial stage.



Voluntary Program Participation Rate:
The percentage of clients participating in voluntary programming and services while under pretrial supervision. (Measure of the monthly active population.)

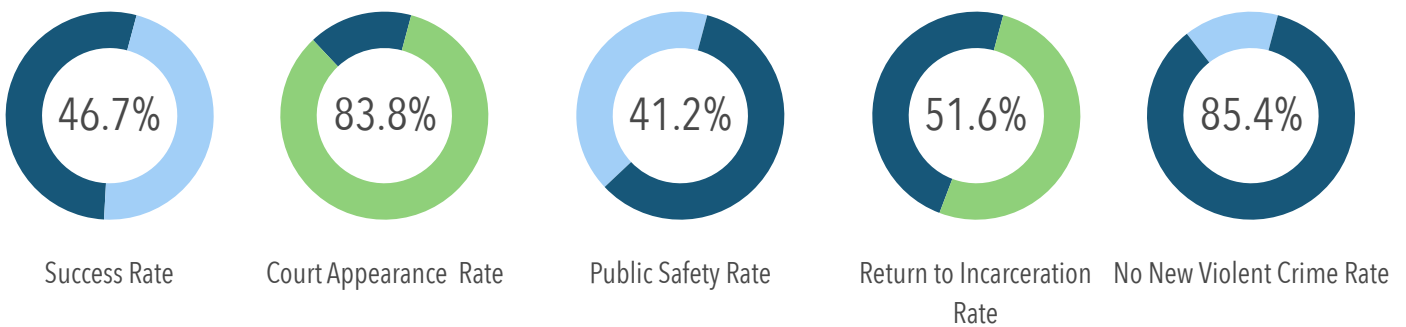


No New Violent Crime Rate:
The percentage of clients who do not commit a new violent offense while under pretrial supervision.

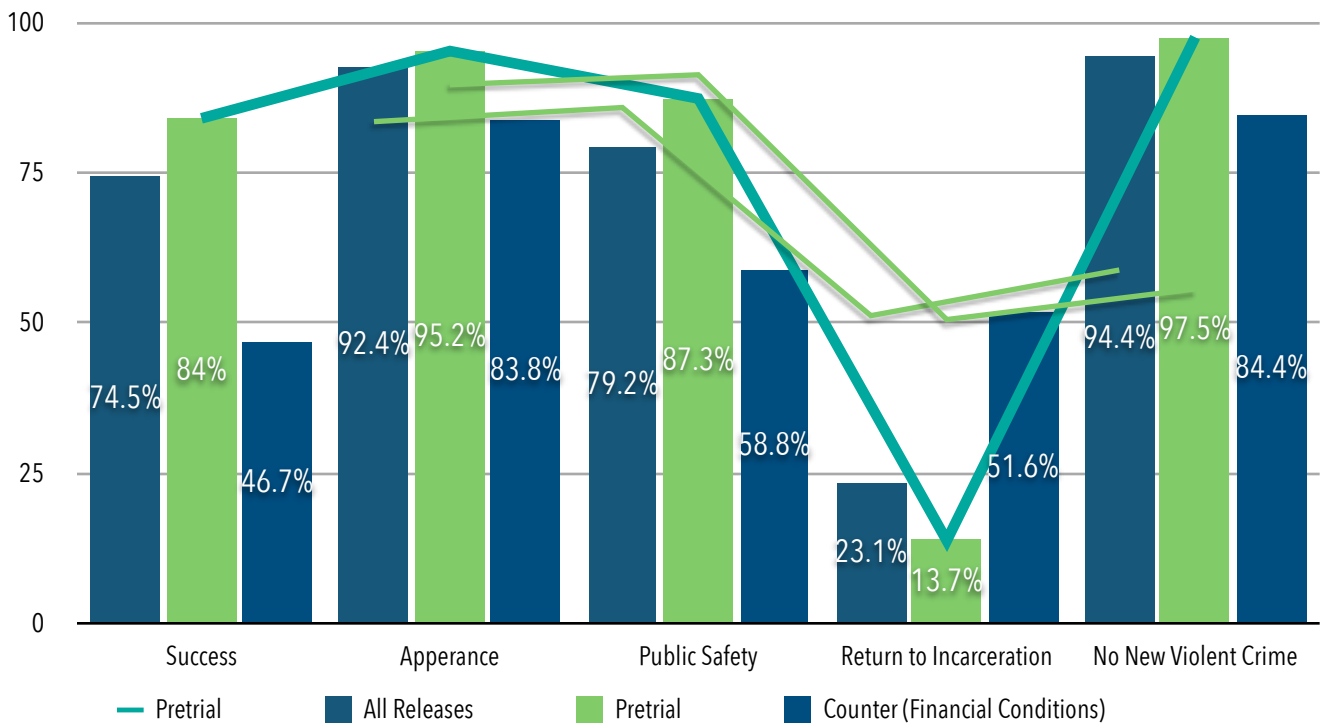
*The Cass County Courts never court order pretrial interventions and programming, so this enhanced measure is not reported, along with the *Statutorily Eligible Population Assessed*, as we currently do not have the means or the resources to capture data of the entire pretrial population including those outside our target population or who post traditional bond before assessment.

COUNTER POPULATION PERFORMANCE METRICS

Part of the new Indiana Pretrial Outcome and Performance Measures Data Collection Initiative is the expansion of data collection and tracking to include all individuals who have been assessed by the IRAS-PAT, regardless of whether the court has placed the individual on pretrial release supervision. The goal of the expansion is to support pretrial services agencies in analyzing the effectiveness of their local practices and policy by providing a counter population for examination. Below are four of the key performance metrics for those who were denied participation in the pretrial release program and who secured another means of release. As illustrated, the success rate of this population is significantly lower, validating Cass County's Supervision and Release Matrix and Protocol and the impact of our needs-based supervision model on outcomes. In 2023 the success of the counter population, those with financial conditions alone, averaged 34% lower than those released under the supervision of the pretrial release program.

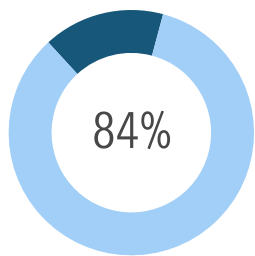


PRETRIAL SUPERVISION VS COUNTER POPULATION PERFORMANCE ANALYSIS

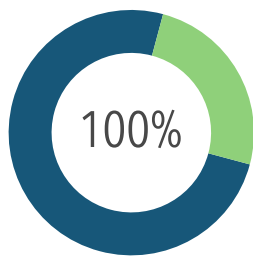


SPECIAL POPULATIONS PERFORMANCE METRICS

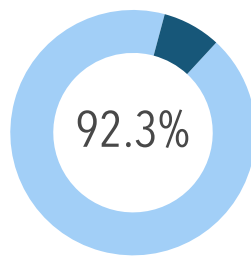
To promote individualized, evidence and risk-based release decisions our target population also includes Pending Probation Violators and Failure to Appear Warrants. Individuals can be considered for release to Pretrial Services versus being held without bond, per prior standard practice, if an evaluation is requested by the Court, State or Defense Counsel. The purpose of this expansion of the target population is to use evidence-based decision making to avoid making blanket decisions and responses to better meet needs of those incarcerated without jeopardizing public safety. To ensure alternate responses to these sectors of the population were effective in producing positive outcomes and promoting public safety, the department analyzed the performance measures of these sectors and found that these sectors of the population respond well to pretrial supervision and can be safely released back into the community versus being detained in the jail.



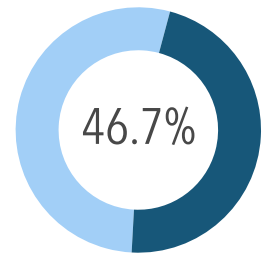
All Participant
Success Rate



Probation Violator
Success Rate

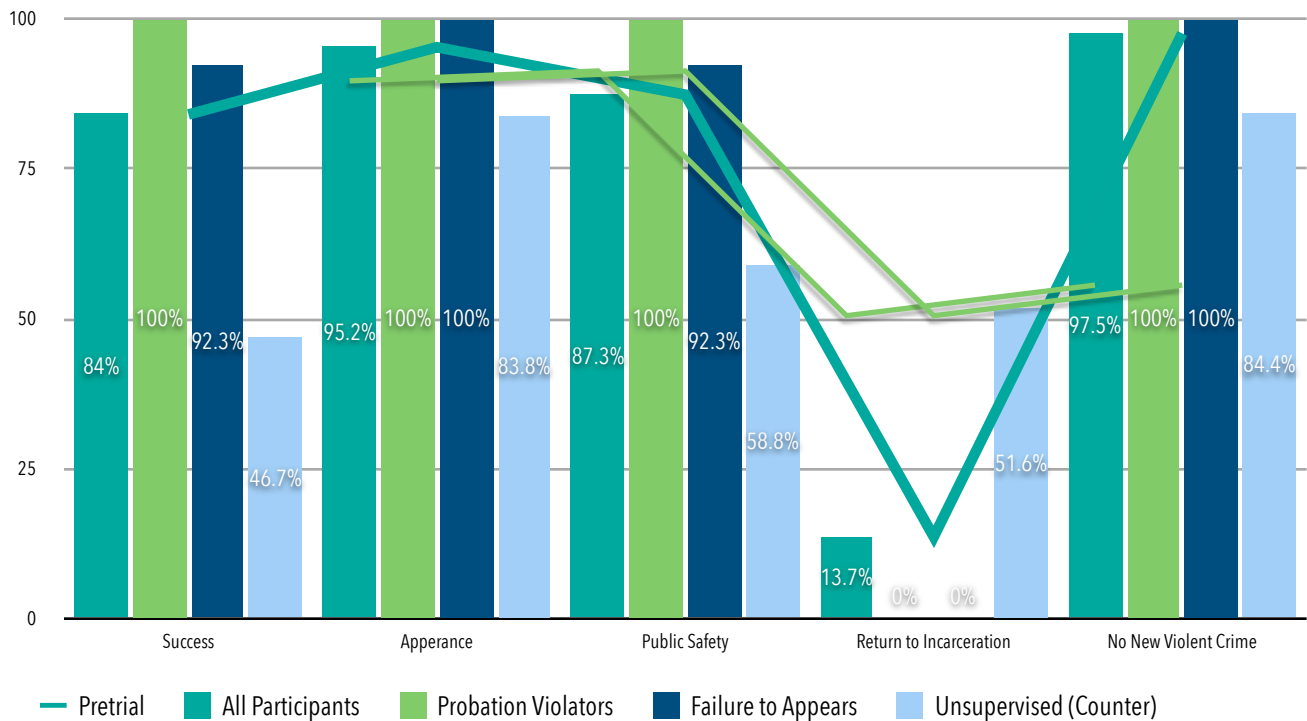


Failure to Appear
Success Rate



Unsupervised
Success Rate

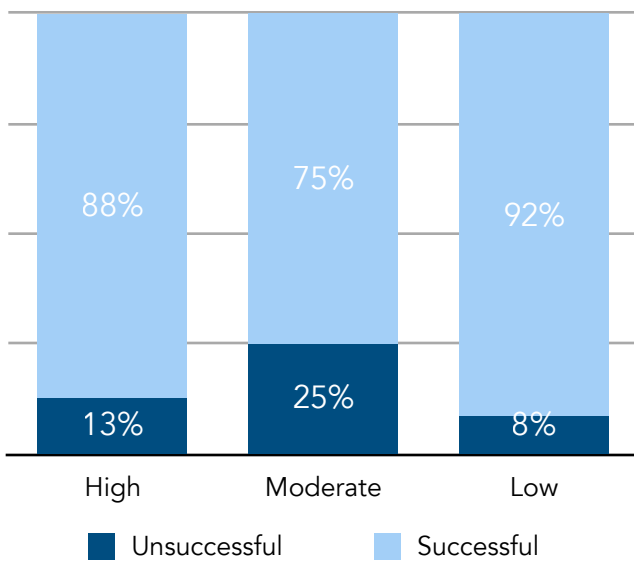
SPECIAL POPULATION PERFORMANCE MEASURES



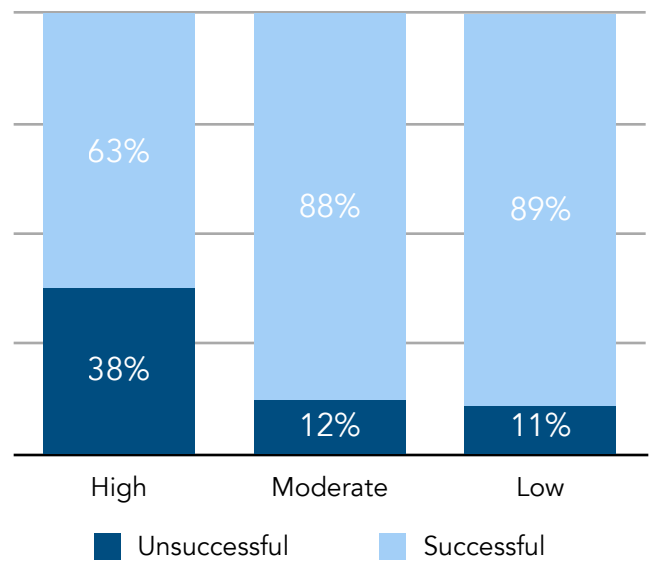
VIOLATION ANALYSIS

Approximately 50% of clients who violated the terms and conditions of pretrial release, violated for a technical violation related to a failed drug screen. It should be noted, that it is not standard practice for pretrial programs to drug screen their participants when comparing Cass County's metrics to other counties and that per Indiana Pretrial Rules, it must be a special condition of release and orally stated on the record. The Cass County Judiciary and Pretrial Services believe that continued monitoring of participants' substance use is in the best interest of both the community and clients. However, when appropriate upon receipt of a positive screen, the director will consider an administrative sanction that includes an increase in supervision level with a referral to support services. In 2023, 25% of the technical substance use violations were handled administratively. This is attributed to the impact of our support services model and alternate responses to violations that has been proven to help people successfully complete supervision, despite the occurrence of positive screens.

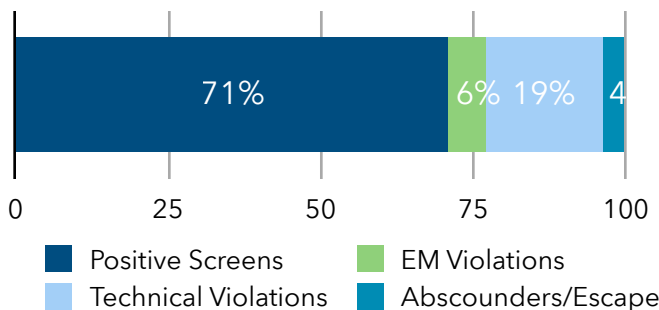
VIOLATIONS BY RISK LEVEL



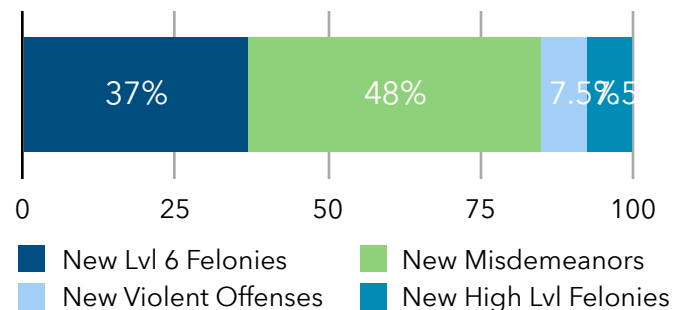
NEW OFFENSES BY RISK LEVEL



VIOLATION TYPE ANALYSIS



NEW OFFENSE ANALYSIS



Analysis is of the those who violated the terms of the program; not the entire pretrial population; includes results of administrative sanctions and violations filed with the Court.

Analysis is of the those who committed a new offense; not the entire pretrial population.

SECTION 13:

EVIDENCE-BASED PRACTICES

Cass County Court & Pretrial Services is founded upon the eight principles of intervention as outlined below and has incorporated pretrial research into our daily operations as further detailed in our Policy and Procedure Manual.

Assess Actuarial Risk/Needs:

We believe in the need to maintain an ongoing system of risk screening and needs assessment and that said assessments are most reliable when staff is formally trained.

- Cass County Court & Pretrial Services utilizes the IRAS-PAT as the primary means to determine an arrestee's eligibility for potential participation in the program and risk level. Said risk level is also utilized to place clients at a supervision level that correlates with identified needs to best ensure court appearance and reduce risk of re-offending.
- The Court & Pretrial Services Director and the Pretrial Case Managers are certified to administer the IRAS-PAT by the Indiana Office of Court Services and participate in IRAS Intra-rater refresher training.
- IRAS-PAT results are documented in INCite within 24 hours of administration. Cass County Pretrial Services ensures compliance with confidentiality standards put in place by the Indiana Office of Court Services.
- The Court & Pretrial Services Director is certified to administer the Ontario Domestic Assault Risk Assessment (ODARA.) Results of the ODARA Risk Assessment are provided as a supplemental tool on a Pretrial Recommendation at the request of the Judicial Officer or Prosecutor on defendants charged with a domestic violence offense.

Further detailed in CCCPS PPM Section 15

Enhance Intrinsic Motivation:

We believe that staff should communicate with clients in a responsive and constructive manner.

- The Court & Pretrial Services Director has participated in training in Motivational Interviewing Techniques through the National Institute of Corrections.
- Cass County Court & Pretrial Services uses motivational interviewing and other effective communication techniques to encourage pretrial release participants to voluntarily seek treatment during the pretrial period, but the primary focus of supervision is to enhance a client's intrinsic motivation to ensure court appearance, reduce the risk of reoffending and promote compliance with pretrial terms and conditions.

Further detailed in CCCPS PPM Section 12

Target Interventions:

We believe that the staff should target interventions by prioritizing supervision and treatment resources for higher risk clients; target interventions to criminogenic needs; be responsive to temperament, learning style, motivation, gender, and culture when assigning programs.

- When drafting proposed conditions, Cass County Court & Pretrial Services outlines the least constrictive conditions that ensure public safety and court appearance. A greater dosage of communication is required for higher risk clients versus lower risk clients in accordance with the Risk Principle. Needs uncovered in the pretrial interview are prioritized and combined with the resulting risk level to ensure that the appropriate dosage of supervision is given to each client and to help target needs that pose the greatest risk to the community, court appearance, and the client.

Further detailed in CCCPS PPM Section 18

Skill Train with Directed Practice:

We believe that, in order to be effective, the department has to provide evidence-based programming that emphasizes cognitive behavioral strategies and is devolved by trained facilitators.

- While programming cannot be made a condition of release to protect the presumption of innocence, Cass County Court & Pretrial Services uses motivational interviewing and other EBP techniques to encourage pretrial release participants to voluntarily seek treatment during the pretrial period, but the primary focus of supervision remains ensuring court appearance and reducing the risk of reoffending. CCCPS utilizes Cass Pulaski Community Corrections' range of cognitive behavioral programming and has access to services provided by 4C Health and Snyder Counseling, who offer mental health & drug/alcohol services. CCCPS collaborates with the Cass/Pulaski Community Corrections Therapist and 4C Health Criminal Justice Liaison to connect clients with virtual peer support recovery groups, counseling, virtual services, recovery coaching and IOP.

- Cass County Court & Pretrial Services ensures that at all referrals are made to programs and agencies that are administered and facilitated by a certified trainer and inspected for their effectiveness and adherence to evidence-based practices.

Further detailed in CCCPS PPM Section 12

Increase Positive Reinforcement:

We believe that, when learning new skills and making behavioral changes, most people respond better and maintain learned behaviors longer when provided with positive reinforcement.

- Pretrial Services practices positive reinforcement by rewarding clients in good standing primarily by the means of verbal praise and positive feedback, decreased reporting, travel pass approval, positive progress report filed with the Court and reduction of supervision level or reporting requirements when appropriate.

- This practice is monitored by client satisfaction surveys.

Further detailed in CCCPS PPM Section 19

Engage Ongoing Support in Natural Communities:

We believe that clients are best served when they actively engage in pro-social support in their community.

- While participation in pro-social and community-based peer recovery programs cannot be made a condition of release to protect the presumption of innocence, information about community resources and programs, such as Celebrate Recovery, AA/NA and employment agencies are provided to clients if believed to enhance their compliance and public safety.

Further detailed in CCCPS PPM Section 12

Measure Relevant Processes/Practices:

We believe that accurate and detailed documentation of case information, along with a formal and valid mechanism for measuring outcomes, is the foundation of evidence-based practices.

- Cass County Court & Pretrial Services collaborates with Cass/Pulaski Community Corrections by chairing their existing Quality Assurance Committee.
- Performance metrics are examined, in addition to an audit of the accuracy of client's information in SRS, Pretrial Services' case management system. To further ensure compliance with EBP, supervision concurrence, contact frequency and the results of the electronic client exit surveys are reviewed. Referred resources are audited to verify if they correlate with identified needs and risk level. Monthly and quarterly reports are submitted to the Pretrial Services Stakeholder Team, CPCC Advisory Board and IDOC.

Further detailed in CCCPS PPM Section 22

Provide Measurement Feedback:

We believe that a multi-layer quality assurance system is essential to monitor the delivery of services and maintain fidelity and reliability.

- Pretrial Services calculates and monitors the following metrics using both the measures approved by the Pretrial Services Committee in the New Indiana Pretrial Outcome and Performance Measures Manual and the additional metrics defined below to ensure adherence to EBP and aid in further development of policy and procedure.
- Pretrial Services also collects and measures data on projected saved incarceration expenses, diverted juvenile detention expenses, sentencing outcomes, recidivism and population demographics. All performance metrics are all also monitored by risk level.
- Pretrial Services gathers the results of said metrics and analyses information from the quality assurance reports to present applicable information to staff, clients, the Judiciary, Pretrial Policy Stakeholder Team and Advisory Board and annually examines the effectiveness of programming and practices.

Further detailed in CCCPS PPM Section 12 and 22

- Pretrial Services analyzes the jail population and cross references data with Odyssey to provide current information to stakeholders on offenders' risk level, bond, pretrial/incarceration status, offense type, holds, etc. Information is shared with Community Corrections, Probation and the Advisory Board to assist our local Criminal Justice System in making evidence-based release/detention decisions in both pretrial and post-conviction settings. Pretrial Services utilizes said analysis as its sequential review process to identify defendants who remain in detention past the point at which release was expected to have occurred.

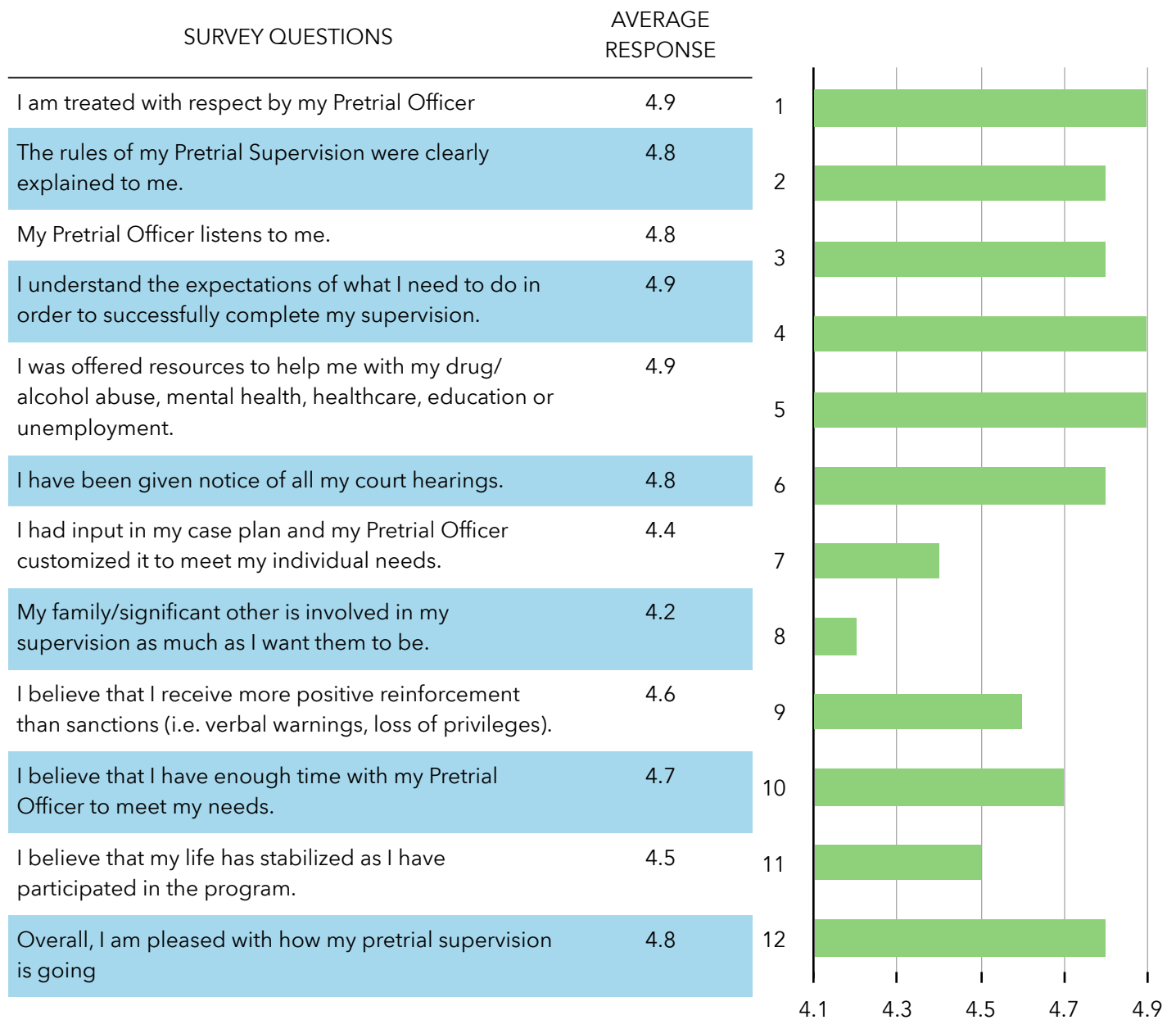
Further detailed in CCCPS PPM Section 12 and 22

SECTION 14:

QUALITY ASSURANCE

In 2020, Pretrial Services developed an anonymous electronic client exit/satisfaction survey that is distributed to clients via text at the end of supervision and in quarterly snapshots. Below is a summary of the results of a pool of 43 clients with a sampling of feedback received in 2023. All responses average in the "Strongly Agree" and "Agree" categories, indicating that the majority of clients feel that they have had a positive experience with the program.

CLIENT SATISFACTION SURVEY RESULTS



SCALE: (5) Strongly Agree, (4) Agree, (3) Neither Agree or Disagree, (2) Disagree, (1) Strongly Disagree

CLIENT FEEDBACK & TESTIMONIALS

Below is a sampling of client feedback and testimonials we received from the satisfaction surveys collected in 2023.

"There are really nice warm hearted people, they talk to me like I'm not a bad person but as they are going thru this process with me and ensure I don't stumble and give aid and guidance."

"The people I'm working with are caring and understanding people. Makes the process a positive one."

"I appreciate how supportive the staff have been with me. They treated me with kindness and respect when I needed it most. I made a bad decision, which was very out of character for me. I'm very ashamed of that, counseling this program offered me, has helped me through a very hard time. I will always be grateful for that."

"This program is a AMAZING they are there to help and care about you. Great program!!!"

"I would say that pretrial services is an outstanding, firm but fair program that definitely helped me along the way to recovery."

"Hillary and Rob were outstanding in helping me with my pretrial services. They were extremely supportive and helped me become a better, stronger person! These 2 people are the epitome of professionals and I would encourage anyone to seek their counsel and guidance! Thank you!!"

"I want to say again thank you for the opportunity I was given to be in this program. Things are looking up for me. Without given my second chance to prove myself. I would have lost

all that meant the most to me! I'm all for this pretrial service. You guys are amazing!"

"Hilary was so great and helpful through my entire pretrial process. She's awesome seriously give that woman a raise!!"

OTHER QUALITY ASSURANCE MEASURES

The Performance Metrics previously reported in Section 12, are calculated monthly and distributed to all stakeholders, including the County Council and Commissioners, CPCC Advisory Board, Pretrial Policy and Stakeholder Team, IOCS Certification Program Director, IDOC Program Director and now, our Local JRAC Council. Additionally, as part of the sequential review/lookback process, the department completes a monthly jail analysis that is distributed to stakeholders.

Weekly Criminal Records Checks are conducted on all clients by the Pretrial Case Manager, who, with the Director, also completes an audit/case review of all clients' SRS Cases on a monthly basis. Pretrial Services continues to be a paperless entity and all files are digitally stored in SRS, our case management system. Said case review is conducted to ensure all client contacts, programming and documents are correctly entered in SRS. A Client Contact Spreadsheet is utilized to help monitor and further ensure appointments are being conducted at a frequency in accordance with clients' supervision level and program policy and a Case Note Template & Appointment Guide is used help ensure format and consistency across all case managers.

A review of said quality assurance measures show that all client files are complete and an approximate 94% average compliance with client contact standards, with the majority of variance due to reporting allowances made to match individual client need. The Department also passed CY2022 IDOC Fiscal Audit conducted in the Fall of 2023 and had multiple IDOC Site Visits with no issues of concern to report.

SECTION 15: SERVICES

While programming cannot be made a condition of release to protect the presumption of innocence, Cass County Pretrial Services uses Motivational Interviewing & other EBP techniques to encourage pretrial release participants to voluntarily seek treatment during the pretrial period, but the primary focus of supervision remains ensuring court appearance and reducing the risk of reoffending. Ceasing to participate in voluntary programming, treatment or support services never constitutes a violation of the program, unless it was specifically ordered by the Court as a special condition. Great care is taken when offering support services, to ensure that participants feel they can consent to participate or choose not to participate and/or disengage from support services without fear of consequence or negative reflection. CCCPS believes in equal access to treatment and programming and does not practice disparate treatment. Voluntary referrals to services and interventions are targeted towards employment, residential stability, substance use and behavioral health.

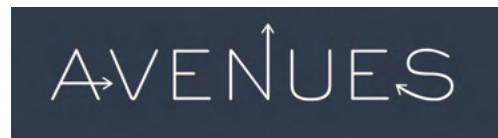
CCCPS strives to provide many support services in-house in efforts to reduce transportation barriers and reduce time clients have to take off work, etc., to help encourage engagement. A full listing of CCCPS Support Services can be found in the agency Resource Inventory. A brief summary of the primary services provided include the following:

CCCPS partners with 4C Health, formally known as Four County Counseling, who provides part-time interns who provide therapeutic services, addiction and individual counseling at no cost to the agency and clients. Pretrial Services also utilizes the ACCI Corrections eCourses CBT LifeSkills Curriculum & LifeSkills Link Learning Platform. ACCI is a validated, EBP & CBT program that includes over 15 interactive courses, averaging 10-15 hours long, including Substance Abuse, DUI, Domestic Violence and Cognitive Awareness. "Lifeskills Link is a system of collaboration and accountability. It provides

intelligent insights into each student experience which informs targeted intervention and cognitive-behavioral skill development. The curriculum is built on our evidence-based model of cognitive behavior therapy together with our unique self-directed learning approach which has proven to help students and clients overcome self-defeating thoughts and behaviors."

CCCPS also facilitates voluntary placement in inpatient treatment programs, assisting the participant with obtaining presumptive eligibility, Recovery Works or HIP Coverage and coordinating transportation to the chosen facility. Care is taken to guide participants in choosing a program that corresponds to their identified needs. If the Defendant enters an inpatient treatment program, Pretrial Services notifies the Court, Prosecutor and Defense Counsel and continues to conduct weekly telephone appointments with the Defendant while at the facility. Case Managers stay in communication with the treatment provider to monitor the Defendant's progress. As previously highlighted, we have built partnerships with multiple inpatient treatment programs and sober living facilities.

Some of our partners include:





CCCPS also utilizes Cass Pulaski Community Corrections' range of cognitive behavioral programming and has access to services provided by 4C Health who offer mental health & drug/alcohol services. CCCPS collaborates with the Cass/Pulaski Community Corrections Therapist and 4C Health Criminal Justice Liaison to connect clients with virtual peer support recovery groups, counseling, virtual services, recovery coaching & IOP.

Clients are offered assistance applying for HIP & obtaining presumptive coverage to cover or make medical treatment and/or counseling services more affordable or in most cases, free for clients. The Navigator works to make sure that clients' access to available resources and benefits is maximized.

Pretrial Services also utilizes SafeLink and other government programs, to see if clients qualify for a free cellphone or tablet, if needed, to receive text notifications of their hearings and participate in telephonic appointments or therapy. Information about community resources, programs, such as Celebrate Recovery and AA/NA, and employment and housing agencies can also be provided if believed to enhance their compliance and public safety. The agency also facilitates a virtual High School Equivalency Program in partnership with the Cass County Sherriff's Department.

PROGRAMMING COMPLETION ANALYSIS

| Service/Programming Referral Type | Number | Percentage |
|--|------------|-------------|
| ACCI Corrections LifeSkill CBT eCourse | 88 | 36% |
| Mental Health Treatment (Outside Referral) | 10 | 4% |
| Indiana Driver Safety Program | 1 | 0.4% |
| Individual Counseling w/ 4C Health Therapeutic Interns | 90 | 37% |
| Inpatient Treatment | 14 | 6% |
| IOT | 1 | 0.4% |
| Medically Assisted Treatment (MAT) | 7 | 2.8% |
| Outpatient Treatment | 14 | 6% |
| Peer Recovery Specialist | 3 | 1% |
| 4C Health Criminal Justice Referral | 12 | 5% |
| WRAP- Wellness Action Recovery Plan | 1 | 0.4% |
| Sober Living Facility | 2 | 1% |
| Total | 243 | 100% |

ACCI CORRECTIONS LIFESKILLS LINK

Cass County Court & Pretrial Services, using funds awarded by the IOCS JPAR SIM Grant, along with Juvenile Probation and Cass/Pulaski Community Corrections began using the ACCI Corrections eCourses CBT LifeSkills Curriculum & LifeSkills Link Learning Platform in September of 2022. By using the self-directed in-house model, offering the program at no cost to clients will remain sustainable beyond the grant cycle. ACCI is a validated, EBP & CBT program that includes over 15 interactive courses, averaging 10-15 hours long, including Substance Abuse, DUI, Domestic Violence and Cognitive Awareness. "Lifeskills Link is a system of collaboration and accountability. It provides intelligent insights into each students experience which informs targeted intervention and cognitive-behavioral skill development. The curriculum is built on our evidence-based model of cognitive behavior therapy together with our unique self- directed learning approach which has proven to help students and clients overcome self-defeating thoughts and behaviors." Pretrial Services staff collaboratively works with clients, using MI and ECMS to assign programming that matches their identified needs. Upon completion, clients receive the incentive of a positive progress report filed with the Court and potential reduction in supervision level. The agency saw 88 Voluntary eCourse Completions in 2023, a 576% Increase from 2022. Below is summary of the courses completed.

ACCI UTILIZATION & COMPLETIONS

| Course Description | Total Completed | Percent Completed |
|---------------------------|-----------------|-------------------|
| Anger Management | 10 | 11% |
| Cognitive Awareness | 22 | 25% |
| Contentious Relationships | 5 | 6% |
| Domestic Violence | 6 | 7% |
| DUI | 12 | 14% |
| Marijuana Awareness | 7 | 8% |
| Parenting | 6 | 7% |
| Personal Responsibility | 1 | 1% |
| Substance Abuse | 14 | 16% |
| Theft/Shoplifting | 5 | 0% |
| Total | 88 | 100% |



INTRODUCING INTERACTIVE CHANGE JOURNALS

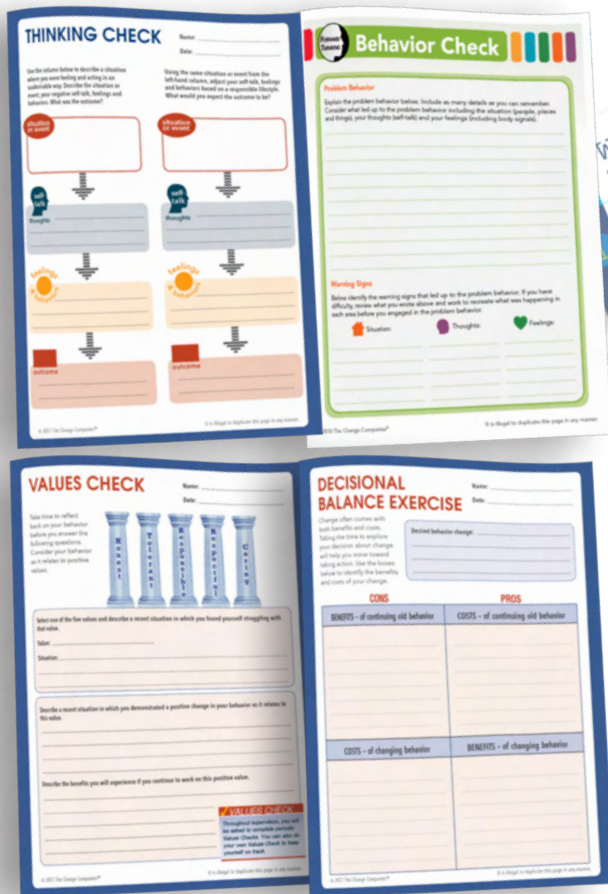
Cass County Court & Pretrial Services, using funds awarded by the IOCS JPAR SIM Grant, along with Cass/Pulaski Community Corrections, began using the Change Companies' Interactive Change Journals as a way to expand cognitive restructuring interventions and implementation of core correctional practices. Pretrial Services utilizes Change Journals to help clients who wish to voluntarily participate in support services in programming. Change Journals can be completed independently with a case manager, along side a Peer Recovery Specialist or with one of our therapists.

Interactive Journaling[®] is an evidence-based practice for motivating and guiding individuals toward positive life change. This goal-directed, client-centered model helps participants modify their behavior as they progress through the stages of change (Prochaska & Prochaska, 2016). The focus of *Interactive Journaling*[®] is the participant Journal, which includes nonconfrontational questions intended to help participants think and then write about their behaviors. Questions guide participants in considering their motivations for change, exploring their options and developing a plan with target behavior-related goals and a timeline for achieving these goals.



INTRODUCING COGNITIVE SKILL BUILDING

Cass County Court & Pretrial Services, using funds awarded by the IOCS JPAR SIM Grant, along Cass/Pulaski Community Corrections began training staff on core correctional practices and implementing cognitive skill building interventions into routine supervision practices. Both programs' goals are to use skill-building to continue to shift supervision strategies from compliance-oriented to a focus on promoting and supporting behavior change utilizing a coaching model. Cognitive Interventions are "structured teaching opportunities to help clients recognize situations that may put them at high-risk for engaging in antisocial or undesirable behavior and develop skills to avoid and manage those situations in a prosocial way. (ICJIA)." Utilizing Change Sheets from the Change Companies and BITS (Brief Intervention Tools) from the Carey Group, both agencies have a wide range of tools that including: Cost-Benefit Analysis, Thinking Reports, Behavior Checks, Decision Making, Overcoming Automatic Responses, Problem Solving, Thinking Traps, Overcoming Thinking Traps, Who I Spend Time With, Values Check, Decisional Balance Exercises and more. Pretrial Services uses cognitive interventions and core correctional practices to enhance positive outcomes and help clients develop skills than help diminish barriers to pretrial success.



BITS Brief Intervention Tools

INCENTIVES AND INTERVENTIONS ANALYSIS

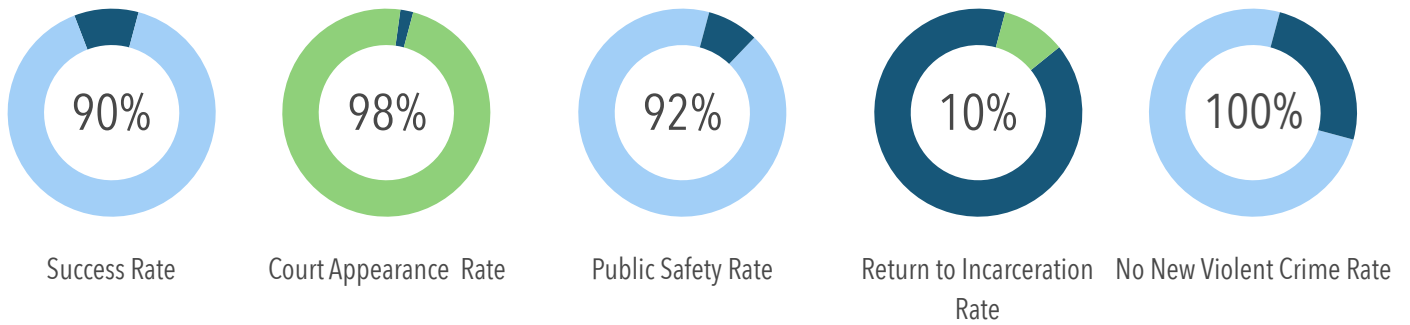
Cass County Court & Pretrial Services administers appropriate incentives to reinforce pro-social behavior that reduces the risk of failure to appear or re-arrest and promotes compliance with supervision conditions. Interventions consist of support services/referrals that correspond to the identified criminogenic needs and/or individual determination of risk of failure to appear or re-arrest. It is a target practice that staff administer one incentive and or intervention at each appointment in alignment with the risk-need-responsivity principle. One of our goals for 2023 is to increase ratio of Incentives and Interventions administered by 5%. Below is a summary of our 2023 Incentives, Sanctions and Interventions.

| | Number | Percentage |
|---|------------|---------------|
| Sanctions | 35 | 5.09% |
| Violation Filed w/Court-Warrant | 8 | 23% |
| Increased Reporting | 7 | 20% |
| Increase Supervision Level | 9 | 26% |
| Notice to Court Filed | 8 | 23% |
| Verbal Reprimand/Warning | 3 | 9% |
| Total | 35 | 100% |
| Interventions | 212 | 30.67% |
| Treatment Referral | 114 | 54% |
| Other | 27 | 13% |
| Coping Skills Log | 3 | 1% |
| Carey BITS - Decision Making | 4 | 2% |
| Reviewed ACCI Coursework Progress | 24 | 11% |
| Given Driver's Manual/Referred to Driver's Safety Program | 2 | 1% |
| Change Company Coping Skills Journal | 2 | 1% |
| Change Company Living a Prosocial Lifestyle Journal | 2 | 1% |
| Change Company Responsible Thinking Journal | 3 | 1% |
| Carey BITS - Overcoming Thinking Traps | 2 | 1% |
| Signed Up for Safelink Phone | 5 | 2% |
| Change Company Decisional Balance | 2 | 1% |
| Carey BITS - Who I Spend Time With | 2 | 1% |
| Referral to Employment Agency | 6 | 3% |
| Coping Skills Addictions | 3 | 1% |
| Carey BITS - Thinking Traps | 4 | 2% |
| Triggers Worksheet | 1 | 0% |
| Referral to Inpatient Treatment | 4 | 2% |

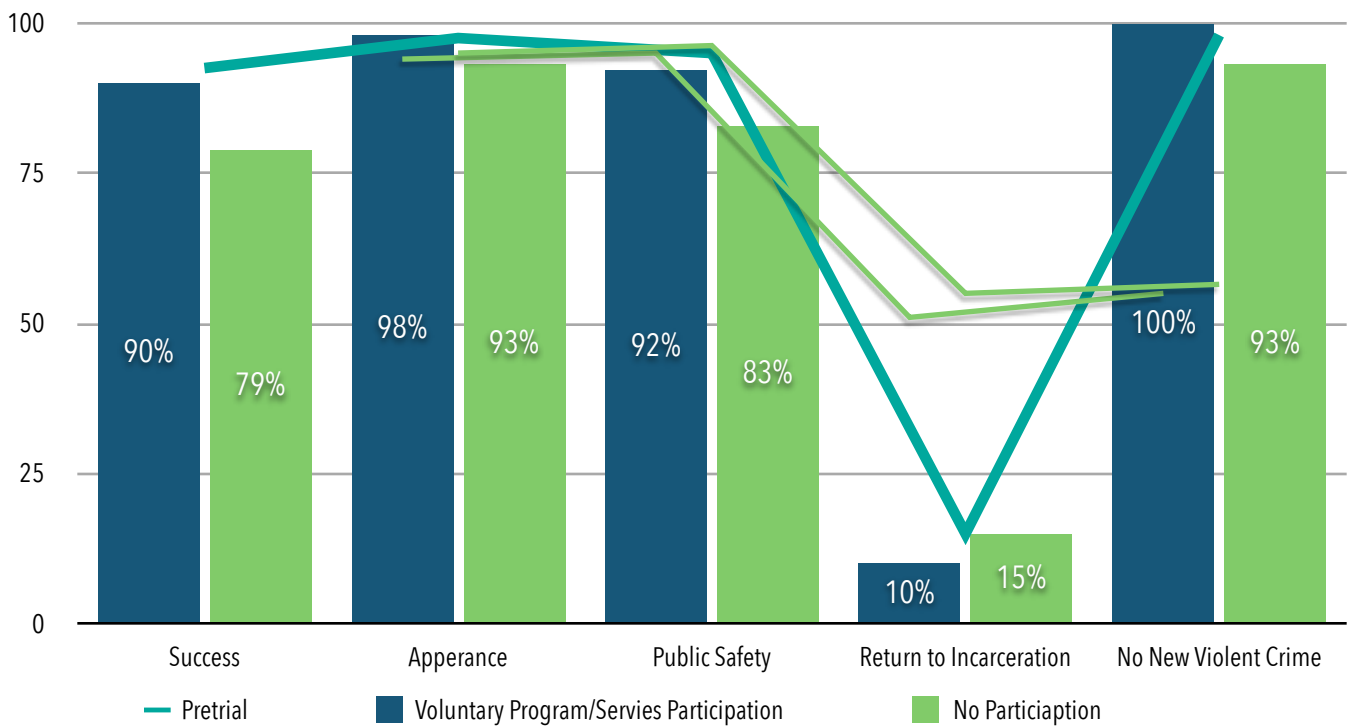
| | Number | Percentage |
|--|------------|---------------|
| Reviewed Driving Record/Identified License Suspensions | 1 | 0% |
| IRAS Reassessment | 1 | 0% |
| Total | 212 | 100% |
| Incentives | 442 | 64.24% |
| Verbal Praise | 276 | 62% |
| Decreased Reporting | 24 | 5% |
| Travel Permit | 19 | 4% |
| Report to Court | 109 | 25% |
| Substitute Telephone/Virtual Appointment for In-Person | 10 | 2% |
| Reduce Supervision Level | 4 | 1% |
| Total | 442 | 100% |

IMPACT OF PRETRIAL SERVICES & PROGRAMMING

Cass County Court & Pretrial services is committed to providing needs-based, client-centric supervision and services. We strive to produce positive outcomes that last beyond the pretrial stage. We believe in "Pretrial with a Purpose." A key factor in our success rates has proven to be in the targeted interventions, support services and programming that we offer our clients and our coaching supervision style. Below are performance measures for those participating in voluntary programming and/or support services, illustrating the impact of engagement in the pretrial stage on a defendant's success. As demonstrated, all metrics are at or above the 90% percentile and when compared to supervised participations who decline to participate, they average 20% more likely to succeed across all metrics.



PERFORMANCE MEASURES: VOLUNTARY PARTICIPATION VS. NO PARTICIPATION



Voluntary Participation N = 168; No Participation N = 225

SECTION 16:

COST SAVINGS ANALYSIS

While the primary focus of Pretrial Services remains to ensure jail resources are reserved for those who truly pose a risk to public safety or flight, one cannot overlook the local monetary savings incurred and the intangible benefits to participants, such as the ability to return to their families and employment and participation in programming and services pre-sentence. Cost Savings is calculated by multiplying the *Total Days Supervised* by the *daily per diem* cost to house an inmate in an outside facility due to overcrowding or other issues. Pretrial Juvenile Cost Savings is calculated using the average rate to house an individual in secure detention facility. The Cass County Sheriff has indicated that the daily per diem to house an inmate in 2023 was \$37.50 (the IDOC reimbursement rate), while the cost to house an inmate in outside facility if overcapacity was \$40.00 per day. The agreed average rate to detain a juvenile in a secure facility is \$200 per day.

It is important to highlight that this is a local diversion of savings. It is noted that we used the \$40 per diem in our calculations since the Cass County Jail was housing inmates for another county for the majority of 2023 generating revenue for the County in addition to the expenses diverted.

In 2019, Pretrial Services expanded its target population to include juvenile defendants that have been waived into adult court or are the result of direct files to divert costly detention expenses when appropriate and not a risk to public safety or flight. Juvenile participants also gain continued guidance through the adult criminal justice system and are offered programming and resources, such as access to our high school equivalency program.

\$26,000 **Juvenile Detention Expenses** **Diverted**

The Juvenile Detention Expenses for 2023 is calculated by multiplying the total number of days juveniles were supervised by average daily juvenile detention cost.

\$1,598,760 **Cost Savings in 2023**

The costs savings for 2023 is calculated by multiplying the total number of days adult clients were supervised by the daily per diem. The agency saw a 62% increase in cost savings in 203.

107 **Years in Jail Bed Stays Diverted**

The agency diverted 107 years in jail bed stays in 2023. *Jail Bed Stays Diverted* is calculated by dividing the total days supervised by 365 days.

39,190 **Days Supervised in 2023**

In 2022, the agency supervised 299 individual clients for a total of 39,190 days. The agency saw an 59% increase in days supervised in 2023 and 31% increase in clients served.

88% **2023 Cost Savings Rate**

The Cost Savings Rate is the percentage of the Total Cost Savings remaining after subtracting the Annual Operating Cost.

\$1,102,577.00 **New Grant Revenue Awarded**

Court Services has written and been awarded over \$4.7 million in new grant funding/revenue for the County in the past five years, generating \$1,102,577 in new funding in 2023. Awards include ICJI COVID-19 Grant, Court Technology & Security Grants, Mental Health/SUD/SIM Grants and IDOC Community Corrections & Pretrial Grants.

2023 COST SAVINGS VS ANNUAL OPERATING COSTS

| | Annual Operating Costs | Cost Savings | Percent Savings |
|--|------------------------|----------------|-----------------|
| Total Operating Cost (Grants Included) | \$195,983.50 | \$1,598,760.00 | 88% |
| Total Operating Cost (County Funds) | \$118,605.82 | \$1,598,760.00 | 93% |

2021-2023 COST SAVINGS PROGRESSION

| | Annual Operating Costs | Cost Savings | Percent Savings |
|------|------------------------|----------------|-----------------|
| 2021 | \$112,969.66 | \$912,480.00 | 88% |
| 2022 | \$159,924.42 | \$984,480.00 | 84% |
| 2023 | \$85,426.46 | \$1,598,960.00 | 88% |

2023 COST SAVINGS BY COMPONENT

| | Daily Per Diem | Days Supervised | Cost Savings | Average Savings Per Client |
|--------------------------------|----------------|-----------------|----------------|----------------------------|
| Cass County Jail | \$40.00 | 38,994 | \$1,598,960.00 | \$5,347.69 |
| Juvenile Intensive Supervision | \$200.00 | 196 | \$39,000.00 | \$39,000.00 |

PROJECTED COST SAVINGS

| | Percent Savings | 1 Day | 30 Days | 90 Days | 180 Days | 365 Days |
|-----------------------------|-----------------|----------|------------|-------------|-------------|-------------|
| Juvenile Detention Per Diem | 97% | \$200.00 | \$6,000.00 | \$18,000.00 | \$36,000.00 | \$73,000.00 |
| Cass County Jail Per Diem | 88% | \$40.00 | \$1,200.00 | \$3,600.00 | \$7,200.00 | \$14,600.00 |
| Pretrial Services Per Diem | --- | \$22.38 | \$671.40 | \$2,014.20 | \$4,028.40 | \$8,168.70 |

INTANGIBLES

In addition to saving incarceration expenses and reserving jail resources for truly high risk offenders, the benefits of pretrial supervision are many, including participants being able to return to their families and employment and participating in treatment and programming. The consequences of pretrial incarceration on low to moderate risk offenders goes beyond loss of employment. Research has shown that detaining defendants solely based on inability to make bond increases their likelihood to reoffend, misconduct and recidivism. There are further economic savings to the county that data cannot fully capture. Before Pretrial Services, those who obtained an injury while incarcerated or had an acute medical condition, such as a high risk pregnancy or terminal illness, were medically released on their own recognizance, with no supervision or bond. Pretrial Services absorbs these clients into the program to allow defendants access to needed medical care and diverts potential financial liability from the county, upwards of \$25,000-\$30,000 per a case. Approximately 23% of Pretrial Services' population in 2023 was comprised of clients with emergent health issues, including 5 high risk pregnancies, in addition to clients with intellectual disabilities, chronic health conditions, terminal illness and acute mental health issues.

“Approximately 22% of Pretrial Services’ population in 2023 was comprised of clients with emergent health issues, including 5 high risk pregnancies, in addition to clients with intellectual disabilities, chronic health conditions, terminal illness and acute mental health issues.”

2024 PROJECTED PER DIEM

\$289,187.00 Total Expenditure /365 Days in a Year/135 Average Participants Per Day =

\$5.86 Average Cost per Participant per Day of Supervision vs the \$40 daily per diem to house an inmate in the local jail, an 85% savings.

2024 PROJECTED COST SAVINGS

| | Annual Operating Costs | Estimated Cost Savings | Percent Savings |
|---|------------------------|------------------------|-----------------|
| Total Operating Cost (Grants Included) | \$289,187.00 | \$1,500,000.00 | 81% |

CY2024 PROJECTED BUDGET SUMMARY

| | IDOC Grant | County General | Total |
|-----------------------------------|--------------------|---------------------|---------------------|
| 100 Series: Personnel | \$62,590.00 | \$199,847.00 | \$262,437.00 |
| 200 Series: Supplies | \$15,000.00 | \$5,100.00 | \$20,100.00 |
| 300 Series: Professional Services | | \$4,650.00 | \$4,650.00 |
| 400 Series: Capital | | \$2,000.00 | \$2,000.00 |
| Total Budget | \$77,590.00 | \$211,597.00 | \$289,187.00 |

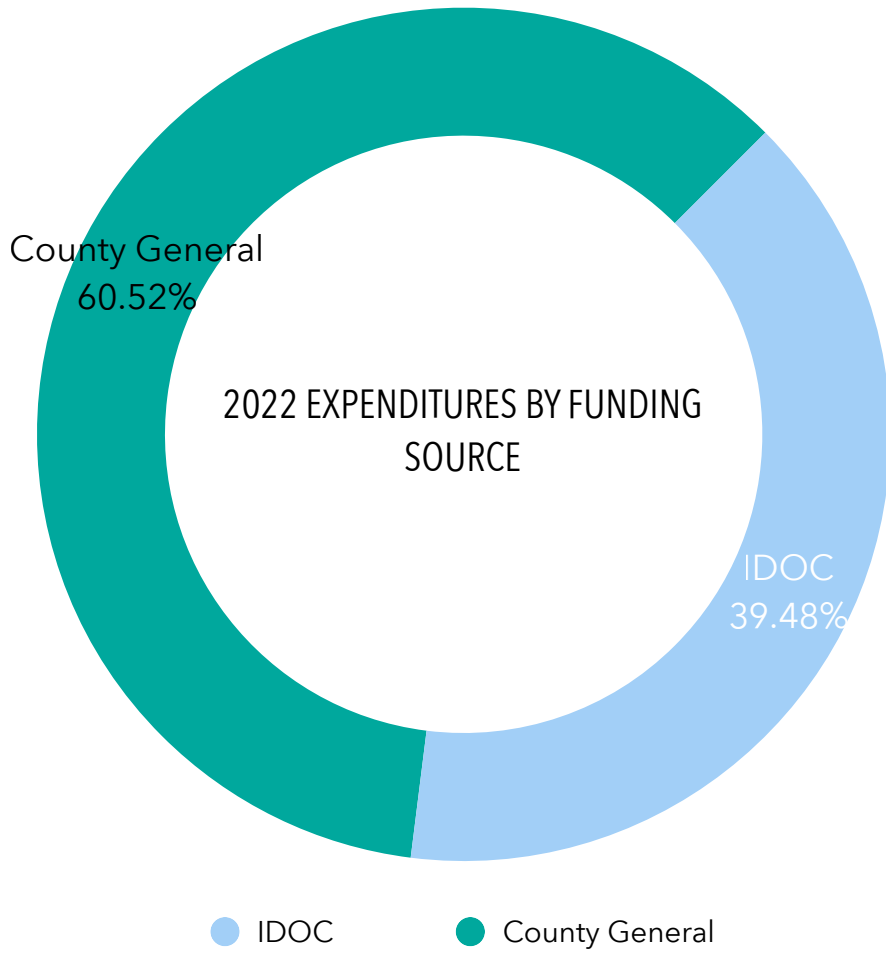
SECTION 17:

FINANCIAL OVERVIEW

The annual operating costs represent the actual funds spent to operate Cass County Court & Pretrial Services. Despite the increase in personnel expenses and the additional expense of the added case manager, the agency was able to increase the Cost Savings Rate by 4% due to increased utilization. As illustrated by the chart below and the CY2024 Projected Budget, the agency's expenditures primarily consist of personnel costs and are comprised of several different funding sources including: the Indiana Department of Corrections and the Cass County General Fund. Not noted are the collaborative contributions such as the joint venture of ACCI Corrections, funded by the JPAR SIM Grant, that brought CBT eCourses to not only Pretrial Services, but also Community Corrections and Juvenile Probation.

FUNDING SOURCE AND BUDGET SUMMARY FIVE YEAR TREND

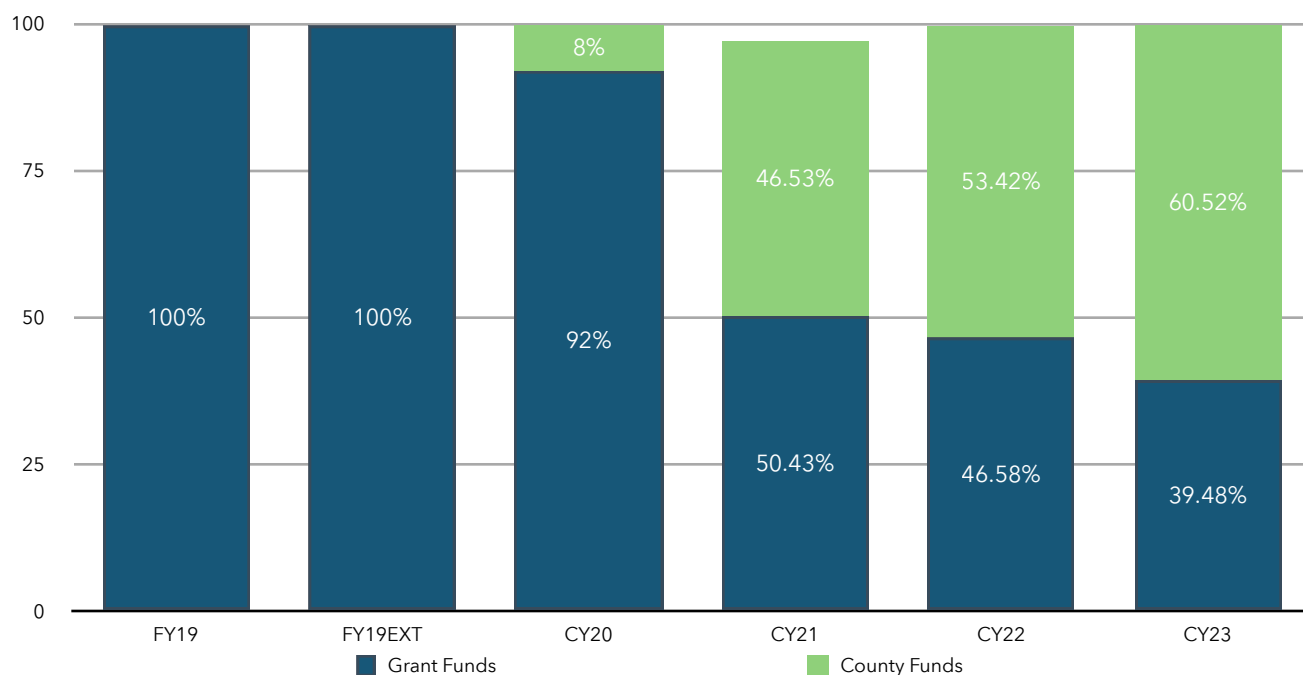
| | FY19 | FY19EXT | CY20 | CY21 | CY22 | CY23 | Percent Change |
|---|-----------------|-----------------|-------------------------|--------------------|--------------------|---------------------|-----------------|
| Total Clients Served | 42 | 50 | 136 | 188 | 228 | 299 | 21.28% |
| Grant Funding | | | | | | | |
| IDOC Grant Funds | \$56,872 | \$28,436 | \$59,715.8 0 | \$59,716.00 | \$59,716.00 | \$77,590.00 | 29.9% |
| ICJI Grant Funds | \$0 | \$0 | \$1,063.67 | \$2,294.99 | - | - | (-100%) |
| IOCS Grant Funds | - | - | - | - | \$15,000.00 | - | 100% |
| Total Grant Funding Received | \$56,872 | \$28,436 | \$60,779.4 7 | \$62,010.99 | \$74,716.00 | \$77,590.00 | 20.45% |
| IDOC Funds Returned (Carryover) | \$0 | \$5643.35 | \$3,226.43 | \$5,043.25 | \$217.97 | \$212.32 | (-2.6%) |
| IOCS Funds Returned | - | - | - | - | \$0.07 | - | - |
| Local Funding | | | | | | | |
| Adult Probation Budget (Funding Ended March 31st of 2021) | \$0 | \$0 | \$4,906 | \$3,435.00 | - | - | - |
| County General Funds | - | - | - | \$52,566.92 | \$85,726.46 | \$118,965.99 | 38.78% |
| Total Expenditures | | | | | | | |
| Total Expenditure | \$51,081.8 5 | \$28,582 | \$62,459.0 4 | \$112,969.66 | \$159,924.42 | \$195,983.50 | 22.54% |
| Percent Grant Funded | 100% | 100% | 92% | 50.43% | 46.58% | 39.48% | (15.24%) |
| Percent County Funded | 0% | 0% | 8% | 46.53% | 53.42% | 60.52% | 13.29% |



CY2023 BUDGET

| | IDOC Grant | County General | Additional Mid-Year County Appropriation | Total |
|-----------------------------------|--------------------|--------------------|--|---------------------|
| 100 Series: Personnel | \$62,590.00 | \$86,288.00 | \$22,677.99 | \$171,555.99 |
| 200 Series: Supplies | - | \$4,500.00 | | \$4,500.00 |
| 300 Series: Professional Services | \$15,000.00 | \$3,400.00 | | \$18,400.00 |
| 400 Series: Capital | - | \$2,100.00 | | \$2,100.00 |
| Total Budget | \$77,590.00 | \$96,288.00 | \$22,677.99 | \$196,555.99 |

GRANT FUNDING VS COUNTY FUNDING



FEE SCHEDULE

Courts Services strives to sustain the pretrial release program without requiring user fees to align with best practices and remove all economic factors and related disparities from the program. Pretrial Release Participants are only required to pay the cost of drug screens administered during their pretrial supervision and the cost of GPS Monitoring, if they are found to be guilty of the alleged offense for which they were released. Said costs are assessed as a judgment at the end of their case and ability/inability to pay is not a factor in determining their participation in the program.

Cass County Pretrial Services by the authority of the Cass County Judiciary, does not elect to collect user fees as authorized under IC 35-33-8-3.3 Pretrial Services sustains itself by a combination of grant funding and local county funding and support.

The cost for Pretrial Release GPS Monitoring is \$3 per a day, as outlined in the Cass/Pulaski Community Corrections User Fee Schedule. It is noted that this fee was reduced from \$7 in November 2021, due to Pretrial Services providing their own case management and now, installing GPS monitoring units and providing 90% of GPS support independently.

In 2023, 15, a 44% decrease, participants were supervised with electronic monitoring for a total of 1,572 days, at a cost of \$4,716 in judgements payable to Cass/Pulaski Community Corrections. If not paid, CPCC considers it a contribution in kind to the program that is offset by the data reporting and grant writing and management that the Court Services Director provides to community corrections with no reimbursement.

PROGRAM PER DIEM

Pretrial uses the following formula to calculate the estimated average cost to supervise a participant:

$\$195,983.5 \text{ Total Yearly Expenditure} / 365 \text{ Days Per Year} / 120 \text{ Average Participants Per Day} =$

\$4.47 Average Cost Per Participant Per Day of Supervision vs. the \$40 daily per diem to house an inmate in the local jail or the \$200 daily per diem to detain a juvenile.

“The current Pretrial Daily Per Diem is \$4.47 vs the \$40 daily per diem to house an inmate in the local jail, an 88% savings.”

PROGRAM PER DIEM 4 YEAR TREND

| | CY2020 | CY2021 | CY2022 | CY2023 | Percent Change |
|----------|--------|--------|--------|--------|-----------------|
| Per Diem | \$2.85 | \$4.29 | \$5.09 | \$4.47 | (-12.2%) |

COST SAVING REVISITED

| | Annual Operating Costs | Cost Savings | Percent Savings |
|---|------------------------|----------------|-----------------|
| Total Operating Cost (Grants Included) | \$195,983.50 | \$1,598,760.00 | 88% |
| Total Operating Cost (Local Funds Only) | \$118,605.82 | \$1,598,760.00 | 93% |

As previously highlighted, the Annual Cost Savings for 2023 was \$1,598,760.00 and does not take into account the intangible benefits to the clients, county medical and liability savings, and extra grant revenue generated by the department.

Despite the increase in personnel costs to fund an additional case manager, the increase in population and program utilization not only neutralized this increase in expenses, but also reduced the program per diem by 12% and actually increased the cost saving ratio to the county by over 4%.

SECTION 18:

COLLABORATION & CONCLUSION

Cass County Court & Pretrial Services believes that continued collaboration with the local Courts and other stakeholders in our local criminal justice system and surrounding communities, as well as service providers, is key to making an impact in the lives of our clients and ensuring the safety of our community. We greatly value the trust our stakeholders, community and clients have in our program, and strive to prioritize those relationships that we view as the key to our success, by working to ensure our services continue to honor local values and promote public safety. As the program continues to grow and new opportunities arise, Court & Pretrial Services will always remain committed to servant leadership, client-centric supervision and ensuring that each life we touch feels valued and more than a case number or statistic. Our Local JRAC Council shares this core philosophy and vision and has increased the ways we collaborate with other partners in our local criminal justice system in efforts to promote continuity of care, maximize resources, collaborate on new funding and programming opportunities to produce better outcomes. Pretrial Services has helped spur a cultural shift in our local criminal justice system and community that supports evidence-based decision making and that sees value in rehabilitative alternatives to incarceration, both pre and post-conviction. In conclusion, below is a brief description of some of our collaborative initiatives and our community partners.



CCCPS continues to partner with its sister organization, Cass/Pulaski Community Corrections, in our commitment to evidence-based practices, grant writing and management, quality assurance, performance measurement and data projects and various other community supervision initiatives. The Community Corrections Director and Court Services Director currently serve as Chair and Co-Chair of our Local JRAC Council, noted above, and diligently work together to improve the services provided to the courts and the community. Community Corrections provides pretrial electronic monitoring as a contribution in kind to the program, while the Court Services Director serves as the Quality Assurance & Evidence-Based Practices Coordinator for both agencies and facilitates staff trainings, learning teams and internal audits. This year, with grant funding from IOCS, Court Services also took over funding Community Correction's therapeutic division and expanded peer services in the agency. The two agencies have combined their Advisory Board and Pretrial and Policy and Stakeholder Teams and continue to partner on technology improvements, most notably the launch of our interactive website and ACCI Corrections eLearning LifeSkills Link Platform. It is a goal of both agencies to continue to work together, focusing on expanding therapeutic programming, mental health services and jail programming.



Court Services and Community Corrections are also participating in the Cass County Sheriff's Department and 4C Health's Jail Therapy Program. Using risk level and needs identified in the Pretrial Screening Stage, we are assisting in selecting candidates for the new Jail Therapy Program targeted towards inmates with substance use disorders. Both agencies remain active and committed to the collaborative initiative to bring therapeutic treatment programming to the local jail and continue to seek outside funding to formalize and expand the current program.

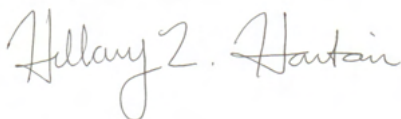
4C Heath is the agency's primary mental health partner and provides the agency with multiple therapeutic interns throughout the year, as previously highlighted. We are also excited to announce that we have partnered with Indiana University Bloomington to bring on a Research and Data Doctoral Intern to help validate programming and analyze programs. We continue to partner with the Cass County Sheriff's Department in providing a Virtual HSE Program for not only inmates, but also Probation, Pretrial and Community Corrections clients.

Now as Court Services, the department also has expanded the services it provides the Courts. In addition to judicial conflict prescreening, providing case filing and processing statistics and preparing high-level felony abstracts, the department assists the Courts in seeking new funding sources and grant management. The department also assists with quality assurance efforts and staff training and plays a key role in coordinating jail programming and expansion of mental health services. With the institution of our local JRAC Council, Court Services continues to be the primary source of local jail and court data, including our monthly jail analysis, case filing statistics and sentencing outcome reports. The Director also serves as the Financial Executive Officer for the county's awarded opioid settlement funding and oversees the funded community projects and microgrants.

The Director, being passionate about pretrial and its impact beyond Cass County and also wanting to ensure that our local values and viewpoints have an impact on the evolution of pretrial in Indiana, currently serves on the Indiana Pretrial Data Subcommittee and Co-Chairs the Coordinator Subcommittee. As an active member of both, she has assisted in implementing the pretrial performance measures and data collection initiative and gives input in proposed policy changes and best practices. She is also an active member of the APPR Pretrial Practitioner Network and National Institute of Corrections Pretrial Executive Network. Ms. Hartoin also has began teaching both on Criminal Justice Performance Measurement and Pretrial Best Practices at State and National Conferences, as highlighted in a previous section of this report. On the local level, the Director also serves on the Curriculum and Programming Board for the Fourth Dimension Recovery Home and continues to seek ways to partner and provide educational opportunities for local law enforcement and other community agencies.

Recognizing all the support from the local criminal justice system, Judiciary, County Council and Commissioners, Indiana Supreme Court & Office of Court Services, Indiana Department of Corrections, Center for Effective Public Policy, APPA and National Institute of Corrections, the Department and Director remain committed to serving and further collaborating with other community and national partners in efforts to support positive changes that not only impact progression and growth of the pretrial release program, but to remain a community leader in evidence and needs-based client-centric supervision and to come along our other local community supervision partners to support their transition and implementation of based practices. Most importantly, Cass County Court & Pretrial Services strives to makes a difference in the individual lives of our clients and help ensure a safer community

Annual Report prepared and respectfully submitted by:



Hillary L. Hartoin

Cass County Court & Pretrial Services Director

Cass County Local JRAC Chair



For answers to any questions contact:

Hillary Hartoin

Court & Pretrial Services Director

Cass County Government Building

200 Court Park Room 215

Logansport, In 46947

Office: (574) 732-2509 Ext. 1490

hillary.hartoin@co.cass.in.us

casspulaskicomunitycorrections.com/cass-pretrial-services